

SIMMONS COLLEGE CATALOGUE

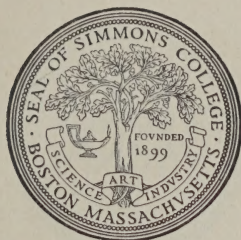
1918-1919

K. L. MARK

SIMMONS COLLEGE

Seventeenth Annual Catalogue

1918-19



Part I: General Information

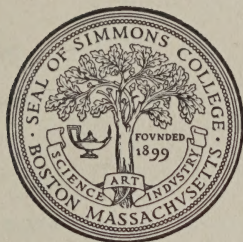
Part II: Announcement of Courses

Part III: Announcement of Summer Session

Part IV: Register of Officers and Students

BOSTON
PUBLISHED BY THE COLLEGE
1918

SIMMONS COLLEGE
Seventeenth Annual Catalogue
1918-19



PART I
General Information

BOSTON
PUBLISHED BY THE COLLEGE
1918

D. B. UPDIKE • THE MERRYMOUNT PRESS • BOSTON

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1918

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CALENDAR

The meetings of the Corporation are held on the second Monday of each month from October to May, and on the Friday before Commencement Day.

1918		1919
SEPT. 7-14	Entrance examinations	SEPT. 6-13
SEPT. 12-14	Condition examinations	SEPT. 11-13
SEPT. 16, 17	Registration	SEPT. 15, 16
SEPT. 18	OPENING OF THE COLLEGE YEAR	SEPT. 17
OCT. 12	COLUMBUS DAY, a holiday	OCT. 13
OCT. 30	FOUNDER'S DAY CONVOCATION	OCT. 29
NOV. 27	College closes at 12.35 p.m.	NOV. 26
	THANKSGIVING RECESS	
DEC. 2	College opens at 9 a.m.	DEC. 1
DEC. 19	College closes at 12.35 p.m.	DEC. 19
	CHRISTMAS VACATION	
1919		1920
JAN. 2	College opens at 9 a.m.	JAN. 6
JAN. 23	Mid-year examinations begin	JAN. 29
FEB. 1	End of the first term	FEB. 7
FEB. 3	Opening of the second term	FEB. 9
FEB. 22	WASHINGTON'S BIRTHDAY, a holiday	FEB. 23
MARCH 20	College closes at 12.35 p.m.	MARCH 25
	SPRING VACATION	
APRIL 1	College opens at 9 a.m.	APRIL 6
APRIL 19	PATRIOTS' DAY, a holiday	APRIL 19
MAY 26-JUNE 6	Final examinations	JUNE 1-11
MAY 30	MEMORIAL DAY, a holiday	MAY 31
JUNE 9	COMMENCEMENT DAY	JUNE 14
JUNE 16-21	College Entrance Board examinations	JUNE 14-19
JULY 7-AUG. 15	The summer session	JULY 6-AUG. 13

SIMMONS COLLEGE

. . .

THE CORPORATION

HENRY LEFAVOUR, Ph.D., LL.D., Boston, *President*

ROBERT TREAT PAINE, 2d, A.B., Brookline, *Treasurer*

JOHN WASHBURN BARTOL, A.B., M.D., Milton, *Clerk*

FRANCES ROLLINS MORSE, Boston

WILLIAM THOMPSON SEDGWICK, Ph.D., Sc.D., Boston

JOSEPH BANGS WARNER, A.M., LL.B., Boston

HORATIO APPLETON LAMB, A.B., Milton

GEORGE HENRY ELLIS, Newton

MARION MCGREGOR NOYES, A.M., Boston

GUY LOWELL, A.B., S.B., Brookline

MARY ELEANOR WILLIAMS, Brookline

JAMES HARDY ROPES, D.D., Cambridge

HENRY BUCKLAND SAWYER, Boston

ALICE GERTRUDE HIGGINS, S.B., Boston

HENRY EDMUND BOTHFELD, Newton

GEORGE HALL BURNETT, A.B., Southborough

LOUISE ANDREWS KENT, S.B., Brookline

ELIZABETH ANDREW MASON, Boston

THE SIMMONS COLLEGE COUNCIL

An advisory board known as the Simmons College Council has been organized to aid in the interpretation of the College to the community and to promote the physical and social welfare of the students. The Council consists of the Dean, the women of the Corporation, and such persons as may be appointed to aid in furthering the interests of the College.

DEAN SARAH LOUISE ARNOLD, *Chairman*, Cambridge
MISS KATHERINE ADAMS, Boston
MRS. CHARLES G. AMES, Boston
MRS. JEFFREY R. BRACKETT, Boston
MRS. GEORGE D. BURRAGE, Brookline
MRS. RAYMOND M. CROSBY, Boston
MISS HESTER CUNNINGHAM, Milton
MRS. HARVEY CUSHING, Brookline
MRS. STEPHEN B. DAVOL, Brookline
MISS ROSE L. DEXTER, Boston
MISS JEANNIE S. GLOSTER, Boston
MRS. EDWIN F. GREENE, Boston
MISS ALICE G. HIGGINS, Boston
MRS. WILLIAM HOOPER, Manchester
MRS. IRA R. KENT, Brookline
MRS. HORATIO A. LAMB, Milton
MISS MADELEINE LAWRENCE, Boston
MRS. HENRY LEFAVOUR, Boston
MRS. CHARLES F. MASON, Boston
MRS. FREDERICK S. MEAD, Brookline
MISS FRANCES R. MORSE, Boston
MISS MARION MCG. NOYES, Boston
MRS. ROBERT T. PAINE, 2d, Brookline
MRS. HENRY G. PEARSON, Newton
MISS MARY E. WILLIAMS, Brookline

ADMINISTRATIVE BOARD OF THE SCHOOL OF SOCIAL WORK

The administration of the School of Social Work is under the charge of a Board appointed by the Corporation.

THE DIRECTOR OF THE SCHOOL, *Chairman*
THE PRESIDENT OF SIMMONS COLLEGE
ELLEN WAYLES COOLIDGE
THOMAS BERNARD FITZPATRICK
JOSEPH LEE
FRANCES ROLLINS MORSE
ROSCOE POUND
JAMES HARDY ROPES
HARRY FREDERICK WARD
EVA WHITING WHITE
ROBERT ARCHEY WOODS

COUNCIL OF THE SOCIAL SERVICE LIBRARY

The management of the Social Service Library is vested in a Council appointed by the College and the Boston Children's Aid Society.

THE PRESIDENT OF SIMMONS COLLEGE, *Chairman*
CHARLES WESLEY BIRTWELL
ELIZABETH BRIDGE PIPER
GEORGE WINTHROP LEE
FLORENCE BRONSON WINDOM

ADVISORY COMMITTEE OF THE SCHOOL OF PUBLIC HEALTH NURSING

THE PRESIDENT OF SIMMONS COLLEGE
THE PRESIDENT OF THE INSTRUCTIVE DISTRICT NURSING ASSOCIATION
THE DIRECTOR OF THE INSTRUCTIVE DISTRICT NURSING ASSOCIATION
THE DIRECTOR OF THE SCHOOL
DAVID LINN EDSALL
CURTIS MORRISON HILLIARD
EUGENE R. KELLEY
GERTRUDE W. PEABODY
MARY ELEANOR WILLIAMS

OFFICERS OF INSTRUCTION

HENRY LEFAVOUR, PH.D., LL.D.

President

*SARAH LOUISE ARNOLD, A.M.

Dean, and Professor of the Theory and Practice of Education

MARION EDWARDS PARK, PH.D.

Acting Dean, and Secretary

JEFFREY RICHARDSON BRACKETT, PH.D.

Professor of Social Economy, and Director of the School of Social Work

EDWARD HENRY ELDRIDGE, PH.D.

Professor of Secretarial Studies, and Director of the School of Secretarial Studies

REGINALD RUSDEN GOODELL, A.M.

Professor of Romance Languages, and Chairman of the Department of Modern Languages

*KENNETH LAMARTINE MARK, PH.D.

Professor of Chemistry, and Director of the School of General Science

ALICE FRANCES BLOOD, PH.D.

Professor of Dietetics, and Director of the School of Household Economics

JUNE RICHARDSON DONNELLY, S.B., B.L.S.

Professor of Library Science, and Director of the School of Library Science

LESLIE LYLE CAMPBELL, PH.D.

Professor of Physics

ROBERT MALCOLM GAY, A.M., LITT.D.

Professor of English

LUCINDA WYMAN PRINCE

Professor of Store Service Education, and Director of the School of Education for Store Service

ANNE HERVEY STRONG, A.B., R.N.

Professor of Public Health Nursing, and Director of the School of Public Health Nursing

*CURTIS MORRISON HILLIARD, A.B.

Associate Professor of Biology and Public Health

* On leave of absence.

ULA MAY DOW, S.B., A.M.

Associate Professor of Cookery, in charge of the Division of Cookery

HARRY MAXWELL VARRELL, Ph.D.

Associate Professor of History

ERNST HERMANN PAUL GROSSMANN, A.B.

Assistant Professor of German

* CHARLES MARSHALL UNDERWOOD, Ph.D.

Assistant Professor of Romance Languages

GEORGE PRESTON BACON, A.M.

Assistant Professor of Physics and Mathematics

SOPHRONIA MARIA ELLIOTT, A.M.

Assistant Professor of Household Management, in charge of the Division of Household Management

ELLA JOSEPHINE SPOONER

Assistant Professor of Domestic Art, in charge of the Division of Domestic Art

GERTRUDE WILLISTON CRAIG

Assistant Professor of Secretarial Studies

FLORENCE SOPHRONIA DIAL

Assistant Professor of Physical Training

GORHAM WALLER HARRIS, Ph.D.

Assistant Professor of Chemistry

MYRA COFFIN HOLBROOK, A.M.

Assistant Professor of English

BERTHA MARION PILLSBURY, Ph.D.

Assistant Professor of English

SARA HENRY STITES, Ph.D.

Assistant Professor of Economics

BESSIE MARION BROWN, Ph.D.

Assistant Professor of Chemistry

HARRIET EMMA HOWE, B.L.S.

Assistant Professor of Library Science

EVA LOUISE MARGUERITE MOTTET, A.M. (Brevet Supérieur)

Assistant Professor of Romance Languages

* On leave of absence.

EDITH ARTHUR BECKLER, S.B. (Bacteriologist, State Department of Health)

Assistant Professor of Public Health

ALICE NORTON DIKE, B.L.

Assistant Professor of Cookery

ELIZABETH MAY GOODRICH

Assistant Professor of Institutional Management, in charge of the Division of Institutional Management

HOWARD ELROY HAMLIN, A.M.

Assistant Professor of Physiology

RALPH VOLNEY HARLOW, PH.D.

Assistant Professor of History

CAROLINE MAUDE HOLT, PH.D.

Assistant Professor of Biology

MARGARET GRACE O'BRYAN, R.N.

Assistant Professor of Public Health Nursing

ANNA MILDRED ROCHEFORT, S.B.

Assistant Professor of Store Service Education

WALLACE MANAHAN TURNER, A.M.

Assistant Professor of Accountancy

ABBY L. SARGENT (Librarian of the Medford Public Library)

Lecturer on Cutter Classification

CHARLES KNOWLES BOLTON, A.B. (Librarian of the Boston Athenaeum)

Lecturer on the History of Libraries

* MARION EDNA BOWLER, A.M.

Instructor in Romance Languages

JANE BOIT PATTEN, S.B.

Lecturer on Biology and Horticulture

ELIZABETH ALLISON STARK, A.B., S.B.

Instructor in Secretarial Studies

* AMY M. SACKER

Special Instructor in Interior Decoration

BEULAH CLARK HATCH, S.B.

Instructor in Cookery

* On leave of absence.

ELIOT THWING PUTNAM, A.B.

Lecturer on Architecture

BLANCHE LEONARD MORSE, A.B.

Special Instructor in Decoration and Design

ABBY JOSEPHINE SPEAR

Instructor in Millinery

MARY BOSWORTH STOCKING, S.M.

Instructor in Household Management

FLORENCE TOLMAN BLUNT, A.B., B.L.S.

Instructor in Library Science

LESLIE BRIGGS COOMBS, A.B., S.M.

Instructor in Chemistry

HANS WOLDO RABE, A.B.

Instructor in German

CHARLOTTE FARRINGTON BABCOCK, Ph.D.

Instructor in English

*MARGERY BOYLSTON, S.B.

Special Instructor in Physiology

FRANCES WENTWORTH CUTLER, A. M.

Special Instructor in English

BERTHA METCALF EMERSON, S.B.

Instructor in Secretarial Studies

AMY MARGARET FACKT, S.B.

Instructor in Education, and Director of the School of Industrial Teaching

HELEN GOLLER, A.B., S.B.

Instructor in Secretarial Studies

HARRIET ANNA NIEL

Special Instructor in the Psychology of Child Life

ANTOINETTE ROOF

Lecturer on Household Economics

FLORENCE CELIA SARGENT, S.B.

Instructor in Chemistry

IDA ALICE SLEEPER, A.M.

Instructor in English

* For the second term, 1917-18.

MARGUERITE DOROTHEA TSCHALER, A.M.

Instructor in Physics

JENNIE BLAKENEY WILKINSON, S.B.

Instructor in Secretarial Studies

FLORA McKENZIE JACOBS

Instructor in Secretarial Studies

FLORENCE WETHERBEE MARK, S.B.

Instructor in Chemistry

HAYES BAKER-CROTHERS, A.B.

Instructor in History

ALBERT JOSEPH KENNEDY, A.B., B.D.

Special Instructor in Social Economy

MARY BEARD, R.N.

Lecturer on Public Health Nursing

LUCIA RUSSELL BRIGGS, A.M.

Instructor in English

HAROLD ERNEST BURTT, Ph.D.

Special Instructor in Psychology

LUCILE EAVES, Ph.D.

Lecturer on Sociology, and Director of Economic Research

KATHARINE LORENZ POWEL, Ph.B.

Instructor in Domestic Art

ELLEN CAROLINE WOOD, S.B.

Instructor in Cookery and Dietetics

EVANGELINE WILSON YOUNG, M.D.

Lecturer on Social Hygiene

CLINTON HENRY COLLESTER, A.M.

Instructor in English

HELEN CELIA HEATH, A.B., S.B.

Instructor in Accountancy

BESSIE LAVINIA JOST, S.B.

Instructor in Bacteriology

HELEN ELIZABETH LOCKWOOD

Instructor in Education

ALICE EVANNAH PHILBRICK

Special Instructor in Institutional Management

ALVALYN EUNICE WOODWARD, PH.D.

Instructor in Biology

IDA MAUD CANNON

Special Instructor in Social Economy

FREDERICA HARRISON GILBERT, A.B., LL.B.

Special Instructor in Commercial Law

ELIZABETH LOWELL HOLBROOK, A.B.

Special Instructor in Social Economy

KATE McMAHON

Special Instructor in Social Economy

HELEN ELIZABETH MARTIN, S.B.

Instructor in Sewing

JOHN PRENTICE MURPHY

Special Instructor in Social Economy

MARGERIE MAY SMITH, S.B.

Instructor in Cookery and Dietetics

FRANCES MARIA WHITCOMB, S.B.

Instructor in Domestic Art

GRACE THOMPSON WILLS

Special Instructor in Social Economy

HAZEL YOUNG, S.B.

Instructor in Chemistry

* JEAN BERNARD

Special Instructor in Salesmanship

* LUCRETIA E. BERRY, A.B.

Special Instructor in Accountancy

* HAROLD BOSWORTH JELLESSEN, A.M.

Instructor in Romance Languages

* MARY CATHERINE MELLYN

Lecturer on Education

GIUSEPPE MERLINO

Instructor in Romance Languages

* For the second term, 1917-18.

* LEWIS ABNER NEWTON, B.C.S.

Special Instructor in Accountancy

* CHRISTIAN NUSBAUM, Ph.D.

Special Instructor in Physics

* OLMA STEEG

Special Instructor in Salesmanship

ELIZABETH MANNING WHITMORE, A.M.

Lecturer on the History of Art

GERTRUDE FAY BAKER, S.B.

Instructor in Chemistry

CONSUELO BARBARROSA, A.M.

Instructor in Romance Languages

JOSÉ PENTEADO BILL, A.B., M.D.

Lecturer on Hygiene and Public Health

WILLIAM EUSTIS BROWN, Ph.B., C.P.H.

Lecturer on Sanitary Science

CHRISTIAN CARL CARSTENS, Ph.D.

Special Instructor in Social Economy

MARGARET MAY COLEMAN, R.N.

Supervisor in the School of Public Health Nursing

THERESA MATHILDA DAY, S.B.

Instructor in Cookery

EULA GERTRUDE FERGUSON, A.B., S.B.

Instructor in Secretarial Studies

ROY MARSHALL FISHER, A.B.

Instructor in Physics

JOHN ARTHUR FOLEY, A.B., M.D. (Boston City Hospital)

Special Instructor in Medical Laboratory Methods

LUCY HOLCOMB GILLET, A.M. (Director Dietetic Bureau, League for Preventive Work)

Lecturer on Dietetics in Social Service

BESSIE TALBOT GOODWIN

Special Instructor in Store Service Education

KATHARINE DAVIS HARDWICK, A.B.

Special Instructor in Social Economy

* For the second term, 1917-18.

EDNA FAIRFIELD HAYNES, S.B.

Instructor in Education

TYNA HELMAN, A.B.

Instructor in Store Service Education

BARBARA MURRAY HOWE, A.B.

Instructor in English

JEAN NELSON HUME, R.N.

Supervisor in the School of Public Health Nursing

ANNA AUGUSTA KLOSS, S.B.

Lecturer on Education

MATHILDE LAIGLE, Ph.D.

Instructor in Romance Languages

ROBERT HERBERT LOOMIS, A.M.

Instructor in Economics

ELIZABETH MacGREGOR, A.B.

Instructor in Physics

*ANNA JANE McKEAG, Ph.D., LL.D.

Lecturer on the History of Education

FRANK ADDISON MANNY, A.M.

Lecturer on Store Service Education

WILDA CLAIRE STRONG PECK

Special Instructor in Library Work with Children, and Assistant in Sociology

BEATRICE IRENE PRAY

Special Instructor in Institutional Management

ELLOR CARLISE RIPLEY

Lecturer on the History of Education

FRANK EVERETT RUPERT, A.M.

Instructor in Chemistry

CLARA STETSON SARGENT, S.B.

Instructor in Chemistry

DAISY B. TREEN, A.B.

Lecturer on Institutional Management

RUTH WICKENDEN, S.B.

Instructor in Bacteriology

* For the second term, 1917-18.

JANET RITCHIE

Special Assistant in Decoration and Design

MARCIA CURRIER OSGOOD, A.B., S.B.

Assistant in Household Management

LOUISE WILTON MURPHY, S.B.

Assistant in Chemistry

* ELSIE MILLS JEFFREY, S.B.

Special Assistant in Secretarial Studies

MARTHA EASTWOOD TAFT, S.B.

Assistant in Secretarial Studies

HELEN WILMA MAYBERRY TUCKER, A.B., S.B.

Special Assistant in Secretarial Studies

RUBY ALPHILD HOLMSTROM, A.M.

Assistant in Sewing

HARRIET HOMER

Special Assistant in Decoration and Design

ELEANOR WESTON PERRY, S.B.

Assistant in Cookery

GERTRUDE HARRIET ROBINSON, S.B.

Special Assistant in Library Science

EMMA ELIZABETH SAMPSON, S.B.

Assistant in Library Science

BERNICE ABBIE WHEELER, A.B.

Assistant in Biology

ADDITIONAL APPOINTMENTS FOR THE
SUMMER SESSION, 1918

IN HOUSEHOLD ECONOMICS

DOROTHEA BEACH, S.B., *Instructor*

EDENA SCHAUMBERG, *Instructor*

WALTER W. CHENOWETH, A.B., M.S., *Instructor*

GEORGE L. FARLEY, M.S., *Lecturer*

SARAH GORE FLINT, *Lecturer*

* For the second term, 1917-18.

IN SECRETARIAL STUDIES

CALVIN OSBORNE ALTHOUSE, S.B., A.M., *Instructor*

FREDERICK ARD ASHLEY, *Instructor*

KELSEY CLYDE ATTICKS, *Instructor*

MARTHA EMILY BOWEN, A.B., *Instructor*

SETH BALLOU CARKIN, M.ACCTS., *Instructor*

ARTHUR STONE DEWING, PH.D., *Instructor*

FRED GEORGE NICHOLS, *Instructor*

CHARLES FOREST RITTENHOUSE, B.C.S., *Instructor*

CHARLES W. D. COFFIN, *Lecturer*

FAYETTE H. ELWELL, *Lecturer*

ELSTON E. GAYLORD, *Lecturer*

JAMES NEWTON KIMBALL, *Lecturer*

MARTHA EASTWOOD TAFT, S.B., *Assistant*

IN LIBRARY SCIENCE

EDITH KATHLEEN JONES, *Instructor*

HELEN MARTIN, A.M., *Instructor*

MIRIAM CAREY, *Lecturer*

MARILLA FREEMAN, PH.B., *Lecturer*

JOHN ADAMS LOWE, A.M., *Lecturer*

GRACE W. MEYERS, *Lecturer*

CARL MILAM, A.B., *Lecturer*

IN GENERAL SCIENCE

PHILIP CASTLEMAN, S.M., M.D., *Instructor*

OFFICERS OF ADMINISTRATION

HENRY LEFAVOUR, PH.D., LL.D.

President

* SARAH LOUISE ARNOLD, A.M.

Dean

MARION EDWARDS PARK, PH.D.

Acting Dean, and Secretary

LYSSON GORDON, A.B.

Bursar

MARJORIE BURBANK, A.B.

Recorder

MARGARET MUNRO GRIMSHAW, A.B., S.B.

Registrar

GERTRUDE JANE BURNETT, S.B.

Assistant to the President

ALICE IRENE MANDELL, PH.B.

Assistant to the Dean

LUCIA RUSSELL BRIGGS, A.M.

Acting Assistant Secretary

GRACE BARBER LEONARD

Cashier

ALICE CATHERINE McMANAMA

Assistant to the Registrar

VERTA IOLA MILLS, S.B.

Assistant to the Secretary

JANETTE MAY TAYLOR, S.B.

Office Secretary, School of Social Work

MARION TENNY CRAIG, S.B.

Secretary to the Director of the School of Library Science

FLORENCE CHARLOTTE ABBOTT, S.B.

Secretary to the Director of the School of Household Economics

* On leave of absence.

EMILY ALICE DAY

Assistant to the Bursar

SARAH ETHEL GALLAGHER, S.B.

Assistant to the Recorder

ELIZABETH BEATRICE HARRIS, A.B.

Secretary to the Director of the School of Education for Store Service

RAE MANDELSTAM, S.B.

Assistant to the Registrar

SARAH WATKINS MAYO, S.B.

Assistant Secretary of the Alumnae Association

GERTRUDE EDITH O'NEIL, S.B.

Secretary to the Director of the School of Secretarial Studies

MARY A. SHERIDAN

Office Secretary, School of Education for Store Service

BRENDA DOVER WOOD

Secretary to the Director of the School of Public Health Nursing

...

JUNE RICHARDSON DONNELLY, S.B., B.L.S.

Librarian

ALICE LUCILE HOPKINS, A.B., S.B.

Assistant Librarian

BERTHA VINCENT HARTZELL, A.B., S.B.

Librarian of the Social Service Library

JENNIE CLIFTON FROST, A.B., S.B.

Assistant in the Library

ELLA MARGUERITE COATS, S.B.

Assistant in the Library

MARION WHEATON HAYWARD, A.B.

Assistant in the Library

WILDA CLAIRE STRONG PECK

Assistant in the Library

EMMA ELIZABETH SAMPSON, S.B.

Assistant in the Library

...

ANNIE LOUISE BEAN

Matron of the Dormitories

ELIZABETH MAY GOODRICH

House Superintendent

OLIVE GORHAM HAYWARD

Matron and House Superintendent of the Peterborough Street Houses

* HELEN EMERSON ADAMS

Assistant Matron of the Dormitories

EMILY HALE

Assistant Matron of the Dormitories

ALICE EVANNAH PHILBRICK

Assistant House Superintendent

BEATRICE IRENE PRAY

Assistant House Superintendent

ELEANOR HAYWARD, S.B.

Assistant to the Matron of the Peterborough Street Houses

MARY SANFORD DITTMER

CERES HADCOCK

NELLIE MAUDE HOYT

CARRIE M. MITCHELL

Matrons of Affiliated Houses

HANS WOLDO RABE, A.B.

Manager of the Simmons Coöperative Store

* For the second term, 1917-18.

SIMMONS COLLEGE

SIMMONS COLLEGE is a Vocational College for women. The will of its founder, John Simmons, directed that the College should give instruction in "art, science, and industry best calculated to enable the scholars to acquire an independent livelihood." In pursuance of that trust the corporation was organized in 1899, and the College was opened for instruction in 1902.

The vocations for which the College prepares its students have been selected from the various occupations open to women, in accordance with two distinct principles. First, the vocations must be suitable for educated women, requiring such training as may be reasonably given in college; second, courses of study must be provided only in fields where the need is evident, and in which the work is not already well done by existing institutions in the neighborhood.

As a result of careful study and investigation the College has organized and developed courses of study for the preparation of secretaries, librarians, managers of institutions or lunch-rooms, dietitians, business accountants, laboratory assistants, teachers of household economics, of commercial subjects, of science, of needle arts, and of department store service, social workers, and public health nurses. Each of these vocations requires a specific technical preparation, which has resulted in the organization of the eight technical schools that constitute the College.

PLAN OF INSTRUCTION

THE courses of study offered in Simmons College are arranged in various Programmes, with reference to the particular occupations for which the students are preparing. These programmes are grouped in eight Schools, as follows:

- A. SCHOOL OF HOUSEHOLD ECONOMICS
- B. SCHOOL OF SECRETARIAL STUDIES
- C. SCHOOL OF LIBRARY SCIENCE
- D. SCHOOL OF GENERAL SCIENCE
- E. SCHOOL OF SOCIAL WORK
- F. SCHOOL OF INDUSTRIAL TEACHING
- G. SCHOOL OF EDUCATION FOR STORE SERVICE
- H. SCHOOL OF PUBLIC HEALTH NURSING

With the technical subjects essential to each programme are associated related academic subjects, in proportions which are designed to secure a well-balanced training.

The plan of instruction provides complete programmes of four and five years for students who have fulfilled the requirements for admission. It affords one-year or two-year technical programmes for those who have had collegiate training elsewhere. More elementary programmes are also offered in the Schools of Household Economics and of Public Health Nursing to a limited number of students who are properly qualified. Under special conditions mature students may be received for instruction in subjects amounting to less than a complete programme. Summer and extension courses are offered to properly qualified candidates.

The following programmes indicate the grouping for the present year of the subjects studied in the various Schools. Programmes leading to a degree may not be varied except by permission of the Faculty. The value of each subject with reference to the total requirement for a degree is estimated in "points." A point represents approximately the work of two and

one-half class or study hours a week for one term. A lecture or recitation occupies one period and a laboratory or practice exercise occupies two or three periods. Each programme shows the number of periods a week devoted to class-room exercises, the average number of hours expected in preparation, and the value of the course in points.

A description of each of the courses referred to in the various programmes is contained in Part II of the Catalogue, entitled The Announcement of Courses, and published in the latter part of the College year.

A. SCHOOL OF HOUSEHOLD ECONOMICS

THE courses offered by the School of Household Economics are designed for women who intend to teach cookery, sewing, or kindred household arts, to direct work in domestic science or domestic art in public or private schools or in colleges, to administer an institution or a household, or to study special problems in the field of household economics. The programmes include science, applied science, design, applied design, and practice in the household arts, so that the student who completes these courses gains not only a knowledge of the principles underlying the household arts, but considerable experience in applying these principles. The technical studies are supplemented as far as possible by electives in other fields, chosen to meet the student's individual need.

An opportunity to secure practice in connection with the College courses is provided by an arrangement between the College and the Women's Educational and Industrial Union. This institution maintains industrial workrooms, lunch-rooms, and shops for the sale of various articles, besides bureaus for social and legal service, for appointments, for research, and for business management, all of which have been established for the purpose of promoting the welfare of women by a study of effective business methods. Students who are preparing to teach cookery, sewing, or other vocational subjects, to be house-keepers or managers of institutions, or to engage in other business enterprises, are allowed to supplement their class-room training by observation and practice in the rooms of the Union. Students who intend to teach also have opportunity for observation and practice in public schools and in settlement classes.

THE FOUR-YEAR PROGRAMME

The four-year programme leads to the degree of Bachelor of Science. It is so arranged as to afford preparation for teaching

the various subjects connected with household economics and for the administration of institutions. Although the vocational purpose determines the emphasis to be placed on technical subjects and on related academic courses, certain fundamental subjects must be studied by all regular students in household economics. The work of the first year is therefore the same for all students.

At the beginning of the second year the programme is divided into groups of studies. The studies for Groups I and II are alike in the second year, but differ in the third and fourth years.

Group I places the emphasis on the scientific study of foods and their preparation, with full courses in chemistry and biology. Students who complete this group are prepared to give instruction in chemistry, biology, cookery, and sanitation, or to apply their knowledge of science to problems of research.

Group II is intended for general teachers of cookery and sewing. It provides fewer courses in science, and introduces courses in sewing and design. It affords a basis for giving general instruction in household economics, and is chosen by students who do not desire to specialize either in domestic science or in domestic art.

Group III is intended for students who wish to emphasize domestic art, and to prepare to teach the subject.

Students who follow the four-year programme may defer until the second year the final choice of technical subjects which will determine their vocational training. In making this choice, students are advised by the Director of the School.

A I. FOUR-YEAR PROGRAMME

For a detailed explanation of the courses mentioned in the following programmes, see the *Announcement of Courses*.

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4
			Design 1 *	5	2	3
3	5	3	English 1	3	5	3
3	5	3	History 1a	3	5	3
5	3	3	Household Management 1 *			
5	3	3	Physics 1	5	3	3
2	0	0	Physical Training	2	0	0

SECOND YEAR

Groups I and II .

6	2	3	General Biology (Bi. 1)			
			Bacteriology (Bi. 5) or	5	2	3
			Anatomy and Histology (Bi. 3)	6	2	3
7	3	4	Organic Chemistry (Ch. 2)	7	3	4
6	2	3	Cookery 1	6	2	3
3	4	3	English 2 a	3	4	3
3	4	3	Housebuilding 1 and 2	3	4	3

Group III

6	2	3	General Biology (Bi. 1)			
			Bacteriology (Bi. 5)	5	2	3
3	4	3	English 2 a	3	4	3
3	4	3	Housebuilding 1 and 2	3	4	3
12	4	6	Sewing 1	12	4	6

THIRD YEAR

Group I

4	4	3	Physiology of Nutrition (Bi. 2) or			
5	3	3	Physiology (Bi. 4)†	5	3	3
5	2	3	Bacteriology (Bi. 5)†			
7	1	3	Quantitative Analysis (Ch. 4)‡			
			Chemistry of Foods (Ch. 5)	7	1	3
			Advanced Hygiene (Bi. 6)	3	4	3

* Half the class enroll in Design 1 the first term and in Household Management 1 the second term.

† For students who elected Biology 3.

‡ Students who take Biology 3 and Biology 4 may omit Chemistry 4 and Chemistry 5.

First Term			THIRD YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
6	2	3	Cookery 2	3	2	2
			Dietetics 1	4	4	3
3	5	3	Economics 1a	3	5	3
1	1	1	Marketing 1			
			<i>Electives.</i> (See below)			
<i>Group II</i>						
4	4	3	Physiology of Nutrition (Bi. 2) or			
5	3	3	Physiology (Bi. 4)*	5	3	3
5	2	3	Bacteriology (Bi. 5)*			
			Advanced Hygiene (Bi. 6)	3	4	3
6	2	3	Cookery 2	3	2	2
			Dietetics 1	4	4	3
3	5	3	Economics 1a	3	5	3
1	1	1	Marketing 1			
6	2	3	Plain Sewing (Sew. 2)	6	2	3
			<i>Electives.</i> (See below)			
<i>Group III</i>						
4	4	3	Physiology of Nutrition (Bi. 2)			
			Advanced Hygiene (Bi. 6)	3	4	3
6	2	3	Cookery 1	6	2	3
3	5	3	Economics 1a	3	5	3
			Applied Design (Sew. 4)	5	3	3
6	2	3	Millinery (Sew. 7)			
			<i>Electives.</i> (See below)			
<i>Electives</i>						
[2	3	2	Appreciation of Art 1 (<i>not given in 1918-19</i>)			
			History of Art 1	2	3	2
			Botany (Bi. 7)	6	1	3
2	4	2	Applied Biology (Bi. 18)			
[2	6	3	Continental Literature 1 (<i>not given in 1918-19</i>)			
[2	4	2	Economics 6 (<i>not given in 1918-19</i>)	2	4	2]
			Economics 10	2	6	3
3	1	2	Practice Teaching (Ed. 2)	3	1	2
			Child Life (Ed. 4)	2	3	2
			[Social Education (Ed. 5) (<i>not given in 1918-19</i>)	2	4	2]

* For students who elected Biology 3.

First Term			THIRD YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
3	4	3	English 2 a *	3	4	3
			Shakespeare (Eng. 6)	2	4	2
2	4	2	The Contemporary Drama (Eng. 8)			
			Browning (Eng. 9)	2	4	2
			Debating (Eng. 11)	3	5	3
[3	5	3	Oral English (Eng. 12) (<i>not given in 1918-19</i>)	3	5	3]
2	4	2	History 5	2	4	2
[2	4	2	History 8 (<i>not given in 1918-19</i>)	2	4	2]
			Modern Languages†			
2	3	2	Social Service 1 and 2 ‡	2	6	3
2	4	2	Sociology 2	2	4	2

FOURTH YEAR

Groups I and II

			Dietetics 1§	4	4	3
1	1	1	Marketing 1§			
3	5	3	Psychology 1 and Sociology 1	3	5	3

Group III

3	5	3	Psychology 1 and Sociology 1	3	5	3
6	2	3	Dressmaking (Sew. 8 b)	6	2	3

Electives (enough to be chosen to meet the requirements for graduation)

			Institutional Accounts (Accts. 4)	3	5	3
[2	3	2	Appreciation of Art 1 (<i>not given in 1918-19</i>)			
			History of Art 1	2	3	2
			Biology			
			Chemistry			
[2	6	3	Continental Literature 1 (<i>not given in 1918-19</i>)			
			Cookery 7	3	2	2
			Design 2	2	3	2
1	3	1	Dietetics 2			
3	5	3	Economics 4			
			Economics 4 a	1	7	3

* English 2a² is open as an elective to students who have completed English 2a¹, and vice versa.

† With the consent of the Chairman of the Department of Modern Languages. Credit is not given for a half year of language.

‡ Social Service 2 is given at 18 Somerset Street.

§ For 1918-19 only.

|| Any course for which the student is prepared, with the addition of special experimental work.

First Term			FOURTH YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
1	7-15	3-6		1	7-15	3-6
[2	4	2	Economics 5	2	4	2]
2	4	2	Economics 6 (<i>not given in 1918-19</i>)			
			Statistics (Ec. 8)			
			Economics 10	2	6	3
2	5	3	Advanced Statistics (Ec. 11)	2	5	3
			Education 1	2	5	2-3
2	6	3	History of Education (Ed. 3)			
			Child Life (Ed. 4)	2	3	2
			[Social Education (Ed. 5) (<i>not given in 1918-19</i>)	2	4	2]
3	1	2	Methods of Teaching (Ed. 6)	3	1	2
			Shakespeare (Eng. 6)	2	4	2
2	4	2	The Contemporary Drama (Eng. 8)			
			Browning (Eng. 9)	2	4	2
			Debating (Eng. 11)	3	5	3
[3	5	3	Oral English (Eng. 12) (<i>not given in 1918-19</i>)	3	5	3]
2	4	2	History 5	2	4	2
[2	4	2	History 8 (<i>not given in 1918-19</i>)	2	4	2]
2	1	1	Home Nursing 1			
3	5	3	Household Economics 1			
			Household Management 4	2	4	2
5	3	3	Lunch-Room Management 1*			
			Marketing 2†	1	1	1
			Modern Languages‡			
6	2	3	Plain Sewing (Sew. 2)	6	2	3
			Applied Design (Sew. 4)§	5	3	3
6	2	3	Millinery (Sew. 7)			
6	2	3	Dressmaking (Sew. 8 a)¶	6	2	3
			Textiles (Sew. 9)	3	2	2
3	2	2	Costume Design (Sew. 10)§			
2	3	2	Social Service 1 and 2**	2	6	3
2	4	2	Sociology 2	2	4	2

* The class is limited to twenty-five. The course may be taken only with the permission of the Director of the School.

† Open only to students who have completed Lunch-Room Management.

‡ With the consent of the Chairman of the Department of Modern Languages. Credit is not given for a half year of language.

§ Open only to students who have completed Design 1.

|| Repeated in the second term.

¶ Open only to students who have completed Sewing 2.

** Social Service 2 is given at 18 Somerset Street.

PROGRAMMES FOR COLLEGE GRADUATES

The degree of Bachelor of Science is granted to graduates of other colleges who have satisfactorily completed a two-year programme approved by the Faculty. Two such programmes have been arranged for college graduates. The first is intended for students whose previous training has not included chemistry; the second is for students who have completed at least one year of general chemistry. With the approval of the Committee on Admission and Programmes, variations may be made in these programmes if any of the subjects have already been studied in college.

In some cases it is possible to arrange a programme which permits graduation at the end of one year. This can be done only when the previous college training of the student has included so many of the courses in science or technical subjects required in the A I programme, that the remaining technical requirements of that programme may be practically completed in a single year. College graduates who desire to undertake these programmes are advised to correspond in advance concerning their proposed course of study.

College graduates who do not desire a degree, and who can give but one year to the study of household economics, may follow a programme of technical work under the advice of the Director of the School. This programme necessarily varies according to the content of the student's undergraduate work.

The Director of the School is glad to correspond with college students who contemplate entering Simmons College, and to advise them concerning preliminary courses which will articulate with the requirement for the degree of Bachelor of Science, so that the usual term of residence may be materially diminished.

Teachers and others who have had sufficient experience in practical arts may also be admitted to advanced standing whenever their experience or previous course of study has in-

cluded subjects prescribed in the four-year programme. In general, the choice of studies made by students in advanced standing depends upon the trend of their previous study or practice.

A IV (1). TWO-YEAR PROGRAMME FOR COLLEGE GRADUATES ENTERING WITHOUT INORGANIC CHEMISTRY

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
			Bacteriology (Bi. 5)	5	2	3
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4
6	2	3	Cookery 4	6	2	3
3	4	3	Housebuilding 1 and 2	3	4	3
4	3	3	Household Management 3			
6	2	3	Sewing 6	6	2	3
SECOND YEAR						
4	4	3	Physiology of Nutrition (Bi. 2)			
			Advanced Hygiene (Bi. 6)	3	4	3
7	3	4	Organic Chemistry (Ch. 2)	7	3	4
6	2	3	Cookery 2	3	2	2
			Dietetics 1	4	4	3
3	5	3	Economics 1a	3	5	3
1	1	1	Marketing 1			

Electives to be approved by the Director of the School*

A IV (2). TWO-YEAR PROGRAMME FOR COLLEGE GRADUATES ENTERING WITH INORGANIC CHEMISTRY

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
			Bacteriology (Bi. 5)	5	2	3
7	3	4	Organic Chemistry (Ch. 2)	7	3	4
6	2	3	Cookery 4	6	2	3
3	4	3	Housebuilding 1 and 2	3	4	3

* Any subjects open to third-year and fourth-year students in the A I programme.
(See pages 28-30.)

First Term			FIRST YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
4	3	3	Household Management 3			
6	2	3	Sewing 6	6	2	3
SECOND YEAR						
4	4	3	Physiology of Nutrition (Bi. 2)			
			Advanced Hygiene (Bi. 6)	3	4	3
6	2	3	Cookery 2	3	2	2
			Dietetics 1	4	4	3
3	5	3	Economics 1a	3	5	3
6	2	3	Sewing 8 a or	6	2	3
7	1	3	Quantitative Analysis (Ch. 4) and			
			Chemistry of Foods (Ch. 5)	7	1	3
1	1	1	Marketing 1			

Electives to be approved by the Director of the School*

SPECIAL PROGRAMMES

The facilities of the School of Household Economics are also offered to a limited number of students who are qualified to meet the usual requirements for admission, but who are compelled to limit their attendance to a briefer period than is prescribed for graduation. Programmes requiring one year for their completion have been arranged for students who are preparing for institutional management, the teaching of domestic art, or for the administration of a private household.

A III. INSTITUTIONAL MANAGEMENT

The College provides a one-year programme in Institutional Management which includes courses in chemistry, bacteriology, physiology, cookery, and instruction and practice in institutional and lunch-room management under the direction of the House Superintendent.

** Any subjects open to third-year and fourth-year students in the A I programme. (See pages 28-30.)*

Students are admitted to this programme whose maturity or general experience qualifies them for positions of responsibility and trust, and whose academic training is the equivalent of a complete high school preparation. It is preferred that applicants should be not less than twenty-five or more than forty years of age. A personal interview with the Director of the School is necessary before admission. Since only a limited number of students can be admitted, early application is advisable. Students who follow this programme should reside in the College dormitories. A certificate is granted to students who complete the programme successfully.

The demand for women who have completed the programme in Institutional Management is much greater than the supply. It is recommended to mature women who wish to undertake the care of college dormitories, of tea-rooms, or of public institutions.

The Women's Educational and Industrial Union offers to a limited number of students who are following this programme the opportunity of an extended period of observation and practice in the lunch-rooms, food shop, and business offices, under expert supervision. This opportunity is of special advantage to women who expect to aid in the establishment of lunch-rooms or tea-rooms.

PROGRAMME

First Term			Second Term		
<i>Hours</i>			<i>Hours</i>		
<i>Class</i>	<i>Study</i>		<i>Class</i>	<i>Study</i>	
		Institutional Accounts (Accts. 4)	3	5	
4	3	Bacteriology (Bi. B)			
8	3	Elementary Chemistry (Ch. A)			
6	1	Cookery C			
		Dietetics A	5	3	
11	0	Institutional Management A	15	0	
3	0	Laundering A			
		Marketing 2	1	1	
		Physiology (Bi. A)	3	4	
1	1	Sanitary Science (Bi. 11)			

A V. THE TEACHING OF DOMESTIC ART

A one-year programme in the Teaching of Domestic Art is offered to students who wish to prepare to teach in public or private schools. This programme is open to students who have had at least two years of satisfactory educational training subsequent to the high school. This training may include either two years in a college, or two years in a normal school together with experience in teaching. Candidates must have had some elementary training in plain sewing. A personal interview with the Director of the School, or letters of recommendation and a photograph are required before admission. A limited amount of observation and practice in the shops of the Women's Educational and Industrial Union is also required. A certificate is granted to students who satisfactorily complete the programme and show by their work professional and technical proficiency.

PROGRAMME

First Term			Second Term	
<i>Hours</i>			<i>Hours</i>	
<i>Class</i>	<i>Study</i>		<i>Class</i>	<i>Study</i>
5	2	Design 1		
		Design 2	2	3
		Applied Design (Sew. 4)	5	3
6	2	Millinery (Sew. 7)		
6	2	Dressmaking (Sew. 8b)	6	2
		Textiles (Sew. 9)	3	2
3	2	Costume Design (Sew. 10)		
5	3	Plain Sewing (Sew. 12)	5	3
3	5	Household Economics 1		
2	6	Education 3 and 1 <i>or</i>	2	5
3	5	Economics 1a	3	5

A II. ELEMENTARY HOUSEKEEPING

The following brief programme of studies has been arranged for students who can give but one year to the study of household economics. It is especially recommended to students who

desire to prepare themselves for the intelligent administration of a private household.

PROGRAMME

First Term			Second Term		
<i>Hours</i>			<i>Hours</i>		
<i>Class</i>	<i>Study</i>		<i>Class</i>	<i>Study</i>	
8	3	Elementary Chemistry (Ch. A)			
3	1	Cookery A	3	1	
		Dietetics C	3	2	
5	3	Household Management 1			
2	1	Home Nursing 1			
1	1	Marketing 1			
		Physiology (Bi. A)	3	4	
		Child Life (Ed. 4)	2	3	
		Sanitary Science (Bi. 11)	1	1	
4	2	Elementary Dressmaking (Sew. B)	4	2	
2	0	Physical Training	2	0	

Such modifications of this programme as may be found possible under the limitations of the arrangement of hour-plans are made for students who desire to lay different emphasis on the scientific or on the practical portions of the programme.

PROGRAMMES FOR TEACHERS

Experienced teachers who are graduates of normal schools and who desire to acquaint themselves with technical requirements in cookery, sewing, or shop-work for trade schools, or to follow general courses, may undertake a one-year programme in sewing or trade work or a two-year programme in cookery which will prepare them to teach these subjects in public schools or in industrial classes.

PARTIAL PROGRAMMES

Students who are not candidates for a degree are allowed to register in single courses for which they are fitted, or in combinations of courses which represent less than a full year's work.

The demand upon the College, however, makes it necessary to limit the number of such students. They should confer with the Director of the School as early as possible in order to learn whether the arrangement of the hour-plan permits the desired combinations.

SUMMER COURSES

Summer courses in Household Economics are offered during a period of six weeks. They are planned primarily for teachers and include elementary and advanced courses in domestic science and domestic art. Full information concerning these courses is contained in a bulletin which may be obtained of the Registrar.

EXTENSION COURSES

Extension courses in cookery, dietetics, household management, dressmaking, millinery, and textiles are described in a special pamphlet which may be obtained of the Registrar.

B. SCHOOL OF SECRETARIAL STUDIES

THE programmes in the School of Secretarial Studies prepare students for the duties of a private secretary, medical secretary, registrar, office assistant, or teacher of commercial subjects. These programmes are also of value to women who contemplate entering the Civil Service or acting as general assistants to persons engaged in scientific, literary, or professional pursuits. The subjects of instruction include Shorthand, Typewriting, Accounts, Business Methods, Commerce, Commercial Law, and other technical studies, together with certain non-technical subjects, such as English and the Modern Languages, Literature, History, Economics, and Science, which contribute to a liberal training.

A limited amount of practice under actual business conditions is arranged at the Women's Educational and Industrial Union.

It has ordinarily been deemed inadvisable to admit to the courses in Shorthand and Typewriting a student who is neither a college graduate nor a candidate for a degree, since experience has shown that an adequate preparation for secretarial duties should include a general academic training.

THE FOUR-YEAR PROGRAMME

Four years are required for the completion of the regular programme for undergraduates, leading to the degree of Bachelor of Science; but a student whose courses of study and whose grades are satisfactory to the Faculty and who finds it necessary to withdraw at the end of the second or third year may be permitted, during that year, to take in addition to the regular work in English, such special courses in Shorthand, Typewriting, and Accounts as will give her sufficient facility in these subjects to meet the requirements of the ordinary business position.

B I. FOUR-YEAR PROGRAMME

For a detailed explanation of the courses mentioned in the following programmes, see the Announcement of Courses.

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
3	5	3	English 1	3	5	3
3	5	3	Two Modern Languages	3	5	3
3	5	3		3	5	3
3	5	3	History 1 b	3	5	3
5	3	3	Physics 1	5	3	3
2	0	0	Physical Training	2	0	0

SECOND YEAR

3	5	3	English 2 b	3	5	3
3	5	3	A Modern Language	3	5	3
3	5	3	History 2 or a Modern Language	3	5	3
1	1	0	Penmanship A	1	1	0
5	5	4	Shorthand 1 or Stenotypy 1	5	5	4
5	0	2	Typewriting 1	5	0	2

THIRD YEAR

3	5	3	Commercial Law 1			
3	5	3	Economics 1 b			
			Practical Economics (Ec. 3)	3	5	3
3	5	3	English 3 b	3	5	3
			Psychology 1 a	3	5	3
5	5	4	Shorthand 2	5	5	4
5	0	2	Typewriting 2	5	0	2
			<i>Elective* (or prescribed language or history)</i>			

Electives

[2	3	2	Appreciation of Art 1 (not given in 1918-19)]			
			History of Art 1	2	3	2
	2	4	2 Applied Biology (Bi. 18)			
[2	6	3	Continental Literature (not given in 1918-19)]			
[2	4	2	Economics 6 (not given in 1918-19)	2	4	2]

* Students who have completed the requirement in language and history (in order to graduate, a student must complete at least course 3 b in one modern language, course 2 b in another, and two years of history) should choose one of the electives listed below.

First Term			THIRD YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
			Economics 10	2	6	3
2	5	3	Advanced Statistics (Ec. 11)	2	5	3
			Child Life (Ed. 4)	2	3	2
			[Social Education (Ed. 5) (<i>not given in 1918-19</i>)	2	4	2]
			Shakespeare (Eng. 6)	2	4	2
2	4	2	The Contemporary Drama (Eng. 8)			
			Browning (Eng. 9)	2	4	2
			Debating (Eng. 11)	3	5	3
[3	5	3	Oral English (Eng. 12) (<i>not given in 1918-19</i>)	3	5	3]
3	5	3	French	3	5	3
3	5	3	German*	3	5	3
			Government 1	2	4	2
2	4	2	History 5	2	4	2
[2	4	2	History 8 (<i>not given in 1918-19</i>)	2	4	2]
3	5	3	Italian 1	3	5	3
			[Portuguese 1 (<i>not given in 1918-19</i>)	3	5	3]
2	3	2	Social Service 1			
2	4	2	Sociology 2	2	4	2
3	5	3	Spanish	3	5	3

FOURTH YEAR

Group I (for General Secretaries)

5	3	3	Accounts 1 and 2	3	5	3
1	2	1	Business Correspondence (B. M. 1)			
6	2	2	Business Practice (B. M. 2)	1	0	1
2	2	2	Library Methods (Lib. 1)†			
			Sociology 1	3	5	3
5	3	3	Shorthand 3	5	3	3
5	0	2	Typewriting 3	5	0	2

Electives (enough to be chosen to make a programme of at least 16 points each term)

			Accounts 5	2	3	2
[2	3	2	Appreciation of Art 1 (<i>not given in 1918-19</i>)]			
			History of Art 1	2	3	2
2	4	2	Applied Biology (Bi. 18)			

* Students who expect to choose Group II the fourth year are advised to elect German 5 during the third year.

† A part of the class enrolls the first term and the remainder the second term.

First Term			Second Term		
Hours		Points	Hours		Points
Class	Study		Class	Study	
FOURTH YEAR (CONTINUED)					
		Advertising (B. M. 4)	2	4	2
3	5	3 Business Management (B. M. 5)			
		Commerce 1	2	4	2
		Commercial Teaching 1	3	3	2
[2	6	3 Continental Literature 1 (<i>not given in 1918-19</i>)]			
3	5	3 Economics 4 (Seminar)			
[2	4	2 Economics 6 (<i>not given in 1918-19</i>)	2	4	2]
2	4	2 Economics 8 and 9	3	5	3
		Economics 10	2	6	3
		Child Life (Ed. 4)	2	3	2
		Social Education (Ed. 5)	2	4	2
		Shakespeare (Eng. 6)	2	4	2
		English 7*	2	4	2
2	4	2 The Contemporary Drama (Eng. 8)			
		Browning (Eng. 9)	2	4	2
		Debating (Eng. 11)	3	5	3
[3	5	3 Oral English (Eng. 12) (<i>not given in 1918-19</i>)			
			3	5	3]
3	5	3 French	3	5	3
3	5	3 German	3	5	3
		Government 1	2	4	2
2	4	2 History 5	2	4	2
[2	4	2 History 8 (<i>not given in 1918-19</i>)	2	4	2]
3	5	3 Italian 1	3	5	3
		[Portuguese 1 (<i>not given in 1918-19</i>)	3	5	3]
		Shorthand 4 and Typewriting 4	3-5	2	2-3
2	3	2 Social Service 1			
2	4	2 Sociology 2	2	4	2
3	5	3 Spanish	3	5	3
5	5	4 Stenotypy 1	5	5	4
Group II (for Medical Secretaries)					
5	3	3 Accounts 1 and 2	3	5	3
4	4	3 Elementary Bacteriology (Bi. D)			
		Business Methods 2 a	3	2	2
		Medical Analysis (Ch. 19)	5	1	2
8	3	4 Elementary Chemistry (Ch. B)			

* The number of students admitted to this course is limited.

First Term			FOURTH YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
3	5	3		3	5	3
			German 5*			
			Sociology 1			
5	3	3	Shorthand 3	3	5	3
5	0	2	Typewriting 3	5	3	3
				5	0	2

PROGRAMMES FOR COLLEGE GRADUATES

Two one-year programmes of secretarial subjects have been arranged for women from other colleges who are graduates, or who have had at least three years of academic collegiate work. The purpose of the programme known as B II is to provide technical instruction in secretarial subjects, including Shorthand, Typewriting, and Accounts, for students who have already completed the equivalent of the academic subjects prescribed in the four-year programme. This special arrangement of courses insures in purely technical subjects a knowledge of principles approximately equivalent to that afforded by the longer programme. Since the number of students who can be admitted to this programme is limited, application should be made as early as possible. The second programme, known as B III, provides instruction in Business Administration, and emphasizes Economics and Accounts. No course in Shorthand is required.

Since the one year does not allow a sufficient opportunity for practice, students who follow either B II or B III and who are candidates for the degree of Bachelor of Science are required to supplement their courses of study by at least six months' professional work of a character approved by the College. Students who follow B II have, however, the option of completing, in place of the professional work, a summer course in Advanced Shorthand and Typewriting.

* Students who elected German 5 during the third year may choose during the fourth year an elective from the list above.

Candidates who fulfill the specified conditions may be admitted to the degree of Bachelor of Science on Founder's Day, or on the Commencement Day immediately following the entire completion of the requirements.

B II. ONE-YEAR PROGRAMME IN SECRETARIAL SUBJECTS FOR COLLEGE GRADUATES

First Term				Second Term		
<i>Hours</i>		<i>Points</i>		<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
5	3	3	Accounts 1 and 2	3	5	3
			Business Correspondence (B. M. 1)	1	2	1
			Business Practice (B. M. 2)	7	2	3
3	5	3	Commercial Law 1			
10	5	6	Shorthand 5 or 5 a or	10	5	6
[10	5	6	Stenotypy 2 (<i>not given in 1918-19</i>)	10	5	6]
10	0	4	Typewriting 5	9	0	4
<i>Electives (one may be chosen)</i>						
			Accounts 5	2	3	2
			Advertising (B. M. 4)	2	4	2
			Library Methods (Lib. 1)	2	2	2
			Commercial Teaching 1	3	3	2
			Commerce 1	2	4	2
Experience in Professional Work or						
The completion of the summer course in Advanced						
Shorthand and Typewriting						

B III. ONE-YEAR PROGRAMME IN BUSINESS ADMINIS- TRATION FOR COLLEGE GRADUATES

First Term				Second Term		
<i>Hours</i>		<i>Points</i>		<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
5	3	3	Accounts 1 and 2	3	5	3
3	5	3	Business Management (B. M. 5)			
			Library Methods (Lib. 1)	2	2	2
3	5	3	Commercial Law 1			
			Practical Economics (Ec. 3)	3	5	3

First Term			Second Term		
Hours		Points	Hours		Points
Class	Study		Class	Study	
2	4	2			
		Statistics (Ec. 8)			
		Business Finance (Ec. 9)	3	5	3
5	0	2	5	0	2
		Typewriting 1			
<i>Electives (enough to be chosen to make a programme of at least 16 points each term)</i>					
		Accounts 5	2	3	2
		Advertising (B. M. 4)	2	4	2
		Commerce 1	2	4	2
3	5	3			
		Economics 1 b			
3	5	3			
		Economics 4			
[2	4	2	2	4	2]
		Economics 6 (not given in 1918-19)			
5	5	4	5	5	4
		Shorthand 1			
5	5	4	5	5	4
		Stenotypy 1			
Experience in Professional Work					

SUMMER COURSES FOR TEACHERS OF COMMERCIAL SUBJECTS

For some years the College has offered summer courses in secretarial studies to properly qualified applicants. Since 1913 this programme has been planned especially for teachers of commercial subjects, and has included instruction in virtually all the commercial studies, as well as in methods of teaching.

A bulletin describing the summer courses may be obtained of the Registrar.

C. SCHOOL OF LIBRARY SCIENCE

THE programmes offered by the School of Library Science are designed to prepare women for positions in public, private, school, or college libraries, either as librarians, or as assistants in some special field, such as the cataloguing or juvenile departments. Positions have been filled in various special and business libraries, and in departments of the federal government.

In connection with the technical training a liberal academic training is necessary, which emphasizes English, History, Modern Languages, and Science. Some freedom of choice is permitted in order to allow specialization in one or another of these subjects. The technical training includes courses in the various branches of library work, and in Typewriting. Lectures by specialists from other departments of the College or from other institutions supplement the instruction given by the regular staff. Visits are made to libraries, book-shops, and binderies.

The theories of library science advanced in class by lectures, discussions of collateral reading, and reports, are later applied to definite problems, and are finally tested by practical experience in the College Library or elsewhere. Opportunities for such experience are increasingly available, and are utilized with due regard to educational development. The coöperation of the Massachusetts Free Public Library Commission has made it possible to include valuable field work in the public libraries of Massachusetts.

Through the courtesy of the Trustees of the Boston Public Library, the College is allowed the privileges of a deposit station. One of the greatest advantages to the student of library science is the opportunity to use neighboring libraries to supplement the specialized reference library of the College.

THE FOUR-YEAR PROGRAMME

The regular programme for undergraduates, leading to the degree of Bachelor of Science, covers four years. Students who are not candidates for the degree may not follow this programme, with the exception of women who hold library positions, and whose time is too fully occupied to allow them to follow the complete course of study. Such students may be admitted to a portion of the programme provided they meet the conditions governing partial students.

Each student is expected to spend a part of her time—usually during the vacation between the third and fourth years—as assistant in some library.

C I. FOUR-YEAR PROGRAMME

For a detailed explanation of the courses mentioned in the following programmes, see the Announcement of Courses.

First Term				Second Term			
Hours		Points	FIRST YEAR	Hours		Points	SECOND YEAR
Class	Study	3		Class	Study	3	
3	5	3	English 1	3	5	3	
3	5	3	Two Modern Languages	{	3	5	3
3	5	3			3	5	3
3	5	3	History 1b		3	5	3
5	3	3	Physics 1		5	3	3
2	0	0	Physical Training		2	0	0
SECOND YEAR							
2	6	3	English 2 c		2	6	3
3	5	3	A Modern Language		3	5	3
3	5	3	History 2		3	5	3
<i>Library Science:</i>							
3	5	3	Reference (Lib. 15) and Classification (Lib. 7)		3	5	3
<i>Electives (one to be chosen each term)</i>							
7	3	4	Inorganic Chemistry (Ch. 1)		7	3	4
3	5	3	French*		3	5	3

* Any course for which the student is prepared.

First Term			SECOND YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
3	5	3	German*	3	5	3
3	5	3	Italian 1	3	5	3
3	5	3	Spanish*	3	5	3
THIRD YEAR						
3	5	3	Economics 1 c	3	5	3
3	5	3	English 3 c	3	5	3
<i>Library Science:</i>						
3	5	3	Advanced Reference (Lib. 16)			
			Elementary Cataloguing (Lib. 4)	3	5	3
2	4	2	Library 12	2	4	2
3	0	1	Typewriting 6	3	0	1
<i>Electives (at least 12 points must be elected during the third and fourth years†)</i>						
[2	3	2	Appreciation of Art 1 (<i>not given in 1918-19</i>)			
			History of Art 1	2	3	2
2	4	2	Applied Biology (Bi. 18)			
6	2	3	General Biology (Bi. 1)			
[2	6	3	Continental Literature 1 (<i>not given in 1918-19</i>)			
[2	4	2	Economics 6 (<i>not given in 1918-19</i>)	2	4	2]
			Economics 10	2	6	3
			Education 1	2	5	2-3
2	6	3	History of Education (Ed. 3)			
			Child Life (Ed. 4)	2	3	2
			[Social Education (Ed. 5) (<i>not given in 1918-19</i>)	2	4	2]
2	4	2	The Contemporary Drama (Eng. 8)			
			Browning (Eng. 9)	2	4	2
			Debating (Eng. 11)	3	5	3
[3	5	3	Oral English (Eng. 12) (<i>not given in 1918-19</i>)	3	5	3]
3	5	3	French*	3	5	3
3	5	3	German*	3	5	3
			Government 1	2	4	2
			High School Libraries (Lib. 9)	2	4	2

* Any course for which the student is prepared.

† At least six of these points must be in academic subjects and chosen the third year. The other six are free electives and may be chosen either year.

First Term			THIRD YEAR (CONTINUED)	Second Term		
<i>Hours</i>		<i>Points</i>		<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
2	4	2	History 5	2	4	2
[2	4	2	History 8 (<i>not given in 1918-19</i>)	2	4	2]
3	5	3	Italian 1	3	5	3
2	3	2	Social Service 1 and 2*	2	6	3]
			[Portuguese 1 (<i>not given in 1918-19</i>)	3	5	3]
3	5	3	Spanish †	3	5	3
2	4	2	Sociology 2	2	4	2

FOURTH YEAR

3	5	3	English 4 c	3	5	3
3	5	3	Psychology 1 and Sociology 1	3	5	3
<i>Library Science:</i>						
3	3	2	Library Accounts (Accts. 3)			
			Book Selection (Lib. 2)	3	5	3
3	5	3	Advanced Cataloguing (Lib. 5)			
3	5	3	History of Libraries (Lib. 10)			
			Journals and Field Work (Lib. 11 ‡)	1	7	3
			Library Work with Children (Lib. 14)	2	3	2
			Advanced Reference and Documents			
			(Lib. 19)	1	2	1
<i>Electives.</i> (See the list on page 47)						

THE ONE-YEAR PROGRAMME

A programme of technical instruction covering one year is offered to women from other colleges who are graduates or who have had at least three years of academic collegiate work. It is assumed that students who register in this programme have already completed the equivalent of the academic subjects prescribed in the four-year programme, consequently this briefer arrangement includes only technical courses. If, however, any student gives evidence of inadequate preparation, the College reserves the right to prescribe for her any additional academic

* *Social Service 2 is given at 18 Somerset Street.*

† *Any course for which the student is prepared.*

‡ *Two weeks of field work are usually assigned for the preceding summer vacation.*

subjects which may be deemed necessary. One science and two languages, at least one of which must be modern, are required for admission.

Candidates who fulfill the specified conditions are admitted to the degree of Bachelor of Science on the Commencement Day at the end of their year of residence.

Women of sufficient maturity and previous experience in library work who do not meet the full requirements for admission are admitted to such portions of this programme as they are qualified to pursue, if there is room in the class and if they can meet the conditions governing partial students, but they are not considered candidates for the degree. Women over thirty-five years of age are not eligible.

CII. ONE-YEAR PROGRAMME FOR COLLEGE GRADUATES

First Term			Second Term		
Hours		Points	Hours		Points
<i>Class</i>	<i>Study</i>		<i>Class</i>	<i>Study</i>	
3	3	2	Library Accounts (Accts. 3)		
3	5	3	Book Selection (Lib. 3)		
3	5	3	Cataloguing (Lib. 6)		
3	5	3	3	5	3
3	5	3	Classification (Lib. 8)		
3	5	3	History of Libraries (Lib. 10)		
			Journals and Field Work (Lib. 11)		
			1	7	3
			Library Work with Children (Lib. 14)		
			2	3	2
			Elementary Reference (Lib. 17)		
			3	5	3
			Advanced Reference (Lib. 18)		
			3	5	3
2	4	2	Library 13		
			2	4	2
3	0	1	Typewriting 6*		
			3	0	1
<i>Elective</i>					
			High School Libraries (Lib. 9)		
			2	4	2

THE SUMMER LIBRARY CLASSES

Summer classes for the study of library methods have been held at the College since 1906. The classes are open only to appli-

* Provided typewriting is not offered for entrance.

cants who are in library positions or who are under appointment. The work is planned to be especially helpful to women who hold positions in the smaller libraries, to assistants in larger libraries, and to teachers who have duties in their school libraries. The summer session begins early in July and continues for about six weeks. Application should be made before June 15.

A bulletin describing the summer courses may be obtained of the Registrar.

D. SCHOOL OF GENERAL SCIENCE

THE FOUR-YEAR PROGRAMME

THE programme in General Science leading to the degree of Bachelor of Science is designed for students who wish to become teachers of biology, chemistry, or physics, research assistants in chemistry or biology, or secretaries to persons engaged in medical or other scientific research, or to fill certain positions which involve the application of these sciences in the arts. The studies of the first two years are prescribed, and include in addition to Chemistry, Biology, and Physics, courses in Mathematics, English, and Modern Languages. In the third year the programme is divided into three groups of studies, in which are emphasized respectively Biology (Groups I a and I b), Chemistry (Group II), and Physics (Group III). A large part of the fourth year is devoted to investigation. Aside from the pedagogical value of this work, the experience gained especially fits the student for the position of research assistant. Courses in Education are also open in the fourth year to students who are preparing to teach science.

D I. FOUR-YEAR PROGRAMME

For a detailed explanation of the courses mentioned in the following programmes, see the Announcement of Courses.

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4
3	5	3	English 1	3	5	3
3	5	3	French 1 or 2 d, or German 1, 2 d, or 3 d	3	5	3
3	5	3	Mathematics 1	3	5	3
5	3	3	Physics 1	5	3	3
2	0	0	Physical Training	2	0	0

First Term			SECOND YEAR	Second Term		
Hours		Points		Hours		Points
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
6	2	3	General Biology (Bi. 1) and Anatomy and Histology (Bi. 3)	6	2	3
3	4	3	English 2 a	3	4	3
3	5	3	French 1 or 2 d, or German 1, 2 d, or 3 d	3	5	3
5	2	3	Physics 2	5	2	3
7	3	4	Organic Chemistry (Ch. 3)	7	3	4

Elective

2	1	1	Mathematics 2	2	1	1
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THIRD YEAR

Group I a (Biology)

3	5	3	Economics 1 a or History 1 a	3	5	3
5	3	3	Physiology (Bi. 4)	5	3	3
5	2	3	Bacteriology (Bi. 5)			
			Advanced Hygiene (Bi. 6)	3	4	3
3	5	3	French 1 or 2 d, or German 1, 2 d, or 3 d	3	5	3
10	1	4	Qualitative Analysis (Ch. 7)			
			Quantitative Analysis (Ch. 8)	10	1	4

Group I b (Biology)

3	5	3	Economics 1 a or History 1 a	3	5	3
5	3	3	Physiology (Bi. 4)	5	3	3
5	2	3	Bacteriology (Bi. 5)			
			Advanced Hygiene (Bi. 6)	3	4	3
3	5	3	French 1 or 2 d, or German 1, 2 d, or 3 d,	3	5	3
			or Quantitative Food Analysis (Ch. 5)	7	1	3
10	1	4	Qualitative Analysis (Ch. 7)			
			Quantitative Analysis (Ch. 8)	10	1	4

Group II (Chemistry)

3	5	3	Economics 1 a or History 1 a	3	5	3
3	5	3	French 1 or 2 d, or German 1, 2 d, or 3 d	3	5	3
10	1	4	Qualitative Analysis (Ch. 7)			
			Quantitative Analysis (Ch. 8)	10	1	4
11	3	6	Advanced Organic Chemistry (Ch. 10)			
			Physical Chemistry (Ch. 11)	6	2	3
5	3	3	Physiology (Bi. 4) or	5	3	3
6	3	4	Physics 3	6	3	4

First Term			THIRD YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
3	5	3	Economics 1a or History 1a	3	5	3
3	5	3	French 1 or 2d, or German 1, 2d, or 3d	3	5	3
6	3	4	Physics 3	6	3	4
3	5	3	Mathematics 3	3	5	3
10	1	4	Qualitative Analysis (Ch. 7)			
			Quantitative Analysis (Ch. 8)	10	1	4

FOURTH YEAR

Group I a (Biology)

3	5	3	Psychology 1 and Sociology 1	3	5	3
1	2	1	Biology Journals (Bi. 9)	1	2	1
	4-6		Thesis (Bi. 12)		4-6	

*Electives (enough subjects to be chosen to make the total count
for the year 32 points)*

3	2	2	Public Health Laboratory Methods (Bi. 13)	3	2	2
3	5	3	Municipal and Industrial Sanitation (Bi. 14)			
			Quantitative Food Analysis (Ch. 5)	7	1	3
			Physical Chemistry (Ch. 11)	6	2	3
3	5	3	Inorganic Chemistry (Ch. 13)	4	4	3
			Medical Analysis (Ch. 19)	5	1	2
			Economics 10	2	6	3
			Embryology (Bi. 16)	6	2	3
			Public Health Problems (Bi. 17)	3	5	3
2	4	2	Applied Biology (Bi. 18)			
			Education 1	2	5	2-3
2	6	3	History of Education (Ed. 3)			
			[Social Education (Ed. 5) (not given in 1918-19)	2	4	2]
			Botany (Bi. 7)	6	1	3
2	4	2	Sociology 2	2	4	2

Group I b (Biology)

3	5	3	Psychology 1 and Sociology 1	3	5	3
10	5	6	Shorthand 5	10	5	6
10	0	4	Typewriting 5	9	0	4
3	2	2	Public Health Laboratory Methods (Bi. 13)	3	2	2

Group II (Chemistry)

3	5	3	Psychology 1 and Sociology 1	3	5	3
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First Term			FOURTH YEAR (CONTINUED)	Second Term		
<i>Hours</i>		<i>Points</i>		<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
		4-6				4-6
1	2	1	Chemistry Journals (Ch. 12)	1	2	1
<i>Electives (enough subjects to be chosen to make the total count for the year 32 points)</i>						
			Quantitative Food Analysis (Ch. 5)	7	1	3
3	5	3	Inorganic Chemistry (Ch. 13)	4	4	3
			Advanced Physical Chemistry (Ch. 15)	6	2	3
8	0	3	Advanced Quantitative Analysis (Ch. 16)			
5	2	3	Bacteriology (Bi. 5)			
			Education 1	2	5	2-3
2	6	3	History of Education (Ed. 3)			
			Medical Analysis (Ch. 19)	5	1	2
			The Teaching of Physics (Phys. 5)	6	2	3
<i>Group III (Physics)</i>						
3	5	3	Psychology 1 and Sociology 1	3	5	3
10	4	6	Thesis (Phys. 4)	10	4	6
1	2	1	Physics Journals (Phys. 6)	1	2	1
<i>Electives (enough subjects to be chosen to make the total count for the year 32 points)</i>						
2	6	3	Education 3 and 1	2	5	3
3	5	3	Mathematics 4			
			Mathematics 5	3	5	3
			Physical Chemistry (Ch. 11)	6	2	3
3	5	3	Inorganic Chemistry (Ch. 13)	4	4	3
			The Teaching of Physics (Phys. 5)	6	2	3
5	3	3	Physiology (Bi. 4)	5	3	3

TWO-YEAR PROGRAMME IN PUBLIC HEALTH

The rapid development of organized service to physicians and to the public in the field of Public Health has led to an increasing demand for properly trained administrative and technical workers.

The programme outlined below is designed to give in two years the technical training required in a modern Public Health

laboratory. This programme may be substituted for the third and fourth years of the regular four-year programme in the Schools of Science (D I) and Household Economics (A I), or it may be taken independently by students from other colleges who desire the degree of Bachelor of Science in Public Health and who can fulfill the following requirements:

(1) The certification of two full years of work satisfactorily completed in an approved college, and

(2) The certification of the satisfactory completion of a year of college work in physics and in biology, and approved courses in general and organic chemistry.

D II. TWO-YEAR PROGRAMME

First Term			FIRST YEAR	Second Term		
<i>Hours</i>		<i>Points</i>		<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
5	3	3	Physiology (Bi. 4)	5	3	3
5	2	3	Bacteriology (Bi. 5)			
			Advanced Hygiene (Bi. 6)	3	4	3
3	5	3	Municipal and Industrial Sanitation (Bi. 14)			
			Embryology (Bi. 16)	6	2	3
7	1	3	Quantitative Analysis (Ch. 4)			
			Quantitative Food Analysis (Ch. 5)	7	1	3
3	5	3	Economics 1a <i>or</i> History 1a	3	5	3
SECOND YEAR						
3	5	3	Psychology and Sociology 1	3	5	3
1	2	1	Journals (Bi. 9)	1	2	1
		4-6	Thesis (Bi. 12)			4-6
3	2	2	Public Health Laboratory Methods (Bi. 13)	3	2	2
			Public Health Problems (Bi. 17)	3	5	3
2	4	2	Applied Biology (Bi. 18)			
			Medical Analysis (Ch. 19)	5	1	2

Electives (enough subjects to be chosen to make the total count for the year 32 points)

Biology*

Chemistry*

* Any course for which the student is qualified.

First Term			SECOND YEAR (CONTINUED)			Second Term		
<i>Hours</i>		<i>Points</i>				<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>					<i>Class</i>	<i>Study</i>	
			Education 1			2	5	2-3
2	6	3	History of Education (Ed. 3)					
			[Social Education (Ed. 5) (<i>not given in</i>					
			1918-19)			2	4	2]
			Shakespeare (Eng. 6)			2	4	2
2	4	2	The Contemporary Drama (Eng. 8)					
			Browning (Eng. 9)			2	4	2
			Debating (Eng. 11)			3	5	3
[3	5	3	Oral English (Eng. 12) (<i>not given in</i>					
			1918-19)			3	5	3]
			Physics*					

PROGRAMMES IN NURSING

Four programmes in Nursing which have been arranged in connection with the School of Public Health Nursing are described on pages 67 ff.

* Any course for which the student is qualified.

E. SCHOOL OF SOCIAL WORK

THE School of Social Work was founded in 1904 for the study of charity, correction, neighborhood work, and related forms of social service, whether under private or public administration. The programmes are planned for persons who wish to prepare for service in this field of work as paid officers of institutions or agencies, or as volunteers; and they make available the latest and best results of practice together with the underlying principles. The School is under the supervision of an Administrative Board.

THE FOUR-YEAR PROGRAMME

The four-year programme for undergraduates leads to the degree of Bachelor of Science. The studies of the first three years are carried on at the College building, 300 The Fenway, but the technical instruction of the fourth year is given at 18 Somerset Street.

E. I. FOUR-YEAR PROGRAMME

For a detailed explanation of the courses mentioned in the following programmes, see the Announcement of Courses, and the Bulletin of the School of Social Work.

First Term				Second Term			
Hours		Points		Hours		Points	
Class	Study			Class	Study		
FIRST YEAR							
3	5	3	English 1	3	5	3	
3	5	3	French or German	3	5	3	
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4	
5	3	3	Physics 1	5	3	3	
3	5	3	History 1a	3	5	3	
2	0	0	Physical Training	2	0	0	
SECOND YEAR							
3	4-5	3	English 2a or 2b	3	4-5	3	
3	5	3	A Modern Language	3	5	3	

First Term			SECOND YEAR (CONTINUED)	Second Term		
<i>Hours Points</i>				<i>Hours Points</i>		
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
3	5	3		3	5	3
3	5	3	Economics 1a			
6	2	3	General Biology (Bi. 1)			
			Bacteriology (Bi. 5)	5	2	3
1	1	1	Sanitary Science (Bi. 11)			
			Child Life (Ed. 4)	2	3	2
2	4	2	Sociology 2			
3	5	3	History 2 <i>or</i>	3	5	3
2	4	2	History 5 <i>or</i>	2	4	2
[2	4	2	History 8 (<i>not given in 1918-19</i>)	2	4	2]

THIRD YEAR

2	3	2	Social Service 1 and 2*	2	6	3
3	5	3	Psychology 1 and Sociology 1	3	5	3
5	2	3	Dietetics 3			
2	6	3	History of Education (Ed. 3)			
			Education 1	2	5	2-3
			Institutional Accounts (Accts. 4)	3	5	3
3	5	3	Economics 4 and 4a	1	7	3
			<i>Elective</i>			

FOURTH YEAR

9-10	32	17	Theory and Practice of Social Work	9-10	32	17
2	4	2	Statistics (Ec. 8)			

During the fourth year the student's time is almost wholly devoted to technical training. This training includes:

a. Class instruction for usually nine hours a week, together with prescribed reading and written reports. This instruction covers the two main divisions of social work,—namely, the structure and organization of the neighborhood and community, and the diagnosis and treatment of individual and family need. Among the great variety of topics considered, largely in conferences, are the following: the aims and the principles of social service; the individual and his relations to his family, to the neighbors, and to the community; neighborhood organiza-

* *Social Service 2 is given at 18 Somerset Street.*

tion and the community life; industrial relations; health, vocation, recreation; the treatment of special kinds of need; social case-work; the organization of charity; government and social work; a social programme.

b. Practice. About sixteen hours a week are devoted to work under experienced direction in agencies for neighborhood work or for the assistance of needy families or individuals.

c. Study of a special topic in connection with field work, together with elementary instruction in methods of social inquiry.

E II. TWO-YEAR PROGRAMME

A general programme of technical instruction requiring two years for its completion has been arranged at 18 Somerset Street. Students are expected to give forty-two hours a week to the requirements of each year.

The first year of this programme may be taken independently. It comprises the class exercises, practice, and study described above. It is intended for students who can devote but one year to the subject, and is a desirable introduction to any form of social service. Students who are exceptionally well prepared, and who indicate during the first term an aptitude for a special field of work, — such, for instance, as medical social service or industrial or neighborhood work, — may be allowed in the second term to give increased time to that special field.

A limited number of social workers already holding positions, and of persons who are being trained in agencies of social work, who wish for class instruction in the School, are admitted to a portion of the class-room exercises throughout the year.

The programme of the first year may, for exceptional reasons, be divided between two years.

Applicants must convince the Director by their college records or by their experience, of their fitness to undertake both the class-room studies and the field work. Instruction begins in 1918-19 on September 18 and continues until June 6.

A certificate is granted to students who complete this pro-

gramme satisfactorily. College graduates who are candidates for the degree of Bachelor of Science must supplement the programme of the first year by at least nine months of professional field work satisfactory to the Director.

Abstracts of the records are issued to part-time students who complete satisfactorily the work which they undertake.

The fee for the complete work of the first year is one hundred and twenty-five dollars. If this work is divided between two years, the fee is seventy-five dollars for the first year and fifty dollars for the second. Proportionate fees are charged for partial programmes.

The second year offers advanced instruction to students who have completed the first year or its equivalent, and who show aptitude for some special form of social service, such as organizing charity, work with children, medical social service, or neighborhood work.

The programme of this year includes carefully supervised practice in the selected form of social service; class exercises with specialists; and instruction and practice in social inquiry. In 1918-19 the work begins on September 11 and continues until June 19. A diploma is given to students who satisfactorily complete the two-year programme.

The fee for the second year is sixty-two and one-half dollars. College graduates who complete the work of the second year may become candidates for the degree of Master of Science in Simmons College, in which case they pay also the fees for any additional courses required.

PARTIAL COURSES

A limited number of workers who have had at least one year's experience in social service may be admitted to portions of the class work of the second year in the special fields.

INTRODUCTORY COURSE

Two courses in Social Service which are given at the College are, with the approval of the Director, open to a limited number of persons not otherwise connected with the College. The attention of charity workers, heads of settlements, and public health nurses is particularly called to this opportunity.

BULLETIN OF THE SCHOOL OF SOCIAL WORK

A special pamphlet describing in detail the opportunities offered by the School may be obtained from the Registrar of the College or from the Director of the School.

F. SCHOOL OF INDUSTRIAL TEACHING

THE recent development of technical high schools, industrial schools, and prevocational schools has increased the demand for teachers who are adequately prepared to give instruction in such schools. The teacher of technical subjects is expected to be familiar with industrial conditions and preferably to have had practice in the industrial arts, under business conditions. She must be prepared to give instruction in courses of study which have been planned with reference to immediate use in industrial fields. The student goes from school to work, and often receives instruction through part-time schooling while she is employed in some trade or industry.

The ordinary curriculum of the normal schools is not yet meeting this demand. Simmons College therefore offers courses, described in the following programme, in the hope of enabling persons who are otherwise qualified, to secure such instruction as will fit them for positions in technical or industrial schools. The courses offered provide different degrees of practical experience, according to the previous preparation of the student. Students who are not entirely familiar with trade conditions are expected to include in their programme the practice in shops, under supervision, which is available at the Women's Educational and Industrial Union.

F I. PREPARATION FOR TEACHING INDUSTRIAL NEEDLE ARTS

By an arrangement with the Women's Educational and Industrial Union a one-year programme has been established for training teachers and directors in industrial schools. This programme offers courses in the teaching of such trades as demand a knowledge of the needle arts. It affords comprehension of trade standards and requirements through carefully directed

practice and observation in trade shops, and provides opportunity for practice teaching.

Instruction is given at the Women's Educational and Industrial Union as well as at Simmons College. The Union provides the actual practice in shop work and teaching, and arranges for the required observation. During the past five years students following this programme have been permitted to practice in the Boston Trade School for Girls and in the other trade schools of the state. These courses of study are especially adapted to mature teachers who have become interested in the modern tendency toward vocational training and who wish to change their field of work.

The programme is open only to women whose maturity and experience give assurance of success in this new field. Students may be admitted who have had two years of training subsequent to graduation from a high school, either in an educational institution or in the trades. Other students whose preparation is regarded as adequate may be received, but not as candidates for certificates. Skill in the needle arts is an essential.

Certificates are granted to students who complete the programme successfully.

The number of students is restricted, therefore application should be made at an early date. A personal interview with the Director of the School is desirable.

PROGRAMME

The programme is divided into four parts:

I. Class work at Simmons College during the first term, in the following courses:

Design 1. Principles of design.

Sewing 7. Millinery.

Sewing 8*b*. Dressmaking.

Sewing 10. Costume design.

Sewing 12. Plain sewing.

Sewing D. A study of textiles in their relation to industrial and trade schools.

Education A. A study of industrial education.

Education D. Principles of teaching.

- II. Practice in the workshops of the Women's Educational and Industrial Union. This work includes making sample garments, filling orders, buying materials, caring for stock, work-room management, bookkeeping, selling, and taking orders. Training is provided in the following branches:
 - a.* The making of children's garments.
 - b.* Dressmaking. The study of design as applied to costume.
 - c.* Millinery.
- III. Observation and practice in other shops representing trades employing girls.
- IV. Practice teaching in trade schools or classes.

G. SCHOOL OF EDUCATION FOR STORE SERVICE

A ONE-YEAR programme is offered for (a) educational directors and other executives in personnel work in retail stores, and (b) teachers of retail selling and merchandise in high and continuation schools. The class-room instruction is given at the School of Education for Store Service, 29 Temple Place, Boston. In the selection of candidates for this programme preference is given to graduates of colleges or of four-year normal schools who have had some experience in business or in teaching. Students are expected to have at least two months' store experience previous to beginning this work.

In connection with the course there is a Practice Class, the members of which are employees of the coöperating stores. Four mornings a week are spent in observation of the sessions of this class, and in practice teaching under supervision.

Directed and supervised practice or study in the coöperating stores is required. The work includes practice in selling, and opportunity is given the students to serve at the bundle desks, to act as service shoppers or as assistants to floor managers, and to study the procedure in the shipping, receiving, and marking rooms. The students also investigate the store work of members of the Practice Class and discuss this work with the store executives. The time given to store and school work is almost evenly divided.

During the month of December, when regular sessions are suspended, the students spend their time working in the stores in selling or executive positions. Written reports are required on all work done in the stores.

For some students, at the advice of the Director, arrangements may be made at the end of the year for three months' apprentice work with a graduate teacher.

Certificates are granted to students who complete the pro-

gramme successfully. Graduates of colleges may be candidates for the degree of bachelor of science.

The number of students is restricted, therefore application should be made at an early date. A personal interview with the Director of the School should be arranged in advance. All communications with reference to this School should be addressed to the *Director of the School of Education for Store Service, 29 Temple Place, Boston, Massachusetts.*

G I. TRAINING FOR DEPARTMENT STORE SERVICE

The programme is divided into three parts:

I. Practice and research in stores.

Organization and system.

Analysis of positions.

Work of the junior force.

Employment.

Merchandise.

Service.

Employees' organizations.

Conferences with floormen, buyers, and superintendents.

Experience in selling.

Reports and discussions of business experience.

II. Observation and teaching.

Observation and study of the Practice Class.

Teaching, under supervision, of the Practice Class.

Substitute teaching in stores, and in high and continuation schools.

III. Class-room work.

Conferences, led by the Director, on vital problems connected with the work of the entire programme; its relation to current social and industrial movements; interpretation of practical experience.

Academic work in Education, including specific methods of teaching in stores (Education C), applied psychology (Education B), Merchandise (Textiles and Non-Textiles, Sewing C), and welfare work from an economic point of view (Sociology B).

H. SCHOOL OF PUBLIC HEALTH NURSING

THE programmes in Public Health Nursing are offered jointly by Simmons College and the Instructive District Nursing Association. These programmes are intended to prepare graduate nurses for positions in the various branches of public health nursing, especially visiting nursing, infant welfare and child conservation work, school nursing, tuberculosis nursing, industrial nursing, and nursing under municipal, state, and federal health authorities. In all these rapidly developing fields the demand for nurses with special training far exceeds the supply, and the need is especially urgent for women qualified to organize, to administer, to supervise, and to teach.

The programmes offered by the School of Public Health Nursing are planned for two distinct groups of students. The first group includes those who have not yet begun their technical training in nursing; for these students are designed the five-year programme in Public Health Nursing (H I) offered in affiliation with the Training School of the Massachusetts General Hospital, and the one-term programme in preparation for schools of nursing (H IV). The second group of students consists of graduate nurses, and pupil nurses in the third year of hospital training, who wish to supplement their training with special preparation for the public health field. For this group of students are planned the one-year programme in Public Health Nursing (H II) and the one-term programme in field work (H III).

Each programme includes field work, except the one-term programme in preparation for schools of nursing (H IV). The field work consists of supervised practical work in general visiting nursing, including pre-natal and maternity work, under the Instructive District Nursing Association, in infant welfare work under the Baby Hygiene Association, and in social work under the Associated Charities of Boston. Further opportuni-

ties for observation or practice are afforded by the Social Service Departments of the Massachusetts General and Psychopathic Hospitals, the Nursing Division of the Boston Public Schools, the welfare departments of several industrial establishments, and other social and health agencies. In special cases, different arrangements of field work may be made according to the needs of individual students.

Only a limited number of students can be admitted to any programme including field work. Preference is given to candidates who apply early, and to those who have superior qualifications.

For a detailed explanation of the courses mentioned in the following programmes see the Announcement of Courses, and the Bulletin of the School of Public Health Nursing.

THE FIVE-YEAR PROGRAMME

The five-year programme, offered in affiliation with the Training School for Nurses of the Massachusetts General Hospital, leads to the degree of Bachelor of Science, to the diploma of the Training School for Nurses of the Massachusetts General Hospital, and upon completion of State Registration, to a certificate in Public Health Nursing for students who have specialized in that branch of work. For admission to this programme students must meet the requirements for admission to Simmons College, and must also show personal fitness for professional nursing.

H I. FIVE-YEAR PROGRAMME

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
3	5	3	English 1	3	5	3
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4
6	2	3	General Biology (Bi. 1)			
			Bacteriology (Bi. 5)	5	2	3

First Term			FIRST YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
5	3	3	Physics 1	5	3	3
3	0	1	Cookery B			

SECOND YEAR

3	4	3	English 2 a	3	4	3
7	3	4	Organic Chemistry (Ch. 2)	7	3	4
4	4	3	Physiology of Nutrition (Bi. 2)			
			Advanced Hygiene (Bi. 6)	3	4	3
			Dietetics 1	4	4	3
3	5	3	Economics 1 a	3	5	3
			Anatomy and Physiology (Bi. C)	5	5	4

THIRD AND FOURTH YEARS

The third and fourth years are devoted to technical work in the Training School for Nurses of the Massachusetts General Hospital. Students enter the School early in the summer following their second year at Simmons College. During the first three months all students are on probation, and only those students who in the opinion of the Superintendent of the Training School prove adapted to nursing work are allowed to continue the programme. The instruction in the Training School extends over two calendar years, but a vacation is given during the summer following the first year in the School. The work consists of practical and theoretical training. Practical training is given in the various medical and surgical departments of the hospital; obstetrical training is given in an affiliated hospital. The theoretical instruction includes about one hundred and eighteen hours of lecture and class work during the first year in the Training School, and one hundred and thirty-two hours during the second year.

A detailed description of the work of these two years may be found in the Announcement of the Training School for Nurses of the Massachusetts General Hospital.

FIFTH YEAR

The fifth year is intended to provide special training in the branch of nursing chosen by the individual student. Students are advised in regard to the selection and arrangement of their work by the Director of the School.

THE ONE-YEAR PROGRAMME

For admission to the one-year programme students must satisfy the requirements for admission to the College, and in addition they must be registered nurses, graduates of approved training schools. Pupil nurses from approved training schools who meet the requirements for admission to the College, and who have completed at least two years of training, including obstetrical work, may also be admitted to this programme.

Graduate nurses who satisfactorily complete the programme receive certificates, and those who already hold college degrees may also receive the degree of Bachelor of Science. Pupil nurses who satisfactorily complete the programme receive certificates as soon as they have been graduated from their training schools and have completed their state registration.

H II. ONE-YEAR PROGRAMME

First Term

Hours	
Class	Study

1	1	Public Health Nursing 1
4	3	Elementary Bacteriology (Bi. B)
3	3	Municipal and Industrial Sanitation (Bi. 14)
1	2	Biology of Infectious Diseases (Bi. G)
1	1	Biology in Sex Education (Bi. F) and Sociology A
5	2	Food and Nutrition (Diet. 3)
1	2	Education E
2	3	Social Service 1 and 2 *

Second Term

Hours	
Class	Study

2 3

2 6

The field work of the second term is identical with the one-term programme in field work (H III).

* Social Service 2 is given at 18 Somerset Street.

H III. THE ONE-TERM PROGRAMME IN FIELD WORK

The one-term programme in field work, formerly the four-months course offered by the Instructive District Nursing Association, is open to registered nurses who are graduates of approved training schools, and also to pupil nurses from approved training schools who have completed two years of training, including obstetrical work. Nurses with satisfactory professional qualifications who are unable to satisfy the requirements for admission to the College are admitted if their preparation is considered adequate by the Director of the School. Preference is given, however, to women with superior educational and professional qualifications. Certificates are granted to those who complete the programme satisfactorily.

This programme is designed to furnish the fundamental training required in the various forms of public health nursing. Students spend approximately two months in supervised training in the districts of the Instructive District Nursing Association, one month with the Baby Hygiene Association, and one month with the Boston Associated Charities. Arrangements are also made for observation in clinics, dispensaries, the Boston public schools, and other agencies where social or health work is carried on. The programme is given three times a year, beginning October 1, February 1, and June 2. The work includes conferences, classes, and lectures.

THE ONE-TERM PROGRAMME IN PREPARATION FOR SCHOOLS OF NURSING

By an arrangement with the Children's Hospital and the Deaconess Hospital, students who are admitted to the training schools for nurses in those institutions are received by the College for preliminary training in the scientific subjects necessary for their professional work. This programme occupies one term, and is given each term. Other students are admitted to this

programme if the number of students received from the hospitals is less than the number for which provision has been made; such students must, however, meet the entrance requirements of the College. The programme is as follows:

H IV. ONE-TERM PROGRAMME

	<i>Hours</i>	
	<i>Class</i>	<i>Study</i>
Anatomy and Physiology (Bi. C)	5	5
Bacteriology (Bi. D)	4	4
Elementary Chemistry (Ch. B)	8	3
Food Values (Diet. B)	2	2
Cookery B	3	0
Sanitary Science (Bi. 11)	1	1

CONDITIONS OF ADMISSION

EVERY candidate for admission to Simmons College must make application on the form furnished by the Registrar of the College, and must submit, at some time before her entrance, a certificate of honorable dismissal from the principal of the institution last attended, and also a certificate of health.

No student becomes a matriculated member of the College until she has satisfactorily completed the work of at least one term. Students who do not matriculate within this time may continue in College only on probation and by special vote of the Faculty.

I. REQUIREMENTS FOR ADMISSION TO THE FIRST-YEAR CLASS

Candidates for admission to the first-year class are required to present evidence of satisfactory preparation in certain subjects named below and defined on pages 82-99 of this Bulletin. The evidence may be presented (A) by certificate, except in Arithmetic and certain technical subjects; (B) by examination as explained on pages 77-81; or (C) by certificate in a part of the subjects and by examination in the remainder.

(A) ADMISSION BY CERTIFICATE

The College will receive as evidence of fitness for admission a certificate from the head-master or principal of an approved school in which the candidate has spent at least the fourth year of her preparation. The certificate must be submitted on the form furnished by the College.

The certificate privilege is granted to all schools on the approved list of the New England College Entrance Certificate Board. Other schools may obtain the privilege only by vote of the Faculty of the College. Application for the certificate privilege must be made on the form furnished by the College.

The certificate must show that the candidate has devoted at least four years to her preparation; that she has pursued sat-

isfactorily, to the extent and in the manner described on pages 82-99 of this Bulletin, the subjects required for admission; and that she is qualified to enter the first-year class of this College. The certificate must show the number of hours devoted to each subject and the grades attained in each year. The "credits" allowed for subjects offered by certificate are based upon the time spent in preparation. A "credit" represents one exercise a week or its equivalent for a school year, an exercise being a school period of not less than forty minutes for each recitation or lecture, and two such periods for each laboratory or practice exercise. In case a school offers no course of study in which a given subject occupies more than four hours a week, the subject may receive a valuation of 5 credits if it represents a quarter of the full work of a school year.

Candidates for admission to the first-year class are required to present evidence of having completed satisfactorily preparation amounting to 72 credits. Candidates may be admitted with a deficiency of not more than 7 credits, if their records are satisfactory in other respects. Such deficiencies must be made up by subsequent examinations on preparatory subjects or by additional College courses.

The candidate's preparation must include at least 12 credits in English, at least 8 credits in one foreign language, at least 6 credits in Algebra, at least 4 credits in Plane Geometry, at least 4 credits in History. If two or more branches of History are offered, at least 3 credits must be offered in one branch, and at least 2 credits in each additional branch. Ancient History is counted as one branch of History. The remainder of the 72 credits required may be chosen from any of the groups named below, within the limitations specified.

The study of Algebra should be continued in the third or fourth year of the high school course in order that the subject may be fresh in the mind of the student when she begins the scientific work of the first year in college. Therefore no certificate covering only one year of Algebra will be accepted unless

the work has been done in the last two years of the high school course, and unless it includes simple quadratic equations. Students who are unable to obtain certificates in Algebra may, however, test their present fitness for College work by examination. This examination is offered in two parts: Elementary Algebra, covering one year's work and counting 5 credits, and Intermediate Algebra, covering one half-year's work and counting $2\frac{1}{2}$ credits. Any student who passes the examination in Elementary Algebra alone, will be conditioned in Intermediate Algebra. No candidate who has a deficiency in Elementary Algebra will be permitted to enter any course in physics or to register as a classified student.

In addition to these requirements, an examination in Arithmetic, for which no credits are allowed, is required of all first-year students who are to enter courses in physics or chemistry. The examination is given on the first Saturday of the College year.

The subjects offered for admission and the number of credits accepted by certificate in each group are as follows:

GROUP I. ENGLISH

English 1 and 2 (Composition and Literature) *At least 12 credits*

NOTE: English is a required subject. No student will be admitted to College who can neither present a certificate for English Composition (English 1) nor pass the examination.

GROUP II. FOREIGN LANGUAGES

Greek	<i>At least 4 credits</i>
Latin	<i>At least 4 credits</i>
German	<i>At least 4 credits</i>
French	<i>At least 4 credits</i>
Spanish	<i>At least 4 credits</i>

NOTE: A student who fails to present a certificate for at least 8 credits in one of these languages must pass an examination in the minor requirement; otherwise she will not be admitted to College.

GROUP III. SOCIAL SCIENCE

Ancient History (Greek and Roman History)	<i>At least 2 credits</i>
Mediaeval and Modern European History	<i>At least 2 credits</i>
English History	<i>At least 2 credits</i>
American History	<i>At least 2 credits</i>
American History and Civil Government	<i>At least 2 credits</i>
Civics	<i>At least 2 credits</i>
Economics	<i>At least 2 credits</i>

NOTE: History is a required subject. At least 4 credits must be offered in History. If two or more branches of History are offered, at least 3 credits must be offered in one branch and at least 2 credits in each additional branch. Ancient History is counted as one branch of History. Not less than 4 credits are accepted by certificate in Group III.

GROUP IV. MATHEMATICS

Algebra (Elementary and Intermediate)	<i>At least 6 credits</i>
Advanced Algebra	<i>At least 2 credits</i>
Plane Geometry	<i>At least 4 credits</i>
Solid Geometry	<i>At least 2 credits</i>
Plane Trigonometry	<i>At least 2 credits</i>

NOTE: Elementary and Intermediate Algebra are required subjects. No certificate in Algebra which covers merely the Elementary requirement will be received unless the work has been done in the third or fourth year of the high school course, and unless it includes simple quadratic equations. A student may, however, be admitted to College by passing the examination in Elementary Algebra. No candidate will be permitted to enter any course in physics, or to register as a classified student, who has a deficiency in Elementary Algebra.

Plane Geometry is a required subject.

Not less than 10 credits are accepted in Group IV.

GROUP V. PHYSICS

Physics	<i>At least 4 credits</i>
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GROUP VI. CHEMISTRY

Chemistry	<i>At least 4 credits</i>
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GROUP VII. NATURAL SCIENCES OTHER THAN PHYSICS AND CHEMISTRY

Physical Geography	<i>At least 2 credits</i>
Botany	<i>At least 2 credits</i>
Zoölogy	<i>At least 2 credits</i>

Geology	<i>At least 2 credits</i>
General Biology	<i>At least 2 credits</i>
Astronomy	<i>At least 2 credits</i>
Physiology	<i>At least 2 credits</i>

GROUP VIII. HOUSEHOLD ECONOMICS

Cookery	<i>2 to 5 credits</i>
Sewing	<i>2 to 5 credits</i>
Design	<i>2 to 3 credits</i>
Household Management	<i>2 to 3 credits</i>

NOTE: Not less than 4 or more than 12 credits are accepted by certificate in Group VIII. Not more than 5 credits are accepted in Sewing and Design combined. A candidate may not present subjects from both Group VIII and Group IX.

GROUP IX. COMMERCIAL SUBJECTS

Elementary Shorthand	<i>4 to 5 credits</i>
Elementary Typewriting (4 to 6 weekly periods)	<i>2 to 3 credits</i>
Elementary Bookkeeping	<i>2 to 4 credits</i>
Commercial Geography	<i>2 to 3 credits</i>
Commercial Law	<i>2 to 3 credits</i>

NOTE: Not less than 4 or more than 12 credits are accepted by certificate in Group IX. Certificates are accepted in Elementary Shorthand, in Elementary Typewriting, and in Elementary Bookkeeping solely on the basis of satisfactory class work, without reference to the method used or the ground covered. A candidate may not present subjects from both Group VIII and Group IX.

A student who has received by certificate at least 8 credits in a modern language, and continues that language in College, is expected to enter the second-year course in that subject; if she has received at least 12 credits, she is expected to enter the third-year course. If she is unable to do satisfactorily the work of the course which she enters, the credits allowed on the certificate are correspondingly reduced.

(B) ADMISSION BY EXAMINATION

The candidate must pass satisfactory examinations in Arithmetic,* English Composition and Literature (English 1 and 2),

* For the examination in Arithmetic no credits are allowed.

Elementary Algebra, Intermediate Algebra, Plane Geometry, a major course in History, at least the minor course in one foreign language, and in enough other subjects to make a total of not less than 72 credits. Candidates whose records are satisfactory in other respects may be admitted with a deficiency of not more than 7 credits, except that no candidate who has a deficiency in Elementary Algebra will be permitted to enter any course in physics or to register as a classified student. The credits allowed for an examination in a minor subject include those allowed for the elementary subject; the credits allowed for a major subject include those allowed for the minor subject; and the credits allowed for advanced Latin include those allowed for major Latin. Candidates who offer subjects in Household Economics may not offer Commercial Subjects also.

EXAMINATION SUBJECTS

	<i>Credits</i>		<i>Credits</i>
Arithmetic	0	Spanish, <i>elementary</i>	5
Elementary Algebra	5	or <i>minor</i>	10
Intermediate Algebra	2½	or <i>major</i>	15
Advanced Algebra	2½	History (<i>minor</i> or <i>major</i>)	
Plane Geometry	5	Ancient History	2½ or 5
Solid Geometry	2½	Mediaeval and Modern	
Plane Trigonometry	2½	European History	2½ or 5
English 1 (Composition)	8	English History	2½ or 5
English 2 (Literature)	7	American History	2½ or 5
French, <i>elementary</i>	5	American History,	
or <i>minor</i>	10	Civil Government	2½ or 5
or <i>major</i>	15	Civics	2½
German, <i>elementary</i>	5	Economics	2½
or <i>minor</i>	10	Astronomy	2½
or <i>major</i>	15	General Biology	2½
Greek, <i>elementary</i>	5	Botany, <i>minor</i>	2½
or <i>minor</i>	10	or <i>major</i>	5
or <i>major</i>	15	Chemistry	5
Latin, <i>elementary</i>	5	Physics	5
or <i>minor</i>	10	Physical Geography, <i>minor</i>	2½
or <i>major</i>	15	or <i>major</i>	5
or <i>advanced</i>	20	Physiology	2½

	<i>Credits</i>		<i>Credits</i>
Geology	2½	Commercial Subjects	
Zoölogy, <i>minor</i>	2½	Shorthand, <i>minor</i>	10
or <i>major</i>	5	or <i>major</i>	15
Household Economics		Typewriting, <i>minor</i>	5
Cookery, <i>minor</i>	2½	or <i>major</i>	7½
or <i>major</i>	5	Bookkeeping, <i>minor</i>	5
Sewing, <i>minor</i>	2½	Commercial Geography	2½
or <i>major</i>	5	Commercial Law	2½
Design	2½		
Household Management	2½		

Additional credits are granted if the candidate passes examinations covering the work of courses given in the College.

EXAMINATIONS HELD AT SIMMONS COLLEGE

Examinations in all the subjects mentioned above, except Arithmetic, will be held at the College from September 6 to September 13, 1919. The examination in Arithmetic, which is required of all first-year students who desire to enter courses in physics or chemistry, will be held on Saturday, September 20, at 9 a.m. Students who fail to pass the examination in Arithmetic may if they choose attend a class in this subject for which a special fee is charged. Applications for these examinations (except Arithmetic) should be made to the Registrar not later than September 1, 1919.

The schedule of the entrance examinations in 1919 follows:

<i>Saturday, September 6</i>	<i>Monday, September 8 (continued)</i>
9.00–12.00 Cookery	1.00– 3.00 Mediaeval and Modern European History
9.00–10.30 Commercial Law	3.00– 5.00 Ancient History
10.30–12.00 Commercial Geography	
1.30– 3.30 Bookkeeping	<i>Tuesday, September 9</i>
1.30– 3.00 Household Management	9.00–10.30 Astronomy
3.30– 5.00 Economics	10.30–12.00 Spanish
	1.00– 2.30 Chemistry
	2.30– 4.00 Civics
	4.00– 5.30 Trigonometry
<i>Monday, September 8</i>	<i>Wednesday, September 10</i>
9.00–10.30 General Biology	9.00–11.00 English History
9.00–10.30 Zoölogy	
10.30–12.00 Botany	

<i>Wednesday, September 10 (continued)</i>	<i>Friday, September 12 (continued)</i>
11.15- 1.15 Greek	9.00-10.30 Shorthand
11.15- 1.15 Solid Geometry	10.30-12.00 Design
2.30- 5.30 Elementary, Inter- mediate, and Advanced Alge- bra	10.30-12.00 Typewriting
	1.00- 3.00 French
	3.00- 5.00 American History and Civil Government
<i>Thursday, September 11</i>	<i>Saturday, September 13</i>
9.00-10.30 English 1	9.00-11.00 German
11.00-12.30 English 2	11.15- 1.15 Latin
2.00- 4.00 Plane Geometry	2.30- 4.00 Physics
4.00- 5.30 Geology	4.00- 5.30 Physiology
4.00- 5.30 Physical Geography	
<i>Friday, September 12</i>	<i>Saturday, September 20</i>
9.00-11.00 Sewing	9.00-10.30 Arithmetic

EXAMINATIONS HELD BY THE COLLEGE ENTRANCE EXAMINATION BOARD

The examinations of the College Entrance Examination Board, which are held in Boston and at many other places throughout the country beginning the third Monday in June, are accepted for admission to Simmons College.

The Board does not examine in Arithmetic, Elementary Languages (except Greek), major Spanish, minor History, Economics, Geology, minor Physical Geography, Astronomy, General Biology, Physiology, Household Economics, or Commercial Subjects.

All applications for the examinations of the Board must be addressed to the Secretary of the College Entrance Examination Board, 431 West 117th Street, New York, N. Y., and must be made upon a blank form to be obtained from the Secretary of the Board upon application.

A list of the places at which examinations are to be held by the Board in June is published about March 1. Requests that the examinations be held at particular points, to receive proper consideration, should be transmitted to the Secretary of the Board not later than February 1.

DIVISION OF THE EXAMINATIONS

Candidates may take a part of the examinations in June and a part in September of the year in which admission is desired. Preliminary examinations in a part of the requirements for admission may be taken a year in advance, but only in the June examinations of the College Entrance Examination Board.

(C) ADMISSION BY CERTIFICATE AND EXAMINATION

If a candidate's certificate does not cover enough subjects to meet the requirements for admission, she may offer subjects by examination to complete the requirements.

II. SPECIAL CONDITIONS OF ADMISSION

The Committee on Admission and Programmes may admit candidates of sufficient maturity who are unable to fulfill the regular requirements, if their preparation includes a high school graduation or its equivalent, and if they show fitness for the courses for which they apply. Such students are received only on probation, and are granted classification only by vote of the Faculty, after the quality of their work has been sufficiently tested.

Candidates for certificates and partial students who are unable to meet the regular entrance requirements may be admitted if their preparation includes a full high school course or its equivalent. Partial students may register for not more than two courses, provided they obtain the consent of the chairman of the department in which they wish to register, but they may not count these courses for a degree.

III. ADMISSION FROM COLLEGES AND NORMAL SCHOOLS

Applicants who have completed one year or more in other colleges or in approved normal schools are admitted without examination as candidates for the bachelor's degree. Applicants from normal schools, however, are required to present evi-

dence of having satisfactorily completed a four-year high school course.

ADVANCED STANDING

Students may secure credit for such subjects as they have satisfactorily completed in the institutions from which they come, in so far as these subjects are in excess of the entrance requirements and correspond to courses included in the programmes for which they are registered in this College. Except in the case of students entering from other colleges and except in the case of graduates of approved normal schools, such credit is given only on examination.

REQUIREMENTS IN THE SEVERAL SUBJECTS

ENGLISH

1. ADMISSION BY EXAMINATION

The following requirements serve as the basis for examinations set by the College Entrance Examination Board and by Simmons College.

NOTE: No candidate will be accepted in English whose work is notably defective in point of spelling, punctuation, idiom, or division into paragraphs.

THE REQUIREMENTS FOR 1919

Preparation in English has two main objects, which should be considered of equal importance: (1) command of correct and clear English, both in speaking and in writing; (2) ability to read with accuracy, intelligence, and appreciation.

English 1 (Grammar and Composition)

The first object may be attained by instruction in grammar and composition. English grammar should ordinarily be reviewed in the secondary school; and correct spelling and grammatical accuracy should be rigorously exacted in connection with all written work during the four years. The principles governing punctuation, the use of words, and the structure of sentences and of paragraphs, should be thoroughly mastered; and practice in composition, oral as well as written, should extend throughout the secondary school period. Written exercises may well comprise letter writing, narration, description, and easy exposition and argument. It is advis-

able that subjects for this work be taken from the student's personal experience, general knowledge, and studies other than English, as well as from her reading in literature. Finally, special instruction in language and composition should be accompanied by the concerted effort of teachers in all branches to cultivate in the student the habit of using good English in her recitations and various exercises, whether oral or written.

English 2 (Literature)

The second object is sought by means of two lists of books, headed respectively BOOKS FOR READING and BOOKS FOR STUDY, from which may be framed a progressive course in literature covering four years. In connection with both lists, the student should be trained in reading aloud, and be encouraged to commit to memory some of the more notable passages both in verse and in prose. As an aid to literary appreciation, she is further advised to acquaint herself with the most important facts in the lives of the authors whose works she reads and with their place in literary history.

The BOOKS FOR READING should be read carefully, but the candidate's attention should not be so fixed upon details that she fails to appreciate the main purpose and the charm of these books.

The BOOKS FOR STUDY should be read with special care, greater stress being laid upon form and style, the exact meaning of words and phrases, and the understanding of allusions.

Both these lists may be found in Document No. 88 of the College Entrance Examination Board.

The Examination Paper

However accurate in subject-matter, no paper will be considered satisfactory if seriously defective in punctuation, spelling, or other essentials of good usage.

The examination will be divided into two parts, one of which may be taken as a preliminary, the other as a final. The first part (*English 1*) will deal with grammar and composition, and the second part (*English 2*) with literature.

In grammar and composition, the candidate may be asked specific questions upon the practical essentials of these studies, such as the relation of the various parts of a sentence to one another, the construction of individual words in a sentence of reasonable difficulty, and those matters of good usage which one should know in distinction from current errors. The main test in composition will consist of one or more essays, developing a theme through several paragraphs; the subjects will be drawn from

the books read, from the candidate's other studies, and from her personal knowledge and experience quite apart from reading. For this purpose the examiner will provide several subjects, perhaps eight or ten, from which the candidate may make her own selections. She is not expected to write more than four hundred words an hour.

The examination in literature will include: A. General questions designed to test such a knowledge and appreciation of literature as may be gained by an intelligent reading of the *BOOKS FOR READING*. The candidate will be required to submit a list of the books read in preparation for the examination, certified by the principal of the school in which she was prepared; but this list will not be made the basis of detailed questions. B. A test on the *BOOKS FOR STUDY*. This will consist of questions upon their content, form, and structure, and upon the meaning of such words, phrases, and allusions as may be necessary to an understanding of the works and an appreciation of their salient qualities of style. General questions may also be asked concerning the lives of the authors, their other works, and the periods of literary history to which they belong.

THE REQUIREMENTS FOR 1920, 1921, AND 1922

Beginning with the year 1920, candidates will have the option of taking either of two kinds of examinations: (1) a "Comprehensive" examination; (2) a "Restricted" examination, based in part on a prescribed list of books.

(1) The Comprehensive examination in Composition will be of the type described above as *English 1*. The purpose of the Comprehensive examination in Literature will be to enable the candidate to show that she has read, understood, and appreciated a sufficient amount of English literature. The paper will include some questions that cannot be answered except by candidates who are able to apply what they have learned to passages of literature which they have not read before. Suggestions for books to be used in preparation for this examination will be found in Document No. 88 of the College Entrance Examination Board.

(2) The Restricted examination in Composition will be of the type described above as *English 1*. The Restricted examination in Literature will be of the type described above as *English 2*; but the lists of Books for Reading and Study will permit less freedom of choice. See Document No. 88 for details.

2. ADMISSION BY CERTIFICATE

Certificates will be accepted which cover the requirements for admission by examination described above.

FRENCH

The examinations in French are based on a preparation extending through five recitation periods a week during one year for the elementary requirement, during two years for the minor requirement, and during three years for the major requirement.

ELEMENTARY REQUIREMENT. The preparation for the elementary requirement in French should include: (a) careful training in pronunciation; (b) elementary French grammar; (c) the reading of 100 pages of simple, graded texts, with numerous translation exercises into French based on the texts read; (d) practice in writing French from dictation; (e) constant practice in speaking the language.

The College Entrance Examination Board does not examine in this subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

MINOR REQUIREMENT. The preparation for the minor requirement in French should comprise: (a) elementary French grammar, which is understood to include the regular and the irregular verbs; the uses and positions of pronouns; the inflection of adjectives, participles, and pronouns; the order of words in a sentence; the uses of common adverbs, prepositions, and conjunctions; the partitive constructions; the application of elementary rules in syntax; (b) the reading of 200 to 300 duodecimo pages of modern French from at least two works of dissimilar character; (c) the writing of French from dictation; (d) the translation into French of English sentences based on texts read; (e) careful training in pronunciation.

This requirement corresponds to the Elementary Requirement of the College Entrance Examination Board.

Candidates who fulfill this requirement are admitted to French 2b or 2c.

MAJOR REQUIREMENT. To meet the major requirement in French, the work should comprise in addition to the whole of the minor requirement: (a) a thorough study of some good French grammar, including the ordinary uses of the conditional and of the subjunctive; (b) sufficient reading to enable the student to translate at sight ordinary French prose and poetry; (c) constant and thorough training in composition based on the texts read and on assigned topics; (d) the writing of French from dictation; (e) drill in pronunciation and reading aloud.

Students who offer the major requirement for admission to the Department of Secretarial Studies are advised to devote considerable time in the third year to composition and grammatical review. Students who

offer the requirement for admission to the Department of Library Science will find it profitable to take a large part of their third-year reading from the seventeenth century.

The major requirement corresponds to the Intermediate Requirement of the College Entrance Examination Board.

Candidates who fulfill this requirement are admitted to French 3 b or 3 c.

GERMAN

The examinations in German are based on a preparation extending through five recitation periods a week during one year for the elementary requirement, during two years for the minor requirement, and during three years for the major requirement.

ELEMENTARY REQUIREMENT. The elementary requirement in German consists of a thorough drill in elementary grammar, the translation of about 100 pages of simple narrative prose, and the translation into German of simple English sentences. Sight translation should be practiced regularly, and careful attention should be paid to pronunciation.

The College Entrance Examination Board does not examine in this subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

MINOR REQUIREMENT. To complete the minor requirement in German about 200 additional pages of easy stories and plays should be read. Composition and the practice of sight reading should be continued and the student thoroughly drilled in accidence and the essentials of syntax.

This requirement corresponds to the Elementary Requirement of the College Entrance Examination Board.

Candidates who fulfill this requirement are admitted to German 2 b or 2 c.

MAJOR REQUIREMENT. To complete the major requirement about 400 additional pages of moderately difficult prose and poetry should be read, drawn partly from modern fiction, and partly from the easier plays of the classic period. There should also be constant practice in reading at sight and in the writing of easy connected prose, the latter accompanied by drill in syntax.

This requirement corresponds to the Intermediate Requirement of the College Entrance Examination Board.

Candidates who fulfill this requirement are admitted to German 3 b or 3 c.

In the work of all three years it is well to follow the suggestions in

the *Report of the Committee of Twelve of the Modern Language Association of America* (United States Bureau of Education).

GREEK

The examinations in Greek are based on a preparation extending through five recitation periods a week during one year for the elementary requirement, during two years for the minor requirement, and during three years for the major requirement.

ELEMENTARY REQUIREMENT. To meet the elementary requirement in Greek the course should comprise: (a) a careful study of elementary grammar, including the inflections and simpler rules for syntax of cases and of verbs; (b) the translation into Greek and into English of simple sentences; (c) constant practice in pronunciation.

This requirement corresponds to Greek *a 1, a 2*, of the College Entrance Examination Board.

MINOR REQUIREMENT. The minor requirement in Greek should include a systematic study of the grammar and of the *Anabasis*, Books I-IV, and the translation into Greek of detached sentences.

This requirement corresponds to Greek *b, g*, of the College Entrance Examination Board.

MAJOR REQUIREMENT. The major requirement should include grammar, prose composition, and a study of the *Iliad*, Books I-III, with sight translation of Homer.

This requirement corresponds to Greek *f, ch*, of the College Entrance Examination Board.

LATIN

The examinations in Latin are based on a preparation extending through five recitation periods a week during one year for the elementary requirement, during two years for the minor requirement, during three years for the major requirement, and during four years for the advanced requirement.

ELEMENTARY REQUIREMENT. The preparation for this requirement should comprise: (a) a careful study of elementary Latin grammar, which is understood to include all the regular inflections, the common irregular forms, and the simpler rules of syntax; (b) careful training in pronunciation; (c) practice in writing easy sentences and the translation into clear, idiomatic English of simple Latin.

The College Entrance Examination Board does not examine in this

subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

MINOR REQUIREMENT. The minor requirement in Latin should include a systematic study of the grammar; easy reading, in part at sight; the translation into Latin of detached sentences; and a study of the *Gallic War*, Books I-IV, or an equivalent.

This requirement corresponds to Latin 3 of the College Entrance Examination Board.

MAJOR REQUIREMENT. The major requirement should include grammar; sight translation of prose; easy prose composition; and the study of six orations of Cicero, which must include the *Manilian Law* and *Archias*.

This requirement corresponds to Latin 1, 2, 4, of the College Entrance Examination Board.

ADVANCED REQUIREMENT. The advanced requirement should include advanced prose composition; sight translation of poetry; and a study of the *Aeneid*, Books I, II, and IV or VI, or an equivalent.

This requirement corresponds to Latin 5, 6, of the College Entrance Examination Board.

A candidate may offer in *any one year* the following examinations of the Board to cover the maximum Latin requirement: 4, 5, 6.

SPANISH

The examinations in Spanish are based on a preparation extending through five recitation periods a week during one year for the elementary requirement, during two years for the minor requirement, and during three years for the major requirement.

ELEMENTARY REQUIREMENT. The elementary requirement in Spanish comprises: (a) a careful study of some good elementary Spanish grammar; (b) the reading of at least 100 pages of Spanish prose; (c) the translation into Spanish of simple sentences; (d) dictation and careful training in pronunciation.

The College Entrance Examination Board does not examine in this subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

MINOR REQUIREMENT. The minor requirement in Spanish includes: (a) a careful study of some good elementary Spanish grammar, with thorough drill in regular and irregular verbs, the uses and positions of pronouns, adjectives, etc., sentence structure, and the application of elementary rules in syntax; (b) the reading of at least 200 pages of modern Span-

ish prose and poetry from works of dissimilar character; (c) the writing of Spanish from dictation; (d) the translation into Spanish of English sentences based on the texts read; (e) careful training in pronunciation and reading aloud.

This requirement corresponds to that of the College Entrance Examination Board.

Candidates who fulfill this requirement are admitted to Spanish 2.

MAJOR REQUIREMENT. The major requirement in Spanish includes the work done in both the elementary and minor requirements, and in addition a review of Spanish grammar, constant practice in writing Spanish letters and themes, and sufficient reading to enable the student to translate at sight ordinary Spanish prose and poetry with only occasional difficulty of vocabulary.

The College Entrance Examination Board does not examine in this subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

HISTORY

A major examination in History is based on a preparation extending through five recitation periods a week for one year, a minor examination in History on a preparation extending through five recitation periods a week for one half-year.

(a) *Ancient History*

MINOR REQUIREMENT: Greek history, *or* Roman history.

MAJOR REQUIREMENT: Both Greek and Roman history.

(b) *Mediaeval and Modern European History*

The history of Europe from the period of Charlemagne to the present time. For the distinction between the minor and the major requirement see the note below.

(c) *English History*

For the distinction between the minor and the major requirement see the note below.

(d) *American History*

The history of the era of exploration and colonization and of the United States to the present day. For the distinction between the minor and the major requirement see the note below.

(e) American History and Civil Government

The history of the era of exploration and colonization and of the United States, with special attention to civil government. For the distinction between the minor and the major requirement see the note below.

NOTE: In (b), (c), (d), and (e) both the minor and major requirements assume that the whole ground has been covered, but in the major requirement with more thoroughness and in more detail than is possible in the shorter course.

The College Entrance Examination Board does not examine in (d) *American History* or in any of the minor requirements. The candidate must therefore either present a certificate or take the examination offered at the College in September.

CIVICS

Preparation for the examination in Civics should extend through five recitation periods a week for a half-year. The preparation should comprise a general survey of the American governmental system, with attention both to the origins and to the actual operation of important institutions. Study of the federal government should be supplemented by some examination of the governments of states and local areas, including municipalities. The requirement assumes the use of a satisfactory text-book, familiarity with the fundamental documents of the subject, some collateral reading, and practice in analysis and notetaking.

This requirement corresponds to Civil Government of the College Entrance Examination Board.

ECONOMICS

Preparation for the examination in Economics should extend through five recitation periods a week for a half-year. The candidate should acquire a knowledge of the fundamental principles of economics as presented in a good elementary treatise on the subject, such as the discussions of the elements or principles of economics by Burch and Nearing, Ely and Wicker, Walker, Bullock, or Thurston.

The College Entrance Examination Board does not examine in this subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

ARITHMETIC

The technical and scientific courses of the College require frequent applications of the fundamental principles of arithmetic. The examina-

tion will test the student's ability to solve problems involving the use of common and decimal fractions, the metric system, ratio and simple proportion, percentage and interest. The applications of interest in bank discount, partial payments, and similar transactions are not required. Further details are given in a syllabus published by the College.

Certificates in Arithmetic are not accepted, and the College Entrance Examination Board does not examine in this subject. Candidates must therefore take the examination offered at the College in September.

ELEMENTARY ALGEBRA

The requirement in Elementary Algebra comprises algebra as far as quadratic equations, including linear simultaneous equations with problems, radicals, fractional and negative exponents, and the extraction of roots.

The preparation for the examination in Elementary Algebra should extend through five recitation periods a week for one year.

This requirement corresponds to Mathematics *a* 1 of the College Entrance Examination Board.

Certificates in Elementary Algebra are accepted only if they include also simple quadratic equations and if the work has been done in the third or fourth year of the high school course. (See page 74.)

INTERMEDIATE ALGEBRA

The candidate who offers Intermediate Algebra must be prepared in quadratic equations, including the simpler cases of simultaneous quadratics, arithmetical and geometrical progressions, and the binomial theorem for positive integral exponents.

The preparation for the examination in Intermediate Algebra should extend through five recitation periods a week for one half-year.

This requirement is included in Mathematics *a* 2 of the College Entrance Examination Board.

ADVANCED ALGEBRA

The requirement in Advanced Algebra comprises permutations and combinations; determinants of the second, third, and fourth orders, with solution of linear equations; numerical equations of degree higher than the second; theory of equations, including graphical solutions, Descartes' rule of signs, and Horner's method, but not Sturm's functions or multiple roots.

The preparation for the examination in Advanced Algebra should extend through five recitation periods a week for a half-year.

This requirement corresponds to Mathematics *b* of the College Entrance Examination Board.

PLANE GEOMETRY

The requirement in Plane Geometry comprises the theorems and constructions of standard text-books, including the properties of plane rectilinear figures; the circle and the measurement of angles; similar polygons; areas; regular polygons and the measurement of the circle; and the solution of original exercises.

The preparation for the examination in Plane Geometry should extend through five recitation periods a week for one year.

This requirement corresponds to Mathematics *c* of the College Entrance Examination Board.

SOLID GEOMETRY

The requirement in Solid Geometry comprises the theorems and constructions of standard text-books, including relations of planes and lines in space; properties and measurements of prisms, pyramids, cylinders, and cones; the sphere and spherical triangle; and the solution of original exercises.

The preparation for the examination in Solid Geometry should extend through five recitation periods a week for a half-year.

This requirement corresponds to Mathematics *d* of the College Entrance Examination Board.

PLANE TRIGONOMETRY

The requirement in Plane Trigonometry comprises the definitions and relations of the six trigonometric functions; the circular measurement of angles; proofs of the principal formulas,—in particular for the sine, cosine, and tangent of the sum and of the difference of two angles, of the double angle and of the half angle, and for the product expressions for the sum or the difference of two sines or two cosines, etc.; the transformation of trigonometric expressions; the solution of simple trigonometric equations; the theory and use of logarithms.

The preparation for the examination in Plane Trigonometry should extend through five recitation periods a week for a half-year.

This requirement corresponds to Mathematics *f* of the College Entrance Examination Board.

ASTRONOMY

The candidate must acquire a knowledge of descriptive astronomy, such as may be obtained from a careful and systematic study of a good textbook intended for high school use, supplemented if possible by some acquaintance with simple astronomical instruments.

The preparation for the examination in Astronomy should extend through five recitation periods a week for a half-year.

The College Entrance Examination Board does not examine in this subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

BOTANY

Preparation for the examination in the minor requirement in Botany should extend through the equivalent of five recitation periods a week for a half-year, for the major requirement through the equivalent of five recitation periods a week for a year. For both requirements recitation and laboratory work should be included. A laboratory period counts half as much as a recitation period of the same length.

MINOR REQUIREMENT. The candidate must have completed a course equivalent in extent to the major requirement (described below), though less detailed information will be expected in the minor examination than in the major examination.

This requirement is included in the examination in Biology offered by the College Entrance Examination Board. -

MAJOR REQUIREMENT. The candidate must have completed a course similar to that demanded by the College Entrance Examination Board. The laboratory work should include a study of the seed, seedlings, roots, stems, buds, leaves, flowers, and fruit of flowering plants; the study of representative species of algae, fungi, bryophytes, pteridophytes, and spermatophytes; and also at least ten experiments—which the student has performed or assisted in performing—in plant physiology. Full details are to be found in Document No. 88 of the College Entrance Examination Board.

CHEMISTRY

The preparation for the examination in Chemistry should include both recitation and laboratory work, and should extend through the equivalent of five recitation periods a week for a year. A laboratory period counts half as much as a recitation period of the same length.

The requirement in Chemistry includes individual laboratory work comprising at least forty exercises; instruction by lecture-table demonstrations; and the study of at least one standard text-book. A detailed explanation of this requirement is contained in Document No. 88 of the College Entrance Examination Board.

PHYSICAL GEOGRAPHY

Preparation for the examination in the minor requirement in Physical Geography should extend through five recitation periods a week for a half-year; in the major requirement through five recitation periods a week for a year.

MINOR REQUIREMENT. The candidate must have completed a course equivalent in extent to the major requirement (described below), though less detailed information will be expected in the minor examination than in the major examination.

The College Entrance Examination Board does not examine in this subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

MAJOR REQUIREMENT. The student must be familiar with the grand divisions of land and water, the agencies at work in their development, winds, ocean-currents, streams, glaciers, factors in climate, the elements of meteorology, etc. Full details are to be found in Document No. 88 of the College Entrance Examination Board.

PHYSICS

The examination in Physics is based on a preparation including both recitation and laboratory work, and extending through the equivalent of five recitation periods a week for a year. A laboratory period counts half as much as a recitation period of the same length.

The requirement in Physics includes at least thirty individual quantitative laboratory experiments occupying at least the time of thirty double periods; instruction by lecture-table demonstrations; and the study of at least one standard text-book, including the topics of Mechanics, Heat, Sound, Light, Magnetism, and Electricity. This work is to be supplemented by the solution of many and varied numerical problems. A detailed explanation of this requirement is contained in Document No. 88 of the College Entrance Examination Board.

Candidates who enter either by examination or by certificate must submit a teacher's certificate covering the laboratory work.

ZOOLOGY

Preparation for the examination in the minor requirement in Zoölogy should extend through the equivalent of five recitation periods a week for a half-year; in the major requirement through the equivalent of five recitation periods a week for a year. For both requirements recitation and laboratory work should be included. A laboratory period counts half as much as a recitation period of the same length.

MINOR REQUIREMENT. The candidate must have completed a course equivalent in extent to the major requirement (described below), though less detailed information will be expected in the minor examination than in the major examination.

This requirement is included in the examination in Biology offered by the College Entrance Examination Board.

MAJOR REQUIREMENT. The elements of classification must be mastered, and there must be a fair familiarity with the leading invertebrate and vertebrate types and their life-histories. A vertebrate of a type as high as the frog must have been studied in reasonable detail. Emphasis will be placed on general physiology. Particulars in regard to this requirement are furnished by the College Entrance Examination Board, Document No. 88.

PHYSIOLOGY

The examination in Physiology will be based on a preparation extending through five recitation periods a week for a half-year. Satisfactory preparation in Physiology may be acquired by a careful study of Martin's *The Human Body* (briefer course, revised by Fitz).

The College Entrance Examination Board does not examine in this subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

GENERAL BIOLOGY

The examination in General Biology will be based on a preparation extending through five recitation periods a week for a half-year.

The preparation required corresponds to the principal material embodied in Sedgwick and Wilson's *General Biology*. The student must be familiar with the structure and activities of cells, both in the free-living state and when grouped as in the higher organisms. A typical green plant and a typical animal must be studied with reference to both morphology

and physiology. The reciprocal relations of plants and animals in nature must be treated.

The College Entrance Examination Board does not examine in this subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

GEOLOGY

The examination in Geology will be based on a preparation extending through five recitation periods a week for a half-year.

Scott's or Brigham's text-books represent a standard preparation in Geology. Both the historical and the dynamic features of the subject should be studied. A valuable addition to text-book training may be obtained by studying the geological conditions surrounding the pupil's home or school.

The College Entrance Examination Board does not examine in this subject. The candidate must therefore either present a certificate or take the examination offered at the College in September.

COMMERCIAL SUBJECTS

Commercial subjects include Shorthand, Typewriting, Bookkeeping, Commercial Law, and Commercial Geography.

The College Entrance Examination Board does not examine in these subjects.

SHORTHAND

ELEMENTARY REQUIREMENT. (Open to students who have studied any system of shorthand.) This requirement may be met by certificate only. (See page 77.)

The examinations in Shorthand are based on a preparation extending through five recitation periods a week during two years for the minor requirement, and during three years for the major requirement.

MINOR REQUIREMENT. (Open only to students who have studied the Benn Pitman or the Graham system of shorthand.)

The candidate must have a thorough knowledge of the principles of the system studied, the word signs and contractions, and the elements of phrasing. She should be able to write from dictation at least 250 words of consecutive miscellaneous matter at the rate of forty words a minute, to write correspondence at the rate of fifty words a minute, and to transcribe her notes with reasonable speed and accuracy.

Certificates in Minor Shorthand are not accepted. The candidate must therefore take the examination offered at the College in September.

MAJOR REQUIREMENT. (Open to students who have studied any system of shorthand.) The candidate must be able to write from dictation consecutive matter, other than correspondence, at a rate of ninety words a minute for a period of at least five minutes, and to transcribe her notes with reasonable speed and accuracy. It is assumed that the student has thoroughly mastered the principles of the system of shorthand which she has studied.

Certificates in Major Shorthand are not accepted. The candidate must therefore take the examination offered at the College in September.

TYPEWRITING

ELEMENTARY REQUIREMENT. This requirement may be met by certificate only. (See page 77.)

The examinations in Typewriting are based on a preparation extending through five regular periods a week during two years for the minor requirement, and during three years for the major requirement.

MINOR REQUIREMENT. The candidate must have a complete mastery of the keyboard by the so-called "touch method." She must be able to do simple tabulation; to address envelopes and fold the inclosures properly; to use carbon; and she must be familiar with the different parts of the typewriter and their uses. She must have a speed of twenty-five words a minute, with a reasonable degree of accuracy.

Certificates in Minor Typewriting are not accepted. The candidate must therefore take the examination offered at the College in September.

MAJOR REQUIREMENT. The candidate must be able to write from copy forty to forty-five words a minute for fifteen minutes with reasonable accuracy, and must also be trained to write from dictation. Her preparation should include, in addition, practice in writing upon cards, in the use of carbon paper, and in the arrangement of material in tabular form. Every candidate is expected to be familiar with the uses of the various parts of the typewriting machine.

Certificates in Major Typewriting are not accepted. The candidate must therefore take the examination offered at the College in September.

BOOKKEEPING

ELEMENTARY REQUIREMENT. This requirement may be met by certificate only. (See page 77.)

MINOR REQUIREMENT. The examination in the minor requirement is based

on a preparation extending through five recitation periods a week for a year.

The candidate must understand thoroughly the principles of double-entry bookkeeping and the functions of the journal, cash book, sales book, and invoice book. Her training should include a knowledge of all business papers, checks, notes, drafts, bills, and invoices, met with in actual business. She should also understand how to detect errors in a trial balance, a reconciliation statement, and a bank account; and be able to prepare in correct form statements of profit and loss, and of resources and liabilities.

Certificates in Minor Bookkeeping are not accepted. The candidate must therefore take the examination offered at the College in September.

COMMERCIAL LAW

The examination in Commercial Law is based on a preparation extending through five recitation periods a week for a half-year.

The candidate should have a knowledge of the elementary principles of commercial law, particularly those relating to contracts, agency, negotiable instruments, partnership, corporations, insurance, and real and personal property, as outlined in any of the standard text-books on the subject.

The candidate must either present a certificate or take the examination offered at the College in September.

COMMERCIAL GEOGRAPHY

The examination in Commercial Geography is based on a preparation extending through five recitation periods a week for a half-year.

The candidate's preparation should include the following subjects: the general conditions affecting commerce; the principal trade routes; the physical characteristics of the United States; the sources of the most important raw materials and manufactured products of the United States together with the methods by which they are produced and distributed.

The candidate must either present a certificate or take the examination offered at the College in September.

HOUSEHOLD ECONOMICS

The examination in a minor subject in Household Economics is based on a preparation extending through the equivalent of five recitation periods a week for a half-year; the examination in a major subject on a preparation extending through the equivalent of five recitation periods a week for a year. A laboratory or practice exercise counts half as much as a recitation period of the same length.

The College Entrance Examination Board does not examine in these subjects. The candidate must therefore either present a certificate or take the examination offered at the College in September. Cookery, Sewing, Design, and Household Management are included in this group.

COOKERY

MINOR REQUIREMENT. The minor requirement in Cookery demands skill in the elementary processes of cookery and knowledge of the principles involved in the cooking of fruits, vegetables, starches, sugars, cereals, milk, eggs, and the simplest batters and doughs.

MAJOR REQUIREMENT. The major requirement demands, in addition to the minor requirement, knowledge of canning and preserving; of the cooking of meat, fish, bread, rolls, cake, and simple desserts; and ability to serve a meal of two courses.

SEWING

MINOR REQUIREMENT. The minor requirement in Sewing demands skill in both hand and machine work, and includes a knowledge of the principles of simple garment cutting and construction, with a consideration of the materials used.

MAJOR REQUIREMENT. The major requirement in Sewing demands, in addition to the minor requirement, *either* a knowledge of a free-hand system of garment drafting with its application to elementary dressmaking, *or* a general preparation in millinery, which includes a knowledge of the principles of frame-making and of hat construction, with a consideration of the materials used.

DESIGN

The preparation for the examination in Design should extend through the equivalent of five recitation periods a week for a half-year. Candidates who offer this subject should understand the principles of color harmony and design, and should have a practical knowledge of tools and materials.

HOUSEHOLD MANAGEMENT

The preparation for the examination in Household Management should include both recitation and practice and extend through the equivalent of five recitation periods a week for a half-year. To meet this requirement the student should possess a thorough knowledge of the ordinary processes of housekeeping (exclusive of cooking) together with skill in the use of the necessary implements. Laboratory note-books must be submitted.

THE COLLEGE BUILDINGS

THE main College building is situated near the south end of The Fenway, facing the city. It may be reached by all Brookline Village cars passing through Huntington Avenue, or through Ipswich Street and Brookline Avenue.

The building as planned occupies a frontage of 480 feet and has a ground area of about 36,000 square feet. Of the proposed structure the central portion was completed in 1904 and the west wing in 1909. The basement provides space for an adequate lunch-room, a bookshop, lockers, shower baths for use in connection with the gymnasium, and the heating plant. On the first floor are the class-rooms and laboratories of the Department of Secretarial Studies and of the Department of Physics, the gymnasium, the students' reading-room, the science lecture-room, a large general lecture-hall, and several instructors' offices. On the second floor are the administrative offices, the chemical and biological laboratories, and eight class-rooms; on the third floor are the Departments of Household Economics and Library Science, and ten general class-rooms. The fourth floor, which extends over the central portion of the building, is devoted to the library and to rest-rooms for the instructors and students. The building is heated both by mechanical draft and by direct radiation, and is provided with a complete system of ventilation. The laboratories are supplied with high-pressure steam, compressed air, and both direct and alternating electric currents.

GYMNASIUM AND ATHLETIC GROUND

A large room on the first floor of the west wing of the College building has been set apart for the use of the Department of Physical Training, and has been furnished with the necessary apparatus. In conjunction with this the basement has been equipped with shower baths, dressing-rooms, and lockers. The

exercises in physical training are required of all first-year students, and are optional for other students. Students are permitted to take the course only with the approval of their family physicians, or after an examination by a physician appointed by the College. Each student is expected to provide herself with a suitable costume for the gymnasium work. Behind the College building, to be used in connection with the gymnasium, is an athletic ground with tennis, hand-ball, and basket-ball courts, a hockey field, and a running track.

THE LUNCH-ROOM

A lunch-room for non-resident students is provided in the basement of the west wing of the College building. Luncheons are served from twelve to two o'clock every day when the College is in session.

THE COÖPERATIVE STORE

The Simmons Coöperative Store, at the west end of the basement of the College building, is open every week day except Saturday from 8.30 to 4.00 o'clock. On Saturday the store closes at 1.00. Here students may purchase or order books, stationery, etc., at the lowest market prices. At the end of the year the net profits revert to the students.

DORMITORIES

The principal dormitories are situated about half a mile from the main College building, on the land bounded by Brookline Avenue, Short Street, and Pilgrim Road. These dormitories comprise the following: South Hall and Brookline House on Brookline Avenue; North Hall and Bellevue House on Pilgrim Road; and East House, Students' House, and West House on Short Street. Between North Hall and South Hall, and connected with these two buildings by colonnades, is the Dining Hall. Adjacent to the dormitories is the tennis ground, fitted with two well-constructed double courts. In addition to these buildings the Peterborough Street Houses, at Nos. 22-32 Peter-

borough Street, not far from the College, are also used for dormitory purposes.

SOUTH HALL

South Hall, situated at No. 321 Brookline Avenue, is a brick building consisting of four stories. It contains thirty-seven single rooms and ten two-room suites, each suite to be occupied by two students. The Hall also contains a large parlor, a reception-room, and a matron's office. For the present year the cost of residence, including table-board, heat, and electric light, is \$325 for each student.

NORTH HALL

The plan of North Hall (No. 86 Pilgrim Road) is nearly identical with that of South Hall, and the cost of residence is the same. It contains, however, an additional suite of rooms for hospital purposes that may be isolated from the remainder of the building.

EAST, WEST, BELLEVUE, AND STUDENTS' HOUSES

The College has transformed into dormitories the four dwelling-houses which were on the dormitory land when it was purchased. All these houses contain large rooms fitted, with one exception, for two students. East House, at No. 2 Short Street, with eight rooms; Students' House, at No. 4 Short Street, with ten rooms; West House, on the corner of Short Street and Pilgrim Road, with ten rooms; and Bellevue House, at No. 78 Pilgrim Road, with eleven rooms, thus furnish accommodations for seventy-seven students. The office of the House Superintendent is in East House.

For the present year the charge for residence in these houses is \$285 for each student, excepting those occupying the third floor of Students' House, of West House, and of Bellevue House, who are charged \$225. These charges include table-board, heat, and light.

BROOKLINE HOUSE

The house No. 281 Brookline Avenue has accommodation for thirteen students in five double and three single rooms. Students living in this house take their meals in the Dining Hall. For the present year the charge for residence, including board, heat, and light, is \$300 in single rooms and \$285 in double rooms. In assigning rooms in this house, preference is given to students following the programme in Institutional Management.

DINING HALL

The Dining Hall contains a large dining-room with accommodation for two hundred and twenty-five students. On the same floor is a commodious serving-room which may be used as a buffet for serving luncheons. On the floor below the dining-room is a well-appointed kitchen, and heating apparatus for all the buildings.

THE PETERBOROUGH STREET HOUSES

The Peterborough Street Houses, at Nos. 22-32 Peterborough Street, furnish accommodations for eighty-four students in thirty-seven double and ten single rooms. For the present year the cost of residence, including table-board, heat, and light, is \$295 for each student in a single room, and \$285 for each student in a double room.

THE AFFILIATED HOUSES

The College has secured a number of houses in Brookline for the accommodation of students for whom provision cannot be made in the dormitories. These houses are in charge of resident matrons and are under the immediate supervision of the College. The charges for residence vary with the location and the character of the accommodations. On account of the distance from College these houses do not furnish luncheon on days when the College is in session, except at an additional charge. An allowance for carfare should also be made in the case of some of these houses. The same rules prevail regarding deposit, terms

of payment, and allowances for withdrawal as for the College dormitories. All payments are made directly to the College.

REGULATIONS

The Dormitories are under the general supervision of the Dean, who is represented by a Matron, with a resident assistant in each house. The direction of matters of order and conduct is assumed by the Dormitory Government Association. The dormitory equipment and the Dining Hall are under the care of the House Superintendent.

The cost of residence includes table-board, light, and the use of a furnished room. Students are expected to care for their own rooms. All the buildings are heated by steam and are fitted with electric lights.

Rooms are assigned by lot in May to students already in residence. Lots are drawn in the order of classes, the third-year class taking precedence. Rooms not so chosen are assigned by the Dean to new students. Unless room-mates are arranged for in advance, they are appointed by the Dean. No changes of room-mates are allowed during the first three weeks of the College year.

Students who remain in the College houses during vacations are charged at the rate of one dollar a day for residence. Students may enter the College houses two days before the term opens, and are expected to leave the first day after College closes. Exceptions to this rule are made only with the consent of the Dean.

Students who desire to secure residence in the dormitories should make early application to the Registrar. A deposit of twenty-five dollars, to be deducted from the payment for the first term, is required when the room is reserved. Of this deposit, twenty dollars are returned if a student withdraws her application not later than the seventh day before the opening of the College year. If the applicant does not give notice of her withdrawal on or before that date, the deposit is forfeited.

The bills for residence must be paid in advance. Three-fifths of the residence charge (less the deposit) must be paid before

the end of the second week of the first term, and the remaining two-fifths before the end of the second week of the second term. Checks should be made payable to Simmons College. If a student is obliged to withdraw from the College before the end of the year, the charge for residence is one-thirtieth of the annual rate for each week or fraction of a week of residence from the beginning of the College year to the time when the formal notice of withdrawal is received. Any balance is returned to the student.

Students are allowed to reside only in such other houses as are approved *in advance* by the Dean. In all cases rooms and table-board should be secured in the same house.

THE COLLEGE LIBRARY

To supplement the instruction in the various courses, a reference library has been established, to which extensive additions are being made every year. The books are accessible during the hours of the day while the College is in session. Students of the College, whether residents of the city of Boston or not, are allowed the privileges of the Boston Public Library. Non-residents must obtain special cards for these privileges from the Librarian of the College.

THE SOCIAL SERVICE LIBRARY

The important and valuable collection of books and pamphlets relating to charities which was transferred to the College by the Boston Children's Aid Society, is maintained as a separate library at No. 18 Somerset Street in connection with the School of Social Work, and is accessible to all members of the College.

SUMMER READING

Every regular student who expects to return to College is required to read a number of approved books during the summer vacation. The object of this requirement is to encourage students to form the habit of reading good literature, and the

books which are assigned are therefore of general interest—not of a technical character. Students are allowed a considerable latitude of choice, and those who wish may adapt their reading to the requirements of the courses in English Literature provided by the College. A list of books recommended for summer reading is distributed at the close of the College year, and each student reports upon her reading in the following October. Any student who is unable to fulfill the requirement must present a satisfactory excuse to the Dean.

ADMINISTRATION AND GOVERNMENT

The immediate government of the College is intrusted by the Corporation to the College Faculty, which consists of the President, the Dean, the Professors, Associate Professors, Assistant Professors, and such Instructors as may be designated by the Corporation.

The determination of matters of discipline and the recommendation of candidates for graduation are committed to the Administrative Board, which consists of the President, the Dean, and representatives of the various departments.

The Dean is charged with the oversight of the conduct and attendance of the students. All changes in accepted schedules of studies must receive her approval.

At the beginning of each term every student is required to register her proposed schedule of studies, and no change in this schedule may be made thereafter without the consent of the Dean. The Director of the School in which a student is pursuing her technical studies has the immediate supervision of her progress and standing.

All questions regarding the admission of students, and the credit to be given for courses pursued at other institutions, are determined by the Committee on Admission and Programmes, which consists of the Dean and four other members of the College Faculty.

ATTENDANCE

Attendance is required at all College exercises. Absences due to illness or other unavoidable causes may be compensated for by additional work or special tests. Unnecessary absence lowers the standing of a student, and if excessive, may cause her withdrawal from the course.

COLLEGE EXERCISES

The College exercises occupy the hours between nine and twenty minutes past four o'clock from Monday to Friday, inclusive. A few classes meet for special reasons on Saturday morning.

A general assembly of the College is held every Wednesday afternoon of the College year. The exercises include a brief address by an officer of the College, or by some other speaker. Attendance at every second exercise is expected of all students not previously excused by the Dean.

CONDUCT AND SCHOLARSHIP

A student is received only on the condition that her connection with the College may terminate whenever, in the judgment of the Faculty, she has failed to show sufficient industry or scholarship to justify her relation with the College. A student may be dismissed who does not meet the requirements of conduct and order, or whose behavior is inconsistent with the standards of the College.

HEALTH

A student may at any time be required to withdraw from College if, in the opinion of the College authorities, the condition of her health is such as to make it unwise for her to remain.

REPORTS OF STANDING

At the end of each term, reports of standing are sent to the students by the Recorder. These records are based on the class

work of the term and on the examinations given at the end of the term. There are four grades which give the student a clear record in the course; but the lowest, the grade "D," implies that special conditions regarding dependent courses and graduation may be imposed by the Faculty. In case any such conditions are imposed, both the student and the parent or guardian are notified at the time that the report is issued.

DEGREES AND CERTIFICATES

THE DEGREE OF BACHELOR OF SCIENCE

The degree of Bachelor of Science is conferred upon those students who have completed the following requirements:

1. All entrance requirements.
2. All the prescribed subjects in some definite four-year programme printed in the Catalogue, or in some specific programme approved by the Committee on Admission and Programmes.
3. Courses amounting to at least 124 points.
4. A grade of A, B, or C in at least 83 of these points.
5. A sufficient degree of technical proficiency.

Abstracts of the records are issued to other students, showing the lists of subjects studied and the grades attained in each.

THE DEGREE OF MASTER OF SCIENCE

The conditions for obtaining the degree of Master of Science are as follows:

1. Every candidate for the degree of Master of Science must hold the degree of Bachelor of Science from Simmons College, or a baccalaureate degree from some other approved institution.
2. The candidate for the degree of Master of Science must pursue her studies in residence for at least one year after receiving the bachelor's degree.

The subjects elected must ordinarily include one major and

one minor subject—the major and the minor not to be in the same department, and the minor to amount to not less than six points. A thesis, the subject of which has been approved by the department in which the major subject is chosen, and a special examination in the subjects elected, are required.

3. The subjects must be approved by the Faculty Committee on Graduate Instruction, and the courses must be approved by the heads of the departments in which they are elected.

CERTIFICATES

Certificates are granted in June to students who complete successfully either one or two years of the two-year programme in the School of Social Work, the one-year programme in the School of Industrial Teaching, the one-year programme in the School of Education for Store Service, the one-year programme in the Teaching of Domestic Art, and the one-year programme in Public Health Nursing; and in October to students who complete successfully the studies prescribed in the one-year programme in Institutional Management.

FELLOWSHIP IN ECONOMIC AND SOCIAL RESEARCH

The Women's Educational and Industrial Union of Boston offers a Simmons College Fellowship in economic and social research, with a stipend of \$500, to be awarded to a graduate student whose previous training in economics, or in history and government, fits her to undertake original investigation. The holder of the Fellowship must devote the year to research under the direction of the Department of Research of the Women's Educational and Industrial Union. This research may be counted toward the degree of Master of Science in Simmons College. Application for the Fellowship should be made before May 1 to the Department of Research, Women's Educational and Industrial Union, 264 Boylston Street, Boston, Massachusetts.

FELLOWSHIP IN HOUSEHOLD ECONOMICS

The Corporation has established a fellowship in Household Economics with a stipend sufficient to meet the cost of tuition and residence. The holder of the fellowship must be a graduate in Household Economics, and is expected to devote the year to investigating some problem related to this field.

CHARGES FOR INSTRUCTION

TUITION FEES

THE charges for instruction are as follows:

1. Except as provided below, for all students pursuing more than ten exercises a week, a fee of one hundred and twenty-five dollars a year is charged, payable in installments of sixty-two dollars and fifty cents at the beginning of each term.

2. The fee for students following irregular or partial programmes is six dollars a term (or twelve dollars a year) for each exercise a week, unless the number of exercises is more than ten, in which case the regular tuition fee is charged. The number of exercises for each course is stated in this Catalogue.

3. The fee for the complete work of the first year of the two-year programme in the School of Social Work (E II) is one hundred and twenty-five dollars; if this work is divided between two years, the fee is seventy-five dollars for the first year and fifty dollars for the second. The fee for the second year is sixty-two and one-half dollars. Candidates for the degree of Master of Science in Simmons College, however, pay in addition the fees for any special courses required.

4. The fee for the one-year programme in Public Health Nursing (H II) is eighty dollars; for the one-term programme in field work in Public Health Nursing (H III), twenty dollars; for the one-term programme for students in the hospital training schools for nurses (H IV), fifty dollars.

5. For the fees for Extension Courses, see the special circular describing the Extension Courses.

LABORATORY FEES AND DEPOSITS

1. For certain courses in household economics, business methods, chemistry, biology, and physics, an additional fee is charged to cover the cost of the materials used. These fees are as follows:

	<i>First Term</i>	<i>Second Term</i>		<i>First Term</i>	<i>Second Term</i>
Business Methods 2	\$2.00	\$2.00	Chemistry 2	\$4.50	\$4.50
Business Methods 2 a		1.00	Chemistry 3	4.50	4.50
Cookery 1	4.00	4.00	Chemistry 4	3.00	
Cookery 2	5.00	3.00	Chemistry 5		3.75
Cookery 4	5.00	5.00	Chemistry 6	6.00	6.00
Cookery 7		1.00	Chemistry 7	3.00	
Cookery 8*			Chemistry 8		4.50
Cookery A	4.00	4.00	Chemistry 10	6.00	
Cookery B	3.00	3.00	Chemistry 11		3.00
Cookery C	5.00		Chemistry 15	2.50	
Dietetics 1		4.00	Chemistry 16	3.00	
Dietetics 3	4.00		Chemistry 17	6.00	6.00
Dietetics A		4.00	Chemistry 18	6.00	6.00
Dietetics C		4.00	Chemistry 19		2.00
Design 1	1.00	1.00	Chemistry A	3.00	
Sewing 1	2.00	2.00	Chemistry B	3.00	3.00
Sewing 2	1.00	1.00	Biology 4	1.00	1.00
Sewing 4		2.00	Biology 5	2.00	2.00
Sewing 6	1.00	1.00	Biology 13	2.00	2.00
Sewing 8 a	2.00	2.00	Biology 16		2.00
Sewing 8 b	2.00	2.00	Biology B	2.00	
Sewing 9		1.00	Biology D	2.00	2.00
Sewing 10	1.00		Physics 2	2.00	2.00
Sewing 12	1.00	1.00	Physics 3	2.00	2.00
Sewing B	1.00	1.00	Physics 4	3.00	3.00
Chemistry 1	2.25	2.25			

2. For certain courses in chemistry and biology which include laboratory work a deposit is also required, to cover the cost of breakage, the balance to the credit of any student being returned at the end of the course. These deposits, which are payable at the beginning of the course, are as follows:

Chemistry 1	\$4.50	Chemistry 8	\$7.50
Chemistry 2	7.50	Chemistry 10	7.50
Chemistry 3	7.50	Chemistry 11	7.50
Chemistry 4	5.00	Chemistry 15	3.00
Chemistry 5	5.00	Chemistry 16	5.00
Chemistry 6	7.50	Chemistry 17	7.50
Chemistry 7	7.50	Chemistry 18	7.50

* The fee is determined in the case of each student.

Chemistry 19	\$3.00	Biology 4	\$4.50
Chemistry A	3.00	Biology 5	3.00
Chemistry B	3.00	Biology 13	3.00
Biology 1	3.50	Biology 16	3.00
Biology 3	3.50		

TERM BILLS AND REGISTRATION FEE

The term bill for the first term includes one-half the annual charge for tuition, the proportion of the laboratory fees falling due within the term, the full amount of the deposit required in science courses, together with three-fifths of the annual charge for residence. The term bill for the second term includes one-half the charge for tuition, and the remainder of the fees and of the charge for residence. Term bills are due on the first day of each term, and students are expected not to continue in their classes after the end of the second full week of the term unless their term bills have been paid or adjusted.

A student who does not pay her term bill for the first term at the time of registration is required to deposit as a registration fee the sum of ten dollars, which cannot be returned should she withdraw from College after registering. She is not expected to continue in her classes after the end of the second full week of either term unless her term bills have been paid or adjusted. A student who withdraws during the College year is charged for tuition five dollars for each week or fraction thereof, with a minimum charge of ten dollars. Any amount that may have been paid in excess of this sum is returned. Checks should be made payable to Simmons College.

SCHOLARSHIPS AND AID

ASSISTANCE is given to a limited number of students by means of scholarships which have been furnished by the Corporation and friends of the College. The aid is generally considered a loan, to be repaid at some future time; in all cases it is applied only in payment of the bill for tuition.

Candidates for scholarships should make written application before May 1 to the Dean of the College. A personal conference with the Dean and the Committee on Scholarships is usually required before the aid is granted. The continuation of the grant is in every case dependent upon the student's character and ability, as shown in her College work.

Opportunities for service in connection with the College may be provided in a few instances. Students who desire to earn any part of the cost of residence may receive information upon written application to the Dean.

GENERAL SCHOLARSHIP FUND

The Corporation has established a General Scholarship Fund, which is made up in part from scholarship grants that have been repaid by former students, and in part from various gifts made for this purpose.

SEWALL SCHOLARSHIP FUND

By an agreement with the Boston Cooking School Corporation, the funds accumulated by that School are held by Simmons College as a permanent fund, to be known as the Sewall Scholarship Fund. The income from this source is devoted to scholarships for students pursuing courses in household economics.

SARAH ORNE JEWETT SCHOLARSHIP

The friends of the late Sarah Orne Jewett have established in her memory a fund, the annual income of which, amounting to

one hundred and twenty dollars, is awarded to a student of this College on conditions prescribed by the Committee on Scholarships, preference being given to a resident of the state of Maine.

HONOR SCHOLARSHIPS OF THE ALUMNAE ASSOCIATION

The Alumnae Association of Simmons College offers annually two scholarships of sixty-two and one-half dollars each, to be awarded on recommendation of the Faculty to the fourth-year student and the third-year student who are regarded as most worthy of recognition.

INFORMATION

All requests for information with regard to the College should be addressed to SIMMONS COLLEGE, 300 THE FENWAY, BOSTON, MASSACHUSETTS.

Copies of the other parts of the Catalogue, namely, the ANNOUNCEMENT OF COURSES, REGISTER OF OFFICERS AND STUDENTS, and the SUMMER SESSION BULLETIN, as well as of other publications of the College, are furnished on application.

SIMMONS COLLEGE

ANNOUNCEMENT OF COURSES



1919—1920

BOSTON
PUBLISHED BY THE COLLEGE
1919

D. B. UPDIKE • THE MERRYMOUNT PRESS • BOSTON

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CALENDAR

The meetings of the Corporation are held on the second Monday of each month from October to May, and on the Friday before Commencement Day.

1919-1920		1920-1921
SEPT. 6-13	Entrance examinations	SEPT. 11-18
SEPT. 11-13	Condition examinations	SEPT. 16-18
SEPT. 15, 16	Registration	SEPT. 20, 21
SEPT. 17	OPENING OF THE COLLEGE YEAR	SEPT. 22
OCT. 13	COLUMBUS DAY, a holiday	OCT. 12
OCT. 29	FOUNDER'S DAY CONVOCATION	OCT. 27
Nov. 26	College closes at 12.35 p.m.	Nov. 24
	THANKSGIVING RECESS	
DEC. 1	College opens at 9 a.m.	Nov. 29
DEC. 19	College closes at 12.35 p.m.	DEC. 21
	CHRISTMAS VACATION	
JAN. 6	College opens at 9 a.m.	JAN. 4
JAN. 29	Mid-year examinations begin	JAN. 27
FEB. 7	End of the first term	FEB. 5
FEB. 9	Opening of the second term	FEB. 7
FEB. 23	WASHINGTON'S BIRTHDAY, a holiday	FEB. 22
MARCH 25	College closes at 12.35 p.m.	MARCH 24
	SPRING VACATION	
APRIL 6	College opens at 9 a.m.	APRIL 5
APRIL 19	PATRIOTS' DAY, a holiday	APRIL 19
JUNE 1-11	Final examinations	MAY 31-JUNE 10
MAY 31	MEMORIAL DAY, a holiday	MAY 30
JUNE 14	COMMENCEMENT DAY	JUNE 13
JUNE 14-19	College Entrance Board examinations	JUNE 13-18
JULY 6-AUG. 13	The summer session	JULY 6-AUG. 12

PLAN OF INSTRUCTION

THE courses of study offered in Simmons College are arranged in various Programmes, with reference to the particular occupations for which the students are preparing. These programmes are grouped in eight Schools, as follows:

- A. SCHOOL OF HOUSEHOLD ECONOMICS
- B. SCHOOL OF SECRETARIAL STUDIES
- C. SCHOOL OF LIBRARY SCIENCE
- D. SCHOOL OF GENERAL SCIENCE
- E. SCHOOL OF SOCIAL WORK
- F. SCHOOL OF INDUSTRIAL TEACHING
- G. SCHOOL OF EDUCATION FOR STORE SERVICE
- H. SCHOOL OF PUBLIC HEALTH NURSING

With the technical subjects essential to each programme are associated related academic subjects, in proportions which are designed to secure a well-balanced training.

The plan of instruction provides complete programmes of four and five years for students who have fulfilled the requirements for admission. It affords one-year or two-year technical programmes for those who have had collegiate training elsewhere. More elementary programmes are also offered in the Schools of Household Economics and of Public Health Nursing to a limited number of students who are properly qualified. Under special conditions mature students may be received for instruction in subjects amounting to less than a complete programme. Summer and extension courses are offered to properly qualified candidates.

The following programmes indicate the grouping of the subjects studied in the various Schools. Programmes leading to a degree may not be varied except by permission of the Faculty. The value of each subject with reference to the total requirement for a degree is estimated in "points." A point represents approximately the work of two and one-half class or study hours

a week for one term. A lecture or recitation occupies one period and a laboratory or practice exercise occupies two or three periods. Each programme shows the number of periods a week devoted to class-room exercises, the average number of hours expected in preparation, and the value of the courses in points.

A. SCHOOL OF HOUSEHOLD ECONOMICS

THE courses offered by the School of Household Economics are designed for women who wish to teach, to administer an institution or household, to undertake such forms of social service as work in clinics with children, to lecture or to write on subjects related to household economics, to undertake laboratory work in food chemistry or bacteriology, or to study special problems in the field of household economics. Teaching positions in this field are varied, including instruction in cookery, sewing, and home-making in public, private, and vocational schools, and in normal schools and colleges; in community work such as that conducted by the Extension Department of the Bureau of Agriculture; and in craft work for the handicapped in hospitals and in special schools, such as schools for the blind. Administrative positions vary in responsibility, and include the management of school lunch-rooms, welfare lunch-rooms of business corporations, and the administration of such institutions as college dormitories, orphan asylums, and hospitals. The more responsible positions are open only to older women.

The students in regular programmes are required to take certain academic and scientific subjects as well as technical subjects, since a broad training is essential to success in the field of household economics. An opportunity for vocational practice in connection with certain of the college courses is provided in the College dormitories and the lunch-room, and at the Women's Educational and Industrial Union. This institution maintains for the sale of various articles, both clothing and food, industrial workrooms and shops which have been established for the purpose of promoting the welfare of women by the study of effective business methods. Students who are preparing to administer school lunch-rooms, to be managers of institutions, to undertake the production of clothing, or to engage in other business enterprises are allowed to supplement

their College training by observation and practice in the shops and workrooms of the Union. Students who intend to teach have opportunities for observation and practice in the classes of the public schools and of the settlement houses.

THE FOUR-YEAR PROGRAMME

The four-year programme leads to the degree of Bachelor of Science. While each student is required to take certain academic, scientific, and technical subjects which are considered essential to success in any branch of household economics, still a wide range of electives is permitted through which a student may specialize in the subjects of interest to her. These electives are taken chiefly in the senior year, but for students specializing in biology, chemistry, or sewing an earlier choice is necessary in order to meet the prerequisites for advanced courses. Details as to the time when such decisions must be made are indicated in the following outline of courses. For convenience of designation, students specializing in cookery and in biology or chemistry are listed in Group I; students specializing in sewing in Group III; and students distributing their time about evenly between cookery and sewing in Group II.

Students preparing to teach are expected in general to choose their electives equally among courses in education, in technical work in their chosen field, and in academic subjects, but students wishing to teach in public or private schools should choose their technical electives from among the various divisions of household economics. Students preparing to do administrative work, such as the management of a lunch-room or a hospital, should elect lunch-room management, accounts, and wholesale marketing. A student who wishes to undertake administrative work of a specialized type, such as that of a hospital dietitian, should expect to serve an apprenticeship in a hospital before obtaining a permanent appointment. Students wishing to undertake scientific laboratory work, social service, craft work, economic investigation, or lecturing on sub-

jects related to household economics, will find suitable electives provided. Before making a choice of electives, however, students should consult the Director of the School.

A I. FOUR-YEAR PROGRAMME

For a detailed explanation of the courses mentioned in the following programmes, see pp. 62 ff.

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4
			Design 1 *	5	2	3
3	5	3	English 1	3	5	3
3	5	3	History 1a	3	5	3
5	3	3	Household Management 1 *			
5	3	3	Physics 1	5	3	3
2	0	0	Physical Training	2	0	0
SECOND YEAR						
<i>Groups I and II</i>						
6	2	3	General Biology (Bi. 1)			
			Bacteriology (Bi. 5) or	5	2	3
			Anatomy and Histology (Bi. 3)	6	2	3
3	5	3	Elements of Business (B. M. 7)†			
7	3	4	Organic Chemistry (Ch. 2)	7	3	4
6	2	3	Cookery 1	6	2	3
3	4	3	English 2 a	3	4	3
3	4	3	Housebuilding 1†			
<i>Group III</i>						
6	2	3	General Biology (Bi. 1)			
			Bacteriology (Bi. 5)	5	2	3
3	4	3	English 2 a	3	4	3
3	4	3	Housebuilding 1†			
10	6	6	Sewing 1	10	6	6

* Half the class enroll in Design 1 the first term and in Household Management 1 the second term.

† Repeated in the second term.

First Term			THIRD YEAR	Second Term		
Hours Points				Hours Points		
Class	Study			Class	Study	
Groups I and II						
4	4	3	Physiology of Nutrition (Bi. 2) <i>or</i>			
5	3	3	Physiology (Bi. 4)*	5	3 3	
5	2	3	Bacteriology (Bi. 5)*			
			Advanced Hygiene (Bi. 6)	3	4 3	
7	1	3	Quantitative Analysis (Ch. 4)†			
			Chemistry of Foods (Ch. 5)†	7	1 3	
6	2	3	Cookery 2	4	1 2	
			Dietetics 1	4	4 3	
3	5	3	Economics 1a	3	5 3	
1	1	1	Marketing 1			
6	2	3	Plain Sewing (Sew. 2)†	6	2 3	
			<i>Electives.</i> (See below)			
Group III						
4	4	3	Physiology of Nutrition (Bi. 2)			
			Advanced Hygiene (Bi. 6)	3	4 3	
6	2	3	Cookery 4	6	2 3	
3	5	3	Economics 1a	3	5 3	
			Applied Design (Sew. 4)	5	3 3	
6	2	3	Millinery (Sew. 7)			
			<i>Electives.</i> (See below)			
<i>Electives</i>						
2	3	2	Appreciation of Art 1			
			History of Art 1	2	3 2	
			Botany (Bi. 7)	6	1 3	
2	4	2	Theoretical Biology (Bi. 18)			
2	6	3	Continental Literature 1			
[2	4	2	Economics 6 (<i>not given in 1919-20</i>)	2	4 2]	
			Child Life (Ed. 4)	2	3 2	
3	4	3	English 2 a †	3	4 3	
2	4	2	Shakespeare (Eng. 6) §	2	4 2	

* For students who elected Biology 3.

† Students who are electing Group I take Chemistry 4 and Chemistry 5 and omit Sewing 2. Students electing Group II take Sewing 2 and omit Chemistry 4 and Chemistry 5.

‡ English 2a² is open as an elective to students who have completed English 2a¹, and vice versa.

§ The work of either term may be counted as a complete course with the value of 2 points.

First Term			THIRD YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
2	4	2	The Contemporary Drama (Eng. 8)			
			American Writers (Eng. 10)	2	4	2
			Debating (Eng. 11)	3	5	3
3	5	3	Public Oral Exposition (Eng. 12)			
			International Politics (Hist. 4)	2	6	3
2	4	2	History 5*	2	4	2
			Modern Languages†			
2-3	3-5	2-3	Social Service 1 and 2‡	2	6	3
2	4	2	Sociology 2*	2	4	2
			Sociology 3	2	6	3

FOURTH YEAR

Groups I and II

3	5	3	Psychology 1 and Sociology 1	3	5	3
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Group III

3	5	3	Psychology 1 and Sociology 1	3	5	3
6	2	3	Dressmaking (Sew. 8 b)	6	2	3

Electives (enough to be chosen to meet the requirements for graduation)

			Institutional Accounts (Accts. 4)	3	5	3
2	3	2	Appreciation of Art 1			
			History of Art 1	2	3	2
			Biology§			
			Chemistry§			
2	6	3	Continental Literature 1			
3	0	1	Cookery 3			
			Cookery 7	3	2	2
			Design 2	2	3	2
1	3	1	Dietetics 2			
4	2	2	Dietetics 4	4	2	2
3	5	3	Economics 4			
			Economics 4 a	1	7	3

* The work of either term may be counted as a complete course with the value of 2 points.

† With the consent of the Chairman of the Department of Modern Languages. Credit is not given for a half year of language.

‡ Social Service 2 is given at 18 Somerset Street.

§ Any course for which the student is prepared, with the addition of special experimental work.

|| Repeated in the second term.

First Term			FOURTH YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
1	7-15	3-6	Economics 5	1	7-15	3-6
[2	4	2	Economics 6 (<i>not given in 1919-20</i>)	2	4	2]
2	6	3	Statistics (Ec. 8)			
			Education 1	3	5	3
2	6	3	History of Education (Ed. 3)			
			Child Life (Ed. 4)	2	3	2
3	1	2	Methods of Teaching (Ed. 6)	3	1	2
2	4	2	Shakespeare (Eng. 6)*	2	4	2
2	4	2	The Contemporary Drama (Eng. 8)			
			American Writers (Eng. 10)	2	4	2
			Debating (Eng. 11)	3	5	3
3	5	3	Public Oral Exposition (Eng. 12)			
			International Politics (Hist. 4)	2	6	3
2	4	2	History 5*	2	4	2
2	1	1	Home Nursing 1			
			Household Management 4	2	4	2
5	3	3	Lunch-Room Management 1†			
			Wholesale Marketing (Mark. 2)‡	1	1	1
			Modern Languages§			
6	2	3	Plain Sewing (Sew. 2)	6	2	3
			Applied Design (Sew. 4)	5	3	3
6	2	3	Millinery (Sew. 7)¶			
6	2	3	Dressmaking (Sew. 8a)**	6	2	3
			Textiles (Sew. 9)	3	2	2
3	2	2	Costume Design (Sew. 10)			
2-3	3-5	2-3	Social Service 1 and 2††	2	6	3
2	4	2	Sociology 2*	2	4	2
			Sociology 3	2	6	3

* The work of either term may be counted as a complete course with the value of 2 points.

† The class is limited to twenty-five.

‡ Open only to students who have completed Lunch-Room Management 1.

§ With the consent of the Chairman of the Department of Modern Languages, Credit is not given for a half year of language.

|| Open only to students who have completed Design 1.

¶ Repeated in the second term.

** Open only to students who have completed Sewing 2.

†† Social Service 2 is given at 18 Somerset Street.

PROGRAMMES FOR COLLEGE GRADUATES

The degree of Bachelor of Science is granted to graduates of other colleges who have satisfactorily completed a two-year programme approved by the Faculty of Simmons College. Two such programmes have been arranged for college graduates. The first is intended for students whose previous training has not included chemistry; the second is for students who have completed at least one year of general chemistry. With the approval of the Committee on Admission and Programmes, variations may be made in these programmes if any of the subjects have already been studied in college. A student who has had three full years of collegiate work may be admitted to the first of these programmes, or to the second if she can meet the requirement in chemistry. Upon the satisfactory completion of the programme, she may be considered a candidate for the degree.

In some cases it is possible to arrange a programme which permits graduation at the end of one year. This can be done only when the previous college training of the student has included so many of the courses in science or technical subjects required in the A I programme, that the remaining technical requirements of that programme may be practically completed in a single year.

The Director of the School is glad to correspond with students who contemplate entering Simmons College with advanced standing, and to advise them concerning preliminary courses which will articulate with the requirements here for the degree of Bachelor of Science. This plan may be of advantage in shortening the term of residence or in making it possible to take advanced electives. At least one year of residence is required.

Normal school graduates are admitted to similar programmes, and are permitted to make variations like those allowed for college graduates. A normal school graduate, how-

ever, is seldom able to complete the requirements for the degree in less than three years.

The professional opportunities open to students who complete these programmes are similar to those described on page 9.

A IV (1). TWO-YEAR PROGRAMME FOR COLLEGE GRADUATES ENTERING WITHOUT INORGANIC CHEMISTRY

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
			Bacteriology (Bi. 5)	5	2	3
			Elements of Business (B.M. 7)*	3	5	3
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4
6	2	3	Cookery 4	6	2	3
3	4	3	Housebuilding 1*			
4	3	3	Household Management 3			
6	2	3	Sewing 6	6	2	3
SECOND YEAR						
4	4	3	Physiology of Nutrition (Bi. 2)			
			Advanced Hygiene (Bi. 6)	3	4	3
7	3	4	Organic Chemistry (Ch. 2)	7	3	4
6	2	3	Cookery 2	4	1	2
			Dietetics 1	4	4	3
3	5	3	Economics 1a	3	5	3
1	1	1	Marketing 1			

Electives† to be approved by the Director of the School

* Given also during the first term.

† Any subjects open to third-year and fourth-year students in the A I programme.
(See pages 12-14.)

A IV (2). TWO-YEAR PROGRAMME FOR COLLEGE GRADUATES ENTERING WITH INORGANIC CHEMISTRY

First Term			FIRST YEAR	Second Term		
Hours	Points			Hours	Points	
<i>Class Study</i>				<i>Class Study</i>		
		Bacteriology (Bi. 5)		5	2	3
		Elements of Business (B.M. 7)*		3	5	3
7	3	4 Organic Chemistry (Ch. 2)		7	3	4
6	2	3 Cookery 4		6	2	3
3	4	3 Housebuilding 1*				
4	3	3 Household Management 3				
6	2	3 Sewing 6		6	2	3

SECOND YEAR

4	4	3	Physiology of Nutrition (Bi. 2)			
			Advanced Hygiene (Bi. 6)	3	4	3
7	1	3	Quantitative Analysis (Ch. 4)† and			
			Chemistry of Foods (Ch. 5)†	7	1	3
6	2	3	Cookery 2	4	1	2
			Dietetics 1	4	4	3
3	5	3	Economics 1a	3	5	3
1	1	1	Marketing 1			
6	2	3	Sewing 8 a†	6	2	3

Electives† to be approved by the Director of the School

SPECIAL PROGRAMMES

The facilities of the School of Household Economics are also offered to a limited number of students who are qualified to meet the usual requirements for admission, but who are compelled to limit their attendance to a briefer period than is prescribed for graduation. Programmes requiring one year for their completion have been arranged for students who are preparing for institutional management, for the teaching of domestic art, or for the administration of a private household.

* Given also during the first term.

† Sewing 8 a is an alternative with Chemistry 4 and Chemistry 5.

‡ Any subjects open to third-year and fourth-year students in the A I programme. (See pages 12-14.)

A III. INSTITUTIONAL MANAGEMENT

The one-year programme in Institutional Management is planned to give professional training to women whose maturity and general experience qualify them for positions of responsibility in institutional work. A certificate is granted to students who complete the programme successfully.

Candidates must have had an education at least equivalent to a four-year high school course. They should be not less than twenty-five or more than forty years of age, and they must satisfy the Director of the School of their personal qualifications for admission. Each applicant is expected to have an interview with the Director, but when this is impossible because of distance, she should send a recent photograph of herself and the names of persons who are qualified to judge of her professional fitness for the work. Since only a limited number of students can be admitted, early application is desirable. Students who follow this programme are advised, but not required, to live in the College dormitories.

Institutional management is an attractive professional field. The opportunities are numerous and varied, and advancement is reasonably certain for women who show an aptitude for the work.

Extended periods of practice and observation are offered to students following this programme, in the College dormitories and lunch-room, and also in the lunch-room, food shop, and business offices of the Women's Educational and Industrial Union.

		PROGRAMME			
First Term				Second Term	
<i>Hours</i>				<i>Hours</i>	
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>
		Institutional Accounts (Accts. 4)		3	5
1	1	Sanitary Science (Bi. 11)			
		Physiology (Bi. A)		3	4
4	3	Bacteriology (Bi. B)			
8	3	Elementary Chemistry (Ch. A)			
6	1	Cookery C			
		Dietetics A		5	3
11	0	Institutional Management A		15	0
3	0	Laundering A			
		Wholesale Marketing (Mark. 2)		1	1

A V. THE TEACHING OF DOMESTIC ART

A one-year programme in the Teaching of Domestic Art is offered to students who wish to teach in public or private schools. The programme is open to students who have had at least two years of satisfactory educational training subsequent to the high school. This training may include either two years in a college, or two years in a normal school together with experience in teaching. Candidates must have had some elementary training in plain sewing. A personal interview with the Director of the School or letters of recommendation and a photograph are required before admission. A limited amount of observation and practice in the shops of the Women's Educational and Industrial Union is required. A certificate is granted to students who satisfactorily complete the programme and also show by their work professional and technical proficiency.

PROGRAMME

First Term			Second Term		
<i>Hours</i>			<i>Hours</i>		
<i>Class</i>	<i>Study</i>		<i>Class</i>	<i>Study</i>	
5	2	Design 1			
		Design 2	2	3	
		Applied Design (Sew. 4)	5	3	
3	5	Economics 1a or	3	5	
2	6	Education 3 and 1	3	5	
		Millinery (Sew. 7)	6	2	
6	2	Dressmaking (Sew. 8b)	6	2	
		Textiles (Sew. 9)	3	2	
3	2	Costume Design (Sew. 10)			
5	3	Plain Sewing (Sew. 12)	5	3	

A II. ELEMENTARY HOUSEKEEPING

The following brief programme of studies has been arranged for students who can give but one year to the study of household economics. It is especially recommended to students who desire to prepare themselves for the intelligent administration of a private household.

PROGRAMME

First Term			Second Term		
<i>Hours</i>			<i>Hours</i>		
<i>Class</i>	<i>Study</i>		<i>Class</i>	<i>Study</i>	
		Sanitary Science (Bi. 11)	1	1	
		Physiology (Bi. A)	3	4	
8	3	Elementary Chemistry (Ch. A)			
3	1	Cookery A	3	1	
		Dietetics C	3	2	
		Child Life (Ed. 4)	2	3	
2	1	Home Nursing 1			
5	3	Household Management 1			
1	1	Marketing 1			
2	0	Physical Training	2	0	
4	2	Elementary Dressmaking (Sew. B)	4	2	

Such modifications of this programme as may be found possible under the limitations of the hour-plan are made for students

who desire to lay different emphasis on the scientific or on the practical portions of the programme.

PARTIAL PROGRAMMES

Students who are not candidates for a degree are allowed to register in single courses for which they are fitted, or in combinations of courses which represent less than a full year's work. The demand upon the College, however, makes it necessary to limit the number of such students. They should confer with the Director of the School as early as possible in order to learn whether the arrangement of the hour-plan renders the desired combinations possible.

SUMMER COURSES

Summer courses in household economics are offered during a period of six weeks. They are planned primarily for teachers and include courses in elementary and advanced cookery, dietetics, costume design, dressmaking, millinery, plain sewing, and textiles. Full information concerning these courses is contained in a bulletin which may be obtained of the Secretary of Simmons College.

EXTENSION COURSES

Extension courses in cookery, dietetics, household management, dressmaking, millinery, and textiles are described in a special pamphlet which may be obtained of the Secretary of Simmons College.

B. SCHOOL OF SECRETARIAL STUDIES

THE programmes in the School of Secretarial Studies, like those in the other Schools of the College, combine academic and cultural subjects, such as English, foreign languages, science, history, economics, and psychology, with such technical and vocational subjects as shorthand, typewriting, accounts, commercial law, commerce, principles of business, and business practice. Experience has shown that professional success cannot be secured in secretarial work without a well-rounded academic education; and therefore it is insisted in all the programmes of the School that such an education must precede or accompany the purely technical instruction. In the academic courses an attempt is made to develop the value of the subjects from a vocational standpoint as well as to emphasize their cultural value.

Graduates of the School of Secretarial Studies are now filling positions of many kinds. While the fundamental idea of the School has been to prepare women especially for the duties of private secretaries, medical secretaries, college registrars, office assistants, or teachers of commercial subjects, it has been found from experience that the programmes also furnish excellent preparation for women who prefer other types of business positions. Some of the graduates of the School, for instance, are engaged as managers of employment bureaus; others as superintendents of women in manufacturing plants; others as filing experts.

A programme extending over four years (B I) has been arranged for applicants who can meet the entrance requirements of the College, and two one-year programmes (B II and B III) for graduates of other colleges. These programmes are described in detail later.

In all the programmes a limited amount of practice under actual business conditions has been arranged at the Women's Educational and Industrial Union.

THE FOUR-YEAR PROGRAMME

Four years are required for the completion of the regular programme for undergraduates, leading to the degree of Bachelor of Science; but a student whose courses of study and whose grades are satisfactory to the Faculty, and who finds it necessary to withdraw at the end of the second or third year, may be permitted, during that year, to take in addition to the regular work in English, such special courses in shorthand, type-writing, and accounts as will give her sufficient facility in these subjects to meet the requirements of the ordinary business position. It should be noted that in the fourth year there are two groups of courses offered: one planned for general secretaries, and the other, including special work in science, for medical secretaries. It is not necessary for a student to determine before the end of her third year, which of these groups she wishes to choose.

B I. FOUR-YEAR PROGRAMME

For a detailed explanation of the courses mentioned in the following programmes, see pp. 62 ff.

First Term				Second Term		
Hours	Points			Hours	Points	
<i>Class Study</i>			FIRST YEAR	<i>Class Study</i>		
3	5	3	English 1	3	5	3
3	5	3	Two Modern Languages	3	5	3
3	5	3		3	5	3
3	5	3	History 1 b	3	5	3
1	1	0	Penmanship A	1	1	0
5	3	3	Physics 1	5	3	3
2	0	0	Physical Training	2	0	0
SECOND YEAR						
3	5	3	English 2 b	3	5	3
3	5	3	A Modern Language	3	5	3
3	5	3	History 2 or a Modern Language	3	5	3
1	2	1	Library Methods (Lib. 1)	1	2	1

First Term			SECOND YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
5	5	4	Shorthand 1* or Stenotypy 1	5	5	4
5	0	2	Typewriting 1	5	0	2
<i>Elective (for 1919-20)</i>						
1	1	0	Penmanship A	1	1	0

THIRD YEAR

3	5	3	Commercial Law 1			
3	5	3	Economics 1 b			
			Practical Economics (Ec. 3)	3	5	3
3	5	3	English 3 b	3	5	3
			Psychology 1 a	3	5	3
5	5	4	Shorthand 2	5	5	4
5	0	2	Typewriting 2	5	0	2
<i>Elective † (or prescribed language or history)</i>						
<i>Electives</i>						
2	4	2	Theoretical Biology (Bi. 18)			
			Advertising (B. M. 4)	2	4	2
2	4	2	Efficiency (B. M. 6)			
2	4	2	Commerce 1			
2	6	3	Continental Literature			
[2	4	2	Economics 6 (not given in 1919-20)	2	4	2]
			Child Life (Ed. 4)	2	3	2
2	4	2	Shakespeare (Eng. 6) ‡	2	4	2
2	4	2	The Contemporary Drama (Eng. 8)			
			American Writers (Eng. 10)	2	4	2
			Debating (Eng. 11)	3	5	3
3	5	3	Public Oral Exposition (Eng. 12)			
3	5	3	French	3	5	3
3	5	3	German §	3	5	3
2	4	2	Government 1			

* Students who offer Major Shorthand for entrance may substitute Chemistry for Shorthand 1.

† Students who have completed the requirement in language and history should choose one of the electives listed below. In order to graduate, a student must complete at least course 3 b in one modern language, course 2 b in another, and two years of history.

‡ The work of either term may be counted as a complete course with the value of 2 points.

§ Students who expect to choose Group II the fourth year are advised to elect German 5 during the third year.

ANNOUNCEMENT OF COURSES

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First Term			THIRD YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
			International Politics (Hist. 4)	2	6	3
2	4	2	History 5*	2	4	2
3	5	3	Italian 1	3	5	3
1	2	1	Library Methods (Lib. 1)	1	2	1
			[Portuguese 1 (<i>not given in 1919-20</i>)	3	5	3]
2-3	3-5	2-3	Social Service 1			
2	4	2	Sociology 2*	2	4	2
			Sociology 3	2	6	3
3	5	3	Spanish	3	5	3

FOURTH YEAR

Group I (for General Secretaries)

5	3	3	Accounts 1 and 2	3	5	3
6	1	3	Business Practice (B. M. 2)	1	0	0
			Principles of Business (B. M. 5)	3	5	3
2	4	2	English 4 b			
			Sociology 1	3	5	3
5	3	3	Shorthand 3	5	3	3
5	0	2	Typewriting 3	5	0	2

*Electives (enough to be chosen to make a programme of at least
32 points for the year)*

			Accounts 5	2	3	2
2	3	2	Appreciation of Art 1			
			History of Art 1	2	3	2
2	4	2	Theoretical Biology (Bi. 18)			
			Advertising (B. M. 4)	2	4	2
2	4	2	Efficiency (B. M. 6)			
2	4	2	Commerce 1			
			Commercial Teaching 1	3	3	2
2	6	3	Continental Literature 1			
3	5	3	Economics 4 (Seminar)			
[2	4	2	Economics 6 (<i>not given in 1919-20</i>)	2	4	2]
2	6	3	Economics 8 and 9	3	5	3
			Child Life (Ed. 4)	2	3	2
2	4	2	Shakespeare (Eng. 6)*	2	4	2

* The work of either term may be counted as a complete course with the value of 2 points.

First Term			FOURTH YEAR (CONTINUED)	Second Term		
<i>Hours</i>		<i>Points</i>		<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
			English 7*	2	4	2
2	4	2	The Contemporary Drama (Eng. 8)			
			American Writers (Eng. 10)	2	4	2
			Debating (Eng. 11)	3	5	3
3	5	3	Public Oral Exposition (Eng. 12)			
3	5	3	French	3	5	3
3	5	3	German	3	5	3
2	4	2	Government 1	2	4	2
			International Politics (Hist. 4)	2	6	3
2	4	2	History 5†	2	4	2
3	5	3	Italian 1	3	5	3
1	2	1	Library Methods (Lib. 1)	1	2	1
			[Portuguese 1 (<i>not given in 1919-20</i>)	3	5	3]
			Shorthand 4 and Typewriting 4	3-5	2	2-3
2-3	3-5	2-3	Social Service 1			
2	4	2	Sociology 2†	2	4	2
			Sociology 3	2	6	3
3	5	3	Spanish	3	5	3
5	5	4	Stenotypy 1	5	5	4
<i>Group II (for Medical Secretaries)</i>						
5	3	3	Accounts 1 and 2	3	5	3
4	4	3	Elementary Bacteriology (Bi. D)			
			Business Methods 2 a	5	1	2
			Medical Analysis (Ch. 19)	5	1	2
8	3	4	Elementary Chemistry (Ch. B)			
3	5	3	German 5‡	3	5	3
5	3	3	Shorthand 3	5	3	3
			Sociology 1	3	5	3
5	0	2	Typewriting 3	5	0	2

* The number of students admitted to this course is limited.

† The work of either term may be counted as a complete course with the value of 2 points.

‡ Students who elected German 5 during the third year may choose during the fourth year an elective from the list above.

PROGRAMMES FOR COLLEGE GRADUATES

Two one-year programmes of secretarial subjects have been arranged for women from other colleges who are graduates, or who have had at least three years of academic collegiate work. The purpose of the programme known as B II is to provide technical instruction in secretarial subjects, including shorthand, typewriting, and accounts, for students who have already completed the equivalent of the academic subjects prescribed in the four-year programme. This special arrangement of courses insures in purely technical subjects a knowledge of principles approximately equivalent to that afforded by the longer programme. Since the number of students who can be admitted to this programme is limited, application should be made as early as possible. The second programme, known as B III, provides instruction in business administration, and emphasizes economics and accounts. No course in shorthand is required.

Since the one year does not allow a sufficient opportunity for practice, students who follow either B II or B III and who are candidates for the degree of Bachelor of Science are required to supplement their courses of study by at least six months' professional work of a character approved by the College. Students who follow B II have, however, the option of completing, in place of the professional work, a summer course in advanced shorthand and typewriting.

Candidates who fulfill the specified conditions may be admitted to the degree of Bachelor of Science on Founder's Day, or on the Commencement Day immediately following the entire completion of the requirements.

B II. ONE-YEAR PROGRAMME IN SECRETARIAL SUBJECTS FOR COLLEGE GRADUATES

First Term				Second Term		
<i>Hours</i>		<i>Points</i>		<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
5	3	3	Accounts 1 and 2	3	5	3
			Business Correspondence (B. M. 1)	1	2	1
			Business Practice (B. M. 2 a)	5	1	2
3	5	3	Commercial Law 1 <i>or</i>			
2	6	3	Statistics (Ec. 8)			
10	5	6	Shorthand 5 <i>or</i> 5 a	10	5	6
10	0	4	Typewriting 5	9	0	4
<i>Electives (one may be chosen)</i>						
			Accounts 5	2	3	2
			Advertising (B. M. 4)	2	4	2
			Principles of Business (B. M. 5)	3	5	3
2	4	2	Efficiency (B. M. 6)			
2	4	2	Commerce 1			
			Commercial Teaching 1	3	3	2
1	2	1	Library Methods (Lib. 1)	1	2	1
2	4	2	Mathematics 6			
<i>Experience in Professional Work or</i>						
The completion of the summer course in Advanced						
Shorthand and Typewriting						

B III. ONE-YEAR PROGRAMME IN BUSINESS ADMINIS- TRATION FOR COLLEGE GRADUATES

First Term				Second Term		
<i>Hours</i>		<i>Points</i>		<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
5	3	3	Accounts 1 and 2	3	5	3
			Principles of Business (B. M. 5)	3	5	3
2	4	2	Commerce 1			
3	5	3	Commercial Law 1			
			Practical Economics (Ec. 3)	3	5	3
2	6	3	Statistics (Ec. 8)			
			Business Finance (Ec. 9)	3	5	3
5	0	2	Typewriting 1	5	0	2

*Electives (enough to be chosen to make a programme of at least
16 points each term)*

			Accounts 5	2	3	2
			Advertising (B. M. 4)	2	4	2
2	4	2	Efficiency (B. M. 6)			
3	5	3	Economics 1 b			
3	5	3	Economics 4			
[2	4	2	Economics 6 (<i>not given in 1919-20</i>)	2	4	2]
1	2	1	Library Methods (Lib. 1)	1	2	1
5	5	4	Shorthand 1	5	5	4
5	5	4	Stenotypy 1	5	5	4

Experience in Professional Work

SUMMER COURSES FOR TEACHERS OF COMMERCIAL SUBJECTS

For some years the College has offered summer courses in secretarial studies to properly qualified applicants. This programme has been planned especially for teachers of commercial subjects, and includes instruction in virtually all the commercial studies, as well as in methods of teaching such subjects.

A bulletin describing the summer courses may be obtained from the Secretary of Simmons College.

C. SCHOOL OF LIBRARY SCIENCE

IN the field of library science there are now diversified opportunities for women with the proper qualifications of suitable personality, good education, and professional training in library science. The type of student who is likely to succeed in this work has of course an interest in books, but she must have also such an interest in people that she wishes to be of social service. Furthermore, she must show dexterity in manual operations, accuracy in matters of observation and record, and both executive ability and initiative. Health and vigor are unquestionably necessary. The educational background of a librarian is of the utmost importance, and consequently, in the case of positions above a routine grade, the preference is usually given to candidates with college education as well as professional training.

In the School of Library Science in Simmons College two programmes are offered to prepare students for positions in libraries. The four-year programme (C I), open to students who can fulfill the entrance requirements, combines academic education and professional training in the proportion of three fourths of academic and one fourth of library instruction. The one-year programme (C II) offers professional training to women who are graduates of other colleges or who have completed satisfactorily three years of academic work.

Whether the college academic course has been general or specialized in such branches as the classics, modern languages, economics, or science, is not of primary importance, since there are libraries requiring in their assistants both types of preparation. In general, however, a good foundation in English and history is indispensable for a librarian, a familiarity with some science is desirable, and, in many positions, a knowledge of languages is an essential part of her technical equipment. French, German, Latin, Spanish, and Italian are most fre-

quently needed, but an unusual proficiency in any of them or an acquaintance with a less commonly known language is a distinct asset.

In the professional training there is a double purpose. First, the student must acquire the technique of library science, and second, she must learn to appreciate some of the larger aspects of library service as an integral part of the system of public education and as a potent force in society. While the methods of instruction vary with the subjects, the general principle is that lectures and reading are accompanied by practical work illustrating them, and that visits of observation to libraries, binderies, and bookstores have both educational and professional value.

Some of the practice work is done in the College library, but it is supplemented by assignments in the Social Service Library and the libraries connected with the Norfolk House Centre and with the Boston schools. It is especially advantageous for students in this field to have the library facilities offered in Boston. The College is one of the proprietors of the Boston Athenaeum Library, and through the courtesy of the Boston Public Library, it has the privileges of a deposit station. The Massachusetts State Library is particularly valuable in connection with the study of public documents, and the Boston Museum of Fine Arts permits the instructors and students in the College to use for reference its collections of books and pictures, and generously lends its illustrative material to the College Library.

During 1919-20 Simmons College and the Boston Public Library are to begin a most helpful coöperation. The course, Library Work with Children, required in the College programmes in Library Science, is to be given at the Boston Public Library by Miss Alice Jordan, Supervisor of Work with Children, in connection with her instruction of the members of her staff. There is to be also the advantage of supervised practice under her direction in the children's room of the Li-

brary. This coöperation extends to a course in reference for the staff of the Boston Public Library, under the joint instruction of the College and the Library, and to certain technical courses at the College to be open also to the staff of the Library.

There is a wide range of positions open to those who complete satisfactorily the programmes in library science. Although the greatest demand comes from public and college libraries, there is a rapidly increasing variety of positions open in high school libraries, special or business libraries, and government and departmental libraries. The library proper continues to offer the most satisfactory field, but in special branches of research, particularly in economics and business, or in editing and indexing, are opportunities for which women with library training are well fitted. There are still other positions in the filing departments of large business organizations, where a librarian finds scope for her ability to catalogue, to classify, and to do reference work of a specialized nature. It is true, however, that many such positions are limited to mechanical work which would not call for a librarian with the higher qualifications.

THE FOUR-YEAR PROGRAMME

The regular programme for undergraduates, leading to the degree of Bachelor of Science, covers four years. Students who are not candidates for the degree may not follow this programme, with the exception of women who hold library positions, and whose time is too fully occupied to allow them to follow the complete course of study. Such students may be admitted to a portion of the programme provided they meet the conditions governing partial students.

Each student is expected to spend a part of her time—usually during the vacation between the third and fourth years—as an assistant in some library.

C I. FOUR-YEAR PROGRAMME

For a detailed explanation of the courses mentioned in the following programmes, see pp. 62 ff.

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
3	5	3	English 1	3	5	3
3	5	3	} Two Modern Languages	3	5	3
3	5	3		3	5	3
3	5	3	History 1 b	3	5	3
5	3	3	Physics 1	5	3	3
2	0	0	Physical Training	2	0	0
SECOND YEAR						
2	6	3	English 2 c	2	6	3
3	5	3	A Modern Language	3	5	3
3	5	3	History 2	3	5	3
<i>Library Science:</i>						
3	5	3	Elementary Library Economy and Classification (Lib. 7)			
			Reference (Lib. 15)	3	5	3
<i>Electives (one course of at least six points to be chosen)</i>						
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4
3	5	3	French*	3	5	3
3	5	3	German*	3	5	3
3	5	3	Italian 1	3	5	3
3	5	3	Spanish*	3	5	3
THIRD YEAR						
3	5	3	Economics 1 c	3	5	3
3	5	3	English 3 c	3	5	3
<i>Library Science:</i>						
			Elementary Cataloguing (Lib. 4)	7	1	3
2	4	2	Library 12			
			Journals and Field Work (Lib. 13)	2	4	2
3	5	3	Advanced Reference (Lib. 16)			
3	0	1	Typewriting 6	3	0	1

* Any course for which the student is prepared.

First Term			THIRD YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
<i>Class Study</i>				<i>Class Study</i>		
<i>Electives (at least 12 points must be elected during the third and fourth years*)</i>						
2	3	2	Appreciation of Art 1			
			History of Art 1	2	3 2	
6	2	3	General Biology (Bi. 1)			
2	4	2	Theoretical Biology (Bi. 18)			
2	6	3	Continental Literature 1			
[2	4	2	Economics 6 (<i>not given in 1919-20</i>)	2	4 2]	
			Education 1	3	5 3	
2	6	3	History of Education (Ed. 3)			
			Child Life (Ed. 4)	2	3 2	
2	4	2	Shakespeare (Eng. 6)†	2	4 2	
2	4	2	The Contemporary Drama (Eng. 8)			
			American Writers (Eng. 10)	2	4 2	
			Debating (Eng. 11)	3	5 3	
3	5	3	Public Oral Exposition (Eng. 12)			
3	5	3	French ‡	3	5 3	
3	5	3	German ‡	3	5 3	
2	4	2	Government 1			
			International Politics (Hist. 4)	2	6 3	
2	4	2	History 5†	2	4 2	
3	5	3	Italian 1	3	5 3	
			High School Libraries (Lib. 9)	2	4 2	
2-3	3-5	2-3	Social Service 1 and 2§	2	6 3	
			[Portuguese 1 (<i>not given in 1919-20</i>)	3	5 3]	
3	5	3	Spanish ‡	3	5 3	
2	4	2	Sociology 2†	2	4 2	
			Sociology 3	2	6 3	

FOURTH YEAR

3	5	3	English 4 c	3	5	3
3	5	3	Psychology 1 and Sociology 1	3	5	3

* At least six of these points must be in academic subjects and chosen the third year. The other six are free electives and may be chosen either year.

† The work of either term may be counted as a complete course with the value of 2 points.

‡ Any course for which the student is prepared.

§ Social Service 2 is given at 13 Somerset Street.

First Term			FOURTH YEAR (CONTINUED)	Second Term		
<i>Hours</i>		<i>Points</i>		<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
			<i>Library Science:</i>			
3	3	2	Library Accounts (Accts. 3)			
			Book Selection (Lib. 2)	3	5	3
7	1	3	Advanced Cataloguing (Lib. 5)			
3	5	3	History of Libraries (Lib. 10)			
			Journals and Field Work (Lib. 11)*	1	7	3
1	2	1	Library Work with Children (Lib. 14)†	1	2	1
			Advanced Reference and Documents			
			(Lib. 19)	1	2	1
			<i>Electives.</i> (See the list on pages 33-34)			

THE ONE-YEAR PROGRAMME

A programme of technical instruction covering one year is offered to women from other colleges who are graduates or who have had at least three years of academic collegiate work. It is assumed that students who register in this programme have already completed the equivalent of the academic subjects prescribed in the four-year programme; consequently this briefer arrangement includes only technical courses. If, however, any student gives evidence of inadequate preparation, the College reserves the right to prescribe for her any additional academic subjects which may be deemed necessary. One science and two languages, at least one of which must be modern, are required for admission.

Candidates who fulfill the specified conditions are admitted to the degree of Bachelor of Science on the Commencement Day at the end of their year of residence.

Women of sufficient maturity and previous experience in library work who do not meet the full requirements for admission are admitted to such portions of this programme as they are qualified to pursue, if there is room in the class and if they

* Two weeks of field work are usually assigned for the preceding summer vacation.

† Library 14 is given at the Boston Public Library.

D. SCHOOL OF GENERAL SCIENCE

THE FOUR-YEAR PROGRAMME

THE programme in General Science leading to the degree of Bachelor of Science is designed for students who wish to become teachers of biology, chemistry, or physics, research assistants in chemistry or biology, or secretaries to persons engaged in medical or other scientific research, or to fill certain positions which involve the application of these sciences in the arts. The studies of the first two years are prescribed, and include in addition to chemistry, biology, and physics, courses in mathematics, English, and modern languages. In the third year the programme is divided into three groups of studies, in which are emphasized respectively biology (Groups I a and I b), chemistry (Group II), and physics (Group III). A large part of the fourth year is devoted to investigation. Aside from the pedagogical value of this work, the experience gained especially fits the student for the position of research assistant. Courses in education are also open in the fourth year to students who are preparing to teach science.

D I. FOUR-YEAR PROGRAMME

For a detailed explanation of the courses mentioned in the following programmes, see pp. 62 ff.

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4
3	5	3	English 1	3	5	3
3	5	3	French or German, 1 or 2 d, or German 3 d	3	5	3
3	5	3	Mathematics 1	3	5	3
5	3	3	Physics 1	5	3	3
2	0	0	Physical Training	2	0	0

First Term			SECOND YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
6	2	3	General Biology (Bi. 1)			
			Anatomy and Histology (Bi. 3)	6	2	3
7	3	4	Organic Chemistry (Ch. 3)	7	3	4
3	4	3	English 2 a	3	4	3
3	5	3	French <i>or</i> German, 1 <i>or</i> 2 d, <i>or</i> German 3 d	3	5	3
5	3	3	Physics 2	5	3	3

THIRD YEAR

Group I a (Biology)

5	3	3	Physiology (Bi. 4)	5	3	3
5	2	3	Bacteriology (Bi. 5)			
			Advanced Hygiene (Bi. 6)	3	4	3
			Biology * <i>or</i> Chemistry *			
7	1	3	Quantitative Analysis (Ch. 8)			
3	5	3	Economics 1 a <i>or</i> History 1 a	3	5	3
3	5	3	French <i>or</i> German, 1 <i>or</i> 2 d, <i>or</i> German 3 d	3	5	3

Group I b (Biology)

5	3	3	Physiology (Bi. 4)	5	3	3
5	2	3	Bacteriology (Bi. 5)			
			Advanced Hygiene (Bi. 6)	3	4	3
			Quantitative Food Analysis (Ch. 5)	7	1	3
7	1	3	Quantitative Analysis (Ch. 8)			
3	5	3	Economics 1 a <i>or</i> History 1 a	3	5	3
3	5	3	French <i>or</i> German, 1 <i>or</i> 2 d, <i>or</i> German 3 d	3	5	3

Group II (Chemistry)

5	3	3	Physiology (Bi. 4)†	5	3	3
5	2	3	Biology 5†			
			Qualitative Analysis (Ch. 7)†	7	1	3
7	1	3	Quantitative Analysis (Ch. 8)			
7	3	5	Advanced Organic Chemistry (Ch. 10)			
			Physical Chemistry (Ch. 11)	6	2	3
			Advanced Quantitative Analysis (Ch. 16)	8	0	3
3	5	3	Economics 1 a <i>or</i> History 1 a	3	5	3
3	5	3	French <i>or</i> German, 1 <i>or</i> 2 d, <i>or</i> German 3 d	3	5	3
6	3	4	Physics 3†	6	3	4

* *Any second term course for which the student is qualified.*

† *Biology 4, or Physics 3 or Biology 5 and Chemistry 7 may be chosen.*

ANNOUNCEMENT OF COURSES

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First Term			THIRD YEAR (CONTINUED)	Second Term		
<i>Hours Points</i>				<i>Hours Points</i>		
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
7	1	3	Quantitative Analysis (Ch. 8)			
3	5	3	Economics 1a or History 1 a	3	5 3	
3	5	3	French or German, 1 or 2 d, or German 3 d	3	5 3	
3	5	3	Mathematics 3	3	5 3	
6	3	4	Physics 3	6	3 4	
			Physics 7	6	2 3	

FOURTH YEAR

Group I a (Biology)

1	2	1	Biology Journals (Bi. 9)	1	2	1
		4-6	Thesis (Bi. 12)			4-6
3	5	3	Psychology 1 and Sociology 1	3	5	3

*Electives (enough subjects to be chosen to make the total count
for the year 32 points)*

			Botany (Bi. 7)	6	1	3
			Bacteriology (Bi. 8)	5	2	3
3	2	2	Public Health Laboratory Methods (Bi. 13)	3	2	2
3	5	3	Municipal and Industrial Sanitation (Bi. 14)			
			Embryology (Bi. 16)	6	2	3
			Public Health Problems (Bi. 17)	3	5	3
2	4	2	Theoretical Biology (Bi. 19)			
			Quantitative Food Analysis (Ch. 5)	7	1	3
			Qualitative Analysis (Ch. 7)	7	1	3
			Physical Chemistry (Ch. 11)	6	2	3
3	5	3	Inorganic Chemistry (Ch. 13)	4	4	3
			Medical Analysis (Ch. 19)	5	1	2
			Education 1	3	5	3
2	6	3	History of Education (Ed. 3)			
2	4	2	Sociology 2*	2	4	2
			Sociology 3	2	6	3

Group I b (Biology)

3	2	2	Public Health Laboratory Methods (Bi. 13)	3	2	2
3	5	3	Psychology 1 and Sociology 1	3	5	3
10	5	6	Shorthand 5	10	5	6
10	0	4	Typewriting 5	9	0	4

* The work of either term may be counted as a complete course with the value of 2 points.

First Term			FOURTH YEAR (CONTINUED)	Second Term		
Hours		Points		Hours		Points
<i>Class Study</i>				<i>Class Study</i>		
1	2	1	Chemistry Journals (Ch. 12)	1	2	1
		4-6	Thesis (Ch. 17)			4-6
3	5	3	Psychology 1 and Sociology 1	3	5	3
<i>Electives (enough subjects to be chosen to make the total count for the year 32 points)</i>						
5	2	3	Bacteriology (Bi. 5)			
			Quantitative Food Analysis (Ch. 5)	7	1	3
3	5	3	Inorganic Chemistry (Ch. 13)	4	4	3
			Advanced Physical Chemistry (Ch. 15)	6	2	3
			Medical Analysis (Ch. 19)	5	1	2
			Education 1	3	5	3
2	6	3	History of Education (Ed. 3)			
			[The Teaching of Physics (Phys. 5) (<i>not given in 1919-20</i>)	6	2	3]
<i>Group III (Physics)</i>						
10	4	6	Thesis (Phys. 4)	10	4	6
[1	2	1	Physics Journals (Phys. 6) (<i>not given in 1919-20</i>)	1	2	1]
3	5	3	Psychology 1 and Sociology 1	3	5	3
<i>Electives (enough subjects to be chosen to make the total count for the year 32 points)</i>						
5	3	3	Physiology (Bi. 4)	5	3	3
			Quantitative Analysis (Ch. 7)	7	1	3
			Physical Chemistry (Ch. 11)	6	2	3
3	5	3	Inorganic Chemistry (Ch. 13)	4	4	3
2	6	3	Education 3 and 1	3	5	3
3	5	3	Mathematics 4			
			Mathematics 5	3	5	3
			[The Teaching of Physics (Phys. 5) (<i>not given in 1919-20</i>)	6	2	3]

TWO-YEAR PROGRAMME IN PUBLIC HEALTH

The rapid development of organized service to physicians and to the public in the field of Public Health has led to an in-

creasing demand for properly trained administrative and technical workers.

The programme outlined below is designed to give in two years the technical training required in a modern Public Health laboratory. This programme may be substituted for the third and fourth years of the regular four-year programme in the Schools of Science (D I) and Household Economics (A I), or it may be taken independently by students from other colleges who desire the degree of Bachelor of Science in Public Health and who can fulfill the following requirements:

(1) The certification of two full years of work satisfactorily completed in an approved college, and

(2) The certification of the satisfactory completion of approved courses in biology, general and organic chemistry, and physics.

D II. TWO-YEAR PROGRAMME

First Term				Second Term			
<i>Hours</i>		<i>Points</i>	FIRST YEAR	<i>Hours</i>		<i>Points</i>	
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>		
5	3	3	Physiology (Bi. 4)	5	3	3	
5	2	3	Bacteriology (Bi. 5)				
			Advanced Hygiene (Bi. 6)	3	4	3	
3	5	3	Municipal and Industrial Sanitation (Bi. 14)				
			Embryology (Bi. 16)	6	2	3	
7	1	3	Quantitative Analysis (Ch. 4)				
			Quantitative Food Analysis (Ch. 5)	7	1	3	
3	5	3	Economics 1 a <i>or</i> History 1 a	3	5	3	
SECOND YEAR							
1	2	1	Journals (Bi. 9)	1	2	1	
		4-6	Thesis (Bi. 12)				4-6
3	2	2	Public Health Laboratory Methods (Bi. 13)	3	2	2	
			Public Health Problems (Bi. 17)	3	5	3	
2	4	2	Theoretical Biology (Bi. 19)				
			Medical Analysis (Ch. 19)	5	1	2	
3	5	3	Psychology 1 and Sociology 1	3	5	3	

E. SCHOOL OF SOCIAL WORK

THE School of Social Work, founded in 1904, offers preparation for practicing the art of social service in various definite forms of timely importance, which may be grouped under neighborhood and community work or the treatment of individuals and families. The programmes, giving the latest and best results of practice, together with the underlying principles, are planned for persons who wish to become paid officers of institutions or agencies, or to become volunteer workers in this field in either large or small communities. The school is under the direction of an Administrative Board, whose members are closely in touch with problems of education and social work.

THE FOUR-YEAR PROGRAMME

The four-year programme for undergraduates leads to the degree of Bachelor of Science. The studies of the first three years are carried on at the College building, 300 The Fenway, but the instruction of the fourth year is given at 18 Somerset Street.

E I. FOUR-YEAR PROGRAMME

For a detailed explanation of the courses mentioned in the following programmes, see pp. 62 ff., and the Bulletin of the School of Social Work.

First Term				Second Term			
Hours		Points		Hours		Points	
Class Study				Class Study			
3	5	3	English 1	3	5	3	
3	5	3	French or German	3	5	3	
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4	
5	3	3	Physics 1	5	3	3	
3	5	3	History 1a	3	5	3	
2	0	0	Physical Training	2	0	0	

First Term			SECOND YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
3	4-5	3	English 2 a or 2 b	3	4-5	3
3	5	3	A Modern Language	3	5	3
3	5	3	Economics 1a	3	5	3
6	2	3	General Biology (Bi. 1)			
			Bacteriology (Bi. 5)	5	2	3
1	1	1	Sanitary Science (Bi. 11)			
			Child Life (Ed. 4)	2	3	2
2	4	2	Sociology 2*.	2	4	2
3	5	3	History 2 or	3	5	3
2	4	2	History 5	2	4	2

THIRD YEAR

2-3	3-5	2-3	Social Service 1 and 2†	2	6	3
3	5	3	Psychology 1 and Sociology 1	3	5	3
5	2	3	Dietetics 3			
			Education 1	3	5	3
2	6	3	History of Education (Ed. 3)			
			Institutional Accounts (Accts. 4)	3	5	3
3	5	3	Economics 4 and 4a	1	7	3
			<i>Elective</i>			

FOURTH YEAR

12	30	19	Statistics (Ec. 10) and The Theory and Practice of Social Work	12	30	17
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During the fourth year the student's time, forty-two hours a week, is given to technical training. This training includes:

a. Class Instruction. Twelve hours a week are given to instruction, together with fourteen hours of preparation in the following subjects: the physical and mental basis of social work; social diagnosis; diagnosis and treatment of individuals and families; neighborhood and community work; child welfare; medical social service; the development of social work; research; some modern industrial problems.

* The work of either term may be counted as a complete course with the value of 2 points.

† Social Service 2 is given at 18 Somerset Street.

b. Practice Work. Sixteen hours a week are given to work under experienced direction in an agency for the assistance of families or individuals or for neighborhood work. This practice is correlated closely with the class instruction, and includes the study of a special topic of practical use. Thus the practice may be made the beginning of specialization.

E II. ONE-YEAR PROGRAMME

This programme is designed for students who can give but one year to professional training in this field, but it is a desirable introduction to any form of social work. Applicants for admission must show aptitude for the work, and must be either graduates of colleges or of normal schools, or graduates of secondary schools who have had in addition helpful experience such as in teaching, business, or social work.

The programme comprises the class exercises and practice work described above under (a) and (b). While the courses are intended to supplement the usual college instruction, students who have taken practically the equivalent of these courses may substitute for them other work, especially practice in a selected field.

The forty-two hours required each week for this programme may be divided between two years by persons who cannot undertake full work in the school, or who wish to give more time to practice while taking less class work each year.

In 1919-20 instruction begins on September 10, and continues until June 18.

A certificate is granted to students who complete this programme satisfactorily, but college graduates on its completion may become candidates for the degree of Bachelor of Science of Simmons College.

Abstracts of the records are issued to part-time students who complete satisfactorily the work which they undertake.

The fee for the complete work of this programme is one hundred and twenty-five dollars. If this work is divided be-

tween two years, the fee for the first year is seventy-five dollars and for the second year, fifty dollars. Proportionate fees are charged for partial programmes.

E III. ADVANCED ONE-YEAR PROGRAMME

This course of study offers advanced instruction to students who have completed the more elementary one-year programme, or its equivalent, and who show aptitude for some special form of social service, such as child welfare, medical social service, neighborhood work, or organizing resources helpful to families. The aim is to prepare such persons for positions requiring responsibility and initiative.

The work of this year includes carefully supervised practice in the selected form of social service; class exercises with specialists; and the study, together with a report, of a particular subject in the field of chosen inquiry.

A diploma is given to students who satisfactorily complete this advanced one-year programme, but college graduates, upon its completion, may become candidates for the degree of Master of Science in Simmons College.

The fee for this programme is sixty-two and one-half dollars. Candidates for the degree of Master of Science in Simmons College pay additional fees for whatever other courses are prescribed as minor subjects for the degree.

In 1919-20 instruction begins on September 10, and continues until June 18.

PARTIAL COURSES

A limited number of persons who are being trained in agencies of social work may be admitted throughout the year to such portions as they may wish of the class instruction in the more elementary one-year programme. A limited number of workers who have had experience in social service may be admitted to the specialized class work of the more advanced one-year programme.

INTRODUCTORY COURSE

The courses Social Service 1 and 2, described on pages 129-130, together with two or more other courses, may be taken by persons qualified to enter the College, to form a preparation for admission to the one-year programme E II. Social Service 1 and 2 are also open, with the approval of the Director, to a limited number of mature persons not otherwise connected with the College. The attention of charity workers, heads of settlements, and public health nurses is particularly called to this opportunity.

BULLETIN OF THE SCHOOL OF SOCIAL WORK

A special pamphlet describing in detail the opportunities offered by the School may be obtained from the Secretary of Simmons College or from the Director of the School.

F. SCHOOL OF INDUSTRIAL TEACHING

THE development of technical high schools, industrial schools, and prevocational schools has increased the demand for teachers who are adequately prepared to give instruction in such schools. The teacher of technical subjects is expected to be familiar with industrial conditions and preferably to have had practice in the industrial arts, under business conditions. She must be prepared to give instruction in courses of study which have been planned with reference to immediate use in industrial fields. The student goes from school to work, and often receives instruction through part-time schooling while she is employed in some trade or industry.

The ordinary curriculum of the normal schools is not yet meeting this demand. Simmons College therefore offers courses, described in the following programme, in the hope of enabling persons who are otherwise qualified, to secure such instruction as will fit them for positions in technical or industrial schools. The courses offered provide different degrees of practical experience, according to the previous preparation of the student. Students who are not entirely familiar with trade conditions are expected to include in their programme the practice in shops, under supervision, which is available at the Women's Educational and Industrial Union.

F I. PREPARATION FOR TEACHING INDUSTRIAL NEEDLE ARTS

By an arrangement with the Women's Educational and Industrial Union a one-year programme has been established for training teachers and directors in industrial schools. This programme offers courses in the teaching of such trades as demand a knowledge of the needle arts. It affords comprehension of trade standards and requirements through carefully directed

practice and observation in trade shops, and provides opportunity for practice teaching.

Instruction is given at the Women's Educational and Industrial Union as well as at Simmons College. The Union provides the actual practice in shop work and teaching, and arranges for the required observation. Students following this programme are permitted to practice in the Boston Trade School for Girls and in the other trade schools of the state. These courses of study are especially adapted to mature teachers who have become interested in the modern tendency toward vocational training and who wish to change their field of work.

The programme is open only to women whose maturity and experience give assurance of success in this new field. Students may be admitted who have had two years of training subsequent to graduation from a high school, either in an educational institution or in the trades. Skill in the needle arts is an essential.

Certificates are granted to students who complete the programme successfully.

The number of students is restricted, therefore application should be made at an early date. A personal interview with the Director of the School is desirable.

PROGRAMME

The programme is divided into four parts:

I. Class work at Simmons College in the following courses:

Design 1. Principles of design.

Sewing 7. Millinery.

Sewing 8*b*. Dressmaking.

Sewing 10. Costume design.

Sewing 12. Plain sewing.

Sewing D. A study of textiles in their relation to industrial and trade schools.

Education A. A study of industrial education.

Education D. Principles of teaching.

II. Practice in the workshops of the Women's Educational and Industrial Union. This work includes making sample gar-

ments, filling orders, buying materials, caring for stock, work-room management, bookkeeping, selling, and taking orders. Training is provided in the following branches:

- a.* The making of children's garments.
- b.* Dressmaking. The study of design as applied to costume.
- c.* Millinery.

III. Observation and practice in other shops representing trades employing girls.

IV. Practice teaching in trade schools or classes.

G. SCHOOL OF EDUCATION FOR STORE SERVICE

A ONE-YEAR programme is offered by Simmons College and the Prince School of Education for Store Service, to prepare students to become:

A. Educational directors and executives in other types of work with the personnel in stores. The aim of an educational director in a department store is to do whatever increases the efficiency of the force and brings about and preserves the right relationship between employers and employees and between the store and the public. In coöperation with the buyers and floor superintendents, she trains salespeople and other members of the organization either individually or in classes. She instructs new employees in store system and traces errors. As she is closely associated with the superintendent, her position may lead to that of assistant superintendent. Her work is also related to that of the welfare and employment departments, and may include these activities.

B. Teachers of retail selling and related subjects in high, continuation, evening, and extension schools.* A course in salesmanship, which in 1912 was introduced into the Boston public schools, has since been developed in other cities. Its purpose is to provide adequate preparation under trained teachers for pupils interested in store work.

Students are admitted to the School of Education for Store Service on the basis of individual fitness. There are no entrance examinations. Preference is given to candidates who are graduates of colleges, or who have graduated from four-year normal schools and have had experience in teaching or in business. Since the number of students is limited, an early application is advisable. Each student is required to have experience in selling for at least a month in a department store before entering the School. A longer experience is desirable.

* In 1918 a bulletin on "Retail Selling" was prepared by Mrs. Prince for the Federal Board for Vocational Education. It outlines the standards and the policies for public school courses in retail selling.

Candidates accepted for September, 1919, should register before 2 o'clock on Tuesday, September 9, at 29 Temple Place, Boston, Massachusetts.

Certificates are granted by the School and by Simmons College to students who complete the programme satisfactorily. College graduates on its completion may become candidates for the degree of Bachelor of Science of Simmons College.

Persons interested in this course of study may obtain the special bulletin describing the work of the school and an application blank from the Director of the Prince School of Education for Store Service, 29 Temple Place, Boston, Massachusetts.

G I. EDUCATION FOR STORE SERVICE

For the morning work the training class for teachers is divided into two sections. On Mondays from September to April (except during December) the entire class works in the Boston stores all day, at first selling, and later investigating various departments of the stores. On other days one section spends the forenoon in the stores, where opportunity is given for experience in the receiving, marking, stock, and shipping rooms, in the adjustment, audit, credit, and mail order departments, as well as in the educational, research, welfare, and employment divisions. The other section has observation and practice teaching with the class for saleswomen. The sections alternate each week. Every afternoon, except on Monday and Saturday, the sections meet together for class-room work. During the month of December, when the holiday trade is at its height, class-room exercises are suspended and the students work in the stores in executive positions. This practice is given not only in the Boston stores but in stores in other cities and states. After April, opportunity may be offered for intensive study according to the individual interest of the students, such as work in employment offices, the study and teaching of public school classes, and apprentice work with a trained educational director.

COURSES OF INSTRUCTION

Professor PRINCE, Assistant Professor ROCHEFORT, Miss GOODWIN, Mr. MANNY, Dr. YOUNG, and special lecturers.

I. Conferences with the Director.

Discussions of vital problems connected with the work of the entire course; relation of vocational education to current social and industrial movements; interpretation of practical store experience.

Mrs. PRINCE.

Four exercises a week throughout the year.

II. Store Practice and Research.

Work and investigation in retail stores. This experience forms the basis for much work in the other courses. It is followed by written reports and accompanied by group and class discussions. Particular attention is given to the method of investigating a problem and of making reports of findings.

A valuable contribution to this course is made by talks from many persons directly engaged in store work.

Throughout the year : Mondays, the mornings of alternate weeks, the month of December, and time for special assignments.

III. Observation and Teaching.

A. Observation and practice teaching of the class for saleswomen four mornings of alternate weeks. The class for saleswomen serves as a practice school for the training class for teachers.

B. Observation and substitute teaching, under supervision, in stores and in high and continuation schools.

IV. Education.

In this course a study is made of the aims of vocational education, the educational needs of workers in retail stores, the laws of learning, the content of subjects to be taught, and the methods of teaching. Courses of study are made out for different types of classes; lessons are planned, illustrated, and applied throughout in Course III.

Miss ROCHEFORT.

Two exercises a week throughout the year.

V. *Applied Psychology.*

A. Lectures, conferences, readings, observation, and participation work. Problems arising in business and other situations are studied with reference to the psychological factors involved in them. The interests, activities, and occupations of representative individuals in stores are analyzed as a means of aiding the student.

B. The organization of personnel in retail stores. Lectures, conferences, reading, observation, and participation work. The social organization of personnel activities in agencies of distribution is studied with special reference to the needs of retail stores. Among the subjects considered are public and personal health; general welfare; the selection, advancement, and coöperative organization of employees; the public regulation of the conditions and hours of labor; the making and use of statistical and other reports.

Mr. MANNY.

Two exercises a week throughout the year.

VI. *Merchandise.*

A. *Textiles.* The major and minor textile fibers are studied both scientifically and from the standpoint of utility. Manufacturing processes are traced from the primitive forms to the elaborate mechanism of the present time. Students make extensive collections of silk, wool, linen, and cotton fabrics, with the compilation of important facts in regard to them. Mills and factories are visited for the observation of processes, and shops and museums for the study of the finished product.

Miss GOODWIN.

Two exercises a week throughout the year.

B. *Non-Textiles.* Types of merchandise other than textiles are studied with reference to production, processes of manufacture, distribution, and particular values. The class instruction is supplemented by lectures given by manufacturers and buyers.

Miss ROCHEFORT.

One exercise a week throughout the year.

VII. *Industrial History and Economics.*

In this course a brief survey is made of the history of industry and the resulting economic changes. Some topics discussed are: changes in living; working and wage conditions; child labor;

status of women; saving money and budgets; growth in democratic feeling and education.

MISS ROCHEFORT.

Two exercises a week throughout the year.

VIII. *Personal Hygiene.*

The purpose of this course is to help the students in their own living and to give a basis for suitable instruction for workers in stores. The course consists of a series of lectures followed by discussions.

DR. YOUNG.

IX. *Short Courses.*

Short courses are offered during each year by persons directly connected with stores. In the year 1918-19 courses were given in the employment, credit, and audit departments, in merchandizing, minimum wage, bonus and commissions, retail selling in public schools, and store organization.

H. SCHOOL OF PUBLIC HEALTH NURSING

THE programmes in Public Health Nursing are offered jointly by Simmons College and the Instructive District Nursing Association. These programmes are intended to prepare graduate nurses for positions in the various branches of public health nursing, especially visiting nursing, infant welfare and child conservation work, school nursing, tuberculosis nursing, industrial nursing, and nursing under municipal, state, and federal health authorities. In all these rapidly developing fields the demand for nurses with special training far exceeds the supply, and the need is especially urgent for women qualified to organize, to administer, to supervise, and to teach.

The courses of study offered by the School of Public Health Nursing are planned for two distinct groups of students. The first group includes those who have not yet begun their technical training in nursing; for these students are designed the five-year programme in Public Health Nursing (H I) offered in affiliation with the Training School of the Massachusetts General Hospital, and the one-term programme in preparation for schools of Nursing (H IV). The second group of students consists of graduate nurses, and pupil nurses in the third year of hospital training, who wish to supplement their hospital training with special preparation for the public health field. For this group of students are planned the one-year programme in Public Health Nursing (H II) and the four-months course in field work (H III).

Each programme includes field work, except the one-term programme in preparation for schools of Nursing (H IV). The field work consists of supervised practice in general visiting nursing, including pre-natal and maternity work, under the Instructive District Nursing Association, in infant welfare work under the Baby Hygiene Association, and in social work under the Associated Charities of Boston. Further opportunities for

observation or practice are afforded by the Social Service Departments of the Massachusetts General and Psychopathic Hospitals, the Nursing Division of the Boston Public Schools, the welfare departments of several industrial establishments, and other social and health agencies. In special cases, different arrangements of field work may be made according to the needs of individual students.

Only a limited number of students can be admitted to any course of study including field work. Preference is given to candidates who apply early, and to those who have superior qualifications.

For a detailed explanation of the courses mentioned in the following programmes see pages 62 ff., and the Bulletin of the School of Public Health Nursing, which may be obtained from the Secretary of Simmons College.

THE FIVE-YEAR PROGRAMME

The five-year programme, offered in affiliation with the Training School for Nurses of the Massachusetts General Hospital, leads to the degree of Bachelor of Science of Simmons College, to the diploma of the Training School for Nurses of the Massachusetts General Hospital, and upon completion of state registration, to a certificate in Public Health Nursing for students who have specialized in that branch of work. For admission to this programme students must meet the requirements for entrance to Simmons College, and must also show personal fitness for professional nursing.

H I. FIVE-YEAR PROGRAMME

First Term			FIRST YEAR	Second Term		
Hours		Points		Hours		Points
Class	Study			Class	Study	
6	2	3	General Biology (Bi. 1)			
			Bacteriology (Bi. 5)	5	2	3
7	3	4	Inorganic Chemistry (Ch. 1)	7	3	4
			Cookery B	3	0	1

First Term			FIRST YEAR (CONTINUED)	Second Term		
<i>Hours</i>		<i>Points</i>		<i>Hours</i>		<i>Points</i>
<i>Class</i>	<i>Study</i>			<i>Class</i>	<i>Study</i>	
3	5	3		3	5	3
2	4	2	English 1	2	4	2
3	5	3	History 5	3	5	3
			A Modern Language			

SECOND YEAR

			Advanced Hygiene (Bi. 6)	3	4	3
5	5	4	Anatomy and Physiology (Bi. C)			
7	3	4	Organic Chemistry (Ch. 2)	7	3	4
			Dietetics 1	4	4	3
3	5	3	Economics 1 a	3	5	3
3	4	3	English 2 a	3	4	3
2	4	2	Sociology 2			

THIRD AND FOURTH YEARS

The third and fourth years are devoted to technical work in the Training School for Nurses of the Massachusetts General Hospital. Students enter the School early in the summer following their second year at Simmons College. During the first three months all students are on probation, and only those students who in the opinion of the Superintendent of the Training School prove adapted to nursing work are allowed to continue the programme. The instruction in the Training School extends over two calendar years, but a vacation is given during the summer following the first year in the School. The work consists of practical and theoretical training. Practical training is given in the various medical and surgical departments of the hospital; obstetrical training is given in an affiliated hospital. The theoretical instruction includes about one hundred and eighteen hours of lecture and class work during the first year in the Training School, and one hundred and thirty-two hours during the second year.

A detailed description of the work of these two years may be found in the Announcement of the Training School for Nurses of the Massachusetts General Hospital.

FIFTH YEAR

The fifth year is intended to provide special training in the branch of nursing chosen by the individual student. Students are advised in regard to the selection and arrangement of their work by the Director of the School.

THE ONE-YEAR PROGRAMME

For admission to the one-year programme students must satisfy the requirements for admission to the College, and in addition they must be registered nurses, graduates of approved training schools. Pupil nurses from approved training schools who meet the requirements for admission to the College, and who have completed at least two years of training, including obstetrical work, may also be admitted to this programme.

Graduate nurses who satisfactorily complete the programme receive certificates, and those who already hold college degrees may also receive the degree of Bachelor of Science. Pupil nurses who satisfactorily complete the programme receive certificates as soon as they have been graduated from their training schools and have completed their state registration.

H II. ONE-YEAR PROGRAMME

First Term

*Hours**Class Study*

3	3	Municipal and Industrial Sanitation (Bi. 14)
4	3	Elementary Bacteriology (Bi. B)
1	1	Biology in Sex Education (Bi. F) and Sociology A
1	2	Biology of Infectious Diseases (Bi. G)
5	2	Food and Nutrition (Diet. 3)
2	3	Education E
		Public Health Nursing 1
3	3	Social Service 1

Second Term

*Hours**Class Study*

3 4

The field work of the second term is identical with that of the four-months course.

H III. THE FOUR-MONTHS COURSE IN FIELD WORK

The four-months course in Field Work is open to registered nurses who are graduates of approved training schools, and also to pupil nurses from approved training schools who have completed two years of training, including obstetrical work. Nurses with satisfactory professional qualifications who are unable to satisfy the requirements for admission to the College are admitted if their preparation is considered adequate by the Director of the School. Preference is given, however, to women with superior educational and professional qualifications. Certificates are awarded those who complete the course satisfactorily.

This course is designed to furnish the fundamental practical training required in the various forms of public health nursing. Students spend approximately two months in supervised training in the districts of the Instructive District Nursing Association, one month with the Baby Hygiene Association, and one month with the Boston Associated Charities. Arrangements are also made for observation in clinics, dispensaries, the Boston public schools, and other agencies where social or health work is carried on. The students take Public Health Nursing 1, which meets three times a week with four hours of outside preparation, and have in addition from thirty to thirty-five hours of field work. The course is given three times a year, beginning October 1, February 1, and June 1.

THE ONE-TERM PROGRAMME IN PREPARATION FOR SCHOOLS OF NURSING

By an arrangement with the Children's Hospital and the Deaconess Hospital, students who are admitted to the training schools for nurses in these institutions are received by the College for preliminary training in the scientific subjects necessary for their professional work. This programme occupies one term,

and is given each term. Other students are admitted to this programme if the number of students received from the hospitals is less than the number for which provision has been made; such students must, however, meet the entrance requirements of the College. The programme is as follows:

H IV. ONE-TERM PROGRAMME

	<i>Hours</i>	
	<i>Class</i>	<i>Study</i>
Anatomy and Physiology (Bi. C)	5	5
Bacteriology (Bi. D)	4	4
Elementary Chemistry (Ch. B)	8	3
Food Values (Diet. B)	2	2
Cookery B	3	0
Sanitary Science (Bi. 11)	1	1

COURSES OF INSTRUCTION

THE various programmes of instruction described in the foregoing pages are indicated by the following symbols:

- A I *Household Economics*, Four-year Programme.
- A II *Household Economics*, One-year Programme in Elementary Housekeeping.
- A III *Household Economics*, One-year Programme in Institutional Management.
- A IV *Household Economics*, Two-year Programme for College Graduates.
- A V *Household Economics*, One-year Programme in the Teaching of Domestic Art.
- B I *Secretarial Studies*, Four-year Programme.
- B II *Secretarial Studies*, One-year Programme in Secretarial Subjects for College Graduates.
- B III *Secretarial Studies*, One-year Programme in Business Administration for College Graduates.
- C I *Library Science*, Four-year Programme.
- C II *Library Science*, One-year Programme for College Graduates.
- D I *General Science*, Four-year Programme.
- D II *General Science*, Two-year Programme in Public Health for Third-year and Fourth-year Students.
- E I *Social Work*, Four-year Programme.
- E II *Social Work*, One-year Programme.
- E III *Social Work*, Advanced One-year Programme.
- F I *Industrial Teaching*, One-year Programme in Preparation for Teaching Industrial Needle Arts.
- G I *Education for Store Service*, One-year Programme.
- H I *Public Health Nursing*, Five-year Programme.
- H II *Public Health Nursing*, One-year Programme for Registered Nurses.

H III *Public Health Nursing*, Four-months Course in Field Work.

H IV *Public Health Nursing*, One-term Programme in Preparation for Schools of Nursing.

Laboratory and practice exercises occupy two or three periods, and other exercises one period each. The relative value of each course is indicated by the number of "points" appended to the description of the course.

Courses indicated by letter (e.g. *Cookery B*) are not counted toward a degree, unless taken in connection with additional work prescribed by the Faculty.

Courses not offered in 1919-20 are inclosed in brackets.

BIOLOGY

Associate Professor HILLIARD, Professor STRONG, Assistant Professor BECKLER, Assistant Professor HAMLIN, Assistant Professor HOLT, Dr. YOUNG, Miss JOST, Dr. WOODWARD, Miss WICKENDEN, Miss —.

Biology 1.

General Biology. Lectures, recitations, and laboratory work. This course aims to acquaint the student with the fundamental phenomena of animal and plant life, and with general biological laws and theories. Wherever possible, the life phenomena and biological principles are derived from the laboratory study of plant and animal forms.

The course serves as an introduction to the subsequent study of special branches of biology, and at the same time offers to the general student the discipline and information which biology should supply as a part of a general education.

Assistant Professor HOLT, Dr. WOODWARD, Miss WICKENDEN, Miss —.

Required the second year in A I, D I, and E I; the first year in H I. An elective the third year in C I. For admission to this course a knowledge of elementary physics and chemistry is necessary. Biology 2, Biology 3, Biology 4, Biology 5, and Biology 7 are open only to students who have completed Biology 1.

Four exercises (six hours) a week during the first term. [3 points.

Biology 2.

Physiology of Nutrition. This course extends the presentation of animal physiology sketched in Biology 1. The aim is to treat most of the topics in outline while amplifying the subject of nutrition. The central facts dwelt upon are those which bear on the digestion of food, its transformations and service in the body, and the balance of income and outgo.

Dr. WOODWARD.

An alternative requirement with Biology 4 the third year in Groups I and II of A I, and required the third year in Group III of A I and the second year in A IV. Open only to students in A I who have completed Biology 1.

Four exercises a week during the first term.

[3 points.

Biology 3.

Comparative Vertebrate Anatomy. Lectures, recitations, and laboratory work. The study of the gross and microscopic structure of the vertebrates, and especially the mammals, in preparation for the subsequent study of physiology.

Assistant Professor HOLT.

Required the second year in D I; open to students the second year in A I in Groups I and II. In A I Biology 3 must be followed by Biology 4 or 2. Open only to students who have completed Biology 1, with a grade not lower than "C," or an equivalent course.

Three exercises (six hours) a week during the second term.

[3 points.

Biology 4.

Physiology. Lectures, recitations, and laboratory work. The principles of physiology, with particular reference to the subsequent study of dietetics and of psychology. The laboratory work is specially emphasized.

Assistant Professor HAMLIN.

Required the first year in D II, and the third year in Groups I a and I b of D I; an alternative with Biology 2 in A I for students who have completed Biology 3; an elective the third year in Group II of D I; an elective the fourth year in Group III of D I. For admission to this course the following courses, or their equivalents, are required: Physics 1, Biology 1, Biology 3, Chemistry 1, and either Chemistry 2 or Chemistry 3.

Three exercises (five hours) a week throughout the year.

[6 points.

Biology 5.

Bacteriology. Lectures, recitations, and laboratory work. The course is designed to give a general knowledge of bacteria, yeasts, and moulds, and of their application to the affairs of daily life. Special attention is paid to the place of micro-organisms in nature, and their relation to problems of food preparation and preservation and to health. Modern methods are used in preparing cultures for the laboratory and in the study of bacteria in air, water, milk, and ice. The course includes some study of the microscopic methods of detecting pathogenic bacteria.

Associate Professor HILLIARD, Miss JOST, Miss WICKENDEN, Miss

Required the second or third year in A I, the third year in Groups I a and I b of D I, the second year in E I, the first year in H I, and in A IV and D II. An elective the third and fourth years in Group II of D I. Open only to students who have completed Chemistry 1 and Biology 1 or their equivalent.

Four exercises (five hours) a week during the first term. Repeated in the second term. [3 points.]

Biology 6.

Advanced Hygiene. This course is devoted to a discussion of health and disease. Its subject-matter is, in effect, the application of physiology and bacteriology, both in theory and practice, to common life. Immunity, and serum and vaccine therapy receive special consideration.

Associate Professor HILLIARD, Assistant Professor HAMLIN, Miss WICKENDEN.

Required the third year in A I, the second year in H I, the third year in Groups I a and I b of D I, and in A IV and D II. Open only to students who have completed Biology 5, and who have either completed Biology 2 or are electing Biology 4 simultaneously.

Three exercises a week during the second term. [3 points.]

Biology 7.

General Botany. An elementary course for students who wish to teach Botany, dealing with the structure and relationship of plants. Laboratory exercises are held in the greenhouse, where the entire life history of a few typical plants is observed, and where simple physiological experiments can be carried on under more favorable

conditions than in the class-room. The course is helpful to students who wish to become supervisors of school-gardening.

Dr. WOODWARD.

An elective for students in the third and fourth years of A I, and in Group I a in the fourth year of D I. Open only to students who have completed Biology 1, Chemistry 1, and Chemistry 2.

Two exercises (six hours) a week during the second term. [3 points.

Biology 8.

Bacteriology. This course, which is substantially a continuation of Biology 5, gives practice in advanced bacteriological technique. Particular emphasis is placed upon sanitary and commercial bacteriology, including the preparation of vaccines.

Associate Professor HILLIARD, Miss WICKENDEN.

An elective for students in A I, D I, or D II, who have completed Biology 5 or its equivalent.

Three exercises (five hours) a week during the second term. [3 points.

Biology 9.

Journals. Reports on the current literature of biology.

The exercises are in charge of various members of the staff.

Required in D II, and the fourth year in Group I a of D I. An elective the fourth year in A I.

One exercise a week throughout the year. [2 points.

Biology 11.

Principles of Sanitary Science and Public Health. Fifteen lectures, illustrated with the stereopticon, on the theory and practice of Sanitary Science and Public Health. Among the topics considered are ancient and modern theories of the causation of disease,—especially the germ theory,—and the commoner vehicles of disease, such as air, water, milk, shellfish, insects, dust, dirt, contact. Preventive measures, such as vaccination, antisepsis, asepsis, disinfection, and the purification of food and drink, are also dwelt upon. This course is intended for beginners and no special preparation is required.

Associate Professor HILLIARD.

Required in A III, the second year of E I, and in H IV. Offered in A II.

One exercise a week during the first term. The course is repeated in the second term. [1 point.

Biology 12.

Thesis. Fourth-year and graduate students whose previous courses warrant it, may undertake original research under the advice of the members of the Department.

Associate Professor HILLIARD, Assistant Professor BECKLER, Assistant Professor HAMLIN, Assistant Professor HOLT, Dr. WOODWARD.

Required in D II; and the fourth year in Group I a of D I.

The hours and points are specifically determined for each student.

[8 to 12 points.]

Biology 13.

Public Health Laboratory Methods. This course is intended for students who wish to become either assistants in the laboratories of boards of health or assistants to physicians. The course includes the sanitary analysis of water and milk, and also the laboratory diagnosis of the more common infectious diseases, such as diphtheria, tuberculosis, pneumonia, typhoid fever, and malaria. The discussions deal with the actual problems in the work of boards of health.

Assistant Professor BECKLER.

Required in D II, and the fourth year in Group I b of D I; an elective the fourth year in Group I a of D I. Open without restriction only to students who have a grade not lower than "C" in Biology 5 and 6. Students must obtain a grade not lower than "C" in the first term to continue in the second.

Two exercises (three hours) a week throughout the year.

[4 points.]

Biology 14.

Municipal and Industrial Sanitation. The discussions concern the numerous problems affecting public health arising from modern conditions of living and working. Among the questions considered are: the sanitation of tenements and public buildings, street cleaning, garbage disposal, milk supplies, infant and child welfare, industrial dangers, poisons, and diseases.

Associate Professor HILLIARD.

Required in D II and H II. An elective, with the approval of the instructor, for students who are taking or have completed Biology 5.

Three exercises a week during the first term.

[3 points.]

Biology 16.

Embryology. A brief course in vertebrate embryology based upon the development of the chick and of the pig. Students in this course are given practical training in embryological methods and histological technique.

Assistant Professor HOLT.

Required in D II; an elective the fourth year in A I and in Group I a of D I. Open only to students who have completed Biology 3, with a grade not lower than "C," or an equivalent course.

Four exercises (six hours) a week during the second term. [3 points.

Biology 17.

Public Health Problems. This course considers various problems pertaining to the conservation of health. The discussions concern matters of current interest and are made as practical as possible. The student acquires some first-hand knowledge of the sanitary survey, and of the compilation and interpretation of vital statistics.

Associate Professor HILLIARD, Professor STRONG, Miss JOST.

Required in D II; an elective for students who have completed Biology 5, with a grade not lower than "C," or an equivalent course.

Three exercises a week during the second term. [3 points.

Biology 18.

Organic Evolution and Theoretical Biology. This course surveys the scope and services of biology with a view to relating this science to modern thought and practice. Among the subjects considered are the origin and nature of life, organic evolution, heredity, eugenics, health, disease, and immunity. The lectures are sufficiently comprehensive to make a previous acquaintance with biology unnecessary.

Associate Professor HILLIARD, Assistant Professor HOLT.

An elective the third and fourth years in A I, B I, and C I.

Two exercises a week during the first term. [2 points.

Biology 19.

Theoretical Biology. Lectures and discussions. This course considers principally organic evolution, heredity, and eugenics.

Assistant Professor HOLT.

Required in D II. An elective for other students who have completed Biology 4, and preferably Biology 16 also, or their equivalents.

Two exercises a week during the first term.

[2 points.]

Biology A.

Elementary Physiology. Lectures, recitations, and demonstrations. The course is intended to be adequate for all the chief divisions of the subject, but it gives particular emphasis to nutrition and the hygiene of feeding.

Dr. WOODWARD.

Required in A III, and offered in special programmes in Household Economics to students who have completed Chemistry A. Students conditioned in Chemistry A are admitted to this course only on probation.

Three exercises a week during the second term.

Biology B.

Elementary Bacteriology. This course is planned for students in Institutional Management. During the first three or four weeks instruction is given in the use of the microscope and in some of the general properties of living things. The bacteria, yeasts, moulds, etc., are then studied from the same point of view and for the same purpose as in Biology 5, from which this course differs in the briefer preparation required of the student, and in the smaller amount of time devoted to the subject.

Miss WICKENDEN.

Required in A III and in H II. Offered in special programmes in Household Economics to students who have completed or are enrolled in Chemistry A or its equivalent. Students conditioned in Chemistry A are admitted to this course only on probation.

Four exercises a week during the first term.

Biology C.

Anatomy and Physiology. This course is planned for students in hospital training schools for nurses. Lectures, recitations, and demonstrations.

Assistant Professor HAMLIN, Dr. WOODWARD.

Required the second year of H I, and in H IV.

Five exercises a week during the first term. The course is repeated in the second term.

Biology D.

Elementary Bacteriology. This course is planned for students in hospital training schools for nurses. Lectures, recitations, and laboratory practice.

Miss JOST, Miss WICKENDEN, Miss ———.

Required the fourth year in Group II of B I. Required in H IV of students who have completed or are enrolled in Chemistry A or its equivalent.

Three exercises (four hours) a week during the first term. The course is repeated in the second term.

Biology F.

This course consists of a series of fifteen lectures on biology in sex education.

Dr. YOUNG.

Required in H II. The first eight lectures are open to fourth-year students in A I and D I.

One exercise a week, September to January.

Biology G.

The Epidemiology of Infectious Diseases. The occurrence and distribution of the more important infectious diseases are briefly considered.

Associate Professor HILLIARD.

Required in H II.

One exercise a week during the first term.

CHEMISTRY

Professor MARK, Assistant Professor HARRIS, Assistant Professor BROWN, Mr. COOMBS, Miss F. C. SARGENT, Mr. RUPERT, Miss BAKER, Miss C. S. SARGENT, Miss MURPHY.

Chemistry 1.

Inorganic Chemistry. This course is devoted to a careful study of the fundamental principles of inorganic chemistry and to the practical applications of the science to the problems of daily life. In the second term a part of the time in the laboratory is devoted to a study of the elements of qualitative analysis.

Professor MARK, Mr. RUPERT, Miss BAKER, Miss MURPHY.

Required the first year in A I, A IV (1), D I, E I, and H I. Offered as an elective in the second year of B I and C I.

One lecture, two recitations, and two laboratory exercises (four hours) a week throughout the year. [8 points.]

Chemistry 2.

Organic Chemistry. This is a general elementary course in organic chemistry. It presents the typical compounds of carbon in a logical manner together with material which is usually treated in elementary courses in physiological chemistry. Particular stress is laid upon those compounds which are found in plant and animal tissues, and the changes which food constituents undergo in cooking, in digestion, and under the action of micro-organisms.

Assistant Professor BROWN, Mr. COOMBS, Miss C. S. SARGENT.

Required the second year in H I, in Groups I and II of A I, and in the first or second year of A IV.

One lecture, two recitations, and two laboratory exercises (four hours) a week throughout the year. [8 points.]

Chemistry 3.

Organic Chemistry. A general course in elementary organic chemistry.

Assistant Professor BROWN.

Required the second year in D I. Chemistry 8 and Chemistry 10 are open only to students who have a grade not lower than "C" in Chemistry 3.

Three class-room exercises and two laboratory exercises (four hours) a week throughout the year. [8 points.]

Chemistry 4.

Quantitative Analysis. The time is devoted to a study of the simpler methods of quantitative analysis. The course is designed to prepare students for the laboratory work in Chemistry 5.

Miss F. C. SARGENT.

Required the first year in D II, and the third year in Group I of A I. Offered in A IV.

One lecture and two laboratory exercises (six hours) a week during the first term. [3 points.]

Chemistry 5.

Quantitative Food Analysis. This is a laboratory course in food analysis. It includes the standard methods used in determining the composition of foods, and typical methods for detecting food adulteration.

MISS F. C. SARGENT.

Required the first year in DII, and the third year in Group I of AI, and in Group 1 b of DI. Offered in AIV, and the fourth year in Groups Ia and II of DI. Open only to students who have completed Chemistry 1, 2 or 3, and 4 or 8.

One lecture and two laboratory exercises (six hours) a week during the second term. [3 points.]

Chemistry 6.

Chemistry of Foods. This course provides an opportunity for the application of the general methods of food analysis to special problems. The work is mainly individual.

MISS F. C. SARGENT.

An elective the fourth year in AI. Open only to students who have completed Chemistry 5.

The relative amount of laboratory work and outside study is determined by special arrangement with the individual student. [6 or 12 points.]

Chemistry 7.

Qualitative Analysis. This course gives laboratory training in the separation and identification of the common metallic elements, and in the recognition of the more important acid radicals. A number of salts, alloys, minerals, and commercial products are analyzed, and the special methods are learned which are required in dealing with phosphates, organic matter, and insoluble substances. In the class-room the applications of the ionic theory to qualitative analysis are emphasized.

MR. COOMBS.

An elective the third year in Group II of DI. An elective the fourth year in Groups Ia and III of DI.

One lecture and three laboratory exercises (six hours) a week during the second term. [3 points.]

Chemistry 8.

Quantitative Analysis. The aim of the course is to train the student in the principles and practice of quantitative analysis rather

than to acquaint her with a large number of analytical methods. Typical methods of gravimetric and volumetric analysis are studied, and special attention is paid to the accuracy of the results obtained.

MISS F. C. SARGENT.

Required of all groups the third year in D I. Open only to students who have a grade not lower than "C" in Chemistry 2 or in Chemistry 3.

One lecture and three laboratory exercises (six hours) a week during the first term. [3 points.

Chemistry 10.

Advanced Organic Chemistry. This course is planned to follow Chemistry 3. Special emphasis is placed on the chemistry of the aromatic compounds. The laboratory work includes typical preparations, the separation and identification of substances, and the quantitative determination of carbon, hydrogen, and nitrogen in organic compounds.

ASSISTANT PROFESSOR BROWN.

Required the third year in Group II of D I. Open only to students who have a grade not lower than "C" in Chemistry 3.

Two lectures and two laboratory exercises (five hours) a week during the first term. [5 points.

Chemistry 11.

Physical Chemistry. Among the subjects considered in this course are the special properties of gases, liquids and solids, the laws and theories of solutions, the "phase rule" and other generalizations in regard to various kinds of equilibria, and the principles of thermochemistry. In the laboratory, practice is given in the standard methods of molecular weight determination, and a number of constants are carefully measured.

ASSISTANT PROFESSOR HARRIS.

Required the third year in Group II of D I. Offered the fourth year in Group I a and Group III of D I.

Three lectures and one laboratory exercise (three hours) a week during the second term. [3 points.

Chemistry 12.

Journals. The students and the instructors in the Department report in turn upon the current literature of chemistry.

The exercises are in charge of various members of the staff.

Required the fourth year in Group II of D I.

One exercise a week throughout the year.

[2 points.

Chemistry 13.

Advanced Inorganic Chemistry. The class-room work consists of the discussion of prescribed reading from standard works on general inorganic chemistry. The course offers an opportunity for the review of descriptive inorganic chemistry, theoretical chemistry, and the principles of analytical chemistry, and for the comprehension of the relations of these branches to one another. The exercises are so conducted as to be of special value to prospective teachers of chemistry. In the second term one exercise (two hours) is devoted to practice teaching in the laboratory.

Professor MARK.

An elective the fourth year in A I and in D I.

Three exercises a week throughout the year.

[6 points.

Chemistry 15.

Advanced Physical Chemistry. The greater part of this course is devoted to the study of electro-chemistry, including both theoretical principles and some important industrial applications. In addition, considerable time is given to thermo-chemistry, to actino-chemistry, and to the chemistry of radioactive elements.

Assistant Professor HARRIS.

An elective the fourth year in Group II of D I.

Three lectures and one laboratory exercise (three hours) a week during the second term.

[3 points.

Chemistry 16.

Advanced Quantitative Analysis. The aim of this course is to improve the technique of the student in quantitative analysis. Most of the time is spent in gravimetric work.

Miss F. C. SARGENT.

Required the third year in Group II of D I.

Three laboratory exercises (eight hours) a week during the second term.

[3 points.

Chemistry 17.

Thesis. Research work for seniors. This course aims to familiarize the student with the methods of original investigation and to

develop her self-reliance and initiative. A different problem in research is assigned to each senior.

Professor MARK, Assistant Professor HARRIS, Assistant Professor BROWN.

Required the fourth year in Group II of D I.

The hours and points are specifically determined for each student.

[8-12 points.]

Chemistry 18.

Research Work in Chemistry. This course is similar to Chemistry 17, but the problems assigned are more advanced in character.

Professor MARK, Assistant Professor HARRIS, Assistant Professor BROWN.

Open to graduate students.

The hours and points are specifically determined for each student.

[8-12 points.]

Chemistry 19.

Medical Analysis. This course is intended for students who wish to become secretaries to physicians or laboratory assistants in hospitals. The work is chiefly laboratory practice, and includes the common procedure of medical chemical analysis. Methods of special technique are taught to those students whose previous training is sufficient to warrant it.

Dr. —.

Required the fourth year in Group II of B I, and the second year in D II. An elective the fourth year in A I, and in Groups I a and II of D I.

Two laboratory exercises (five hours) a week during the second term.

[2 points.]

Chemistry A.

Elementary Chemistry. This is a brief course in general elementary chemistry together with the principles of heat and electricity. The chief emphasis is laid on the chemistry involved in every-day activities, such as cooking, cleaning, and nursing. The chemistry of digestion and of other organic processes is also considered, as well as that of the most important industrial processes.

Assistant Professor HARRIS, Miss BAKER, Miss MURPHY.

Required in A III, and offered in special programmes in Household Economics.

Two lectures, two recitations, and two laboratory exercises (four hours) a week during the first term.

Chemistry B.

Elementary Chemistry. This course is identical with Chemistry A, with which it is combined during the first term.

Assistant Professor HARRIS, Miss BAKER, Miss MURPHY.

Required the fourth year in Group II of B I, and in H IV.

Two lectures, two recitations, and two laboratory exercises (four hours) a week during the first term. The course is repeated in the second term.

ECONOMICS

Assistant Professor STITES, Mr. LOOMIS, Dr. EAVES.

Economics 1a.

Principles of Economics and Survey of Economic Conditions in the United States. Discussions, recitations, special reports, field work. The course considers the theory of the economics of consumption, production, and distribution. As a background for this study the following topics are included: standards of living; the population of the United States; the natural resources of the United States and their utilization in agriculture and in industry; and the organization of business. Problems relating to the various income classes are analyzed in connection with the theory of distribution.

Assistant Professor STITES, Mr. LOOMIS.

Required the second year in E I and H I, the third year in A I, and the second year in A IV. An alternative in A V for Education 1 and 3. Offered the third year in D I and in D II.

Three exercises a week throughout the year.

[6 points.]

Economics 1b.

Principles of Economics. Discussions, recitations, and field work. A general introduction to the fundamental principles of economics, designed, by the use of illustrations from familiar affairs, to give the student power to apply these principles to actual conditions.

Assistant Professor STITES, Mr. LOOMIS.

Required the third year in B I. An elective in B III.

Three exercises a week during the first term.

[3 points.]

Economics 1c.

Principles of Economics and Economic History of the United States. Discussions, recitations, special reports, field work. This course,

like Economics 1a, considers the theory of the economics of consumption, production, and distribution. The background for this study, however, is the economic history of the United States rather than consideration of present day conditions. The development of the agricultural and industrial resources and of the economic institutions of the United States is considered with special reference to the problems of modern industrial organization.

Mr. LOOMIS.

Required the third year in C I.

Three exercises a week throughout the year.

[6 points.]

Economics 3.

Practical Economics. Lectures, reports, and discussions. This course takes up the discussion of money, banking, and taxation.

Assistant Professor STITES, Mr. LOOMIS.

Required in B III and the third year in B I. Open to students who have completed Economics 1 b.

Three exercises a week during the second term.

[3 points.]

Economics 4.

Economics of Consumption. Lectures, discussions, and reports. This course includes a study of the laws of value, with special emphasis on the influence of demand in determining value and price, of the standards of living among the various groups of consumers, and of the outlay necessary to meet these standards. The subjects of housing, food, clothing, health, education, recreation, and savings are approached from the point of view of present conditions, and of the opportunities afforded the consumer to increase the satisfactions obtainable from a given outlay. Among the topics discussed, therefore, are coöperative building societies, model tenements, transportation facilities, markets, consumers' associations, coöperative buying, pure food legislation, the pure textile movement, and allied topics.

Assistant Professor STITES.

Required the third year in E I. Open to fourth-year students, college graduates, and other students who have completed History 1 or Economics 1, or their equivalent.

Three exercises a week during the first term.

[3 points.]

Economics 4 a.

A continuation of Economics 4. Seminar and conferences. To each student is assigned a thesis relating to a question in the economics of consumption.

Assistant Professor STITES.

Required the third year in E I. Open to students who have completed Economics 4.

One exercise a week during the second term.

[3 points.

Economics 5.

Methods of Economic Research and Thesis. Seminar and conferences based on the special subjects assigned, lectures on the economics of consumption in connection with Economics 4. The object of the course is to give students who expect to undertake business enterprises or institutional management an understanding of the organization of business, its methods, demands, and problems. To each student is assigned a special subject bearing on some definite phase of the business in which she is interested. In this connection a study is made of the elementary principles of statistics including various types of schedules and tabulations.

Assistant Professor STITES.

An elective the fourth year in A I. Open to other advanced students.

One exercise a week throughout the year.

[6 or 12 points.

[Economics 6.

Economic History of England. In the first term the course considers industrial forms and conditions from the thirteenth to the sixteenth centuries; the colonial attempts of the seventeenth century; the relations with the American Colonies and the United States; the development of trade and colonization and the resulting contest with Europe in the eighteenth and nineteenth centuries. In the second term the course takes up the industrial revolution; the history of factory legislation and of trade unionism; the social and administrative reforms of the last century.

An elective in A I, B III, B I, and C I.

Two exercises a week throughout the year.

[4 points.

NOTE: The work of either term may be counted as a complete course, with the value of 2 points.

Not given in 1919-20.]

[Economics 7.]

Economic History of Modern Europe. Lectures, discussions, and conferences on topics assigned for individual investigation. This course gives a rapid survey of the economic and social conditions of the European countries in the sixteenth century, and of the development of agriculture, industry, and commerce as far as the eighteenth century. It also reviews the social conditions and economic thought in France and Germany in the period leading up to the French Revolution; and emphasizes subjects of economic importance in the nineteenth century, such as the Zollverein, labor legislation, and commercial and colonial expansion.

Open to students who have completed History 1 and 2, or History 1 and Economics 1 or their equivalent, and especially adapted to advanced students in E I.

Two exercises a week throughout the year.

[4 points.]

Not given in 1919-20.]

Economics 8.

Elementary Methods of Statistics. The course presents the methods of preparing schedules and of securing data, the forms used in the tabulation and aggregation of material, and the fundamental principles of interpretation. A study is made of systems of averages and measures, of coefficients of dispersion and skewness, and of index numbers. The presentation and comparison of groups of data by means of tables, graphs, and charts are discussed. Throughout, the application of methods and principles to social data, business problems, and scientific investigation is kept clearly before the student by means of illustrations and assigned problems.

Mr. LOOMIS.

Required in B II as an alternative with Commercial Law 1; required in B III. Open to students who have completed Economics 1 b, or the first term of Economics 1 a or of Economics 1 c, and especially adapted to students in A I, B I, and E I.

Two exercises a week during the first term.

[3 points.]

Economics 9.

Business Finance. Lectures, discussions, and special reports. This course considers the principles underlying the financing of modern business organizations, and includes such subjects as the promotion of corporations, the underwriting and marketing of securities, the

stock exchange, and the disposal of earnings. The problems arising from the development of combinations and trusts are discussed from the public and the legal points of view as well as from the commercial aspect. The principles governing the sound investment of private and of trust funds are also considered. A special topic for investigation involving the handling of financial statistics is assigned to each student.

Mr. LOOMIS.

Required in B III. Open to other students who have completed Economics 1a or 1c or Economics 1b and 3, or their equivalent. With the consent of the Chairman of the Department, other students may be admitted to this course.

Three exercises a week during the second term.

[3 points.

Economics 10.

Statistics for Social Workers. This course is planned to meet the needs primarily of students in the School of Social Work. It includes a rapid review of the elementary principles of statistics and a discussion of the methods of conducting investigations of social phenomena, with supplementary practice in the tabulation and graphic presentation of data. During the second term students in Social Work are given personal supervision in the study of subjects, strictly limited in scope, selected for the promotion of a more thoughtful consideration of facts observed in field work.

Dr. EAVES.

Required the fourth year in E I. Required also of graduate students who are candidates for the degree of Master of Science in social-economic research.

One conference (two hours), with field work in addition, a week during the first term.

[2-3 points.

Economics 11.

Advanced Statistics. A course required of graduate students who are candidates for the degree of Master of Science in social-economic research.

Dr. EAVES.

One conference (two hours), with field work in addition, a week during the second term.

[3 points.

EDUCATION

Professor —, Professor STRONG, Miss FACKT, Miss NIEL, Miss —, Miss HAYNES.

Education 1.

A brief study of the organization and management of public schools in the United States; discussion of the essential principles of teaching, and their application; the theory of vocational training, and specific courses of study. Observation of schools in Boston and the vicinity, with written reviews of books, and investigation of assigned subjects.

Professor —.

Required of students in the third year of E I, and of all fourth-year students who intend to teach. With Education 3 an alternative in A V for Economics 1 a. Offered to students in the third year of C I, and open to college graduates, to teachers, and, upon the approval of the instructor, to other mature students. The observation of schools may be provided in connection with Education 6.

Three exercises a week during the second term.

[3 points.]

Education 3.

History of Education. A study of the development of educational theories and the events which have determined them, together with a discussion of the present condition of public schools in the United States.

Miss —.

Required in the third year of E I, and of all fourth-year students who are preparing to teach. With Education 1 an alternative in A V for Economics 1 a; an elective the third year of C I, and in D II. Open to other mature students.

Two exercises a week during the first term.

[3 points.]

Education 4.

Psychology of Child Life. This course consists of lectures, recitations, and observation of schools. It presents the fundamental principles of the kindergarten, with discussion of the early education of children in the home.

Miss NIEL.

Required in A II, and the second year of E I. Open as an elective to

students in A I, B I, and C I, and recommended to students expecting to be associated with children's libraries.

Two exercises a week during the second term.

[2 points.]

Education 6.

General Methods of Teaching. Lectures, conferences, and practice teaching. The course includes a discussion of the teaching process, class management, lesson plans, and courses of study. Opportunity for observation and practice teaching is given in public schools. At least one teaching exercise a week is prescribed.

Miss ——. The instruction concerning the specific methods of teaching household economics is given by members of the staff of the School of Household Economics.

Offered to fourth-year students and, with the consent of the Chairman of the Department, to other mature students.

One conference or lecture and one teaching exercise (two hours) a week throughout the year.

[4 points.]

Education A.

Industrial Education. Lectures and discussions. Among the topics considered are the following: the changes which have made industrial education essential; the types of schools already organized; and their relation to present industrial conditions.

Miss FACKT.

Required in F I.

One exercise a week during the first term.

Education D.

A study of the fundamental principles of teaching, and of special methods as applied to trade and industrial schools.

Miss FACKT.

Required in F I.

One exercise a week during the first term.

Education E.

Lectures and conferences. This course considers the subject of instruction as a part of the duties of the visiting nurse and presents elementary principles of education.

Professor STRONG.

Required in H II.

One exercise a week during the first term.

ENGLISH

Professor GAY, Assistant Professor HOLBROOK, Assistant Professor PILLSBURY, Assistant Professor BABCOCK, Assistant Professor COLLESTER, Miss SLEEPER, Miss BRIGGS, Miss HOWE, Mrs. FOLSOM.

The courses in English furnish instruction in both composition and literature. Practice in composition is provided mainly in courses 1, 2 b, 2 c, 4 b, 5, and 11; but every written exercise in an English course is a test in composition, and may be considered a failure on that ground alone.

English 1.

Composition, Rhetoric, and Introduction to English Literature. Recitations, lectures, collateral reading, themes, and conferences. The lectures serve as an introduction to the study of the English language and literature. Three times a week themes are required which are discussed in personal conferences between the writers and their instructors, and which are in certain cases rewritten.

Assistant Professor PILLSBURY, Assistant Professor BABCOCK, Assistant Professor COLLESTER, Miss SLEEPER, Miss BRIGGS, Miss HOWE.

Required the first year in A I, B I, C I, D I, E I, and H I.

Three exercises a week throughout the year, with conferences in addition.

[6 points.]

English 2 a¹.

Poets and Essayists of the Nineteenth Century. Lectures, reading, and discussions. The following authors are studied: Keats, Matthew Arnold, Wordsworth, Coleridge, Pater, and Browning.

This course alternates with English 2 a².

Assistant Professor HOLBROOK, Assistant Professor PILLSBURY, Miss SLEEPER.

Required the second year in A I, D I, and H I; offered the second year in E I. Open as an elective to students who have completed English 2 a².

Three exercises a week throughout the year.

[6 points.]

[English 2 a².

Poets and Essayists of the Nineteenth Century. Lectures, reading, and discussions. The following authors are studied: Tennyson, Carlyle, Shelley, Ruskin, the Preraphaelites, and Browning. The selections from Browning are different from those studied in English 2 a¹.

This course alternates with English 2 a¹.

Required the second year in A I, D I, and H I; offered the second year in E I. Open as an elective to students who have completed English 2 a¹.

Three exercises a week throughout the year.

[6 points.

Not given in 1919-20.]

English 2 b.

Advanced Composition and Literature. Lectures, collateral reading, themes, and conferences. This course is intended for students who are following programmes in Secretarial Studies. The themes, which are mainly expository, are discussed in personal conferences, and revised in accordance with the instructor's criticism. Some time is devoted to a study of English essayists.

Assistant Professor BABCOCK, Assistant Professor COLLESTER, Miss BRIGGS, Miss HOWE.

Required the second year in B I; offered the second year in E I.

Three exercises a week throughout the year, with conferences in addition.

[6 points.

English 2 c.

Narrative and Critical Writing. Lectures, discussions, collateral reading, themes, and conferences. This course is planned for students who are following programmes in Library Science. The themes are exercises in narration, and in the criticism and analysis of prose fiction. Several novels and a large number of short stories are read and discussed.

Assistant Professor HOLBROOK.

Required the second year in C I.

Two exercises a week throughout the year, with conferences in addition.

[6 points.

English 3 b.

A General Survey of English Literature from Chaucer to the present time. Lectures, discussions, collateral reading, and critical reports. The nineteenth century is treated in more detail than the earlier periods.

Professor GAY, Assistant Professor HOLBROOK, Assistant Professor BABCOCK.

Required the third year in B I.

Three exercises a week throughout the year.

[6 points.

English 3 c.

The Literature of England from the Beginning to the Restoration. Lectures, reading, and discussions. The first term is devoted to a survey

of English Literature before Dryden; the second term, to a study of Shakespeare.

Professor GAY.

Required the third year in C I.

Three exercises a week throughout the year.

[6 points.

English 4 b.

Composition. Reading, discussion, practice, and personal conferences. The main object of the course is to afford practice in correspondence and in the writing of reports, but some attention is given to the individual problems which are likely to arise in secretarial work.

Professor GAY.

Required in the fourth year in Group I of B I.

Two exercises a week during the first term.

[2 points.

English 4 c.

The Literature of England from the Restoration to the Present Time. Lectures, discussions, collateral reading, and critical reports.

Assistant Professor PILLSBURY.

Required the fourth year in C I.

Three exercises a week throughout the year.

[6 points.

[*English 5.*

Advanced Composition. Themes, conferences, and class-room discussions. This course is intended for advanced students who have a special interest in composition, and desire a further opportunity, before leaving college, of writing under criticism.

An elective for students in the third and fourth years.

Two exercises a week during the first term.

[2 points.

Not given in 1919-20.]

English 6.

Shakespeare. Lectures, reading, and discussions. Three plays are studied carefully each term.

Assistant Professor PILLSBURY.

An elective for students in the third and fourth years.

Two exercises a week throughout the year.

[4 points.

NOTE: The work of either term may be counted as a complete course, with the value of 2 points.

English 7.

Present-day Poets, with emphasis on Yeats and Masfield. Discussions, reports, and collateral reading.

Assistant Professor HOLBROOK.

An elective for students in the fourth year of B I, and for other students with the consent of the instructor. The number of students in the course is limited to twelve.

Two exercises a week during the second term.

[2 points.]

English 8.

The Contemporary Drama. Lectures, discussions, and collateral reading. A number of plays by modern American, English, and continental European authors are analyzed, and the more important tendencies in dramatic writing since Ibsen are discussed.

Professor GAY, Assistant Professor HOLBROOK.

An elective for students in the third and fourth years.

Two exercises a week during the first term.

[2 points.]

[English 9.

Browning. Lectures, reading, and analysis. This course takes up various poems, including *The Ring and the Book*, not studied in other courses offered in this Department.

An elective for students in the third and fourth years.

Two exercises a week during the second term.

[2 points.]

Not given in 1919-20.]

English 10.

American Writers. Lectures, discussions, and collateral reading.

Professor GAY.

An elective for students in the third and fourth years.

Two exercises a week during the second term.

[2 points.]

English 11.

Debating. Debates, conferences, oral and written exercises, and collateral reading. This course consists mainly of debates on political, economic, and professional subjects, and on subjects relating to college life. Some work is given in oral exposition, simple parliamentary practice, and club organization.

Assistant Professor COLLESTER.

An elective for students in the third and fourth years.

Three exercises a week during the second term.

[3 points.]

English 12.

Public Oral Exposition. Lectures, recitations, and conferences, collateral reading, and oral and some written exercises. This course offers training in the pleasing and effective presentation of observation, process, fact, or opinion orally to groups of people. It considers, among other subjects, the special problems raised by digests, reports of observation, demonstration, forum discussion, and educative appeal. Some incidental training is afforded in the making of so-called occasional speeches.

Assistant Professor COLLESTER.

An elective for students in the third and fourth years.

Three exercises a week during the first term.

[3 points.]

English 13.

Oral English. Recitations, lectures, and conferences. This course presents the fundamental principles of voice production and speech, with practice in the oral interpretation of literature. Special emphasis is laid upon the application of these principles to specific vocations.

Mrs. FOLSOM.

An elective for students in the third and fourth years.

One exercise a week during the second term.

[1 point.]

FINE ARTS

Miss SACKER, Miss —.

Appreciation of Art 1.

Lectures illustrated by the stereopticon and by the study of originals. This course consists of two series of alternating lectures: the one series gives a fully illustrated, concrete exposition of the basic formal principles of artistic style; the other series is devoted to the study of originals in the galleries of the Boston Museum of Fine Arts. The aim of the course is to develop artistic appreciation and to form a preparation for History of Art 1.

Miss —.

An elective for students the third and fourth years of A I, the fourth year of B I, and the third year of C I. Open also as an extension course.

Two exercises a week during the first term. Exercises are omitted on legal and College holidays. [2 points.]

History of Art 1.

Lectures and collateral reading. A course of stereopticon lectures on the historical evolution of artistic style, from ancient Egypt to the twentieth century. Reinach's *Apollo* is used as a text-book.

MISS SACKER.

An elective for students the third and fourth years of A I, the fourth year of B I, and the third year of C I. Open also as an extension course.

Two exercises a week during the second term. Exercises are omitted on legal and College holidays. [2 points.]

HISTORY

Associate Professor VARRELL, Assistant Professor HARLOW, Mr. BAKER-CROTHERS.

History 1 a.

History of European Civilization from the Renaissance to the Present Time. The major part of the class work consists of discussions based on the use of text-books and collateral reading. There are occasional lectures, map exercises, and individual conferences. The course is intended to cover the most important developments of European culture and institutions not only in Europe but in America and the Orient.

Assistant Professor HARLOW, Mr. BAKER-CROTHERS.

Required the first year in A I and E I. Offered the third year in D I and in D II.

Three exercises a week throughout the year. [6 points.]

History 1 b.

History of European Civilization from the Renaissance to the Franco-Prussian War. This course is identical with History 1 a, except that the period covered terminates with the Franco-Prussian War and the treatment of the topics is relatively fuller. Chronologically the course is continued by History 3.

Associate Professor VARRELL, Assistant Professor HARLOW, Mr. BAKER-CROTHERS.

Required the first year in B I and C I.

Three exercises a week throughout the year. [6 points.]

History 2.

History of Europe from the French Revolution to the Present Day. Lectures, discussions, map exercises, reports, and conferences. This course covers the political, economic, and social development of Europe since the latter part of the eighteenth century, with respect both to the general international situation and the affairs of the various nations individually. The principal subjects studied are the French Revolution; the Napoleonic régime; the reconstruction of 1815; the liberal movements; the revolutions of 1848; the unification of Italy; the reorganization of Germany; the economic changes of the century; the development of the more important governmental systems; colonial expansion; and the contemporary problems of diplomacy, politics, and industry. Emphasis is placed upon the detailed investigation of assigned topics, involving training in bibliography, research, and the organization of material.

Associate Professor VARRELL.

Required in B I and the second year in C I, and in E I unless History 5 is offered as a substitute.

Three exercises a week throughout the year.

[6 points.]

[History 3.]

Modern History from 1870 to the Present Time. Lectures, discussions, map exercises, reports, and conferences. This course covers the important political, economic, and social developments in Europe, America, and the Orient since 1870, with respect to both international politics and the affairs of the individual powers.

Required in B I and the second year in C I, and in E I unless History 5 is offered as a substitute.

Three exercises a week throughout the year.

[6 points.]

NOTE: The work in History 1 b is essential to that in History 3. Except with the consent of the Chairman of the Department, no student is allowed to enter History 3 who has not completed History 1 b.

Not given in 1919-20.]

History 4.

International Politics. Lectures, reports, and class discussions. The aim of the course is to study contemporary international politics. In 1918-19, such topics as the League of Nations, the Sinn Fein Movement, Bolshevism, the German Revolution were considered. The material is gathered by the students principally from news-

papers and magazines, with the proper perspective supplied by the study of historical backgrounds.

Associate Professor VARRELL.

An elective for students who have not received a grade lower than "B" for any year of college history, or who have obtained the special consent of the Chairman of the Department.

Two exercises a week during the second term.

[3 points.

History 5.

History of the United States. Lectures, prescribed and optional reading, class discussions, map work, written exercises, and individual conferences. The work of the first term covers the period from the Revolution to the Compromise of 1850; that of the second term, from the Compromise to the present day. While the course deals primarily with political and constitutional development, considerable emphasis is placed on the growth of the West, and its influence.

Assistant Professor HARLOW.

Required the first year in H I. An elective for students who have completed History 1 a or 1 b or their equivalent.

Two exercises a week throughout the year.

[4 points.

NOTE: The work of either term may be counted as a complete course, with the value of 2 points.

HOUSEHOLD ECONOMICS

Professor BLOOD, Associate Professor DOW, Associate Professor SPOONER, Assistant Professor ELLIOTT, Assistant Professor DIKE, Assistant Professor GOODRICH, Miss HATCH, Mr. PUTNAM, Miss MORSE, Miss SPEAR, Miss STOCKING, Miss FACTT, Miss WOOD, Miss PHILBRICK, Miss SMITH, Miss DAY, Miss GILLETT, Miss PRAY, Miss TREEN, Miss CAMPBELL, Miss DAVIS, Miss HOLMSTROM, Miss —, Miss HOMER, Miss PERRY.

Cookery 1.

Recitations and practice. This course presents the principles underlying the preparation of different types of food. It illustrates the processes of cooking, and aims to secure facility in the use of utensils and materials.

Assistant Professor DIKE, Miss —.

Required the second year in Groups I and II of A I. A knowledge of chemistry and physics is essential for admission to this course.

One lecture and two practice exercises (five hours) a week throughout the year. [6 points.

Cookery 2.

Lectures, recitations, discussions, and practice. This course elaborates the principles presented in Cookery 1, and includes experimentation with recipes, practice in cooking in family quantities, the preparation and service of meals to paying guests.

Miss HATCH, Miss ———.

Required the third year in Groups I and II of A I, and the second year in A IV. Open only to students who have completed Cookery 1 or Cookery 4.

One lecture and two practice exercises (five hours) a week during the first term; one lecture and one practice exercise (three hours) a week during the second term. [5 points.

Cookery 3.

This course provides instruction in advanced cookery, including the preparation of the more difficult types of dishes, special combinations of flavors, garnishing, and serving.

Associate Professor Dow.

An elective the fourth year in Groups I and II of A I. Open only to students who have completed Cookery 2 or its equivalent.

One exercise (three hours) a week during the first term. Repeated in the second term. [1 point.

Cookery 4.

An elementary course in cookery similar to Cookery 1. Offered to graduates of colleges and of normal schools.

Associate Professor Dow, Miss SMITH.

Required the third year in Group III of A I, and in A IV.

One lecture and two laboratory exercises (five hours) a week throughout the year. [6 points.

Cookery 7.

Practice in Demonstration. An advanced course in cookery for students who are interested in the demonstration and lecture as a means of teaching the public.

Associate Professor Dow.

An elective the fourth year in Groups I and II of A I and the second year in A IV.

Two exercises (three hours) a week during the second term. [2 points.

Cookery 8.

Special Problems in Cookery. This course gives an opportunity for mature students to do individual experimental work in cookery under direction.

Associate Professor Dow.

Open only with the consent of the instructor to mature students who have completed Cookery 2 or its equivalent.

Eight hours a week during either term or throughout the year. [3-6 points.

Cookery A.

This course is planned to meet the needs of those who are interested in home cookery. It includes the planning and the serving of meals. Since the class is limited in number, an early application is necessary.

Miss Wood.

Offered to students at Simmons College. Open also as an extension course.

One exercise (three hours) a week throughout the year. Exercises are omitted on legal and College holidays.

Cookery B.

This course provides instruction in elementary cookery, with special reference to the needs of nurses. Practice is given in the serving of invalid trays.

Miss —, Miss SMITH.

Required in H IV, and the first year in H I.

One exercise (three hours) a week during the first term. The course is repeated in the second term.

Cookery C.

A survey of the principles of cookery, with special reference to work in institutions.

Miss —, Miss SMITH.

Required in A III.

One lecture and two laboratory exercises (five hours) a week during the first term.

Cookery D.

A brief course similar in nature to Cookery A. Since the class is limited in number an early application is necessary.

First term, Miss DAY; second term, Miss PERRY.

Offered to students at Simmons College. Open also as an extension course.

One exercise (three hours) a week during the first term. The course is repeated in the second term. Exercises are omitted on legal and College holidays.

Design 1.

This course gives the student practical knowledge of the fundamental principles of design and color. Composition, proportion, and harmony are taught through practice in simple designing and color study.

Miss MORSE, Miss HOMER.

Required in A V, in F I, and the first year in A I.

Three exercises (five hours) a week during the first term. Repeated in the second term.

[3 points.]

Design 2.

This course discusses design and color as applied to house furnishings and to costume. Special emphasis is laid on the suitability of materials and on the question of cost.

Miss MORSE.

Required in A V, and offered the fourth year in A I.

Two exercises a week during the second term.

[2 points.]

Dietetics 1.

Lectures, discussions, and laboratory work. This course presents the application of the fundamental principles of human nutrition under varying physiological and economic conditions.

Professor BLOOD, Miss —, Miss WOOD, Miss SMITH.

Required the third year in Groups I and II of A I, and the second year in A IV and H I.

Two lectures and one laboratory exercise (two hours) a week during the second term. [3 points.]

Dietetics 2.

Journals. Reports on the current literature of dietetics and of related science. Discussion of current problems.

Professor BLOOD.

An elective for fourth-year students who have completed Dietetics 1 with a grade of "A" or "B."

One exercise a week during the first term. [1 point.]

Dietetics 3.

Food and Nutrition. This course gives attention to the problems of nutrition, with special reference to life in the tenement or in the poorly supplied home. The course provides instruction in the fundamental processes involved in the preparation of economical foods, with a study of proper diet for infants, children, and the sick, and of appropriate luncheons for workers. A study is made of foods which may be served without great labor cost.

Professor BLOOD.

Required the third year in E I and in H II. Open also as an extension course, but only to paid or volunteer social workers or to students of social service.

Two lectures and one laboratory exercise (three hours) a week during the first term. Exercises are omitted on legal and College holidays. [3 points.]

Dietetics 4.

Dietetics in Social Service. This course aims to give an insight into the dietetic problems in social service, and also to give experience in the application of the principles of dietetics in families of limited means, particularly where children are undernourished. The field work is done under the direct supervision of a trained dietitian in connection with a social agency. It consists chiefly in helping the mother to make a proper balance between income and food expenditure, with an especial consideration of the health of the children.

MISS GILLET.

An elective the fourth year in Groups I and II of A I.

One conference and one exercise (three hours) a week throughout the year.
[4 points.]

Dietetics A.

Lectures and discussions. A brief non-technical treatment of the fundamental problems of human nutrition with their application to dietaries. This course is intended for students who have not had sufficient training in science to enter Dietetics 1.

Miss WOOD, Miss SMITH.

Required in A III, and open to other students who offer Chemistry A or its equivalent and are enrolled in Biology A.

Two lectures and one laboratory exercise (three hours) a week during the second term.

Dietetics B.

Lectures, recitations, and discussions, presenting the essential qualities of foods, their proper combination, their cost, and the sources of supply.

Miss —.

Required in H IV.

Two exercises a week during the first term. Repeated in the second term.

Dietetics C.

Lectures, discussions, and laboratory work. This course offers a non-technical treatment of the fundamental problems of human nutrition.

Miss WOOD.

Offered in A II. Open also as an extension course.

Two exercises (three hours) a week during the second term. Exercises are omitted on legal and College holidays.

Home Nursing 1.

A non-professional course in the elements of home nursing and child care. The course is given at the Peter Bent Brigham Hospital.

The exercises are in charge of members of the hospital staff.

An elective the fourth year in A I and in A IV. Offered in A II.

One exercise (two hours) a week during the first term. [1 point.]

Economics of Housebuilding 1.

House-planning. Lectures, conferences, and prescribed reading. This course considers various problems entering into the designing

and construction of a modern house. The work includes (1) a study of plans and specifications in order to train the student to read drawings and understand the items of foundations, walls, plastering, heating, plumbing, roofing, and finishing; (2) a study of the history of furniture, color, and interior decoration, including a consideration of fabrics and wall coverings.

Mr. PUTNAM.

Required in A IV and the second year in A I.

Three exercises a week during the first term; repeated in the second term.

[3 points.]

Household Management 1.

Lectures, recitations, and practice. This course considers (1) the materials, quality, and cost of typical house furnishings; (2) the principles and methods involved in the care of the house and in its operation. Opportunity for practice in small groups is offered in the College dormitories.

Assistant Professor ELLIOTT, Miss STOCKING, Miss —.

Required the first year in A I, and offered in A II.

Two lectures, one recitation, and one practice exercise (two hours) a week during the first term. The course is repeated in the second term. [3 points.]

Household Management 3.

Lectures, recitations, and practice. This course considers the sanitation of the house, the materials and cost of house-furnishings, and the processes included in household arts. A survey of household expenditures is made and methods of teaching household management are suggested.

Assistant Professor ELLIOTT, Miss —.

Required in A IV. Open to college graduates and to other students in advanced standing.

Three exercises (four hours) a week during the first term. [3 points.]

Household Management 4.

Household Administration. Lectures and discussions. The course considers the whole subject of household organization, finances, and budget-making with a view to developing efficient methods in the expenditure of time, money, and effort.

Assistant Professor ELLIOTT, Miss STOCKING.

An elective the fourth year of A I.

Two exercises a week during the second term.

[2 points.]

Household Management D.

This course consists of general lectures and demonstrations dealing with the equipment, care, organization, and financial administration of a house.

Assistant Professor ELLIOTT.

Offered to students at Simmons College. Open also as an extension course.

One exercise (three hours) a week during the first term, beginning October 8, 1919. This course is given at 4 Short Street. Exercises are omitted on legal and College holidays.

Institutional Management A.

Lectures, conferences, observation, and practice. This course is intended for advanced or mature students who are preparing to take charge of an institution. The subjects studied are grouped as follows: (1) *Institutional Administration*. Consideration of economic and sanitary conditions; suitable standards; the proper division of labor; domestic service. (2) *Institutional Buying*. Lectures on the development of trade; the production and manufacture of foods, their commercial and nutritive values; discussions relating to the purchasing of equipment, including labor-saving appliances. The practical work includes the actual buying of supplies for the College dormitories, under the direction of an instructor. Visits are made to neighboring factories and wholesale establishments. (3) *Institutional Cookery*. The preparation of food in large quantities; the arrangement of menus; the cooking and serving of regular meals; school luncheons; catering for entertainments. Practice in the College dining hall is required in order that the student may become familiar with hotel equipment and fixtures, and may gain greater efficiency.

Assistant Professor GOODRICH, assisted by members of the staff.

Required in A III.

Eleven hours a week during the first term and fifteen hours a week during the second term.

Laundering A.

A course covering the equipment, principles, and processes involved in general laundering. Half the time is devoted to observation in institutional laundries.

Assistant Professor ELLIOTT, Assistant Professor GOODRICH, Miss

Required in A III.

One exercise (three hours) a week during the first term.

Lunch-Room Management 1.

Lectures, conferences, observation, and practice. This course is intended for students who wish to prepare for lunch-room management. It includes lectures on the organization of a lunch-room, the proper division of labor, and the determination of *per capita* costs. The practical work includes cooking in large quantities in the College lunch-room and observation and practice in the school lunch department of the Women's Educational and Industrial Union.

Assistant Professor GOODRICH, Miss FACKT, assisted by members of the staff.

An elective the fourth year in A I and the second year in A IV. The class is limited to twenty-five. Students must obtain the consent of the Director of the School before registering.

Five hours a week during the first term.

[3 points.

Marketing 1.

A study of market conditions, food production and manufacture, principles of purchase, and storage of food.

Associate Professor Dow and special lecturers.

Required the third year in Groups I and II of A I, and the second year in A IV. Offered in A II.

One exercise a week during the first term.

[1 point.

Marketing 2.

A study of markets and of the buying of food in large quantities with a view to the needs of institutional work.

Assistant Professor GOODRICH and special lecturers.

Required in A III. An elective for students the fourth year in A I and the second year in A IV who elected Lunch-Room Management 1.

One exercise a week during the second term.

[1 point.

Sewing 1.

Plain Sewing. This course offers extensive practice in hand and machine sewing, and other forms of related handwork. It provides instruction in pattern drafting and garment making. Special study is made of materials and their relation to the construction of garments.

Miss HOLMSTROM.

Required the second year in Group III of A I.

Four exercises (ten hours) a week throughout the year. [12 points.

Sewing 2.

Plain Sewing. This course is planned for students who wish to teach sewing, and offers instruction in handwork and the processes of garment making, with a careful consideration of the materials used, their structure, cost, and cleansing.

MISS DAVIS, MISS HOLMSTROM, Miss ———.

Required the third year in Group II of A I. An elective the fourth year in Group I of A I.

Three exercises (six hours) a week throughout the year. [6 points.

Sewing 4.

Applied Design. This course applies the principles of design and color in appropriate materials to problems in handwork suitable for courses in elementary and high schools.

Associate Professor SPOONER, MISS HOLMSTROM.

Required in A V, and the third year in Group III of A I. Open to students in A I who have completed Design 1.

Three exercises (five hours) a week during the second term. [3 points.

Sewing 6.

A condensed course offered to students in advanced standing. The course provides practice in plain sewing and related handwork and includes a brief consideration of textiles.

Miss ———.

Required in A IV.

Four exercises (six hours) a week throughout the year. [6 points.

Sewing 7.

Millinery. A course planned to meet the needs of students who are preparing to teach. It provides instruction in the making and covering of frames, and the fitting and trimming of hats, with a study of the methods and materials used in the trade.

MISS SPEAR.

Required the third year in Group III of A I, in A V, and during the first term in F I. An elective the fourth year in Groups I and II of A I.

Three exercises (six hours) a week during the first term; repeated in the second term. [3 points.

Sewing 8 a.

Dressmaking. This course is planned to meet the needs of students who are preparing to teach in elementary and secondary schools. It provides instruction in the drafting, fitting, draping, and finishing of waists, gowns, and skirts.

Miss CAMPBELL, Miss DAVIS, Miss ———.

Offered to students in Group II of A I who have completed Sewing 2; and to students in A IV who have completed Sewing 6.

Three exercises (six hours) a week throughout the year. [6 points.]

Sewing 8 b.

Dressmaking. A more advanced course than Sewing 8 a.

Miss CAMPBELL.

Required in A V, in F I, and the fourth year in Group III of A I.

Three exercises (six hours) a week throughout the year. [6 points.]

Sewing 9.

Textiles. This course includes the history and the development of textiles, the study of fibers and of the processes of manufacture, and the identification and economic use of fabrics.

Associate Professor SPOONER.

Required in A V. An elective the fourth year in A I.

Three exercises (three hours) a week during the second term. [2 points.]

Sewing 10.

Costume Design. A course including a study of the history of costume, the proportions of the human figure, and the application of the principles of design and color to dress.

Miss CAMPBELL.

Required in A V, and in F I. An elective the fourth year in A I. Open only to students who have completed Design 1.

Three exercises (three hours) a week during the first term. [2 points.]

Sewing 12.

Plain Sewing. This course provides extensive practice in drafting, cutting, and hand and machine work as applied to garments, with special attention to the problems of teaching plain sewing in elementary and secondary schools.

Miss DAVIS.

Required in A V, and in F I.

Four exercises (five hours) a week throughout the year. [6 points.]

Sewing B.

Elementary Dressmaking. This course includes instruction in the making of waists and dresses, the use of commercial patterns, and the selection of materials. Problems in renovation are included in the course.

First term, Miss HOLMSTROM; second term, Miss CAMPBELL.

Offered in special programmes in Household Economics. Open also as an extension course.

Two exercises (four hours) a week throughout the year. Exercises are omitted on legal and College holidays.

Sewing D.

Textiles. A course planned for teachers of sewing, including a brief history of the development of the textile industry and a study of fabrics with a consideration of their identification and classification.

Associate Professor SPOONER.

Required in F I. Open also as an extension course.

One exercise (two hours) a week during the first term. Exercises are omitted on legal and College holidays.

Sewing E.

Millinery. A general and practical course in fitting, making, and trimming hats, together with a consideration of material, new and old.

Miss SPEAR.

Offered to applicants familiar with the processes of plain sewing. Open also as an extension course.

One exercise (three hours) a week for eight weeks, beginning September 27, 1919, and for eight weeks, beginning February 28, 1920. Either term may be taken without the other. Exercises are omitted on legal and College holidays.

Sewing F.

Dressmaking. This is a short course offering instruction in the use of patterns and the making of skirts, waists, and dresses, for which either old or new materials may be employed.

Miss CAMPBELL.

Offered to applicants familiar with the processes of plain sewing. Open also as an extension course.

One exercise (three hours) a week for eight weeks, beginning September 27,

1919, and for eight weeks beginning February 28, 1920. Either term may be taken without the other. Exercises are omitted on legal and College holidays.

Sewing G.

Millinery. A course similar to Sewing E.

MISS SPEAR.

Offered to applicants familiar with the processes of plain sewing. Open also as an extension course.

One exercise (three hours) a week for eight weeks, beginning September 29, 1919, and for eight weeks, beginning February 9, 1920. Either term may be taken without the other. Exercises are omitted on legal and College holidays.

LIBRARY SCIENCE

Professor DONNELLY, Assistant Professor HOWE, Mr. BOLTON, Miss BLUNT, Miss JORDAN, Miss HOPKINS, Miss SAMPSON.

Library 1.

Library Methods. Lectures and practice. An abridged course in library methods and in the use of libraries of special value to a secretary. Classification, arrangement, cataloguing, and the use of reference books are included.

Professor DONNELLY, Miss BLUNT.

Required the second year in B I. An elective in B II and the third or fourth year in B I.

One lecture and two practice hours a week throughout the year. [2 points.]

Library 2.

Book Selection. Lectures, problems, book reviews, discussions, visits, and collateral reading. Problems are discussed which are involved in the choice of books adapted to the needs of the communities served by varying types of libraries. The sources of book production and the methods of distribution are considered through the study of the work of representative publishers and booksellers. Subject bibliography and foreign national bibliographies are studied and reading lists compiled. Systematic examination is made of the literary criticism in current periodicals, and practice is given in the reviewing and annotation of books. The standards of selection presented are tested upon books, both new and old, which are either thoroughly read or sampled.

Professor DONNELLY.

Required in C II, and the fourth year in C I.

Three exercises a week during the second term.

[3 points.

Library 4.

Elementary Dictionary Cataloguing. Lectures, reading, and practice. Instruction is given in dictionary cataloguing with emphasis on the assigning of subject headings. The course includes also the study of American and English bibliography.

Assistant Professor HOWE, Miss SAMPSON.

Required the third year in C I.

Three lectures and five practice hours a week during the second term.

[3 points.

Library 5.

Advanced Cataloguing. Lectures, reading, and practice. Instruction is given in the cataloguing of government, periodical, and serial publications. Round-table meetings are held at which cataloguing problems are discussed. Several periods are devoted to the subject of classed cataloguing. The course includes also the study of editing, proof-reading, and printing.

Assistant Professor HOWE, Miss SAMPSON.

Required the fourth year in C I.

Three lectures and five practice hours a week during the first term.

[3 points.

Library 6.

Cataloguing. This course is equivalent to Library 4 and 5.

Assistant Professor HOWE, Miss SAMPSON.

Required in C II.

Three lectures and five practice hours a week throughout the year.

[6 points.

Library 7.

Elementary Library Economy and Classification. Lectures, recitations, and practice. The object of this course is to give an appreciation of the value of the library as a social force, and to present a general view of the field of library work and of the relations of the different departments of a library to one another. The course also gives elementary instruction in the mechanical preparation of books for the shelves, and in the ordering, accessioning, classification, shelf-listing, binding, and lending of books.

Professor DONNELLY, Miss BLUNT, Miss HOPKINS.

Required the second year in C I.

Three lectures and five practice hours a week during the first term.

[3 points.]

Library 8.

Library Economy and Classification. Lectures and practice. This course is similar in content to Library 7, Library 12, and Library 19.

Professor DONNELLY, Miss BLUNT, Miss HOPKINS.

Required in C II.

Three lectures and five practice hours a week throughout the year. During the second term Library 19 occupies one hour.

[6 points.]

Library 9.

High School Libraries. Lectures, problems, reading, practice. The course considers the special problems of the high school library.

Professor DONNELLY.

An elective in C II and the fourth year in C I.

Two exercises a week during the second term.

[2 points.]

Library 10.

History of Libraries. Lectures, reading, recitations, reports. The course traces the development of foreign libraries from ancient times to the present, and one class period a week is given to American libraries.

Professor DONNELLY, Mr. BOLTON.

Required in C II and the fourth year in C I.

Three exercises a week during the first term.

[3 points.]

Library 11.

Journals and Field Work. In this course the study of the modern library is continued through individual assignments for practical work in the College and other libraries, group visits to libraries, and the reading of the current literature of library science. Once a week the class and the instructing staff meet for discussion.

The exercises are in charge of various members of the staff.

Required throughout the year in C II, and during the second term of the fourth year in C I.

One class exercise a week throughout the year. Three hours of field work during the first term, and five hours of field work and two hours of reading a week during the second term. Students taking Library 11 must reserve Thursday afternoon for field work.

[3-4 points.]

Library 12.

Advanced Library Economy and Classification. Lectures, reading, field work, and practice. This course supplements Library 7. The more difficult questions of classification are considered, and a comparative study is made of the Dewey Decimal, the Expansive, and the Library of Congress systems. The broader aspects of order and loan work are presented, and the construction and equipment of buildings are discussed.

Professor DONNELLY, Miss BLUNT.

Required the third year in C I.

Two exercises a week during the first term.

[2 points.

Library 13.

Journals and Field Work. This is a course in applied library science, including practical work at the College, and elsewhere; observation visits to libraries and to meetings of library associations; the reading of current professional literature; and the attendance at lectures by visitors who address the combined classes of the Library School. At least once a month a class exercise is held for reports and discussions. Owing to the nature of the course the six hours allotted to it are divided differently in different weeks.

Professor DONNELLY, Miss BLUNT, Miss HOPKINS.

Required the third year in C I.

Two class exercises, with approximately four hours of field work, a week during the second term.

[2 points.

Library 14.

Library Work with Children. Lectures, book reviews, discussions, and collateral reading. An elementary course for the general assistant and for the librarian of a small library. The course includes a study of literature for children, the principles of book selection, the problems involved in the administration of children's rooms, the methods of guiding the reading of children, the interrelation of libraries and schools, and visits to local libraries. Practice in children's rooms accompanies this course. Those who wish to specialize in this field are permitted to have some of their field work so assigned.

Miss JORDAN.

Required in C II, and the fourth year in C I.

One exercise a week throughout the year. This course is given at the Boston Public Library.

[2 points.

Library 15.

Elementary Reference. Lectures, problems, recitations, and reading. The course considers the nature of reference work, and trains the student to observe critically the salient points of reference books. About one hundred and fifty of the best known books of reference, chosen to represent a general working collection, are studied and compared.

MISS BLUNT.

Required the second year in C I.

Three exercises a week during the second term.

[3 points.

Library 16.

Advanced Reference. Lectures, problems, recitations, and reading. The books studied are the more highly specialized and expensive works found chiefly in large libraries, and therefore supplement those considered in Library 15. The administration of reference departments, the problems of specialized libraries, reference work in school libraries, and other topics of present interest in this field are also considered.

MISS BLUNT.

Required the third year in C I.

Three exercises a week during the first term.

[3 points.

Library 17.

Reference. The course covers the same ground as Library 15 and Library 16.

MISS BLUNT.

Required in C II.

Three exercises a week throughout the year.

[6 points.

Library 19.

Advanced Reference and Documents. Federal, state, and municipal documents are studied in this course. The students have free access to the serial sets in the Boston Public Library, the Massachusetts State Library, and the Boston Athenaeum.

The course is in charge of Professor DONNELLY. Special lecturers on documents and other reference material assist.

Required the fourth year in C I. Included in C II in the second term as one hour of Library 8.

One exercise a week during the second term.

[1 point.

MATHEMATICS

Assistant Professor BACON.

The courses in Mathematics are intended primarily for students following programmes in General Science. The practical application of mathematical principles is therefore emphasized.

Mathematics 1.

Elementary Analysis. The ground covered corresponds in a general way to that frequently designated under the headings of Advanced Algebra, Plane Trigonometry, and Elementary Analytic Geometry. The course is not, however, divided into three distinct parts, since the methods of analytics and trigonometry are introduced in the study of mathematical functions whenever they are useful. It is the aim to lay a general foundation of mathematical principles for use in scientific work.

Assistant Professor BACON.

Required the first year in D I. A knowledge of elementary algebra is essential for admission to this course.

Three exercises a week throughout the year.

[6 points.]

Mathematics 3.

Solid Geometry and Calculus. The first ten weeks are devoted to solid geometry, the remainder of the year to calculus. The fundamental principles of both differential and integral calculus are studied.

Assistant Professor BACON.

Required the third year in Group III of D I. Open to students who have completed Mathematics 1 or its equivalent.

Three exercises a week throughout the year.

[6 points.]

Mathematics 4.

Mechanics. Forces, motion, statics. Lectures, recitations, and solution of problems. Although this is an elementary course, the subject is considered wholly from the mathematical point of view. Analytic geometry and calculus are used freely in the solution of problems.

Assistant Professor BACON.

An elective the fourth year in Group III of D I.

Three exercises a week during the first term.

[3 points.]

Mathematics 5.

Advanced Calculus. Applications of the methods of calculus in establishing principles and solving problems in physics. The work is varied from year to year in accordance with the wishes of the class.

Assistant Professor BACON.

An elective the fourth year in Group III of D I. Open to students who have completed Mathematics 3 or its equivalent.

Three exercises a week during the second term.

[3 points.

Mathematics 6.

Mathematics for Statisticians. Lectures, problems, and recitations. Graphical representation of statistics, use of logarithmic paper and of the slide rule, functions and their representation, frequency and probability curves, theory and practice of calculation.

Assistant Professor BACON.

An elective in B II.

Two exercises a week during the first term.

[2 points.

Mathematics 7.

Elementary Analysis. Lectures, problems, and recitations, covering some of the leading features of Mathematics 1, but adapted to students outside of the School of General Science who need mathematical training in order to meet the requirements of the scientific courses in their programmes.

Assistant Professor BACON.

An elective for students in the first year of A I, B I, C I, and E I.

Three exercises a week during the second term.

[3 points.

MODERN LANGUAGES

Romance Languages: Professor GOODELL (*Chairman of the Department*), Assistant Professor UNDERWOOD, Assistant Professor MOTTET, Miss BOWLER, Miss BARBARROSA.

German: Mr. RABE.

In the courses in Modern Languages two methods of instruction are followed. The first is adapted to those students who desire a knowledge of literature, criticism, and current publications. These courses include careful grammatical drill, rapid reading (both in the class and outside) of the best authors, and written analyses of the collateral reading.

The second method is used in courses which demand a practical knowledge of the language. These courses include thorough grammatical drill, reading, composition, dictation, sight reading, a study of commercial forms and methods, correspondence, and practice in writing summaries.

Students are not allowed, ordinarily, to begin two foreign languages the same year.

French 1.

Grammar, translation, dictation, and sight reading. This course is for beginners in French, and for students who have not offered the equivalent at entrance.

Assistant Professor UNDERWOOD, Miss BARBARROSA.

Three exercises a week throughout the year. [6 points.]

French 2 b.

Primarily for students who are following programmes in Secretarial Studies. Drill in grammar, reading, and composition. Practice in summarizing.

Miss BOWLER, Miss BARBARROSA.

Open to students who have completed French 1, or who are credited with Minor French for entrance.

Three exercises a week throughout the year. [6 points.]

French 2 c.

Reading and criticism of classic writers of the seventeenth and early eighteenth centuries; assigned collateral reading, occasional lectures. This course is for students who are following programmes in Library Science.

Miss BOWLER.

Open to students who have completed French 1, or who are credited with Minor French for entrance.

Three exercises a week throughout the year. [6 points.]

French 2 d.

Introduction to the reading of scientific French. Brief review of grammar; study of elementary and popular scientific works.

Miss BOWLER.

Open to students who have completed French 1, or who are credited with Minor French for entrance.

Three exercises a week throughout the year. [6 points.]

French 3 b.

For students in the School of Secretarial Studies. Reading of assigned texts, composition, dictation, business forms, letter-writing, practice in summarizing.

Assistant Professor UNDERWOOD, Assistant Professor MOTTET, Miss BOWLER.

Open to students who have completed French 2 b, or who are credited with Major French for entrance.

Three exercises a week throughout the year. [6 points.

French 3 c.

Literature of the late Eighteenth and the first half of the Nineteenth Century. Reading and criticism; assigned collateral reading with written analyses; lectures.

Assistant Professor UNDERWOOD.

Open to students who have completed French 2 c, or who are credited with Major French for entrance.

Three exercises a week throughout the year. [6 points.

French 4 b.

A continuation of French 3 b. Practice in commercial French and in correspondence, practice in summarizing; reading of current publications; conferences. This course is connected as closely as possible with the practical work of the programmes in Secretarial Studies.

Assistant Professor MOTTET.

An elective for students who have completed French 3 b, and open without restriction only to students who have a grade not lower than "C" in that course.

Three exercises a week throughout the year. [6 points.

French 4 c.

French Literature since 1850. Rapid reading of modern fiction, poetry, essays, criticism, and current publications; lectures; particular kinds of work suggested by the School of Library Science.

Assistant Professor MOTTET.

An elective for students who have completed French 3 c, and open without restriction only to students who have a grade not lower than "C" in that course. The course is not given for less than five students.

Three exercises a week throughout the year. [6 points.

[French 5.

This course is a continuation of French 4 b. It offers additional practice in writing and in commercial and secretarial work.

An elective for students in B I who have completed satisfactorily the earlier courses in French provided in the four-year programme in Secretarial Studies.

Three exercises a week throughout the year.

[6 points.

Not given in 1919-20.]

French 6.

Contemporary Literature. Lectures and reading. A study of contemporary literature and of literary conditions in France.

MISS BOWLER, MISS BARBARROSA.

An elective for all students who have completed French 3 c.

One exercise a week throughout the year.

[2 points.

German 1.

For beginners in German, and for students who have not offered the equivalent at entrance. Grammar, translation, composition, and reading at sight.

MR. RABE.

Three exercises a week throughout the year.

[6 points.

German 2 b.

Primarily for students who are following programmes in Secretarial Studies. Drill in grammar, reading, and composition, practice in summarizing.

MR. —.

Open to students who have completed German 1, or who are credited with Minor German for entrance.

Three exercises a week throughout the year.

[6 points.

German 2 c.

An outline of the history of German literature to the end of the eighteenth century. Reading of modern short stories and some of the easier works of Lessing and Schiller. Primarily for students who are following programmes in Library Science. Drill in grammar and in rapid reading.

MR. RABE.

Open to students who have completed German 1, or who are credited with Minor German for entrance.

Three exercises a week throughout the year. [6 points.

German 2 d.

Introduction to the reading of scientific German. Brief review of grammar; study of elementary and popular scientific treatises.

Mr. —.

Open to students who have completed German 1, or who are credited with Minor German for entrance.

Three exercises a week throughout the year. [6 points.

German 3 b.

Practice in translating and summarizing literary, commercial, journalistic, and economic texts. Composition, correspondence.

Mr. RABE.

Open to students who have completed German 2 b, or who are credited with Major German for entrance.

Three exercises a week throughout the year. [6 points.

German 3 c.

The development of German literature in the nineteenth century; modern German prose and poetry; lectures.

Mr. —.

Open to students who have completed German 2 c, or who are credited with Major German for entrance.

Three exercises a week throughout the year. [6 points.

German 3 d.

Practice in reading and summarizing advanced scientific German. This course is strongly recommended to students who are following programmes in General Science.

Mr. RABE.

Open to students who have completed German 2 c, or who are credited with Major German for entrance.

Two exercises and one conference a week throughout the year, with outside reading regularly tested. [6 points.

[*German 3 e.*

An advanced course in reading, writing, and speaking German.

Open to students who have completed German 2 b or 2 c with a grade not lower than "B," or who have had equivalent preparation. The course is conducted in German.

Two exercises a week during the first term.

[2 points.

NOTE: This course may not be substituted for German 3 b or 3 c by students who are fulfilling the language requirement in the School of Secretarial Studies or of Library Science.

Not given in 1919-20.]

[*German 4.*

Reading of modern German selected from contemporary fiction and drama and from publications in the fields of science, economics, history, and commerce. The collateral work of the course is arranged to meet the requirements of different groups of students, as for example, advanced business correspondence for students in the School of Secretarial Studies and rapid reading of contemporary writers for students in the School of Library Science.

Open to students who have completed German 3 b or 3 c, or who satisfy the Chairman of the Department that they are prepared for the course.

Three exercises a week throughout the year.

[6 points.

Not given in 1919-20.]

[*German 4 b.*

Practice in reading current German publications. Assigned outside reading in modern fiction and drama with written analyses. About one fourth of the work is devoted to practice in German business correspondence.

An elective for students who have completed German 3 b. Open without restriction only to students who have a grade not lower than "C" in German 3 b. Others must have the consent of the Chairman of the Department.

Three exercises a week throughout the year.

[6 points.

Not given in 1919-20.]

[*German 4 c.*

Contemporary German Literature. Rapid reading in drama, verse, and prose fiction; assigned collateral reading with written analyses; lectures.

An elective for students who have completed German 3 c or its equivalent. Open without restriction only to students who have a grade not

lower than "C" in German 3 c. Others must have the consent of the Chairman of the Department.

Three exercises a week throughout the year.

[6 points.

Not given in 1919-20.]

[German 5.

An Introduction to the Study of German Medical Literature. The course is arranged primarily for fourth-year students in B I who wish to become secretaries to physicians. The material for reading is taken from various branches of medicine, including anatomy, physiology, bacteriology, pathology, surgery, and internal medicine. Articles from current medical publications are read outside the class and reported on in written summaries. There is also instruction in shorthand with special reference to medical terms.

Required the fourth year in Group II of B I.

Two exercises and one conference a week throughout the year. [6 points.

NOTE: Students who wish to take this course should consult the Chairman of the Department at an early date, as the number of students is limited.

Not given in 1919-20.]

[German 7.

Modern writers of short stories: Storm, Herzog, Wildenbruch, Keller, K. F. Meyer. Lectures, discussions, and reports on outside reading.

An elective for students who have completed German 3 c or its equivalent. This course may not be taken as a substitute for German 4 b or 4 c unless the student has completed two years of college German. Other properly qualified students are admitted at the discretion of the instructor.

One exercise (two hours) a week during the second term.

[2 points.

Not given in 1919-20.]

[German 8.

The Dramatic Works of Hauptmann and Sudermann. Lectures, discussions, and reports on outside reading.

An elective for students who have completed German 3 c or its equivalent. This course may not be taken as a substitute for German 4 b or 4 c unless the student has completed two years of college German. Other properly qualified students are admitted at the discretion of the instructor.

One exercise (two hours) a week during the first term.

[2 points.

Not given in 1919-20.]

Italian 1.

Italian Grammar and Modern Prose. Italian grammar, composition, and reading. Lectures on the history of Italian literature, and collateral reading. This course enables students to read modern Italian, and gives a general idea of the main currents of Italian literary history from its beginnings to the present day. The course is primarily for students in the Schools of Library Science and Social Work.

Assistant Professor UNDERWOOD.

An elective for students in the second, third, or fourth years. This course may not be taken simultaneously with Spanish 1.

Three exercises a week throughout the year.

[6 points.

NOTE: The lectures in Italian 1 (once a week during the second term) may be counted as an independent course, with a value of 1 point.

[*Portuguese 1.*

Portuguese grammar and modern prose.

An elective in the second term for students who have completed Spanish 1 or its equivalent.

Three exercises a week during the second term.

[3 points.

Not given in 1919-20.]

Spanish 1.

Spanish Grammar, Modern Prose, and Prose Composition. Dictation, sight reading, reading of assigned texts and of Latin-American magazines and newspapers, conversation.

Professor GOODELL, Assistant Professor MOTTET, Miss BARBARROSA.

An elective in the second, third, or fourth years. This course may not be taken simultaneously with Italian 1.

Three exercises a week throughout the year.

[6 points.

Spanish 2.

A continuation of Spanish 1. Reading of assigned texts, from current Latin-American publications, sight reading, lectures on Latin-American topics.

Professor GOODELL, Miss BARBARROSA.

An elective for students who have completed Spanish 1.

Three exercises a week during the first term.

[3 points.

Spanish 2 b.

A continuation of Spanish 2. Practice in commercial Spanish and in correspondence, reading of Latin-American publications; study of business forms; lectures on Latin-American topics.

Professor GOODELL, Miss BARBARROSA.

An elective for students who have completed Spanish 2.

Three exercises a week during the second term.

[3 points.

Spanish 3.

An advanced course in conversation, writing, and rapid reading of contemporary publications relating to Latin America. The course is conducted in Spanish as far as possible.

Miss BARBARROSA.

Open to students who have completed Spanish 2 or 2 b.

Two exercises and one conference a week during the first term. [3 points.

Continental Literature 1.

Lectures and collateral reading. This course is arranged to provide a rapid survey of the work of contemporary continental European writers of note, and aims to give the student some idea of the spirit of contemporary literature in Belgium, France, Germany, Holland, Hungary, Italy, Norway, Poland, Russia, Spain, and Sweden. Attention is directed to the best English and French translations of the authors discussed, and a considerable amount of reading in English translations is required. A list of the authors to be studied and of the reference books to be used is prepared in June of each year for the benefit of students who wish to read during the summer.

The lectures are given by various members of the Departments of Modern Languages and of English.

An elective the third or fourth year in A I, B I, and C I. Open also as an extension course.

Two lectures a week during the first term. Exercises are omitted on legal and College holidays.

[3 points.

PHYSICAL TRAINING

Assistant Professor DIALL.

Two hours of physical exercise are required each week of all first-year students who are not excused by a physician. Aesthetic dancing, basket-ball, fencing, track athletics, and regular gymnastic exercises are offered. Each student entering the course in physical training is required to present a health certificate showing that she has no defect in heart or lungs, and to pass a physical examination.

Assistant Professor DIALL.

Required of first-year students in the four-year programmes, and in A II. Elective for all other students.

Two exercises a week throughout the year.

PHYSICS

Professor CAMPBELL, Assistant Professor BACON, Miss —, Mr. FISHER, Mr. HEMENWAY.

Physics 1.

Mechanics, Heat, Sound, Light, Magnetism, and Electricity. Lectures, recitations, and laboratory work. The lectures are fully illustrated by appropriate experiments. The object of the course is to familiarize the student with the fundamental concepts and principles of physics, especially those which are illustrated by every-day life and those which are important in various kinds of scientific work.

Professor CAMPBELL, Assistant Professor BACON, Miss —, Mr. FISHER, Mr. HEMENWAY.

Required of first-year students in the four-year programmes. Open only to students who have satisfied the entrance requirement in Elementary Algebra.

One lecture, two recitations, and one laboratory exercise (two hours) a week throughout the year. [6 points.]

Physics 2.

Measurements of Precision, Light, Heat, Electricity, and Magnetism. Lectures, recitations, and laboratory work. The course consists chiefly of experiments, and aims to give the student a grasp of the phenomena studied, as well as facility in laboratory work. Atten-

tion is given to measurements of precision, geometrical optics, the spectrum, electrical and magnetic measurements.

Professor CAMPBELL, Mr. FISHER.

Required the second year in D I. Open without restriction only to students who have completed Physics 1 and Mathematics 1 with a grade not lower than "C."

One lecture and two laboratory exercises (four hours) a week throughout the year. [6 points.

Physics 3.

Advanced Course in Light and Electricity. Double refraction, polarization, interference, diffraction, spectrometry, spectrophotography, and photometry are taken up theoretically in class and experimentally in the laboratory.

Accurate measurements are made of currents, voltages, resistances, efficiency of electric cells, electro-chemical equivalents of gases and metals, intensity of the earth's magnetic field, thermo-electro-motive forces, capacities, and other electrical quantities involving the use of various types of ammeters, voltmeters, galvanometers, wattmeters, inductors, potentiometers, and other instruments of precision. The laboratory work is different each alternate year.

Professor CAMPBELL.

Required the third year in Group III of D I. An alternative with Biology 4 the third year in Group II of D I.

Two lectures and two laboratory exercises (four hours) a week throughout the year. [8 points.

Physics 4.

The course consists of four hours of laboratory work described under Physics 3, a thesis on some topic in heat, light, or electricity, and some additional assigned work.

Professor CAMPBELL.

Required the fourth year in Group III of D I.

Two laboratory exercises (four hours) and six hours of thesis and individual assigned work a week throughout the year. [12 points.

[*Physics 5.*

The Teaching of Physics. Methods and practice in teaching physics, including demonstrations, and class-room and laboratory work.

Open to fourth-year students in Groups II and III of D I.

Three exercises (six hours) a week during the second term. [3 points.

Not given in 1919-20.]

[*Physics 6.*

Physics Journals. The course is intended for the review and discussion of recent literature and of investigations in the several branches of physics.

Required the fourth year in Group III of D I.

One exercise a week throughout the year. [2 points.

Not given in 1919-20.]

Physics 7.

Heat. The principles of thermodynamics with laboratory measurements in thermal expansion, conduction, radiation, and calorimetry.

Assistant Professor BACON.

Required the third year in Group III of D I.

One lecture and two laboratory exercises (five hours) a week during the second term. [3 points.

PSYCHOLOGY

Mr. —.

Psychology 1.

Lectures, discussions, class experiments, and written work. A general survey of the field of theoretical psychology, with considerable emphasis upon the implications of the facts studied.

Mr. —.

Required the second year in D II, the third year in E I, and the fourth year in A I, C I, and D I.

Three exercises a week during the first term. [3 points.

Psychology 1 a.

This course is similar to Psychology 1, but special emphasis is given to the vocational and industrial aspects of psychology.

Mr. —.

Required the third year in B I.

Three exercises a week during the second term. [3 points.

PUBLIC HEALTH NURSING

Professor STRONG, Assistant Professor O'BRYAN, and special lecturers.

Public Health Nursing 1.

Lectures, conferences, prescribed reading, and excursions. This course deals with the development, methods, and technique of public health nursing. Special problems are studied in tuberculosis work, infant welfare, industrial welfare, medical social service, school nursing, rural nursing, and mental hygiene. The course briefly considers the history of public health nursing, with particular attention to the care of the sick in their homes; the origin and development of district nursing; present methods of bedside care; the organization and administration of visiting nurse associations; and the part of the nurse in the public health movement, with emphasis upon her social, preventive, and teaching functions.

Professor STRONG, Assistant Professor O'BRYAN.

Required in H II and H III.

Three exercises a week during the first term. The course is repeated during the second term and also during the summer, beginning June 1.

[3 points.]

SECRETARIAL STUDIES

Professor ELDRIDGE, Assistant Professor CRAIG, Assistant Professor TURNER, Miss STARK, Miss EMERSON, Miss GOLLER, Miss WILKINSON, Miss JACOBS, Miss HEATH, Miss GILBERT, Miss FERGUSON.

Accounts 1.

This course is designed to give a thorough knowledge of the principles upon which double entry bookkeeping is based. Practice sets are written which illustrate the function and use of the ledger and of the more common books of original entry. Repeated drill is given in opening and closing simple books of accounts and in preparing profit and loss statements, balance sheets, and statements of cash receipts and disbursements. Sets of books are studied, including those which illustrate the accounts of small shops and the private accounts of individuals, with especial reference in the latter case to the requirements of the Federal Income Tax Law. The course also provides practice in handling business papers, in

opening a bank account, in writing and filing checks, and in reconciling bank statements.

Assistant Professor TURNER, Miss HEATH.

Required in B II and B III, and the fourth year in B I. Open to students in B I who are permitted to follow an abridged programme.

Five exercises a week during the first term. [3 points.

Accounts 2.

Lectures, discussions, written reports, and exercises. This course treats of accounting for institutions such as colleges and schools, clubs, societies, and industrial, charitable, and social organizations. The practice includes preparation for publication of statements of income and expenditure, balance sheets, treasurers' reports, financial data and statistics, and of the annual returns of net income required under the Federal Income Tax Law. Sets of books, adapted to the accounts of professional men, are designed and written. A study is made of the mathematics of investments, the handling of endowment and trust funds, and of the accounts peculiar to corporations.

Assistant Professor TURNER.

Required in B II and B III, and the fourth year in B I. Open to students in B I who are permitted to follow an abridged programme.

Three exercises a week during the second term. [3 points.

Accounts 3.

Library Accounts. A course in library finances and accounts. The subjects include the treatment of endowment funds and donations, the proper classification of expenses, the recording of cash receipts and disbursements, and the handling of a bank account and a petty cash fund. Exercises are given in making up pay-rolls, in preparing treasurers' reports for publication, and in compiling budgets and comparative statistics.

Assistant Professor TURNER.

Required in C II and the fourth year in C I.

Three exercises a week during the first term. [2 points.

Accounts 4.

Institutional Accounts. Lectures and exercises. A course in the elements of bookkeeping and of business practice as applied to the

accounts of college dormitories, lunch-rooms, tea-rooms, hospitals, and institutions of a similar type.

Assistant Professor TURNER.

Required in A III, and the third year in E I. Offered the fourth year in A I.

Three exercises a week during the second term.

[3 points.

Accounts 5.

Lectures, assigned readings, and practical problems and exercises in advanced accounts. Accounting systems for institutions of different types, for professional men, and for special kinds of business are studied, and practice is given in designing such systems. The elements of auditing and of cost accounting are considered, and a study is made of estate accounting. The published reports of a number of corporations are studied and compared, and practice is given in the preparation of similar reports.

Assistant Professor TURNER.

An elective in B II, in B III, and the fourth year in B I. Open without restriction only to students who have a grade not lower than "C" in Accounts 1.

Two exercises a week during the second term.

[2 points.

Business Methods 1.

Business Correspondence. Practice in letter-writing, with incidental drill in the proper forms of address, in the correct arrangement of material, and in writing letters from rough drafts.

Professor ELDRIDGE.

Required in B II.

One exercise a week during the second term.

[1 point.

Business Methods 2.

Lectures and practice. The course includes a study of postal regulations, methods of transportation, and office methods. Each student is trained in the use of various mechanical appliances such as adding-machines, different kinds of tabulating and billing typewriters, and machines for duplication. The course also provides practice in letter-copying, in writing and indexing cards, in reading proof and preparing copy for the printer, and in writing on the typewriter directly from phonograph dictation.

Professor ELDRIDGE, Miss GOLLER, Miss HEATH.

Required the fourth year in Group I of B I.

Three practice exercises (six hours) a week during the first term; repeated in the second term. One lecture a week during the second term.

[3 points.

Business Methods 2 a.

Lectures and practice. The content of the course is similar to that of Business Methods 2, except that there is less practice.

Professor ELDRIDGE, Miss GOLLER, Miss HEATH.

Required in B II, and the fourth year in Group II of B I.

One lecture and two practice exercises (two hours) a week during the second term.

[2 points.

Business Methods 4.

Advertising. Lectures, discussions, and practice. The course includes consideration of various sizes and styles of type, the grades of paper in common use, the value of different advertising mediums, the functions of the advertising manager, the preparation of copy for the printer, and proof-reading.

Professor ELDRIDGE.

An elective in B II, in B III, and the fourth year in B I.

Two exercises a week during the second term.

[2 points.

Business Methods 5.

Principles of Business. A general outline of the principles of business, including the discussion, from the standpoint of business, of such subjects as the following: the relation of business to the sciences; scientific methods; forms of business enterprise; the financing of corporations; scientific management; types of management; wage systems and their advantages; functions of credit; problems of exchange; interpretation of financial statements; purchasing; selling; advertising.

Professor ELDRIDGE.

Required in B III, and the fourth year in B I. An elective in B II.

Three exercises a week during the second term.

[3 points.

Business Methods 6.

Efficiency. This course attempts to apply to the individual the principles of efficiency as used in scientific management. Among the subjects considered in the course are the following: determining

of standards; making of records; planning; preparation of schedules; standardizing conditions; discipline; health; memory; efficient management of finances; investments; self-education; methods of study.

Professor ELDRIDGE.

An elective in B II, in B III, and the third and fourth years in B I.

Two exercises a week during the first term. [2 points.

Business Methods 7.

Elements of Business and Accounts. Lectures, recitations, assigned reading, and practice. Among the subjects treated are elementary principles of accounts, systems of filing, card catalogues, methods of remitting money, and the use of business papers.

Miss HEATH.

Required in A IV, and the second year in A I.

Three exercises a week during the first term; repeated in the second term. [3 points.

Commerce 1.

A study of the physical features of the United States in their relation to products and trade. A consideration of the development of some of the more important industries. The productions and trade of foreign countries considered in their relation to the commerce of the United States. Special research on assigned topics.

Assistant Professor TURNER.

An elective in B II, in B III, and the fourth year in B I.

Two exercises a week during the first term. [2 points.

Commercial Law 1.

Lectures, discussions, the study of cases, and exercises in the application of principles. The purpose of the course is to give the student a serviceable knowledge of the principles of law which apply to ordinary business situations. Contracts, sales, negotiable paper, common carriers, agency, insurance, property, partnership, and corporations are among the subjects considered.

Miss GILBERT.

Required in B III, and the third year in B I. An alternative in B II with Economics 8.

Three exercises a week during the first term. [3 points.

Commercial Teaching 1.

Lectures and discussions. A course in the methods of teaching book-keeping, shorthand, typewriting, commercial arithmetic, rapid calculation, business correspondence, and office methods. The course includes a discussion of the subject-matter of each branch, of methods employed in teaching, of the principal text-books and other devices used by teachers of these subjects, and of supplementary literature and other sources of information.

Professor ELDRIDGE, Assistant Professor CRAIG, Assistant Professor TURNER.

An elective in B II and the fourth year in B I.

Three exercises a week during the second term.

[2 points.

Penmanship A.

A practice course in the principles of business penmanship designed to develop a handwriting legible, rapid, and easy of execution. Some time is spent in practice on business figures. During the latter part of the course practice is given on standard alphabets for use in plain or ornamental lettering.

Miss JACOBS.

Required the first year in B I; an elective the second year in B I, during 1919-20.

One exercise a week throughout the year.

Shorthand 1.

Elementary sounds and their shorthand representatives; hooks, circles, and other devices for combining sounds; word-building; word-signs and other contractions; phrasing; dictation. A thorough knowledge of the fundamental principles of shorthand may be gained in this course, but little attempt is made to acquire speed.

Miss STARK, Miss EMERSON, Miss WILKINSON, Miss HEATH.

Required the second year in B I unless Stenotypy is substituted; an elective in B III. Students who offer Major Shorthand for entrance may substitute Chemistry 1 for Shorthand 1.

Five exercises a week throughout the year.

[8 points.

Shorthand 2.

Additional drill in phrasing. Practice in writing letters, lectures, legal papers, testimony, and miscellaneous matter, for the purpose of acquiring a large general shorthand vocabulary. A speed of

ninety or one hundred words a minute should be reached by the end of the year.

MISS STARK, MISS EMERSON, MISS WILKINSON, MISS FERGUSON.

Required the third year in B I.

Five exercises a week throughout the year.

[8 points.

Shorthand 3.

Additional practice for the purpose of increasing speed and accuracy. Actual correspondence and reports of lectures. Dictation planned to give a broad general vocabulary and some knowledge of technical terms. As far as possible, opportunity is afforded to assist in the actual work of an office.

PROFESSOR ELDRIDGE, MISS STARK.

Required the fourth year in B I.

Five exercises a week throughout the year.

[6 points.

Shorthand 4.

Special dictation practice for students who desire to attain additional speed.

PROFESSOR ELDRIDGE.

An elective the fourth year in B I. Open without restriction only to students who have a grade not lower than "C" in the first term of Shorthand 3.

Two or four exercises a week during the second term.

[1 or 2 points.

Shorthand 5.

A special course covering, as far as is practicable, the work included in Shorthand 1, 2, and 3.

PROFESSOR ELDRIDGE, MISS GOLLER.

Required in B II and the fourth year in Group I b of D I unless Shorthand 5 a or Stenotypy 2 is substituted. Open to students in B I who are permitted to follow an abridged programme.

Ten exercises a week throughout the year.

[12 points.

Shorthand 5 a.

This course is similar to Shorthand 5, but the Gregg system is studied instead of the Pitmanic.

MISS GOLLER.

Shorthand 5 a may be substituted for Shorthand 5 in 1919-20, pro-

vided a sufficient number of students to form a complete section apply for the course.

Ten exercises a week throughout the year.

[12 points.

Stenotypy 1.

Stenotypy is a method of reporting speech by means of a machine known as the stenotype. The process is more easily learned than shorthand, and probably insures more accurate results. Stenotypy 1 is a course for beginners, so planned that the student should attain a complete mastery of the system, and a speed of about seventy-five words a minute. The subject cannot be studied without the use of a stenotype.*

Assistant Professor CRAIG.

An elective in B III and the fourth year in B I. The course may be substituted for Shorthand 1 the second year in B I.

Five exercises a week throughout the year.

[8 points.

Typewriting 1.

Instruction in the use and care of the typewriter; exercises for the development of a proper wrist and finger movement, and for the complete mastery of the keyboard by the sense of touch. Practice in letter-writing, the use of carbon, tabulation, and writing on cards. The course affords a working knowledge of the use of all parts of the typewriter.

Assistant Professor CRAIG, Miss EMERSON, Miss WILKINSON, Miss JACOBS.

Required in B III and the second year in B I.

Five exercises a week throughout the year.

[4 points.

Typewriting 2.

Practice in the transcription of shorthand notes and in miscellaneous copying for the attainment of speed and accuracy.

Miss STARK, Miss WILKINSON, Miss FERGUSON.

Required the third year in B I.

Five exercises a week throughout the year.

[4 points.

Typewriting 3.

Transcribing from shorthand notes and from manuscript; rapid dictation. Practice in the use of the mimeograph and the neostyle;

* Any student who does not care to purchase a stenotype may obtain the use of one during the course by the payment of a rental fee of five dollars for each term. This fee covers the expense of a text-book and of paper for use in the machine.

legal forms; binding and indorsing legal documents; study of the various typewriters in common use.

Assistant Professor CRAIG, Miss JACOBS.

Required the fourth year in B I.

Five exercises a week throughout the year.

[4 points.

Typewriting 4.

Special practice in typewriting for students who desire to attain additional speed.

Assistant Professor CRAIG.

An elective the fourth year in B I. Open only to students who are enrolled in Shorthand 4.

One exercise a week during the second term.

[1 point.

Typewriting 5.

A special course, covering, as far as is practicable, the work included in Typewriting 1, 2, and 3.

Assistant Professor CRAIG, Miss FERGUSON.

Required in B II, and the fourth year in Group I b of D I. Open to students in B I who are permitted to follow an abridged programme.

Ten exercises a week during the first term; nine exercises a week during the second term.

[8 points.

Typewriting 6.

Instruction in the use and care of the typewriter; drill in locating the letters on the keyboard by the sense of touch; instruction in letter-writing; in addressing envelopes; in writing on cards; in the use of carbon; in tabulation; and in the making of stencils.

Miss JACOBS.

Required the third year in C I. Offered in C II.

Three exercises a week throughout the year.

[2 points.

SOCIAL AND POLITICAL SCIENCE

President LEFAVOUR, Professor BRACKETT, Professor GOODELL, Associate Professor VARRELL, Assistant Professor HARLOW, Mr. BAKER-CROTHERS, Dr. EAVES, Mrs. PECK.

Government 1.

(a) *European Government and American Federal Government.* Lectures, reports on outside reading, and individual conferences. The course covers the United States, England, France, Germany, and Switzerland. It deals with constitutional law, the composition and powers of representative bodies, the relations between the executive and the legislative bodies, the organization of political parties, and the powers of the courts.

(b) *American State and Municipal Government.* Lectures, reports on outside reading, and individual conferences. The course acquaints the student with the functions and organs of the various state governments, the relation of the state governments to contemporary economic and social problems, and the general features of city government in Europe and the United States. Attention is given to the history of municipal development, the relation of the city to the state, the governing organs—their powers and relations, the administration of municipal departments, and the relation of the municipality to public service corporations.

Associate Professor VARRELL, Assistant Professor HARLOW.

Open to students who have had two years of history in college.

Two exercises a week during the first term.

[2 points.]

Social Service 1.

Lectures, prescribed reading, and written reports. This course aims to arouse interest in social work with a view to promoting good citizenship. It considers briefly the purpose and scope of social service, the elements of neighborhood work, and the best methods for the treatment of need. These topics are illustrated from the lives of typical workers and social reformers. This course, with Social Service 2, is a desirable preparation for the programmes offered by the School of Social Work (see pages 45 ff.), and may, with the approval of the Director, be taken by a limited number of persons not otherwise connected with the College.

Professor BRACKETT.

Required the third year in E I, and in H II; an elective the third and fourth years in A I, B I, and C I.

Two exercises a week, and for students in E I and H II a third hour, which may be taken also by students electing the course. During the first term.

[2-3 points.

Social Service 2.

A continuation of Social Service 1; with special emphasis on work with families and individuals, and study of selected books preparatory to discussions. This course may, with the approval of the Director, be taken by a limited number of persons not otherwise connected with the College who have not been enrolled in Social Service 1.

PROFESSOR BRACKETT.

Required the third year in E I; an elective for students who have completed Social Service 1.

One exercise (two hours) a week during the second term. This course is given at 18 Somerset Street.

[3 points.

Sociology 1.

An introductory course in social theory and descriptive sociology. Discussions of the evolution of social institutions,— domestic, political, religious, and industrial.

PRESIDENT LEFAVOUR, MRS. PECK.

Required of students the third year in E I, and of all other students in their fourth year.

Three exercises a week during the second term.

[3 points.

Sociology 2.

The Family. Lectures, prescribed reading, and a special report. A brief history of the family is followed by a discussion of modern efforts for its protection and improvement. Among the topics discussed are: the eugenics programme; the vital statistics of the family; social and educational activities for promoting the health of mothers and young children; social significance of and remedies for such pathological conditions as divorce, desertion, illegitimacy, and sexual immorality.

DR. EAVES.

Required the second year in E I and in H I. An elective for third-year and fourth-year students.

Two exercises a week throughout the year.

[4 points.

NOTE: The work of either term may be counted as a complete course, with the value of 2 points.

Sociology 3.

Political, Social, and Economic Conditions in South America. A course of lectures on the geography, history, and the economic, commercial, and social conditions of South America.

Professor GOODELL.

An elective the third and fourth years in A I, B I, and C I, the fourth year in Group I a of D I, and in A IV. Open also as an extension course.

Two exercises a week during the second term. Exercises are omitted on legal and College holidays.

[3 points.

Sociology A.

Social Legislation. A review of the principal results in social legislation with a consideration of the present tendencies and of the more important reforms now under discussion.

President LEFAVOUR.

Required in H II.

One lecture a week during the second part of the first term.

CHARGES FOR RESIDENCE AND INSTRUCTION

CHARGES FOR RESIDENCE

FOR 1919-20 the charges for residence, including board, heat, and light, in the different College houses are as follows:

North and South Halls, \$350.00; East House, \$310.00; West, Students', and Bellevue Houses, \$250.00 and \$310.00; Longwood and Brookline Houses, \$310.00 and \$325.00; Peterborough Houses, \$310.00 and \$320.00.

For 1919-20 the charges for residence, including board, heat, and light, in the Affiliated Houses, in which first-year students are accommodated, are from \$300.00 to \$350.00. In addition the students in these houses pay for their luncheons, in the College lunch-room, five days in the week. In some cases an allowance must also be made for carfare.

TUITION FEES

For all students entering Simmons College in September, 1919, and thereafter, the charges for instruction are as follows:

1. Except as provided below, for all students pursuing more than twelve exercises a week, a fee of one hundred and fifty dollars a year is charged, payable in two installments of seventy-five dollars at the beginning of each term.
2. For students who were registered for full-time work during 1918-19, the fee continues to be one hundred and twenty-five dollars a year throughout their College course. This fee is payable in two installments of sixty-two and one-half dollars at the beginning of each term.
3. For students following irregular or partial programmes, the fee is six dollars a term (or twelve dollars a year) for each exercise a week, unless the number of exercises is more than twelve, in which case the regular tuition fee is charged. The number of exercises for each course is stated in this Bulletin.

4. For the complete work of the programme of the first year, at the School of Social Work (E II), the fee is one hundred and twenty-five dollars; if this work is divided between two years, the fee for the first year is seventy-five dollars and for the second year, fifty dollars. For the advanced one-year programme (E III), the fee is sixty-two and one-half dollars. Candidates for the degree of Master of Science pay in addition the fees for any special courses which are required of them.

5. For the one-year programme in Public Health Nursing (H II), the fee is eighty dollars; for the four-months course in field work in Public Health Nursing (H III), twenty dollars; and for the one-term programme in preparation for schools of Nursing (H IV), fifty dollars.

6. The fees for Extension Courses are stated in the special circular describing these courses.

LABORATORY FEES AND DEPOSITS

1. For certain courses in household economics, business methods, chemistry, biology, and physics, an additional fee is charged to cover the cost of the materials used. These fees are as follows:

	<i>First Term</i>	<i>Second Term</i>		<i>First Term</i>	<i>Second Term</i>
Biology 4	\$1.00	\$1.00	Chemistry 7		\$3.00
Biology 5	2.00	2.00	Chemistry 8	\$3.00	
Biology 8		2.00	Chemistry 10	6.00	
Biology 13	2.00	2.00	Chemistry 11		3.00
Biology 16		2.00	Chemistry 15		2.50
Biology B	2.00		Chemistry 16		3.00
Biology D	2.00	2.00	Chemistry 17	6.00	6.00
Business Methods 2	2.00	2.00	Chemistry 18	6.00	6.00
Business Methods 2 a		1.00	Chemistry 19		2.00
Chemistry 1	2.25	2.25	Chemistry A	3.00	
Chemistry 2	4.50	4.50	Chemistry B	3.00	3.00
Chemistry 3	4.50	4.50	Cookery 1	4.00	4.00
Chemistry 4	3.00		Cookery 2	5.00	3.00
Chemistry 5		3.75	Cookery 3		5.00
Chemistry 6	6.00	6.00	Cookery 4	5.00	5.00

SIMMONS COLLEGE

	<i>First Term</i>	<i>Second Term</i>		<i>First Term</i>	<i>Second Term</i>
Cookery 7		\$1.00	Physics 4	\$3.00	\$3.00
Cookery 8*			Physics 7		3.00
Cookery A	\$4.00	4.00	Sewing 1	2.00	2.00
Cookery B	3.00	3.00	Sewing 2	1.00	1.00
Cookery C	5.00		Sewing 4		2.00
Cookery D	4.00	4.00	Sewing 6	1.00	1.00
Design 1	1.00	1.00	Sewing 8 a	2.00	2.00
Dietetics 1		4.00	Sewing 8 b	2.00	2.00
Dietetics 3	4.00		Sewing 9		1.00
Dietetics A		4.00	Sewing 10	1.00	
Dietetics C		4.00	Sewing 12	1.00	1.00
Physics 2	2.00	2.00	Sewing B	1.00	1.00
Physics 3	2.00	2.00			

2. For certain courses in chemistry and biology which include laboratory work a deposit is also required, to cover the cost of breakage, the balance to the credit of any student being returned at the end of the course. These deposits, which are payable at the beginning of the course, are as follows:

Biology 1	\$3.50	Chemistry 5	\$5.00
Biology 3	3.50	Chemistry 6	7.50
Biology 4	4.50	Chemistry 7	5.00
Biology 5	3.00	Chemistry 8	5.00
Biology 8	3.00	Chemistry 10	7.50
Biology 13	3.00	Chemistry 11	7.50
Biology 16	3.00	Chemistry 15	3.00
Biology B	3.00	Chemistry 16	5.00
Biology D	3.00	Chemistry 17	7.50
Chemistry 1	4.50	Chemistry 18	7.50
Chemistry 2	7.50	Chemistry 19	3.00
Chemistry 3	7.50	Chemistry A	3.00
Chemistry 4	5.00	Chemistry B	3.00

* The fee is determined in the case of each student.

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SIMMONS COLLEGE

SUMMER SESSION

OPEN TO MEN AND WOMEN

JULY 7 TO AUGUST 15, 1919



Courses in

Household Economics Commercial Subjects

Library Science General Science

French Spanish



BOSTON

PUBLISHED BY THE COLLEGE

1919

D. B. UPDIKE · THE MERRYMOUNT PRESS · BOSTON

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*Associate Professor of Cookery, and in Charge of the Division of Cookery:
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Instructor in Bacteriology: Bacteriology

HELEN ELIZABETH MARTIN, S.B.

Instructor in Sewing: Sewing

EVA LOUISE MARGUERITE MOTTET, A.M. (Brevet Supérieur)

Assistant Professor of Romance Languages: French

FREDERICK GEORGE NICHOLS

Assistant Director for Commercial Education, Federal Board for Vocational Education, Washington: Methods of Teaching Commercial Subjects

HARRIET ROSA PECK, B.L., B.L.S.

Librarian of Rensselaer Polytechnic Institute, Troy, New York: Cataloguing and Classification

ABBY JOSEPHINE SPEAR

Instructor in Millinery: Millinery

ELLA JOSEPHINE SPOONER

Assistant Professor of Domestic Art, and in Charge of the Division of Domestic Art: Sewing, Textiles

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Assistant Professor of Accountancy: Bookkeeping, Accounts

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MARGARET MUNRO GRIMSHAW, A.B., S.B.

Registrar

GRACE BARBER LEONARD

Cashier

MARION EDWARDS PARK, Ph.D.

Secretary

EMMA ELIZABETH SAMPSON, S.B.

Assistant in Charge of the Library

PROPOSED SCHEDULE OF SUMMER COURSES, 1919

	8.30-9.20	9.25-10.15	10.20-11.10	11.15-12.05	12.05-1.00	1.00-1.50	1.55-2.45	2.50-3.40	3.45-4.40
Accounts						S 1			<i>Special Lectures</i>
Advertising							S 1		
Biology	S 1	S 1	S 1				S 4 (M., W., F.)	S 4 (M., W., F.)	
Book-keeping	Methods (July 28-Aug. 1)	S 1		S 2			S 1		
Business Methods			Methods (July 14-18)	S 1					
Business Principles		S 1							
Chemistry						S 1	S 1	S 1	
Commercial Arithmetic	Methods (July 21-25)							S 1	
Commercial Education : (New Phases)			Methods (Aug. 4-15)						
(Secondary Schools)	Methods (Aug. 4-15)								
Commercial English						S 1 Methods (Aug. 4-8)			
Commercial Geography	Methods (July 7-11)					S 1			
Commercial Law				S 1 Methods (Aug. 11-15)					

Cookery

* French S 1, 4.30-5.20.

GENERAL INFORMATION

THE SUMMER SESSION of 1919 of Simmons College opens on Monday, July 7, and closes on Friday, August 15. Exercises are held on five days each week.

COURSES

The courses offered are in Household Economics, Commercial Subjects, Library Science, General Science, French, and Spanish. The summer courses are particularly adapted to

Teachers of cookery and sewing

Dietitians

Lecturers on cookery and dietetics

Teachers of commercial subjects

Teachers and students of French and Spanish

Librarians

Teachers in charge of school libraries

Teachers in kindergartens and primary schools

Assistants in bacteriological and medical laboratories

Matriculated students at Simmons College who wish to anticipate College work or to make up deficiencies.

OFFICERS OF INSTRUCTION

The officers of instruction include members of the regular instructing staff of Simmons College and also special instructors and lecturers of wide reputation whose services can be secured for the College only during the summer.

ADMISSION REQUIREMENTS

The greater number of the courses are open to men or women who have had the equivalent of at least a high school education. While there are no formal entrance examinations, the instructor in charge of a given course may require of those who wish to enter his course any preliminary test, formal or informal, which he may consider necessary. The instructor may also

require the withdrawal from the course of any students whose preparation for the work he concludes is inadequate. Any specific prerequisites are stated in the descriptions of the courses.

The library courses are restricted to those applicants who actually hold positions in libraries or are under appointment. Library Work with Children (Library S 3) is open also to kindergarten and primary school teachers. The applicant must send with her application a written statement in regard to her position or appointment from the president of the board of trustees or the head librarian of the library with which she is connected, or from the school principal.

APPLICATION FOR ADMISSION

Application for admission should be made upon the blank form enclosed in this bulletin, and the form should be sent to the Registrar of Simmons College, Boston, Massachusetts. Applications should be filed, if possible, before June 14, 1919.

REGISTRATION

Registration for the summer courses is held from 9.00 a.m. to 12.00 noon and from 1.00 to 3.00 p.m. on Monday, July 7, 1919, and during these hours instructors may be consulted in their offices. *The schedule of classes goes into effect Tuesday morning at 8.30.*

At the time of registration each student (1) fills out the necessary forms; (2) receives an identification card; (3) shows this card to the Cashier and pays all fees (including the residence charge); (4) has the card stamped by the Cashier. This identification card must be retained by the student and shown at the first meeting of each class, at each meeting of a course in Methods of Teaching Commercial Subjects, and at any other time upon the request of an instructor or a proctor.

FEES

The maximum tuition fee for a programme including as many courses as the schedule permits is \$24.00; the fees for each

course are stated in the description of the course. Laboratory fees and deposits are in addition to the tuition fee.

A student is permitted to take without additional charge the methods of teaching a particular commercial subject provided she is registered for a course in the same subject.

All charges, including tuition, laboratory, and residence fees, are payable at the time of registration and before classes are attended. No reduction in the tuition fee is made for late entrance.

There are additional *fees and deposits for laboratory courses* as follows:

LABORATORY FEES

Biology S 1	\$2.00	Dietetics S 1	\$4.00
Biology S 4	2.00	Sewing S 1	2.00
Chemistry S 1	3.00	Sewing S 2	2.00
Cookery S 1	4.00	Sewing S 3	2.00
Cookery S 2	9.00	Sewing S 5	1.00
	Sewing S 6		\$1.00

DEPOSITS

Biology S 1	\$2.00	Biology S 4	\$2.00
	Chemistry S 1		\$3.00

WITHDRAWALS

No refund is made for withdrawal after the first week of the summer session.

If a student withdraws from the College during the first week of the summer session, the College refunds any difference that there may be between four dollars and the amount paid by the student.

If a student withdraws from a course or courses during the first week of the summer session and the tuition fee for the courses which remain is less than twenty-four dollars, the College refunds two-thirds of any difference there may be between the remaining tuition fee and the tuition paid by the student at first; laboratory fees are refunded in full.

The date of withdrawal is considered that on which notice is received at the Registrar's Office.

If a student is *required* to withdraw from a course on account of inability to carry the work, no charge is made for the course; but if the withdrawal from the course involves withdrawal from the College, the student is refunded any difference that there may be between the amount she has paid and four dollars.

If a student does not wish a course for which she has registered, she is not charged for it, provided she notifies the Registrar's Office *before the first meeting of the course*.

DEPOSITS AND CHECKS

A student may deposit funds with the Cashier, and draw on them as needed. A resident student, whether a depositor or not, may cash checks at the Cashier's Office upon payment of a fee of ten cents for each check.

DORMITORIES

The College dormitories, North Hall and South Hall, are open to women students. South Hall is situated at 321 Brookline Avenue, and North Hall at 86 Pilgrim Road. The dormitories are best reached by the cars passing through Ipswich Street and Brookline Avenue. Connection with these cars can be made from the North Station by surface cars to Park Street, from the South Station by the Subway to Park Street, from the Back Bay Station by walking northward through Dartmouth Street to Copley Square, and from Huntington Avenue Station by walking northward through Exeter Street to Boylston Street. Students should leave the cars at Short Street. Trunks should be sent from the station by the Armstrong Transfer Company,

Except for a few suites of two rooms each, there are only single rooms. Linen and the necessary furniture are supplied by the College. Students are expected to take care of their own rooms.

Rooms are assigned in the order of the receipt of the required deposit of five dollars. The deposit is credited upon the student's bill for residence, but is *forfeited* if the application for a room is withdrawn. Checks or money orders should be made payable to Simmons College.

The charge for a single room and board, including luncheons, for the summer session is sixty dollars. For any period less than the full session the charge is eleven dollars for each full week. For portions of a week the charge is two dollars a day. The charge is the same for each person in a suite. Each student is required to pay on registration the total charge for her residence. The dormitories are open for the summer session on Saturday, July 5. The first meal is served on the evening of that day.

COLLEGE BUILDING

The College building, in which the classes are held, is situated at the southern end of the Fenway, and may be reached by all Brookline Village cars passing through either Huntington Avenue or Brookline Avenue and also by South Huntington Avenue cars. The Huntington Avenue cars should be left at Louis Prang Street, the Brookline Avenue cars at Pilgrim Road.

SIMMONS COÖPERATIVE STORE

The Simmons Coöperative Store, where books and supplies may be purchased, is situated in the basement of the west wing of the College building.

EXAMINATIONS AND RECORDS

Examinations are held at the close of the several courses. Records are issued by the Recorder of the College on the basis of the daily work and the examinations. No provision is made for special examinations or reëxaminations in summer courses. All records are sent by mail not later than October to the permanent addresses given by the students at the time of registration.

COLLEGE CREDIT

Undergraduates at Simmons College who wish to take summer courses to count toward the degree of Bachelor of Science must consult the directors of their schools *in advance* and receive permission from the Committee on Admission and Programmes. The maximum amount of credit which may be granted to a student for the work of one summer is six points. Points are given for the following courses :

SCHOOL OF HOUSEHOLD ECONOMICS

Cookery S 1 (Principles of Cookery)	3 points
Cookery S 2 (Advanced Cookery)	3 points
Cookery S 4 (Methods of Teaching Cookery)	2 points
Dietetics S 1 (Principles of Nutrition)	3 points
Dietetics S 2 (Seminar)	1 point
Sewing S 1 (Plain Sewing)	3 points
Sewing S 2 (Dressmaking)	3 points
Sewing S 3 (Millinery)	3 points
Sewing S 4 (Methods of Teaching Sewing)	2 points
Sewing S 5 (Costume Design)	2 points
Sewing S 6 (Textiles)	2 points

SCHOOL OF SECRETARIAL STUDIES

Accounts S 1	2 points
Advertising S 1	1 point
Bookkeeping S 1 (Elementary)	3 points
Bookkeeping S 2 (Advanced)	2 points
Business Principles S 1	1 point
Commercial English and Correspondence S 1 and Methods	1 point
Commercial Geography S 1	1 point
Commercial Law S 1 and Methods	1 point
Economics S 1	1 point
Efficiency S 1	1 point
French S 1 (Conversation)	1 point
Methods of Teaching Commercial Subjects (not including Commercial Law and Economics)	2 points
Shorthand S 1 (Elementary)	3 points
Shorthand S 2 (Intermediate)	1 point
Shorthand S 4 (Dictation)	1 point
Shorthand S 5 (Advanced Dictation)	2 points
Spanish S 1 (Elementary)	3 points

SIMMONS COLLEGE

Typewriting S 1 (Elementary)	2 points
Typewriting S 2 (Intermediate)	1 point
Typewriting S 4 (Advanced)	1 point
Typewriting S 5 (Transcribing)	1 point
Typewriting S 6 (Methods and Practice)	1 point

SCHOOL OF LIBRARY SCIENCE

Library S 3	2 points
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SCHOOL OF GENERAL SCIENCE

Biology S 1 (Bacteriology)	3 points
Biology S 4 (Serology)	1 point

Students who have not matriculated and who wish to offer summer work for the degree of Simmons College must first meet the entrance requirements either by certificate from an accredited high school or by examinations. An applicant for advanced standing from another college must present her college record and a statement of her honorable dismissal.

The requirements for the degree of Bachelor of Science at Simmons College are (1) the fulfillment of all the entrance requirements, (2) the completion of all the prescribed subjects in some definite four-year programme printed in the catalogue, or in some specific programme approved by the Committee on Admission and Programmes, (3) the completion of courses amounting to at least one hundred twenty-four points, (4) the attainment of a grade A, B, or C in eighty-three of these points, (5) the attainment of a sufficient degree of technical proficiency. An applicant for the degree must be in residence for at least one College year.

GEOGRAPHICAL DISTRIBUTION OF STUDENTS

SUMMER SESSION, 1918

Arkansas	1
Colorado	2
Connecticut	9
District of Columbia	1
Illinois	1
Indiana	1
Kansas	1
Maine	15
Massachusetts	193
Michigan	1
Missouri	1
New Hampshire	13
New Jersey	3
New York	4
Ohio	9
Oklahoma	1
Pennsylvania	6
Rhode Island	13
Texas	2
Vermont	12
Virginia	1
Canada	4
China	1
	<hr/> 295

SCHOOL OF HOUSEHOLD ECONOMICS*

DURING the summer session of the College the full equipment of the School of Household Economics and the facilities of the Women's Educational and Industrial Union are available for students. Instruction is given by members of the regular staff and by special instructors from other institutions.

Lectures and round-table discussions on some of the broader aspects of household economics conducted by special lecturers are open, without additional fee, to all students.

Demands for the opportunities offered by the School of Household Economics during the summer session have been constantly received from a variety of sources:

Teachers of household economics have appreciated the rapid growth of their subject. They have felt the need not only of courses in advanced cookery, sewing, and dietetics, but also of a knowledge of chemistry and biology.

Teachers of other subjects, particularly in the rural districts, have been required to meet the ever-increasing demand for instruction in household economics.

College graduates and undergraduates have desired to make use of the summer for those technical courses in household economics for which the academic demands of their college programmes have left no time.

* The fees for each course are stated in the description of the course, but the maximum tuition fee for a programme including as many courses as the schedule permits is \$24.00. Laboratory fees and deposits are in addition to the tuition fee.

COURSES IN HOUSEHOLD ECONOMICS

COOKERY S 1.

Principles of Cookery. Lectures, discussions, and laboratory exercises. A study of types of foods, including their production and preparation for market, their composition, and the principles underlying their cookery. Laboratory work is given to illustrate the processes of cookery and to secure skill in the use of materials and utensils.

Miss DAY.

8.30 to 11.10 daily. One hour of outside preparation daily.

Tuition fee, \$18.00; laboratory fee, \$4.00.

COOKERY S 2.

Advanced Cookery. Discussions and laboratory exercises. This course is devoted mainly to the preparation of the more difficult types of dishes, and illustrates the development of the fundamental principles of cookery studied in more elementary courses. A study is made of food combinations for menu making with special attention to flavor and garnishing.

Associate Professor Dow.

Open only to students who have had previous college or normal school training in the principles of cookery.

8.30 to 11.10 daily. One hour of outside preparation daily.

Tuition fee, \$18.00; laboratory fee, \$9.00.

COOKERY S 4.

Methods of Teaching Cookery. Lectures and discussions. A study of the problems involved in the teaching of cookery. This course includes a study of the laboratory and its equipment.

Associate Professor Dow.

Open only to students who have had training in the principles of cookery or are enrolled in Cookery S 1.

11.15 to 12.05 daily. One and one-half hours of outside preparation daily.

Tuition fee, \$10.00.

DIETETICS S 1.

Principles of Nutrition. Lectures, recitations, and laboratory exercises. The object of this course is to give a knowledge of the fundamental principles of nutrition. Foods are studied as to their composition, their value in the body, and their economic value. Prac-

tical problems are discussed which deal with the planning of normal diets, of diets for school children and infants, and of diets in different diseases.

Professor BLOOD, Miss DAY.

Open only to students familiar with the fundamental principles of chemistry, cookery, and physiology.

1.00 to 1.50 Monday, Wednesday, and Friday; 1.00 to 2.45 Tuesday and Thursday. Two hours of outside preparation daily.

Tuition fee \$15.00; laboratory fee, \$4.00.

DIETETICS S 2.

Dietetics Seminar. An advanced course for students who wish to become more familiar with the current literature on dietetics. The course consists of reports by the students on assigned reading and of discussions concerning problems in nutrition.

Professor BLOOD.

Open only to students who have had training in cookery, chemistry, and physiology, and who have had the equivalent of Dietetics S 1. A student who registers for Dietetics S 2 is permitted to take only one other course.

10.20 to 11.10 Tuesday and Thursday. A large amount of outside work is required. Fee, \$10.00.

SEWING S 1.

Plain Sewing. This course is planned to meet the needs of students preparing to teach plain sewing in the elementary and the junior high schools. It includes practice in hand and machine work, instruction in the use of drafted and commercial patterns, and drill in making garments for the child and adult.

Miss MARTIN.

Division I, 9.25 to 12.05 daily; Division II, 1.00 to 3.40 daily. Two hours of outside preparation daily.

Tuition fee, \$18.00; laboratory fee, \$2.00.

SEWING S 2.*

Dressmaking. This course is planned to meet the needs of teachers of sewing in the secondary schools. It provides instruction in the drafting, fitting, draping, and finishing of waists and gowns in cot-

* In Sewing S 2 and S 3 students are expected to purchase the materials for their personal garments only after receiving the advice of the instructors. For the problems in renovating and making over materials the students are advised to bring with them adequate materials.

ton, woolen, and silk fabrics. Problems of renovation are included in the course.

Miss ———.

Open only to students who have had training in plain sewing.

1.00 to 3.40 daily. Two hours of outside preparation daily.

Tuition fee, \$18.00; laboratory fee, \$2.00.

SEWING S 3.*

Millinery. A course providing instruction in the making and covering of frames and the fitting and trimming of hats, with reference to both summer and winter millinery. Special attention is given to the classification of the subject from the standpoint of teaching. Problems of renovation are included in the course.

Miss SPEAR.

Division I, 8.30 to 10.15 daily; Division II, 9.25 to 11.10 daily. Two hours of outside preparation daily.

Tuition fee, \$15.00; laboratory fee, \$2.00.

SEWING S 4.

Methods of Teaching Sewing. This course is planned for teachers of sewing in the elementary and secondary schools, and deals with the organization of courses in domestic art and their adaptation to varying conditions.

Assistant Professor SPOONER.

Open only to students familiar with the principles and technique of sewing.

8.30 to 9.20 daily. One and one-half hours of outside preparation daily.

Tuition fee, \$10.00.

SEWING S 5.

Costume Design. This course includes a study of dress from the historic, artistic, and constructive standpoints.

Miss ———.

Open only to students who have studied dressmaking or who are enrolled in Sewing S 2, or to students who have had art training and practical experience in dressmaking.

10.20 to 11.10 daily. One and one-half hours of outside preparation daily.

Tuition fee, \$10.00; laboratory fee, \$1.00.

* In Sewing S 2 and S 3 students are expected to purchase the materials for their personal garments only after receiving the advice of the instructors. For the problems in renovating and making over materials the students are advised to bring with them adequate materials.

SEWING S 6.

Textiles. This course includes the history of textiles, a study of fibres and of the processes of manufacture, and the identification and economic use of fabrics.

Assistant Professor SPOONER.

11.15 to 12.05 daily. One and one-half hours of outside preparation daily.

Tuition fee, \$10.00 ; laboratory fee, \$1.00.

BIOLOGY. (See page 42.)

CHEMISTRY. (See page 43.)

SPECIAL LECTURES

The schedule of the special lectures in household economics will be announced after the opening of the summer session. These lectures will be open to all students.

SCHOOL OF SECRETARIAL STUDIES*

NORMAL COURSES IN COMMERCIAL SUBJECTS

THESE summer courses are open to teachers, either men or women, and to high school graduates. The courses are planned primarily to meet the constant and growing demand for well-equipped teachers of commercial subjects in both public and private schools, and have been arranged with the object of giving a knowledge of these subjects to mature persons in the shortest possible time.

The instruction in commercial subjects should be of great assistance to teachers by affording them an opportunity to do advanced work in the subjects they have been teaching or to increase their value to their schools by adding a knowledge of one or more of these subjects to their present equipment. The courses in Methods of Teaching Commercial Subjects are designed to present and discuss the methods which have been most successful in teaching commercial subjects in the best schools of the country.

Two periods each day are given to the Methods of Teaching. The courses assigned to the other five periods are so arranged as to make it possible for the student to choose one of a variety of logical programmes. In the schedule on the following page each column represents one of these satisfactory combinations of courses. Other combinations are equally possible. The complete schedule of summer courses is on pages 6 and 7.

**The fee for each course is stated in the description of the course, but the maximum tuition fee for a programme including as many courses as the schedule permits is \$24.00.*

SUGGESTED COMBINATIONS OF COURSES

8.30 to 9.20	Methods	Methods	Methods	Methods	Methods	Methods	Typewriting S 5
9.25 to 10.15	Shorthand S 1	Bookkeeping S 1		Typewriting S 4	Business Principles	Economics	Shorthand S 5
10.20 to 11.10	Methods	Methods	Methods	Methods	Methods	Methods	Typewriting S 5
11.15 to 12.05	Typewriting S 1	Commercial Law	Shorthand S 2	Business Methods	Bookkeeping S 2	Salesmanship	Shorthand S 5
1.00 to 1.50	Commercial English	Penmanship S 1	Typewriting S 2	Shorthand S 4	Commercial Geography	Accounting	
1.55 to 2.45	Shorthand S 1	Bookkeeping S 1		Typewriting S 6	Penmanship S 2	Advertising or Efficiency	
2.50 to 3.40	Typewriting S 1	Commercial Arithmetic					

METHODS OF TEACHING COMMERCIAL SUBJECTS*

The fee for all the courses in the Methods of Teaching Commercial Subjects is \$18.00.

A student is permitted to take without additional charge the methods of teaching a particular commercial subject, provided she is registered for a course in the same subject.

COURSES IN METHODS OF TEACHING COMMERCIAL SUBJECTS

JULY 7-11		JULY 14-18		JULY 21-25	
8.30 to 9.20	Commercial Geography	Economics		Commercial Arithmetic	
10.20 to 11.10	Penmanship	Business Methods		Shorthand	
JULY 28-AUGUST 1		AUGUST 4-8		AUGUST 11-15	
8.30 to 9.20	Bookkeeping	Reorganization of Commercial Education Secondary Schools		Reorganization of Commercial Education Secondary Schools	
10.20 to 11.10	Typewriting	New Phases of Commercial Education		New Phases of Commercial Education	
11.15 to 12.05				Commercial Law	
1.00 to 1.50		Commercial English			

BOOKKEEPING.

This course should be of interest to all who are now teaching bookkeeping or who expect to teach the subject. The more common problems confronting the progressive teacher are considered, and informal discussion of the various topics is encouraged. The problems are general ones which arise in the work of the business school as well as in that of the high school or other institution giving commercial courses.

Assistant Professor TURNER.

8.30 to 9.20 daily, July 28 to August 1.

Fee, \$2.00.

* Printed outlines supplementing the following descriptions may be obtained on application.

BUSINESS METHODS.

Many high school graduates have a very meagre knowledge of office methods. It is the aim of this course to outline desirable methods to be employed in teaching such office procedure and methods as it is essential a stenographer should know. The course includes a consideration of the proper equipment for the school-room, the sources and cost of equipment and supplies, and the machines in common use in business offices.

Professor ELDRIDGE.

10.20 to 11.10 daily, July 14 to July 18.

Fee, \$2.00.

COMMERCIAL ARITHMETIC AND RAPID CALCULATION.

In too many cases the teachers of these subjects simply teach the subject matter of an up-to-date text-book. While a text-book is a valuable aid, the major part of rapid calculation work must be independent of a text, if satisfactory results are to be obtained. The best known methods of presenting rapid calculation are discussed and an outline is given that should enable those who take the course to use the various methods intelligently in their classes. The presentation of percentage and the longer problems of arithmetic receive special attention. The arrangement of well-balanced courses in commercial arithmetic for all kinds of commercial departments is discussed.

Mr. ATTICKS.

8.30 to 9.20 daily, July 21 to July 25.

Fee, \$2.00.

COMMERCIAL EDUCATION: ITS REORGANIZATION AND ADMINISTRATION.

(A) *The Secondary School Course.* Every experienced commercial teacher should be well informed not only on the subject matter included in a commercial course, but also on the organization of an effective course of business training.

In the organization of high school commercial courses there has been much discussion as to the proper length of such a course. Most persons who have had to deal with this problem have failed to recognize the fact that in setting up a programme of business training, the controlling factors are the occupations for which training is desired, the kind of training required for these occupations, the capacities of boys and girls of different ages to assimilate such training, and the facilities available for giving it.

This course is devoted to the discussion of the type of commercial education organized with these important factors in mind. The needs of both small and large communities and of those boys and girls who can study but a short time and those who can study longer are met by the programme of business education which is discussed. An attempt is made to give a real answer to the "long" or "short" course question.

Mr. NICHOLS.

8.30 to 9.20 daily, August 4 to August 15.

Fee, \$4.00.

(B) *New Phases of Commercial Education.* These lectures are given in the hope that those who hear them may be better fitted to organize a suitable commercial course in a new field or to reorganize an existing unsatisfactory course in an old field. Students are invited to bring their own commercial courses for criticism and discussion.

In seventeen states bills providing for compulsory education are pending before the legislatures. Surveys show that of all boys and girls employed between the ages specified in these bills eighty-nine per cent. are engaged in commercial occupations. These facts warrant a full discussion of the organization and conduct of continuation school commercial courses.

In many cities where coöperative business courses are being given the success achieved in this type of training justifies the belief that it will be greatly extended in the next few years. Both federal and state aid are available for these courses under certain conditions which are discussed in this course.

Evening school unit courses also receive attention. In almost every community such courses can be made much more useful than the traditional type of evening school commercial work.

Mr. NICHOLS.

10.20 to 11.10 daily, August 4 to August 15.

Fee, \$4.00.

COMMERCIAL ENGLISH.

The best authorities on commercial education disagree as to when to teach this subject, and as to what should be included in it. Inability to use the English language properly causes more failures in stenographic positions than inadequate shorthand training, and the teacher who would prepare young persons to be efficient stenographers must develop in the students a real power in the use

of the English language and accomplish this result within a comparatively short time.

In the discussion of methods of teaching this subject the following topics are considered: vocabulary, grammar, punctuation, capitalization, syllabication, abbreviations and contractions, practice, oral and written forms used in business correspondence.

Mr. NICHOLS.

1.00 to 1.50 daily, August 4 to August 8.

Fee, \$2.00.

COMMERCIAL GEOGRAPHY.

While this subject has been taught in commercial departments for several years, it is by no means definitely determined what it should include, when it should be begun, and how much time should be given to it. Authors do not agree in their definitions of the subject, and some teachers are in doubt as to whether or not it has any practical value. This course in methods is offered for the benefit of those who desire to study some of the best methods of teaching this important commercial subject. In this course the following topics are among those considered: the nature, scope, and importance of the subject; its relation to other commercial subjects; methods of instruction; the necessary equipment.

Mr. ALTHOUSE.

8.30 to 9.20 daily, July 7 to July 11.

Fee, \$2.00.

COMMERCIAL LAW.

This course deals with the place and importance of commercial law in both academic and commercial courses, its relation to other commercial subjects, and the best methods of instruction.

Mr. NICHOLS.

11.15 to 12.05 daily, August 11 to August 15.

Fee, \$2.00.

ECONOMICS.

This course is designed to show how economics should be taught in secondary schools. The results obtained and the methods employed in the high schools which are regarded as meeting the needs in this field are described. At least one hour is devoted to an open forum on the experience of teachers and on a constructive and adaptable programme.

Mr. ALTHOUSE.

8.30 to 9.20 daily, July 14 to July 18.

Fee, \$2.00.

PENMANSHIP.

Methods of presenting the subject in commercial classes and in lower grade work are discussed.

To be truly successful, both teacher and pupil must believe that the styles of letters used and the methods employed are the very best, and that good writing is really worth while. A discussion of the present styles and methods, and of incentives to securing good work aims to give conclusive reasons for such an attitude toward the work.

Mr. ATTICKS.

10.20 to 11.10 daily, July 7 to July 11.

Fee, \$2.00.

SHORTHAND.

In this course the purpose is to suggest to teachers the best methods of obtaining satisfactory results in shorthand. The principles presented are not confined to any particular system, but are general in their nature.

Professor ELDRIDGE.

10.20 to 11.10 daily, July 21 to July 25.

Fee, \$2.00.

TYPEWRITING.

This course consists of lectures, demonstrations, and discussions. Among the topics considered are systems of teaching typewriting, speed, dictation, tests, and methods of keeping records.

Assistant Professor CRAIG.

10.20 to 11.10 daily, July 28 to August 1.

Fee, \$2.00.

COMMERCIAL SUBJECTS ***ACCOUNTS S 1.**

This course is a technical one on the theory and practice of accounting. It consists of problems together with assigned reading and class discussions and is supplemented by lectures. The practice work includes graded exercises and problems, many of which are taken from examinations set by boards of public examiners.

To those teachers who are prepared for it this course should

** Students who plan to register in any of the following courses are advised to bring with them any text-books which they may have.*

open a broad and interesting field for advanced study and practice.

Assistant Professor TURNER.

1.00 to 1.50 daily.

Fee, \$10.00.

ADVERTISING S 1.

The aim of this course is to give the student as fully as possible in the time allowed a general view of the whole field of publicity and to acquaint him with some of the principles and technique of advertising practice. It deals in more or less detail with those phases of the subject that are being studied in secondary schools.

After considering briefly the history of advertising, some time is spent in studying various mediums; forms or kinds of advertising; psychology of advertising; problems and preparation of copy; methods of laying out copy; the use of illustrations, display type, and colors; the advertising campaign and various tests and tables used by advertisers to determine the value and strength of advertisements. Constructive criticism is given to the work of each member of the class.

Mr. CARKIN.

1.55 to 2.45 daily.

Fee, \$10.00.

BOOKKEEPING S 1.

Elementary Bookkeeping. An elementary bookkeeping set is written up which presents both in theory and in practice the principles upon which double entry bookkeeping is based. This set gives practice in the use of the journal, cash book, sales book, purchase book, general ledger, in the preparation of simple mercantile profit and loss statements and balance sheets, and in closing the ledger. Practice is given in handling all the common forms of commercial papers, in opening a bank account, keeping a check book, reconciling bank statements, filing invoices, duplicate bills, and cancelled checks, and in the proper method of recording purchases and sales. Oral and written quizzes and a variety of supplementary exercises are a regular part of the class work. The course is planned to cover the work usually outlined for the first year in bookkeeping in a high school commercial course or for an elementary course in a private business school.

Assistant Professor TURNER.

9.25 to 10.15 and 1.55 to 2.45 daily.

Fee, \$15.00.

BOOKKEEPING S 2.

Advanced Bookkeeping. This course is planned for teachers who have a thorough knowledge of the elementary principles of double entry bookkeeping, and who desire advanced work based upon the more recent developments in bookkeeping practice. The course gives a comprehensive knowledge of the subject, and enables teachers to introduce into their class work ideas and practices based upon sound accounting principles.

The subject includes among other topics partnership accounts and the problems involved in their opening and closing, the treatment of interest and discount accounts, the columnar cash book, special ledgers, controlling accounts, depreciation and reserves, the imprest fund, good will. These features are worked out in a practice set.

There are lectures and short exercises on the elements of corporation accounts, such as issues of stock and bonds, treasury stock, dividends, and surplus.

Profit and loss statements and balance sheets form an important part of the work.

Assistant Professor TURNER.

11.15 to 12.05 daily.

Fee, \$10.00.

BUSINESS CORRESPONDENCE. (See Commercial English.)**BUSINESS METHODS S 1.**

In this course an opportunity is offered each student to obtain a knowledge of the mechanism of a number of machines in general use in offices and the correct method of operating them. Instruction and practice are given in connection with the following machines and operations: Mimeograph, Underwood Duplicator, Multigraph, American Adding Machine, Burroughs Adding Machine, Dalton Adding Machine, Comptometer, Remington Typewriter with Wahl Adding Attachment, Oliver Typewriter, Underwood Condensing Biller, transcribing from phonograph, proof-reading, slide rule, and filing.

Miss HEATH.

11.15 to 12.05 daily.

Fee, \$10.00.

BUSINESS PRINCIPLES S 1.

This course includes a general study of the principles underlying business. Forms of business enterprise, finance, management, office

management, wage systems, labor, purchasing, selling, advertising, banking, and financial statements are considered.

In brief, the course is an attempt to give a general survey of business conditions and business requirements. It should prove of value to any student who desires a general knowledge of business, preparatory to a more intensive study of some one department of business life.

Professor' ELDRIDGE.

9.25 to 10.15 daily.

Fee, \$10.00.

COMMERCIAL ARITHMETIC S 1.

This course is designed for those who wish to teach the subject and for those who may wish a knowledge of the subject for business or for civil service or other examinations.

In these days of intensive competition no one in office work can afford to be without the ability to calculate rapidly and accurately and to understand the subjects treated in modern commercial arithmetic. The general training of a commercial teacher demands a knowledge of this subject, and no branch requires more thorough training on the part of one who may be called upon to teach it.

Mr. ATTICKS.

2.50 to 3.40 daily.

Fee, \$10.00.

COMMERCIAL ENGLISH AND CORRESPONDENCE S 1.

This course is planned to meet an insistent demand for instruction in business letter writing as well as for training in the use of correct and forceful English.

The interesting and intensive drills that teachers are expected to give their students in the fundamentals of business English are included in the course.

The more important types of actual business letters are studied, including sales, collection, and adjustment letters, and letters of application.

As a part of this course Mr. Nichols gives a series of lectures on the Methods of Teaching Commercial English from August 4 to August 8.

Mr. CARKIN.

1.00 to 1.50 daily, July 7 to August 1 and August 11 to August 15.

Fee, \$10.00.

COMMERCIAL GEOGRAPHY S 1.

This is a general course designed to meet the needs of teachers or of those intending to teach the geography of commerce. The discussions include such topics as the evolution of commercial geography, raw materials of commerce, natural conditions influencing commerce, trade routes and their significance, important industries, and expansion of industries and resources.

A study of the inevitable changes in world commercial relations which will result from the great war will have a timely and pertinent value. Emphasis will be laid upon those continental grand divisions that have an intimate and immediate trade value to the United States.

Mr. ALTHOUSE.

1.00 to 1.50 daily.

Fee, \$10.00.

COMMERCIAL LAW S 1.

The essentials of commercial law are presented in such a manner that the teacher who completes the course should be able to use intelligently any standard text-book on the subject. Actual cases taken from court records are studied and discussed in order to make clear the application of the legal principles involved.

Among the topics considered are the following: contracts, property, common carriers, innkeepers, guaranty and suretyship, business relations, trade marks, and trade names.

As a part of this course Mr. Nichols gives a series of lectures on the Methods of Teaching Commercial Law from August 11 to August 15.

Mr. CARKIN.

11.15 to 12.05 daily, July 7 to August 8.

Fee, \$10.00.

ECONOMICS S 1.

At no time in the world's history has emphasis been so heavily placed on economics as at present. The importance of the relation between capital and labor, the many problems of production, the marked transitions of exchange and distribution, and the many disturbing phases of consumption emphasize the need for further knowledge of this science.

This introductory course is designed to give an elementary knowledge of economic theories and problems. It consists of lec-

tures, reports, and discussions of the literature of the subject in selected fields.

Mr. ALTHOUSE.

9.25 to 10.15 daily.

Fee, \$10.00.

EFFICIENCY S 1.

In this course an effort is made to apply the principles of efficiency used in scientific management to the life of the individual. Personal efficiency has been defined in a number of ways. One writer says it is the "mental and physical ability to find and take the best, easiest, and quickest ways to the desirable things of life." Another speaks of it as the "science of man power."

The various factors which enter into the efficiency of manufacturing organizations will be considered in so far as they are likely to prove of utility to the individual. Among the subjects discussed are the following: standards, records, planning, schedules, discipline, health, memory, methods of study.

Professor ELDRIDGE.

1.55 to 2.45 daily.

Fee, \$10.00.

FRENCH S 1. (See page 37.)

PENMANSHIP S 1.

Elementary Penmanship. The work of this course is helpful to those who wish to teach and to those who are preparing for business. It not only improves the writing of those who take it, but enables them to practice intelligently and to continue improving after the course is completed.

Mr. ATTICKS.

1.00 to 1.50 daily.

Fee, \$10.00.

PENMANSHIP S 2.

Advanced Penmanship. This course is designed for those who have given considerable attention to penmanship and who wish to take up ornamental writing, roundhand, lettering, or to develop a more accurate business hand.

Instruction in this course is largely individual and each student may spend the time on such phases of the work as are especially desired.

Mr. ATTICKS.

1.55 to 2.45 daily.

Fee, \$10.00.

SALESMANSHIP S 1.

The modern secondary school realizes the necessity for teaching the art and science of salesmanship. This is particularly true in cities where industrial and commercial activities offer an immediate field for employment.

The purpose of this course is not only to teach the art of salesmanship but also to aid in directing the student in regard to the method of teaching this subject in the secondary school.

Mr. ALTHOUSE.

11.15 to 12.05 daily.

Fee, \$10.00.

SHORTHAND S 1.

Elementary Shorthand. (Division I, Pitmanic; Division II, Gregg.) These courses provide an opportunity for teachers who do not know shorthand to obtain a sufficient knowledge of the principles to teach the subject to an elementary class.

To complete either of these courses successfully, at least one hour daily of outside study and practice is necessary in addition to the two class-room periods.

Division I, Pitmanic Shorthand: Professor ELDRIDGE, Miss HEATH.

Division II, Gregg Shorthand: Miss GOLLER.

9.25 to 10.15 and 1.55 to 2.45 daily.

Fee, \$15.00.

SHORTHAND S 2.

Intermediate Shorthand. (Division I, Pitmanic; Division II, Gregg.) These courses are planned for those who have a knowledge of the principles of either Pitmanic or Gregg shorthand. There is a rapid review of the principles, together with practice designed to give the student facility in their use. There are in addition special drills in shorthand penmanship. The general dictation is so selected as to give a good working vocabulary.

Division I, Pitmanic Shorthand: Professor ELDRIDGE.

Division II, Gregg Shorthand: Miss GOLLER.

11.15 to 12.05 daily.

Fee, \$10.00.

SHORTHAND S 4.

Shorthand Dictation. This course is offered to meet the needs of many teachers who know the principles of their systems of short-

hand, but who have not acquired the speed they desire, or obtained practice in actually transcribing their notes under supervision. Dictation is given beginning at the rate of sixty words a minute. This dictation includes letters and articles calculated to develop a general vocabulary.

If the student desires a record in this course, it is essential that she should transcribe her shorthand notes under supervision. Those who so desire may transcribe their notes in connection with one period of Typewriting S 5.

Miss GOLLER.

1.00 to 1.50 daily.

Fee, \$10.00.

If the student transcribes her notes in Typewriting S 5, the fee is \$15.00.

SHORTHAND S 5 AND TYPEWRITING S 5.

Advanced Shorthand and Typewriting. Although this course is conducted primarily for a group of college graduates who have taken the one-year programme in Secretarial Studies at Simmons College, and is designed to give them additional speed in shorthand and typewriting, the course is open also to students in the summer session who can begin dictation at ninety words a minute, and who can transcribe their notes with reasonable facility. The class meets two periods a day for shorthand and two for typewriting.

Shorthand: Miss FERGUSON.

Typewriting: Miss FERGUSON.

Shorthand: 9.25 to 10.15 and 11.15 to 12.05 daily.

Typewriting: 8.30 to 9.20 and 10.20 to 11.10 daily.

Fee, \$18.00.

SPANISH S 1. (See page 37.)

TYPEWRITING S 1.

Elementary Typewriting. The aim of this course is to give the student a complete mastery of the keyboard by the touch method. Instruction in the use and care of the typewriter is also given. The practice work includes the writing of letters and miscellaneous matter from copy, the use of carbon paper, simple tabulation, and the addressing of envelopes. There is opportunity for practice in addition to the one period of class instruction daily.

Assistant Professor CRAIG.

11.15 to 12.05 and 2.50 to 3.40 daily.

Fee, \$15.00.

TYPEWRITING S 2.

Intermediate Typewriting. This course is open to those who have a knowledge of the keyboard and can write at least twenty-five words a minute by the touch method. The aim of the course is to give a working knowledge of the following phases of typewriting: arrangement of transcribed matter, arrangement of letters, rough drafts, making stencils, filling in addresses on stencilled copies, writing on cards, writing form letters from a card catalogue, tabulation, various uses of carbon in connection with typewriting work, special speed drills, thorough knowledge of the parts of the typewriter, "style."

Assistant Professor CRAIG.

1.00 to 1.50 daily.

Fee, \$10.00.

TYPEWRITING S 4.

Advanced Typewriting. This course is open only to those who can operate a standard make of typewriter by the touch method at a speed of at least thirty-five words a minute. The course includes instruction and practice in arrangement of letters, tabulation, use of carbon paper, writing on cards, preparation of legal forms, copying from rough draft, handling of form and follow-up letters, making of simple repairs, and other advanced typewriting work. During the course one or more Civil Service tests are given.

Assistant Professor CRAIG.

9.25 to 10.15 daily.

Fee, \$10.00.

TYPEWRITING S 5. (See page 34.)**TYPEWRITING S 6.**

Typewriting Methods and Practice. This course is open only to those who have a complete knowledge of the typewriter keyboard, and can operate a standard make of typewriter by the touch method at a speed of thirty-five words a minute. The course is planned especially for teachers who are already fair typists, and attempts to give in a single course of six weeks a general outline of Typewriting S 1, S 2, and S 4. The teacher who takes this course not only obtains a knowledge of the methods employed in teaching the subject, but also has an opportunity to do some of the practice work outlined in each of these three courses.

Assistant Professor CRAIG.

1.55 to 2.45 daily.

Fee, \$10.00.

SPECIAL LECTURES

During the summer session a number of lectures are given on topics of interest to commercial teachers. The dates and hours for these lectures will be announced after the opening of the summer session. Among those who will lecture are the following:

ROGER W. BABSON, *President, Babson's Statistical Organization, Wellesley Hills.*

CHARLES W. D. COFFIN, *American Book Company, New York City.*

JAMES EDMUND FULLER, *Vice-President, Goldey College, Wilmington, Delaware; Secretary, Committee on Standardization, National Shorthand Reporters' Association.*

ELSTON E. GAYLORD, *Director of the Commercial Department, High School, Beverly.*

JAMES NEWTON KIMBALL, C.S.R., *Shorthand Author, Reporter, and Teacher, New York City.*

HELEN RICH NORTON, A.B., *Educational Director, R. H. White Company, Boston; formerly Associate Director of the Prince School of Education for Store Service, Boston.*

RUPERT PITT SoRELLE, *General Manager, Gregg Publishing Company, New York City.*

LANGUAGES

FRENCH S 1.

French Conversation. This course is primarily for students or teachers of French. It is open also to any one who wishes practice in speaking the language.

Assistant Professor MOTTET.

4.30 to 5.20 daily. The hour may be changed to suit the majority of the class.

Fee, \$10.00.

SPANISH S 1.

Elementary Spanish. The purpose of this course is to give as thorough a foundation as possible, in the time devoted to it, for future study of the language. With this aim in view, the method of instruction develops ability to speak, read, and write Spanish. From the first exercise of the course to the last there is practice in these three branches of language study.

The course is intended primarily for those who wish to teach the language, but may be taken with profit by any one who wishes thorough grounding in the elements of Spanish. Attention is given to the various pronunciations of Spanish in Spain and in the Latin-American countries and to occasional differences of idiom and spelling.

Professor GOODELL.

8.30 to 9.20 and 10.20 to 11.10 daily.

Fee, \$18.00.

SCHOOL OF LIBRARY SCIENCE*

THE summer classes in Library Science offer an opportunity to those who are in charge of small libraries or who are assistants in larger ones, to increase their efficiency by six weeks' intensive study of modern library methods. The classes are held from half-past eight until half-past two o'clock on week days. No applicant should plan for less than six hours a day at the College, as the work required in preparation is of such a nature that it cannot be done elsewhere. No classes are held on Saturday.

These classes are so arranged that a single course may be taken in either of two successive three-week periods. A far more satisfactory programme includes full work for six weeks. The books and equipment are those belonging to the School of Library Science. The class-room instruction is supplemented by visits to some of the notable libraries of varying types in the neighborhood of Boston.

In order to complete the programme satisfactorily in so short a time, the student must already have some knowledge of the problems which the librarian is obliged to meet. The classes, therefore, are open to applicants who actually hold library positions or who are under appointment. Teachers in secondary schools who have been assigned to the oversight of libraries in their schools will find the courses in Library Science helpful. Library Work with Children (Library S 3) is open also to kindergarten and to primary school teachers.

Those who own, or can borrow, copies of the Decimal Classification, A. L. A. Catalog Rules, A. L. A. Subject Headings, A. L. A. Guide to Reference Books, will find them convenient. Some copies may be rented at the College. Required text-books, the total cost of which is about one dollar, are: The A. L. A.

* The fee for each course is stated in the description of the course, but the maximum tuition fee for a programme including as many courses as the schedule permits is \$24.00.

Manual Preprints, chapters on Order and Accession, 17; Classification, 18; Shelf, 20; Loan Work, 21; Commissions, State Aid and State Agencies, 27; Library Handbook No. 5, Binding for Libraries; Library Handbook No. 6, Mending and Repair of Books. These text-books are not needed by those who take only Library S 3.

There is a slight additional expense for materials, chiefly catalogue cards, which, with the required text-books, may be obtained at the Simmons Coöperative Store on the opening morning.

COURSES IN LIBRARY SCIENCE

LIBRARY S 1.

(A) *Reference*. Lectures, recitations, and problems. This course is designed to show the student how to use reference books and how to estimate their value. About one hundred and fifty of the best known reference books are studied and compared.

(B) *Trade Bibliography, Order, Loan, Binding*. Lectures, reading, and recitations. This is a composite course, including methods of ordering books and a study of the English and American trade bibliographies most frequently used in the order department, a discussion of the work of the loan department, and a brief study of the processes and materials for binding. Visits to a bookbindery and to a few of the neighboring libraries are included in this course.

Miss BLUNT.

8.30 to 10.15 daily, July 7 to July 25.

Fee, \$15.00.

LIBRARY S 2.

(A) *Dictionary Cataloguing*. Lectures, reading, and practice. This section of the course takes up briefly form cataloguing, the assigning of subject headings, and the making of cross references. The value of the printed cards of the Library of Congress to large and small libraries is discussed, and methods of adapting them are shown. Explanations of the ways of ordering them are given and the cost is considered. Every class exercise is accompanied by two hours of preparation, including reading, and the cataloguing of

books specially selected to illustrate the points brought out in the lecture.

(B) *Decimal Classification, with Shelf Listing, Book Numbers, and Accessioning.* Lectures and practice.

Decimal Classification.

The instruction is followed by one and a half hours of classification of books illustrating the points discussed in class. The course includes a consideration of the nature and value of classification and the different modes of grouping, by time, place, subject, etc., chiefly with respect to the classification of books and other printed material.

Various methods of classification and organization of material preserved in vertical files are touched upon, but the course is devoted in greater part to the study of the Decimal system by Melvil Dewey. Simplification for small libraries, and modifications in the treatment of fiction, biography, and some other classes of books are also included.

MISS PECK.

8.30 to 10.15 daily, July 28 to August 15.

Fee, \$15.00.

LIBRARY S 3.

Library Work with Children. Lectures, recitations, problems, and assigned reading. This course is planned to cover the various activities of a children's room in a public library, including storytelling. The reading and discussion of children's books form a considerable part of the course. With two lectures and the accompanying preparation each day, it is impossible to do good work in this course unless the student has her entire time free for it. Since this work is given during the three weeks from July 7 to July 25, it is practicable for a student to take it in conjunction with the course that comes in the later part of the general programme. This course is open also to kindergarten and to primary school teachers.

MISS HAZELTINE.

8.30 to 9.20 and 10.20 to 11.10 daily, July 7 to July 25. Fee, \$15.00.

SPECIAL LECTURES

During the summer session a number of lectures are to be given on topics of interest to librarians. The Massachusetts

Free Public Library Commission conducts a three-day conference at the College. The meetings are open to all students in the summer classes in Library Science. During the last three summers this meeting has proved one of the most valuable features of the course, not only because of its notable programmes, but also because of the opportunities it affords for personal conferences with other librarians and with members of the commission.

SCHOOL OF GENERAL SCIENCE*

THE summer courses in General Science are arranged to meet the increased demand for persons with technical training particularly in the fields of nursing and of public health. The courses in chemistry and bacteriology include the general principles of the two sciences, and are adapted to the needs of those students who wish to supplement their work in household economics.

COURSES IN GENERAL SCIENCE

BIOLOGY S 1.

Bacteriology. Lectures, laboratory exercises, and conferences. This course is designed to instruct the student in the elementary principles of micro-biology. Bacteria, yeasts, and moulds in relation to problems of the home, industry, and of personal and public health, are considered. In the laboratory work the modern methods of analyzing air, foods, and water are used.

Miss JOST.

An elementary knowledge of biology is required.

8.30 to 11.10 daily. One hour of outside preparation daily.

Tuition fee, \$18.00; laboratory fee, \$2.00; deposit for breakage, \$2.00.

BIOLOGY S 4.

Serology. The theory of serum diagnosis is reviewed, and actual practice is given in the making and the interpretation of the Complement Fixation Test, especially the Wassermann Test.

Miss WYANDT.

Open only with the consent of the Chairman of the Department of Biology.

1.55 to 3.40 Monday, Wednesday, and Friday. Three hours of outside preparation each week.

Tuition fee, \$10.00; laboratory fee, \$2.00; deposit for breakage, \$2.00.

* The fees for each course are stated in the description of the course, but the maximum tuition fee for a programme including as many courses as the schedule permits is \$24.00. Laboratory fees and deposits are in addition to the tuition fee.

CHEMISTRY S 1.

Elementary and Household Chemistry. Lectures, recitations, and laboratory exercises. The course is devoted to the study of the principles of chemistry, and to the concepts of heat and electricity. The commonly occurring inorganic and organic compounds are described, and some practical applications of chemistry and physics to the processes of cooking and cleaning and to the detection of adulterations in foods are pointed out. The course is planned for students who may have no further opportunity to study chemistry. The chief emphasis is therefore put upon those points which should best enable the student to understand the applications of chemistry to household science and other applied sciences.

Professor MARK.

1.00 to 3.40 daily. One hour of outside preparation daily.

Tuition fee, \$15.00; laboratory fee, \$3.00; deposit for breakage, \$3.00.

SIMMONS COLLEGE
Seventeenth Annual Catalogue
1918-19



PART IV
Register of Officers and Students

BOSTON
PUBLISHED BY THE COLLEGE
1918

D. B. UPDIKE • THE MERRYMOUNT PRESS • BOSTON

CALENDAR

The meetings of the Corporation are held on the second Monday of each month from October to May, and on the Friday before Commencement Day.

1918-1919		1919-1920
SEPT. 7-14	Entrance examinations	SEPT. 6-13
SEPT. 12-14	Condition examinations	SEPT. 11-13
SEPT. 16, 17	Registration	SEPT. 15, 16
SEPT. 18	OPENING OF THE COLLEGE YEAR	SEPT. 17
OCT. 12	COLUMBUS DAY, a holiday	OCT. 13
OCT. 30	FOUNDER'S DAY CONVOCATION	OCT. 29
NOV. 27	College closes at 12.35 p.m.	NOV. 26
	THANKSGIVING RECESS	
NOV. 29	College opens at 9 a.m.	DEC. 1
DEC. 21	College closes at 12.35 p.m.	DEC. 19
	CHRISTMAS VACATION	
DEC. 30	College opens at 9 a.m.	JAN. 6
JAN. 30	Mid-year examinations begin	JAN. 29
FEB. 8	End of the first term	FEB. 7
FEB. 10	Opening of the second term	FEB. 9
FEB. 22	WASHINGTON'S BIRTHDAY, a holiday	FEB. 23
MARCH 22	College closes at 12.35 p.m.	MARCH 25
	SPRING VACATION	
MARCH 31	College opens at 9 a.m.	APRIL 6
APRIL 19	PATRIOTS' DAY, a holiday	APRIL 19
JUNE 3-13	Final examinations	JUNE 1-11
MAY 30	MEMORIAL DAY, a holiday	MAY 31
JUNE 16	COMMENCEMENT DAY	JUNE 14
JUNE 16-21	College Entrance Board examinations	JUNE 14-19
JULY 7-AUG. 15	The summer session	JULY 6-AUG. 13

SIMMONS COLLEGE

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LOUISE ANDREWS KENT, S.B., Brookline
ELIZABETH ANDREW MASON, Boston
MARGARET MASON HELBURN, S.B., Salem

COMMITTEES OF THE CORPORATION

1918

The President is ex officio a member of each of the Standing Committees, chairman of the Executive Committee, and clerk of the Committee on Finance and Property. The Dean is ex officio clerk of each of the Standing Committees except the Committee on Finance and Property.

EXECUTIVE COMMITTEE

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JOHN W. BARTOL

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MARION MCG. NOYES

ELIZABETH A. MASON

THE SIMMONS COLLEGE COUNCIL

An advisory board known as the Simmons College Council has been organized to aid in the interpretation of the College to the community and to promote the physical and social welfare of the students. The Council consists of the Dean, the women of the Corporation, and such persons as may be appointed to aid in furthering the interests of the College.

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ELIZABETH RICHARDS DAY

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JAMES HARDY ROPES

HARRY FREDERICK WARD

EVA WHITING WHITE

ROBERT ARCHEY WOODS

COUNCIL OF THE SOCIAL SERVICE LIBRARY

The management of the Social Service Library is vested in a Council appointed by the College and the Boston Children's Aid Society.

THE PRESIDENT OF SIMMONS COLLEGE, *Chairman*

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ELIZABETH BRIDGE PIPER

GEORGE WINTHROP LEE

FLORENCE BRONSON WINDOM

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Assistant Professor of Secretarial Studies 3 Washburn Pl., Brookline
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Norwood

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11 Hewlett, Roslindale

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98 Queensberry, Boston

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MARION EDWARDS PARK, PH.D.	
<i>Acting Dean, and Secretary</i>	15 Centre, Brookline
. . .	
ABBOTT, FLORENCE CHARLOTTE, S.B.	
<i>Secretary to the Director of the School of Household Economics</i>	23 Sewall, Melrose
BEAN, ANNIE LOUISE	
<i>Matron of the Dormitories</i>	321 Brookline Ave., Brookline
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<i>Head of Affiliated House</i>	36 Francis, Brookline
DONNELLY, JUNE RICHARDSON, S.B., B.L.S.	
<i>Librarian</i>	32 Centre, Brookline
FROST, JENNIE CLIFTON, A.B., S.B.	
<i>Assistant in the Library</i>	58 Old Mystic, Arlington

* On leave of absence.

GALLAGHER, SARAH ETHEL, S.B.

Assistant to the Recorder

375 Ward, Newton Centre

GOODRICH, ELIZABETH MAY

House Superintendent

2 Short, Boston

GORDON, LYSSON, A.B.

Bursar

75 Warren, W. Medford

GRIMSHAW, MARGARET MUNRO, A.B., S.B.

Registrar

60 Central, Somerville

HADCOCK, CERES

Head of Affiliated House

45 Marion, Brookline

HALE, EMILY

Assistant Matron of the Dormitories

2 Short, Boston

HARRIS, ELIZABETH BEATRICE, A.B.

Secretary to the Director of the School of Education for Store Service

1355 Commonwealth Ave., Allston

HARTZELL, BERTHA VINCENT, A.B., S.B.

Librarian of the Social Service Library Vernon Court Hotel, Newton

HAYWARD, ELEANOR, S.B.

Assistant to the Matron of the Peterborough Street Houses

32 Peterborough, Boston

HAYWARD, MARION WHEATON, S.B.

Assistant in the Library

No. Easton

HAYWARD, OLIVE GORHAM

Matron and House Superintendent of the Peterborough Street Houses

32 Peterborough, Boston

HOPKINS, ALICE LUCILE, A.B., S.B.

Assistant Librarian

23 Lancaster, Cambridge

HOYT, NELLIE MAUD

Head of Affiliated House

49 Cypress, Brookline

JEFFERSON, FRANCES

Assistant to the Registrar

7 Temple, Cambridge

LEAVITT, JULIA REED

Head of Affiliated House

8 Littell Rd., Brookline

LEONARD, GRACE BARBER

Cashier

47 Newtonville Ave., Newton

MANDELL, ALICE IRENE, Ph.B.

Assistant to the Dean

523 Washington, Brookline

MANDELSTAM, RAE, S.B.

Assistant to the Registrar

82 White, E. Boston

MAYO, SARAH WATKINS, S.B.

Assistant Secretary of the Alumnae Association

22 University Rd., Brookline

MILLS, VERTA IOLA, S.B.

Assistant to the Secretary

28 Lincoln, Lynn

MITCHELL, CARRIE MAYO

Head of Affiliated House

48 Stedman, Brookline

O'NEIL, GERTRUDE EDITH, S.B.

Secretary to the Director of the School of Secretarial Studies

20 Cushing Ave., Dorchester

PFAFFMANN, MARY

Secretary to the Director of the School of Social Work

65 President's Lane, Quincy

PHILBRICK, ALICE EVANNAH

Assistant House Superintendent

2 Short, Boston

PRAY, BEATRICE IRENE

Assistant House Superintendent

281 Brookline Ave., Boston

RABE, HANS WOLDO, A.B.

Manager of the Simmons Coöperative Store

105 Queensberry, Boston

SAMPSON, EMMA ELIZABETH, S.B.

Assistant in the Library

158 Warren, Allston

SHERIDAN, MARY AGNES

Office Secretary, School of Education for Store Service

99 Oakland, Wellesley Hills

WOOD, BRENDA DOVER

Secretary to the Director of the School of Public Health Nursing

5 Strathmore Rd., Brookline

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MR. BACON

ON GRADUATE STUDENTS

MISS STITES, MR. HARRIS, MR. HAMLIN

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* On leave of absence.

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Louise Foote Beckwith
Gladys Savage Bishop
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Edna White Conway
Leah Enola Crabtree
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Laura Hester Foster
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Madeline Ruth Gavin
Louise Williams Gerald
Mary Stevens Hamblett
Esther Georgia Hawley
Beula Lloyd Hayden
Mildred Holmes, A.B.
Myrtle Marie Holmstrom, A.B.
Marguerite Hooper
Florence Lila Job
Julia Jochum

Dorothy Elizabeth Jones
Madeleine Dickerson Kingsley
Thelma Isham Knight
Harriet Leonard
Helen Whyte McCulloch
Blanche Anthony Macrae
Miriam Longenecker Mann
Hazle Helen Marsh
Rachel Thayer Meserve
Anne Margaret Mulcaster
Margaret Ella O'Connor
Hazel Annis Payson
Emilie Peristiano
Eleanor Weston Perry
Lydia Maria Potter
Elsie Lucetta Rieger
Marion Elizabeth Robertson
Harriet Eleanor Robson, A.B.
Ruth Elisabeth Russell
Jessie Hester Rust
Theodosia Frances Skinner
Isabelle Charity Smith
Eleanor Maude Spencer
Marcia May Strauss
Sarah Walton Thompson
Helena Alice May Tibbetts
Sylvia Perry Wallace
Helen Warren, A.B.
Helen Newcomb Waterbury
Marion Cameron Wetmore
Helen Inches Whitlock
Margaret Wiggin
Gertrude Wilson
Ella Frances Wiswall
Helen Wyandt

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Dorothy Frances Armington	Milicent Hosmer, A.B.
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Dorothy Crawford Blood	Hester Cory Kugler, A.B.
Elizabeth Patton Brady	Rhoda Benedict Lawrence
Freda Marietta Briggs	Margaret Patricia Lenihan
Celia Helen Brown, A.B.	Irma Belle Lewis, A.B.
Ruth Byington	Edith Louise Long, A.B.
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Cleora Katharine Church, A.B.	Katharine Gertrude McManmon
Elizabeth Honora Clifford	Rae Mandelstam
Agnes Theresa Conroy	Helen Emens Merriam
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Margaret Dawson, A.B.	Claire Priscilla Myron
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Erma May Dike	Beatrice Owens, A.B.
Ruth Dubois	Sarah Crocker Page
Abbie Edith Dunks	Ethel Louise Powell, A.B.
Margaret Knight Elliott, A.B.	Mary Rochester Randall
Mary Frances Ellis	Margaret Hubbard Raser
Eula Gertrude Ferguson, A.B.	Ruth Richards
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Helen Gray Flack	Olive Eaton Servis
Annie Margaret Flynn	Katherine May Shelley
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Josephine Clifford Frost, A.B.	Sibyl Soroker
Sarah Ethel Gallagher	Cecelia Alexander Storm
Gladys Louise Garland	Eleanor Mary Strong
Ruth Deane Gates	Elizabeth Abby Talbot
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Marjorie Throssell
 Jessie Clementine Travis
 Adele Frederica Vorrath, A.B.
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 Florence Harvey White

Gladys Isabel Wiener
 Gertrude Maynard Willard
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 Priscilla Bancroft
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 Inez Bowler, A.B.
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 Alice Elizabeth Burnham, A.B.
 Clara Abigail Clark, A.B.
 Julia Marie Coombs
 Katharine Conover Cowles, A.B.
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 Hazel May De Rhodes, A.B.
 Elizabeth Sargent Downes, A.B.
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 Charlotte Egan Ford
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 Elizabeth Gillies
 Margaret Rutledge Greer, A.B.
 Gladys Josephine Hadley
 Bertha Vincent Hartzell, A.B.
 Ruth Sibley Haskell, A.B.
 Mary Evelina Hatch
 Dorothy Isabel Higgins, A.B.
 Marguerite Annie Higgs, A.B.

Eleanor Temple Horne, A.M.
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 Loretta Aurelia Knightly
 Katherine McNamara, A.B.
 Sarah Watkins Mayo
 Marjorie Stuart Urquhart Newton,
 A.M.
 Margaret Bayly Nottingham
 Nell Adelaide Paschal, A.B.
 Grace Edith Patten, A.B.
 Rachael Annette Payson
 Mildred Powell
 Gertrude Harriet Robinson
 Marjorie Russell Rockwood
 Emma Elizabeth Sampson
 Gladys Farrington Sands
 Olive Sawin
 Margaret Burdick Sheffield, A.B.
 Elizabeth Prichard Sherman
 Isabella Fairchild Starbuck
 Helen Frances Swanton
 Anna Martha Sweetser
 Hazel Bergetta Timmerman
 Mary Esther Tobey, A.B.
 Mildred Woolson Wadsworth
 Olga Louise Waller, A.B.
 Ruth Eugenia Warrick, A.B.
 Edna Currier Woodbury, A.B.

GENERAL SCIENCE

Ruth Miranda Amsden
 Ruth Marguerite Collins
 Helen Gould Jacobs

Alice Klein
 Elinor Furnivall Reilly
 Anna Katheryn Silver

SOCIAL WORK

Elinor Babson, A.B.

Helen Du Maresque Pigeon, A.B.

Katharine Elizabeth Greene, A.B.

Margaret Shepardson, A.B.

Helen Chase Marble, A.B.

Olivia Lindsey Talbott, A.B.

CERTIFICATES GRANTED IN 1918

HOUSEHOLD ECONOMICS

Programme in Institutional Management

Marjorie Lois Ashley	Ruth Alice Johnson
Mary Ruth Barden	Irene Marie Keegan
Beulah Gertrude Bettel	Florence Rose Knight
Wilhelmine Bertha Frederica Ernst	Elsa May Leonard
Miriam Foster	Zada McCurdy
Edith Mae Goodyear	Maud Gladys Macomber
Etta Howes Handy	Julia Renwick

Programme in the Teaching of Domestic Art

Ruby Alphild Holmstrom, A.M.	Mary Dorothy Klein
------------------------------	--------------------

GENERAL SCIENCE

One-year Programme in Public Health Nursing

Ellen Louise Buell	Marjorie Jessie House
Mary Fessenden Buoncore	Catherine Elizabeth Lockary
Deborah Curtis	Nora Rowell
Mina Donnelly	Edith Lillian Soule
Amelia H. Grant	Armenia Elizabeth Young

SOCIAL WORK

One-year Programme

Alberta Loraine Baumberger	Marjorie Whittemore Ferguson, A.B.
Marion Esther Blake	Sylvia Freeman
Catherine Gladden Briggs	Bertha Finch Glendining
Verna Buelduc	Gladys Woodruff Goodhue
Margaret Campbell	Anna Bridget Gormley
Ruth Chapin	Lena Elwood Grimes
Scotia Walter Dunwody	Carolyn Louise Hewitson
Muriel Eales	Estella Louise Hunt, A.B.
Frances Eaton, A.B.	Marjorie Monroe Kinney, A.B.
Marie Louise Fackt	Elizabeth Lord Kneeland
Margaret Farley, A.B.	Alice Lucy McManamon
Katharine Kingsley Farnam, A.B.	Harriet Hyde Malcolmson
Gertrude Pickett Farnham, A.B.	Sybil Huntington Pease, A.B.

Edwina Theresa Rickard	Edna Frances Southwick, A.B.
May Harding Rogers, A.B.	Marian Louise Spencer, A.B.
Alice Maria Ryan	Mary Katharine Taylor, A.B.
Frances Eva Schmidt, A.B.	Margaret Wiley

Two-year Programme

Florence Harvey

Advanced Year of the Two-year Programme

Katharine Foster Crothers

Frances Bayly Mayer

SALESMANSHIP

Programme in the Teaching of Salesmanship

Evelyn Wight Allan, A.B., S.B.	Tyna Helman, A.B.
Myrtle Armstrong, A.B.	Mildred Clark Jenney, A.B.
Betty Belle Berkebile, A.B.	Elda Marilla Kemp, A.B.
Margaret Katherine Butler, A.B.	Stella Christena Knapp, A.B.
Kathryn Wilhelmina Calder	Daisy Lord
Dorothy Aimee Cannon, A.B.	Anna McConnell, A.B.
Elsie Skannel Cartland	Amy Fletcher Mihalovitch, A.B.
Winifred Elizabeth Coe, A.B.	Alice Perry Poor, A.B., S.B.
Mabel Florence Derway, PH.B.	Genevieve Rowe, A.B.
Edith Ruth Deutsch, A.B.	Laura Merrill Rowe, A.B.
Helen May Dunning	Mabel Schopbach, A.B.
Margaret Sargent Everts, A.B.	Helen Maud Smith, A.B.
Elizabeth Ruth Fagundus, A.B.	Martha Marie Smith, A.B.
Elsa Marie Fauerbach, S.B.	Elizabeth Ann Steinbeck, S.B.
Gladys Chase Gilmore, A.B.	Margaret Mary Thomson, A.B.
Susanne Stabern Graham, S.B.	Dorothy Adelia Walker, A.B.
Cornelia Jeannette Griffith, A.B.	Elizabeth Morris Wood, A.B.
Stella Kimmel Harp, A.M.	Helen Barbara Wray

PUBLIC HEALTH NURSING

Four-months Programme

Ida Carter	Margaret Louise East
Elizabeth V. Condell	Minnie Harwood Hall
Evelyn Lincoln Coolidge	Margaret Boone Howell
Helen Louise Delano	Adelaide Mary Hudson
Elizabeth Colbert Dailey	Annié MacWilliam
Helen Loyola Donahue	Anna Frances Murray

CERTIFICATES GRANTED IN 1918

27

Veronica Mary O'Donnell

Cecelia Frances Pohl

Marion Purbrick

Anna Steinberg

Ruth Madeleine Upton

Bessie Acker Underwood

REGISTER OF STUDENTS

THE following abbreviations are used : *A*, Household Economics; *B*, Secretarial Studies; *C*, Library Science; *D*, General Science; *E*, Social Work; *F*, Industrial Teaching; *G*, Salesmanship; *H*, Public Health Nursing; *gr.*, graduate; *uncl.*, unclassified. The (+) marks the names of non-resident students, who are candidates for the degree in 1919. When no Roman numeral follows the letter, the student is registered in a regular four-year programme, the year of classification being represented by the Arabic numeral. The Roman numerals indicate special programmes designated by the following symbols: *AI*, One-year Programme in Elementary Housekeeping; *AII*, One-year Programme in Institutional Management; *AIV*, Two-year Programme in Household Economics for College Graduates; *AV*, One-year Programme in the Teaching of Domestic Art; *BII*, One-year Programme in Secretarial Subjects for College Graduates; *BIII*, One-year Programme in Business Administration for College Graduates; *CII*, One-year Programme in Library Science for College Graduates; *EII*, Two-year Programme in Social Work; *FI*, One-year Programme in Preparation for Teaching Industrial Needle Arts; *GI*, One-year Programme in the Teaching of Salesmanship; *III*, Five-year Programme in Public Health Nursing; *IIII*, One-year Programme in Public Health Nursing for Registered Nurses; *IIIII*, Four-months Programme in Public Health Nursing; *IIIV*, One-term Programme in Preparation for Schools of Nursing.

The college dormitories, which are situated in Boston, are designated as follows: No. H., North Hall, 86 Pilgrim Road; So. H., South Hall, 321 Brookline Avenue; E. H., East House, 2 Short Street; W. H., West House, 94 Pilgrim Road; St. H., Students' House, 4 Short Street; B. H., Bellevue House, 78 Pilgrim Road; L. H., Longwood House, 54 Pilgrim Road; Pb. H., Peterborough Houses, 22-32 Peterborough Street; Br. H., Brookline House, 281 Brookline Avenue.

The affiliated houses, which are situated in Brookline, are designated as follows: Aff. 1, 36 Francis Street; Aff. 2, 52 Harrison Street; Aff. 3, 45 Marion Street; Aff. 4, 49 Cypress Street; Aff. 5, 11 Gorham Avenue; Aff. 6, 48 Stedman Street; Aff. 7, 8 Littell Road.

Unless otherwise stated, all addresses are in Massachusetts. Where two addresses are given, the local precedes the home address.

Abbott, Lilian, *E uncl.*, 212 Bay State Rd., Boston; 34 Breed, Lynn
 Abraham, Bessie Strauss, *GI*, 14 Amory, Brookline
 Ackley, Ruth Dennison, *B1*, 77 Park, Brookline; 14 Columbia Ave.,
 Nashua, N. H.
 Ainsworth, Margaret, *B1*, 25 Peterborough, Boston
 Alcott, Marion Delight, *D4*, 134 Garland, Everett

- Alexander, Dorris, *GI*, A.B. (*Mills*) 1918, 41 Gay, Newtonville; St. Helena, Cal.
- Alger, Lois Martha, *A1*, Aff. 4; Waterbury Centre, Vt.
- Allen, Kathleen Emma, *EII*, A.M. (*Dalhousie Univ.*) 1916, 4 Vogel Terr., Brookline; 264 South, Halifax, N. S.
- Allen, Vida Weddle, *EII*, 1 Newport Rd., Cambridge
- Allison, Ella Celeste, *B4*, 225 Lexington, E. Boston
- Allison, Margaret, *A2*, W.H.; 54 Bacon, Orange
- Allston, Henrietta Knowlton, *B4*, 15 Jackson, Cliftondale
- Anderson, Doris Christine, *B1*, 15 Morton, Malden
- Anderson, Jennie, *A2*, No.H.; 323 No. 13th, Muskogee, Okla.
- Anderson, Martha, *B4*, No.H.; 36 Barnard Ave., Watertown
- Andre, Margaret Marie, *B1*, Aff. 2; 978 Jefferson, Buffalo, N. Y.
- Andrew, Abbie Emeline, *A2*, W.H.; Main, Littleton, N. H.
- Andrews, Ruth Sherman, *A3*, So.H.; 238 So. Andrews Blvd., Los Angeles, Cal.
- Antone, Dorothy Frances, *B1*, 39 Humphreys, Dorchester
- Antonson, Huldah Augusta, *A1*, Aff. 1; Ivoryton, Ct.
- Arnold, Marion Elizabeth, *A4*, So.H.; 119 Edward Terr., Athens, Pa.
- † Arnold, Nathalie, *BII*, A.B. (*Vassar*) 1917, 25 Westland Terr., Haverhill
- Ash, Hazel, *A3*, W.H.; Lisbon, N. H.
- Ashton, Irene Sara, *BII*, A.B. (*Mt. Holyoke*) 1914, 855 Beacon, Boston; 97 Union, Rockville, Ct.
- Atlee, Nellie Marguerite, *HIII*, 561 Mass. Ave., Boston; Annapolis Royal, N. S.
- Austin, Rachel White, *B2*, Pb.H.; 28 Spring, Fitchburg
- Avery, Pauline Miner, *A4*, Pb.H.; 13 Bowman, Laconia, N. H.
- Axtell, Evangeline, *HIV*, 288 Union, New Bedford
- Ayer, Helen Plummer, *A4*, No.H.; 118 Emery, Portland, Me.
- Babbitt, Ina Florence, *GI*, A.B. (*Wellesley*) 1910, 8 Newbury, Boston; 918 Main, Fitchburg
- Backus, Joyce, *C3*, Pb.H.; 1701 No. Steele, Tacoma, Wash.
- Bacon, Dorothy Carolin, *B1*, 6 Ruthven, Roxbury
- Badanes, Marie, *GI*, A.B. (*Univ. of Cincinnati*) 1909, 20 Charlesgate W., Boston; 3434 Lyleburn Pl., Cincinnati, O.
- Bailey, Ruth Dunwoody, *A4*, No.H.; Wiscasset, Me.
- Baker, Eva Ruth, *E1*, 26 Norman, Salem
- Baker, Helen Morrill, *A4*, So.H.; 301 Utah, Hiawatha, Kans.
- Baldwin, Helen, *BII*, A.B. (*Adelphi*) 1918, 3 Washburn Pl., Brookline; 10 Woodruff Ave., Brooklyn, N. Y.
- Bamberg, Dorothy Constance, *B4*, 14 Marie, Dorchester
- Bancroft, Louise, *A3*, Pb.H.; 142 Main, Bradford
- Banks, Hazel Katherine, *B1*, 131 Florence Ave., Arlington Hts.
- Barclay, Helen Teresa, *B1*, Aff. 3; No. Spencer
- Barish, Gertrude, *E4*, 82 Avon Hill, Cambridge
- Barker, Luliona May, *E uncl.*, A.B. (*Smith*) 1906; A.M., 1908, 64 Commonwealth Rd., Watertown
- Barnes, Ruth Louise, *B4*, 67 Elm, No. Woburn
- Barrett, Marjorie, *B1*, Pb.H.; 20 Liberty, Nantucket
- Barrow, Martha, *C1*, Aff. 6; Bourne

- Barry, Mary Ruth, *B2*, 52 Reed, Dedham
 Basch, Goldie, *EII*, A.B. (*New Hampshire*) 1917, 11 E. Newton, Boston; Winchester, N. H.
 Batchelder, Marion Frances, *C4*, Pb.H.; Brookfield, Vt.
 Bates, Maria Wentworth, *B3*, Aff. 4; 34 Farragut Rd., Swampscott
 Beals, Helen Roxana, *A3*, Pb.H.; 415 Provident Ave., Winnetka, Ill.
 Beardsley, Mabel, *IIII*, 561 Mass. Ave.; Worcester City Hospital, Worcester
 Beebe, Marian Dorothy, *D2*, Aff. 6; White Oaks, Williamstown
 Beers, Amy Marie, *A2*, W.H.; Washington, Ct.
 Bennett, Carolyn Leslie, *B1*, 19 Avon Pl., Arlington
 Benson, Isabelle, *A uncl.*, W.H.; Gorham, Me.
 Bentley, Agnes Corene, *EII*, 515 Beacon, Boston
 Benton, Hannah Slade, *IIIV*, 75 Oakley Rd., Belmont
 Berkemeier, Susette, *GI*, 20 Charlesgate W., Boston; 58 Cannon, Poughkeepsie, N. Y.
 Bernardi, Tillie de, *E uncl.*, A.B. (*Univ. of California*) 1917, 93 Tyler, Boston
 Bethards, Elizabeth Pyle, *B1*, Aff. 3; 12 Gould Ave., Newark, N. J.
 Beyer, Elizabeth Katherine, *B1*, Aff. 4; 22 Clinton, Saratoga Springs, N. Y.
 Bidwell, Gertrude Sophia, *B2*, St.H.; 100 Maple, Great Barrington
 Bigelow, Beryl Sawyer, *B1*, W.H.; Harvard
 Bigelow, Esther, *A2*, E.H.; Northboro
 Biggs, Annie Bernice, *FI*, 118 Washington, Islington
 Billingham, Ernestine Irene, *B3*, So.H.; Clinton, N. Y.
 Birkner, Elsa Marie, *B3*, 85 W. Newton, Boston
 Bixby, Isabelle Catherine, *AI*, 6 Radcliffe Rd., Allston
 Black, Marjorie Lewis, *A2*, No.H.; 244 Wood, Waterbury, Ct.
 Blake, Rose, *IIII*, 561 Mass. Ave., Boston; Harvey Station, York Co., N. B.
 Blanchard, Elnora Reed, *D3*, No.H.; 145 State, Montpelier, Vt.
 Blanchard, Helen Wright, *B4*, No.H.; 145 State, Montpelier, Vt.
 Bliss, Marguerite, *B2*, 42 Banks, Waltham
 Bolduc, Evelyn, *EII*, 1126 Boylston, Boston; 275 McLaren, Ottawa, Ont.
 Bonney, Charlotte, *IIIV*, 300 Longwood Ave., Boston; 343 Orchard, New Bedford
 Bonney, Ethel, *A4*, Pb.H.; Scituate
 Boughtwood, Alice Marion, *FI*, 79 Water, Medford
 Boulding, Dorothy Celeste, *B3*, 62 W. Cedar, Boston
 Bourne, Harriet Payson, *A1*, Aff. 3; 2 Kensington Ave., Bradford
 Bowker, Eleanor Wade, *C1*, Aff. 3; 175 Main, Waltham
 Boyd, Edna Ruth, *B2*, Pb.H.; 332 Lincoln Ave., Portsmouth, N. H.
 Boyd, Marjorie, *A1*, 67 Converse Ave., Malden
 Boyd, Mary Rebecca, *C uncl.*, E.H.; 435 Park, York, Pa.
 Brackett, Fay, *B1*, 23 Linden, Arlington Hts.
 Bradbury, Mildred Rockwood, *C3*, 138 Endicott Ave., Beachmont
 Bramson, Rose Fannie, *B4*, 53 Penn Ave., Worcester
 Brennan, Agnes Katherine, *B2*, 365 Chatham, E. Lynn
 Brewer, Helen Christiana, *A1*, Aff. 2; Pleasant, Upton
 † Brewer, Mildred Nancy, *BII*, A.B. (*Smith*) 1915, 11 Devon Ave., Beverly

- Brewster, Ada, *A4*, So.H.; 8 Judson Rd., Andover
Bride, Helen Mary, *BII*, A.B. (*Trinity*) 1918, 20 Charlesgate W., Boston; 116 E. Haverhill, Lawrence
Bridgwater, Dorothy Wildes, *C1*, Aff. 1; 97 Richards Pl., West Haven, Ct.
Briggs, Elsie Prentiss, *BII*, A.B. (*Smith*) 1918, 94 Walnut Pl., Brookline
Briggs, Esther Belle, *B4*, 150 Arlington, Medford
Briggs, Ruth Loring, *AIII*, 94 Walnut Pl., Brookline
Brigham, Beatrice Mary, *B4*, Pb.H.; 65 Brigham Pk., Fitchburg
Brittain, Harriett Alice, *B4*, 17 Winter, W. Somerville
Brockway, Mildred Neville, *B2*, 12 Mark Lee Rd., Needham Hts.
Brooks, Dorothy Louise, *A3*, 96 Corey Rd., Brookline
Brooks, Evelyn Rebecca, *BII*, A.B. (*Mt. Holyoke*) 1918, 104 Woodland Ave., Gardner
Brown, Christine Pierce, *B4*, No.H.; Poquonock, Ct.
Brown, Esther Flora, *AII*, 86 Clifton, Belmont; 40 Burford Ave., W. Springfield
Brown, Genevieve, *BII*, A.B. (*State Univ. of Iowa*) 1913, 327 Clark Rd., Brookline; R. D. 8, Ottumwa, Ia.
Brown, Marian Elizabeth, *BII*, A.B. (*Western Reserve Univ.*) 1918, 102 The Fenway, Boston; 2035 Chestnut Hills Drive, Cleveland, O.
Browne, Eleanor Bernice, *A1*, 69 Main, Malden
Bruce, Gladys Pearl, *B3*, 982 South, Roslindale
Bryant, Ruth Mary, *BII*, A.B. (*Middlebury*) 1918, 96 The Fenway, Boston; 6 Storrs Ave., Middlebury, Vt.
Buchanan, Corinne Maybelle, *B2*, 33 Farragut Ave., Medford
Buck, Dorothy Ellen, *B1*, 20 Forest, Lexington
Buckley, Marion Constance, *B3*, 39 Whitten, Dorchester
Bull, Margaret Emily, *EII*, A.B. (*Wellesley*) 1916, 96 Charles, Boston; 285 Church, Naugatuck, Ct.
Buntin, Priscilla, *B4*, So.H.; 60 Temple, W. Newton
Burch, Minnabelle Van Duesan, *E2*, 652 Huntington Ave., Boston; 142 Corinth, No. Adams
Burgess, Helen May, *CII*, A.B. (*Vassar*) 1918, 90 Summer, Newton Centre
Burke, Florence Hayes, *B2*, Duxbury
Burke, Loretta Julia, *B1*, 9 Oswald, Roxbury
Burnes, Charlotte Isabel, *A3*, Pb.H.; 40 Mt. Pleasant, Woburn
Burns, Margaret Russell, *B4*, B.H.; 20 Newbury, Bangor, Me.
Burstein, Anna, *E uncl.*, 35 Paisley Pk., Dorchester
Burt, Mildred Louise, *B2*, Pb.H.; Oakham
Burton, Dorothy Woodbridge, *B2*, 316 Washington, Abington
Burton, Helen A., *G1*, 11 E. Newton; 391 Adams, Oakland, Cal.
Busfield, Dorothy Elizabeth, *B2*, Br.H.; 123 Church, No. Adams
Butler, Gertrude Christine, *B1*, Aff. 5; 76 Woodside Terr., Springfield
Butterworth, Jeanne, *C4*, No.H.; Hopedale
Cahill, Martha Mary, *D4*, 21 Greylock Rd., Allston
Campbell, May Edith, *A1*, 28 Madison Ave., Newtonville
Carey, Ella Percival, *FI*, 62 Glenville Ave., Allston
Carpenter, Marion Emily, *C1*, W.H.; 193 So. Main, Putnam, Ct.
Carpenter, Mary Cheney, *A3*, Pb.H.; 19 Cliff, St. Johnsbury, Vt.
Carret, Edna Phelps, *A uncl.*, 25 McLellan, Dorchester

- Cartwright, Anna Elizabeth, *A1*, Aff. 6; 300 Centre, Ridgway, Pa.
 Casey, Gertrude Ursula, *A2*, 5 Windom, W. Somerville
 Casey, Mary, *B3*, 285 Edgehill Rd., E. Milton
 Castleman, Blanche, *C4*, So.H.; 455 Mt. Vernon Ave., Rochester, N. Y.
 Cathcart, Evelyn Mae, *D4*, A.B. (*Denison Univ.*) 1918, 114 Davis Ave., Brookline; 14605 So. Woodland Rd., Cleveland, O.
 Chamberlain, Edna Helen, *A1*, 14 Worcester, Boston; 94 Front, Waterville, Me.
 Chamberlain, Marguerite May, *CII*, A.B. (*Colby*) 1915, 14 Worcester, Boston; 94 Front, Waterville, Me.
 Chamberlin, Marion Harriet, *III V*, 300 Longwood Ave., Brookline; 76 Summer, Newton Centre
 Chandler, Martha Herrick, *E uncl.*, A.B. (*Smith*) 1917, 43 E. Canton, Boston
 Chapman, Ruth, *B4*, Pb.H.; 88 Pleasant Ave., Portland Me.
 Chard, Lillian Grover, *AI*, St.H.; 89 Cottage Ave., Winthrop
 Charlton, Lalia North, *A1*, 1 Achorn Circle, Jamaica Plain
 Childs, Elinor Porter, *B1*, St.H.; 11 Marshall, Hartford, Ct.
 Choate, Sarah Parker, *D1*, Northern Ave., Essex
 Christian, Katherine Frances, *B3*, 26 Browne, Brookline; Willard, O.
 Christiano, Joanna Kathryn, *B2*, St.H.; 21 Le Grand Ave., Greenwich, Ct.
 Christie, Agnes Emily, *E uncl.*, 425 Harvard, Dorchester
 Christie, Thelma Fay, *A uncl.*, Pb.H.; Presque Isle, Me.
 Church, Beatrice, *A4*, 1572 Mass. Ave., Cambridge
 Churchill, Ethel Maynard, *D1*, 12 W. Baltimore, Lynn
 Clark, Anita Margaret, *A1*, 20 Oakland Ave., Auburndale
 Clark, Beatrice, *G1*, A.B. (*Smith*) 1918, 83 Brattle, Cambridge; Minneapolis, Minn.
 Clark, Eunice Shedd, *A4*, So.H.; 205 Crafts, Newtonville
 Clark, Flora Maria, *EII*, 12 Forest, Middleboro
 ‡ Clark, Grace Dorothy, *BII*, A.B. (*Smith*) 1916, 105 North, Ware
 Clark, Helen Emily, *A2*, 96 Park Ave., Winthrop; 29 Green, Thomaston, Me.
 Clark, Lucy Goodrich, *A1*, Aff. 5; 249 So. Main, Fairport, N. Y.
 Clark, Reba May, *B3*, Pb.H.; 29 Grove, Rockland
 ‡ Clemen, Olga Adele Emma, *BII*, A.B. (*Dalhousie Univ.*) 1917, 5 Bhuland, Halifax, N.S.
 Cleveland, Ruth Hazel, *B3*, Aff. 4; Georgetown
 Clogston, Grace May, *A4*, 97 Clement Ave., W. Roxbury
 Cloudman, Myra Frances, *III*, 541 Mass. Ave., Boston; 220 Webster Ave., Bangor, Me.
 Coburn, Mary, *C4*, 36 Queensberry, Boston
 Coggeshall, Dorothy, *A3*, 158 E. Foster, Melrose
 Cohen, Rebecca, *B4*, 97 Hampden, Roxbury
 Colton, Aline Bliss, *C1*, Aff. 6; High, Lee
 Connolly, Mary Veronica, *EII*, 29 Church, Waltham
 Connor, Tillie Marie, *B uncl.*, E.H.; 194 Church, Marlboro
 Cook, Hortense Aline, *B1*, 40 Cross, Franklin
 Copeland, Olive, *BII*, A.B. (*Smith*) 1918, 109 Gainsborough, Boston; 168 Elm, Northampton

- Copp, Helen, *HIII*, 561 Mass. Ave., Boston; Main, Oxford
- Cosgrove, Katherine Lawrence, *B1*, Aff. 3; 25 Fairmount, Marlboro
- Coughlin, Elsie Marie, *D4*, 95 Savin Hill Ave., Dorchester
- Cowgill, Blanche Mary, *G1*, 176 Newbury, Boston; Caribou, Me.
- Crahan, Nellie, *HIII*, 469 Mass. Ave., Boston; 132 Lenox, Rochester, N.Y.
- Crawford, Elena Collman, *F1*, Aff. 2; 1644 Second Ave. E., Cedar Rapids, Ia.
- Crawford, Margaret Jane, *HIII*, 561 Mass. Ave., Boston; 52 Charlesgate E., Boston
- Creedan, Grace Eleanor, *B3*, Elm, Hopkinton
- Crocker, Mildred, *G1*, A.B. (*Vassar*) 1918, 21 Newtonville Ave., Newton
- Crockett, Alice Louise, *C uncl.*, A.B. (*Radcliffe*) 1904; A.M. 1911, 15 Babcock, Brookline
- Cross, Eleanor Elizabeth, *A4*, No.H.; 8 Walker, Portland, Me.
- Crowell, Florence, *B4*, So.H.; 180 Davis, Wollaston
- Crowley, Margaret Teresa, *B1*, 3 Cobden, Roxbury
- Crowley, Miriam Wills, *A1*, 39 Rosseter, Dorchester
- Cullinan, Kathleen Frances, *HIII*, 561 Mass. Ave., Boston; 440 Main, Bangor, Me.
- Cummings, Beatrice Janeway, *B1*, 465 Washington, Brookline
- Cummings, Miriam, *D3*, 73 Melville Ave., Dorchester
- Curtis, Marion, *BII*, A.B. (*Wellesley*) 1916, 18 Welles Ave., Dorchester
- Cyr, Doris, *B1*, 52 High, Malden
- Dacey, Helen Gladys, *A2*, 18 Hilliard Ave., Braintree
- Damon, Catherine Virginia, *C3*, So.H.; 10 McCallie Ave., Chattanooga, Tenn.
- Dana, Evelyn Mabel, *E uncl.*, A.B. (*Wellesley*) 1918, 45 Peter Parley Rd., Jamaica Plain
- Dana, Gertrude, *A2*, 11 Chester, Allston
- Dana, Gertrude, *BII*, A.B. (*Wellesley*) 1916, 45 Peter Parley Rd., Jamaica Plain
- Dana, Ruth Catlin, *E1*, 6 Park Ave., Winchester
- Danforth, Helen May, *B1*, 7 Elmwood, W. Roxbury
- Daniels, Margaret Elizabeth, *B4*, 85 Naples Rd., Brookline
- Davidson, Harriet Willey, *E uncl.*, 19 Prescott, Newtonville
- † Davies, Anne Margaret, *CII*, A.B. (*Mt. Holyoke*) 1902, 4 Ferguson Pl., Holyoke
- Davis, Gertrude, *C2*, 9 Park Vale, Brookline
- Davis, Helen Roosevelt, *C1*, Aff. 6; Swansea
- Dean, Jeannette Beaumont, *B1*, Aff. 5; 269 Alfred, Biddeford, Me.
- Dean, Lucy Frances, *A2*, Pb.H.; R.D. 3, Woodfords, Me.
- de Angelis, Susie Augustine, *EII*, Ph.B. (*Wesleyan Univ.*) 1902, 26 Museum Rd., Boston; 45 Magazine, Springfield
- De Boer, Elizabeth Arend, *B1*, 270 Brookline Ave., Boston
- Dee, Mary Barbara, *D2*, 14 Walden, Cambridge
- Deihl, Gladys Edith, *B1*, 61 Rowe, Auburndale
- Demarest, Isabel Schenck, *B1*, Aff. 6; 600 So. Olive, Los Angeles, Cal.
- Deming, Ella Cornelia, *EII*, 357 Charles, Boston; Griswoldville, Wethersfield, Ct.
- De Mings, Ruth Avis, *C3*, Aff. 6; 66 Hancock, Stoneham
- De Pugh, Helen Mildred, *B4*, Pb.H.; 60 Ravine Ave., Yonkers, N. Y.

- Devitt, Zella Augusta, *BII*, A.B. (*Carleton*) 1916, 102 The Fenway, Boston; 338 Locust, Fall River
- Dewey, Emma Grace, *E uncl.*, A.B. (*Wellesley*) 1893, 40 Commonwealth Ave., Boston
- Dewey, Martha Louise, *BI*, Aff. 3, 40 South, Great Barrington
- Dexter, Ruth Ashmore, *IIIV*, 175 Pilgrim Rd., Boston; Liverpool, N. S.
- Dingle, Olive Louise, *D2*, Topsfield
- Dolan, Helen Harriet, *B1*, 196 Adams, Dorchester
- Douthit, Alison McGilvra, *A4*, So.H.; West, Petersham
- Doward, Esther Metcalf, *B1*, Pb.H.; 823 Pleasant, Worcester
- Downing, Bernice Belinda, *A4*, 15 Highland Rd., W. Somerville; 144 Pleasant, Laconia, N. H.
- Drake, Dorothy, *D2*, 1318 Commonwealth Ave., Allston
- Drake, Edith Minna, *D1*, Aff. 4; 980 Main, Worcester
- Dresel, Johanna Eliza, *C1*, 83 Brattle, Cambridge; 3827 Clay, San Francisco, Cal.
- Drew, Abby May, *GI*, 176 Newbury, Boston; 10445 59th So., Seattle, Wash.
- Drummond, Ethel Sinclair, *E uncl.*, 32 Rutland, Boston; Toronto, Ont.
- Du Bois, Katherine Rhodes, *A4*, No.H.; 1 Spencer Pl., Brooklyn, N. Y.
- Dubois, Mary Ellen, *A4*, 20 Conomo Ave., E. Lynn
- Duff, Susie Louise, *B4*, 12 Henderson, Arlington
- Dunham, Katharine Wheeler, *B1*, Aff. 5; 69 Stanley, New Haven, Ct.
- Dunlop, Mary Jane, *EII*, 4 Eden Ave., W. Newton; Union, Sligo, Ireland
- Dunn, Isabel Lucile, *C4*, B.H.; 76 High, Exeter, N. H.
- Dunning, Louise Sandoz, *BII*, A.B. (*Vassar*) 1918, 102 The Fenway, Boston; Wilkes-Barre, Pa.
- Durand, Margaret Balch, *C1*, B.H.; 371 Eastern Parkway, Brooklyn, N. Y.
- Durivage, Mabel Inez, *EII*, 11 E. Newton, Boston; 40 No. Spring, Concord, N. H.
- Eastman, Helen, *B2*, No.H.; Belleville, N. Y.
- Eaton, Dorothy Helen, *C3*, Concord, So. Sudbury
- Eaton, Katherine Ibrook, *C2*, So. Sudbury
- Eaton, Marion, *C3*, 20 Greylock Ave., Taunton
- Egge, Madeleine Alyce, *C1*, 25 Pond, Framingham
- Elder, Jeannette Margaret, *B1*, Aff. 5; De Witt, Ia.
- Elliott, Esther Jaquith, *A4*, 1110 Walnut, Newton Hlds.
- Elting, Elisabeth, *A2*, St.H.; Maplecroft, Hartwick, N. Y.
- Emery, Beatrice Alice, *B4*, 3 Blanchard Ave., Everett; 15 Ash, Bar Harbor, Me.
- Emery, Florence Emily, *EII*, 15 Boston Ave., W. Medford
- Emery, Marion, *IIIV*, S.B. (*Univ. of Maine*) 1917, 300 Longwood Ave., Roxbury; Limerick, Me.
- Engler, Viola Grace, *B1*, Aff. 1; 93 Broad, Norwich, Ct.
- English, Adelaide Louise, *B2*, 17 Walk Hill, Forest Hills
- Ensign, Ruth Otis, *EII*, A.B. (*Smith*) 1913, 186 Commonwealth Ave., Boston; Pittsfield
- Essery, Louise Holman, *B3*, 135 Winthrop Rd., Brookline; R. D. 6, Charlotetown, P. E. I.
- † Evans, Natalie, *BII*, A.B. (*Wellesley*) 1917, 15 Lancaster, Cambridge
- Everett, Irene Sadie, *B4*, 19 Vancouver, Boston

- Fackt, Elizabeth Lenore, *BII*, A.B. (*Washington Univ.*) 1912; A.M. 1913, 147 Worthington, Boston; Mascoutah, Ill.
- Fairbanks, Doris Simonds, *B2*, B.H.; 26 Atlantic Ave., Fitchburg
- Fairbanks, Helen Eliza, *EII*, A.B. (*Mt. Holyoke*) 1916, So. Acton
- Fallon, Margaret Frances, *B1*, 113 Central Ave., Hyde Park
- †Farley, Margaret, *EII*, A.B. (*Vassar*) 1917, 169 High, Middletown, Ct.
- Farnam, Geraline Elizabeth, *B1*, Aff. 2; 44 Flansburg Ave., Dalton
- †Farnam, Katharine Kinsley, *EII*, A.B. (*Vassar*) 1914, 43 Hillhouse Ave., New Haven, Ct.
- †Farnham, Gertrude Pickett, *EII*, A.B. (*Vassar*) 1916, 450 Elm, Richmond Hill, N. Y.
- Farrand, Elizabeth Howland, *B1*, Aff. 1; 15 Cross, Penacook, N. H.
- Farren, Margaret Teresa, *B2*, 55 Fairmount Ave., Brockton
- Farwell, Rachel, *B3*, So.H.; 59 W. Central, Natick
- Faucett, Ethel May, *A4*, Pb.H.; Hope, Glenbrook, Ct.
- Fauley, Gladys, *B uncl.*, S.B. (*Univ. of Vermont*) 1916, 20 Charlesgate W., Boston; 213 Safford, Bennington, Vt.
- Faulkner, Dora Spalding, *A1*, 138 Newbury, Boston; 61 Summer, Keene, N. H.
- Feinberg, Esther, *E1*, 58 Crawford, Roxbury
- Felker, Mildred Amelia, *D4*, Pb.H.; Montgomery Ave., Nashua, N. H.
- Fenno, Alice Mahala, *A1*, Aff. 1; 67 Main, Westminster
- †Ferguson, Marjorie Whittemore, *EII*, A.B. (*Wellesley*) 1917, 54 Dwight, Brookline
- Field, Charlotte, *B1*, W.H.; 2620 Budlong Ave., Los Angeles, Cal.
- Files, Henrietta Sadie, *D uncl.*, 1062 Sea, Quincy
- Finberg, Anna Sara, *B1*, 67 Kenwood, Brookline
- Finch, Alida Elizabeth, *GI*, S.B. (*Knox*) 1891, 20 Charlesgate W., Boston; 359 So. West, Galesburg, Ill.
- Fisher, Ednah Louisa, *A1*, 116 So. Main, Mansfield
- Fisher, Harriet Luthera, *C4*, 35R Jaques, Somerville
- Fisher, Helen Gertrude, *B1*, 109 Peterborough, Boston
- Fisher, Lucy Ellis, *A1*, 195 Village Ave., Dedham
- Fisher, Ruth Whitney, *GI*, A.B. (*Vassar*) 1918, 20 Charlesgate W., Boston; 147 School, Keene, N. H.
- Fitch, Marion Abbie, *B4*, So.H.; 27 College Ave., W. Somerville
- Flanagan, Mary Catherine, *D2*, 18 Nottingham Rd., Brighton; 4 Vernon, Hartford, Ct.
- Flemming, Olive Marion, *A4*, So.H.; 136 Elm, No. Cambridge
- Fletcher, Hazel Mildred, *AII*, W. Chelmsford
- Fletcher, Josephine Olive, *B1*, 18 Centre, Cambridge; 57 Cedar, Clinton
- Floyd, Marion Dorothea, *A1*, 58 Stratford, W. Roxbury
- Foote, Ruth Irene, *A2*, No.H.; Nunda, N. Y.
- Foristall, Olive Emma, *BII*, A.B. (*Wellesley*) 1916, 28 Welles Ave., Dorchester
- Fornshell, Margaret Cora, *GI*, A.B. (*Wittenberg*) 1911, 20 Charlesgate W., Boston; Miamisburg, O.
- Forsyth, Mary Beatrice, *HIII*, 449 Mass. Ave., Boston
- Foss, Ruth Hannah, *D1*, Aff. 3; 68 Arlington, Fitchburg
- Foster, Louise Whitney, *A1*, 269 Humphrey, Swampscott
- Foster, Lydia Julia, *A1*, 26 Spruce, Watertown

- Fowler, Evelyn Sara, *E1*, Aff. 7; 6 Acquilla Apts., Concord, N. H.
 Fowler, Helen, *A3*, So.H.; 5 Cushman, Plymouth
 Fox, Madeline Viola, *B1*, 11 Everett, Cambridge
 France, Dorothy, *B4*, So.H.; Eyota, Minn.
 Francis, Marjorie Worsley, *A2*, 19 Clinton, Taunton
 Franks, Miriam, *C1*, No.H.; 1028 Union, Manchester, N.H.
 Freeman, Ardys Grant, *B1*, Sharon
 Freeman, Gladys Dina, *B1*, Aff. 2; 4936 Vincennes Ave., Chicago, Ill.
 Freeman, Maud Elizabeth, *B1*, Aff. 5; 9 Catalpa Rd., Providence, R. I.
 Freeman, Thelma, *A3*, Pb.H.; 357 Cass Ave., Detroit, Mich.
 French, Marion Elizabeth, *A4*, Pb.H.; Deep River, Ct.
 Frey, Helen Virginia, *E11*, A.B. (*Smith*) 1915, 147 Woburn, W. Medford;
 42 North, Saco, Me.
 Friend, Priscilla Bassett, *HIV*, 175 Pilgrim Rd., Boston; 8 Columbia,
 Gloucester
 Fulton, Mary Clara, *A3*, 16 Preston Rd., Somerville
 Fussell, Marion Clyde, *IIII*, 561 Mass. Ave., Boston; 38 Rockview, Ja-
 maica Plain
 Gabler, Ruth May, *A3*, Pb.H.; 149 Chestnut, Holyoke
 Gallagher, Mary Katherine, *A3*, 300 Wilder, Lowell
 Gallinger, Margaret Loomis, *B1*, Aff. 4; 31 Northampton Rd., Amherst
 Gallivan, Mary Louise, *B1*, 248 Mt. Vernon, Dedham
 Gallup, Doris, *B1*, Aff. 4; 243 Eagle, No. Adams
 Gardner, Margaret Ellen, *A3*, Pb.H.; Woodland, Me.
 Garland, Marian Ethelyn, *B2*, Pb.H.; 167 Pleasant, Dracut
 Garnsey, Caroline, *HIV*, 300 Longwood Ave., Boston; 263 So. McLean
 Ave., Memphis, Tenn.
 Garrity, Beatrice Elisabeth, *A4*, 27 Hillside Rd., Newton Hlds.
 Gassenheimer, Nettie Edith, *E1*, Aff. 2; 640 So. Perry, Montgomery, Ala.
 Gates, Ida May, *IIIV*, 300 Longwood Ave., Boston; Homer, N. Y.
 Gerow, Lilian Frances, *B2*, 79 Gainsborough, Boston
 Gerrish, Katherin Mayo, *IIIV*, 300 Longwood Ave., Boston; 81 Elm, No.
 Woburn
 Giblin, Constance Elizabeth, *B3*, 37 Mayfield, Dorchester
 Giblin, Ruth Esther, *B1*, 35 Addison, Arlington
 Gibson, Florence Blanche, *GI*, 68 Warrenton, Boston
 Giles, Ruth Elizabeth, *B3*, So.H.; 25 Linden Ave., Middletown, N. Y.
 Gillette, Gladys Maude, *B1*, Aff. 5; 102 Lake, Perry, N. Y.
 Gilman, Alice Ives, *B4*, So.H.; 46 Hereford, Boston
 Gilman, Beatrice Irene, *C3*, Pb.H.; R. D. 2, Winsted, Ct.
 Gilman, Sarah Wakefield, *AI*, Br.H.; 11 Freeland, Worcester
 Gilmour, Phyllis, *A1*, Aff. 3; Barton, Vt.
 Ginsburg, Helen May, *B1*, 35 Forrest, Winthrop; 420 Church, New Brit-
 ain, Ct.
 Gleason, Ardis Pond, *A1*, Aff. 1; Essex, Ct.
 Gleason, Marie Withington, *GI*, 43 Oakland, Medford; 128 Convent Ave.,
 New York, N. Y.
 Goddard, Lois Eugenia, *B1*, 229 Madison, Malden
 Goldberg, Nettie, *AV*, Pb.H.; 189 Ridge, Fall River
 Gomez, Lucy Catherine, *B3*, Pb.H.; 941 President, Brooklyn, N. Y.

- Gordon, Genevieve, *GI*, A.B. (*Vassar*) 1918, 22 Oakland Rd., Brookline; 55 Addison Ave., Rutherford, N. J.
- Gordon, Harriette Elizabeth, *B3*, 159 Hancock, Cambridge
- Gordon, Mildred Elizabeth, *A4*, So.H.; 69 Weymouth, Providence, R. I.
- Gorton, Edna Mae, *HIH*, 561 Mass. Ave., Boston; Dudley
- Gould, Marjorie Davis, *B1*, 145 Arlington, Hyde Park
- Grady, Catherine Frances, *B2*, 19 West, Medford
- Graham, Lillian Bloomfield, *D uncl.*, S.B. (*Simmons*) 1917, 372 Meridian, E. Boston
- Graham, Mary Letitia, *HIV*, 83 Franklin, So. Braintree
- Grauert, Helen Elizabeth, *A4*, So.H.; 60 E. Pierrepont Ave., Rutherford, N. J.
- Graves, Isabelle Angelique, *D2*, Pb.H.; 328 Sterling Pl., Brooklyn, N. Y.
- Graves, Ruth Morse, *A1*, Aff. 4; Waterbury, Vt.
- Gray, Marion Elise, *A2*, No.H.; 1815 Military Rd., Port Huron, Mich.
- Gregg, Golda Mae, *A4*, No.H.; 110 Alleghany, Austin, Minn.
- Gregory, Edythe Mae, *HIV*, 300 Longwood Ave., Boston; 1445 University Ave., New York, N. Y.
- Grinnell, Cora Pearle, *B3*, Pb.H.; Tiverton, R.I.
- Grover, Josephine Caroline, *B1*, 87 Gainsborough, Boston
- Groves, Edith Cecelia, *B1*, 48 Brattle, Cambridge
- Guiler, Susan Katharine, *GI*, Linnaean Hall, Linnaean, Cambridge
- Gunn, Helen, *A3*, Aff. 1; 369 W. Lorain, Oberlin, O.
- Guppey, Lillis Margaret, *A4*, Pb.H.; Salmon Falls, N. H.
- Guppey, Ridie Louise, *A4*, Pb.H.; Salmon Falls, N. H.
- Gutterson, Mildred Emma, *A1*, Aff. 1; 10 Capitol Hill, Fair Haven, Vt.
- Hall, Edna Aliene, *A1*, So.H.; 416 Chester Ave., Moorestown, N. J.
- Hall, Katharine Mason, *C2*, Pb.H.; 21 Cherry, No. Adams
- Halladay, Kathleen Mira, *B1*, Aff. 2; Three Mile Bay, N. Y.
- Ham, Natalie, *B1*, 46 Nonantum, Newton
- ‡ Hamblen, Florence, *BII*, A.B. (*Radcliffe*) 1917, 28 Garden, W. Roxbury
- Hambleton, Gertrude Louise, *B1*, Aff. 1; No. Mast, Goffstown, N. H.
- Hamburg, Fanny Ruth, *B1*, 47 Orange, Chelsea
- ‡ Hanchett, Hazel, *BII*, A.B. (*Smith*) 1912, 89 Harvard, Lowell
- Hannan, Rowena Landon, *GI*, 40 Berkeley, Boston; 2725 Monroe, Toledo, O.
- Hannigan, Ruth Agnes, *B1*, 71 Ellis, Brockton
- Hannon, Martha Helen, *B uncl.*, 108 Thurston, Winter Hill
- Hardy, Dorothy Louise, *C1*, 41 Easton, Allston
- Hare, Eleanor Gertrude, *BII*, A.B. (*Smith*) 1918, 855 Beacon, Boston; 2012 Broad Ave., Altoona, Pa.
- Harlow, Marion Beatrice, *B2*, 19 Bradlee, Dorchester; 21 Franklin Ave., Swampscott
- Harney, Emily Smith, *C2*, Pb.H.; 29 Burley Ave., Danvers
- Harney, Gertrude Louise, *B1*, Pb.H.; 142 Ocean, Lynn
- Harrigan, Mary Catherine, *D4*, 29 Elm, Charlestown
- Harris, Lucille Carolyn, *A1*, Aff. 4; Rangeley, Me.
- Harris, Mary Forsey, *A3*, E.H.; Grand Bank, Newfoundland
- Harris, Vivian Hadley, *D3*, Pb.H.; 100 Park, New Haven, Ct.

- Harrison, Ruth, *B3*, 78 Beacon, Hyde Park
 Hartman, Ruth Harriette, *A2*, Pb.H.; 33 Lincoln, Spencer
 Hartwell, Edna Louise, *C1*, King, Littleton
 Hartwell, Frances, *A11*, 37 Kirkland, Cambridge
 Harvey, Dorothy Elsie, *B3*, Br.H.; 14 Middle, Hallowell, Me.
 Haskins, Dorothy Burnette, *A1*, Aff. 4; R. D. 3, No. Adams
 Haskins, Marian Hill, *B2*, Pb.H.; 187 Circular, Saratoga Springs, N. Y.
 Haskins, Ruth Mary, *B3*, 23 Kilton, Taunton
 ‡Hastings, Helen Cecilia, *B11*, A.B. (*Radcliffe*) 1916, 87 Harvard Ave., Brookline
 Haszard, May Kathleen, *A uncl.*, 56 Milton, Readville
 Hatch, Gladys Frances, *B2*, 18 Park, Lynn
 Hatch, Margaret, *B2*, 125 Corey, W. Roxbury
 Havens, Beulah Case, *A1*, 177 Homer, Newton Centre
 Hefflon, Anne, *B4*, 51 Myrtle Terr., Winchester
 Hegner, Hazel Wilma, *A1*, Aff. 2; Riverside, Ill.
 Helman, Rose, *G1*, 20 Prescott, Cambridge
 Henderson, Carolyn Esther, *B4*, No.H.; Middleton
 Henderson, Dorothy, *E uncl.*, 33 W. Cedar, Boston; Water, Hingham
 Hennig, Ruth Marie Elizabeth, *C3*, 16 Dalrymple, Jamaica Plain
 Herlihy, Elizabeth Natalie, *E11*, 50 Hollander, Roxbury
 Hermanson, Ruth, *B1*, 6 Wabeno, Roxbury
 Herrick, Claire Elizabeth, *A2*, 29 Mather, Dorchester
 Hewins, Dorothy Augusta, *B2*, E.H.; Augusta, Me.
 Higgins, Dorothy Adene, *A1*, 30 Reedsdale, Allston
 Higgins, Rachel, *A111*, 97 St. Stephen, Boston; 41 Mt. Vernon, Melrose
 Hildreth, Margaret Sturgis, *B3*, 5 No. High, Melrose
 Hill, Charlotte, *B1*, 211 Homer, Newton Centre
 Hill, Edna Amanda, *A2*, St.H.; Warner, N. H.
 Hill, Jeanette Bain, *A uncl.*, Aff. 5; 1327 Pine Grove Ave., Port Huron, Mich.
 Hill, Mary Margaret, *B2*, St.H.; 213 Rollstone, Fitchburg
 Hills, Bertha, *E gr.*, A.B. (*Smith*) 1915; A.M. (*Columbia Univ.*) 1917, 1200 Mass. Ave., Cambridge; 59 No. Prospect, Burlington, Vt.
 Hills, Freda Helen, *B1*, Aff. 5; 31 Cedar, Rockland, Me.
 Hilton, Valda Madeleine, *H1V*, 300 Longwood Ave., Boston; 23 Aldrich, Somerville
 Hirschy, Margaret Cornelia, *B3*, E.H.; Wabasha, Minn.
 Ho, Violette Kathleen, *A4*, S.B. (*Bethany*) 1917, 590 Newbury, Boston; Drum Tower, Nanking, China
 Hodgdon, Edith Mildred, *H1V*, 175 Pilgrim Rd., Boston; R. D. 1, Rochester, N. H.
 Hodge, Mazie Elfreda, *D2*, E.H.; 103 May, Worcester
 Hodgkins, Helen, *C3*, 1633 Centre, Roslindale
 Hodgkins, Lois Robinson, *B1*, E.H.; 218 French, Bangor, Me.
 Holland, Gladys Natalie, *B3*, Pb.H.; Walpole, N. H.
 Holland, Laura Hastings, *A uncl.*, Pb.H.; 108 Highland Ave., Somerville
 Hollander, Verna Elvira, *B2*, E.H.; 3 Hitchcock Rd., Worcester
 Holmes, Margaret, *A4*, B.H.; Kingston
 Holmes, Marion Frances, *B4*, No.H.; 18 Woodman, Rochester, N. H.

- Holsapple, Leonora Stirling, *E uncl.*, A.B. (*Cornell Univ.*) 1915, 352 Harvard, Cambridge; 540 W. 122d, New York, N. Y.
- Holt, Carolyn Reta, *GI*, A.B. (*Wellesley*) 1906, 7C Lynn Shore Drive, Lynn
- Holt, Elizabeth May, *B $\frac{1}{4}$* , Pb.H.; 67 Shawmut Ave., New Bedford
- Hood, Emily Caroline, *A uncl.*, 18 Westwood Rd., Somerville
- Hook, Marion Clarke, *IIII*, 561 Mass. Ave., Boston; 5 Blake, Concord, N. H.
- Hope, Florence Alexa, *A1*, Aff. 4; Potter Hill, R. I.
- Hopkins, Esther Elizabeth, *GI*, 7 St. Charles, Boston; Helena, Mont.
- Hopper, Margaret Augusta, *A1*, 44 Francis, Brookline; R. D. 3, Easton, Pa.
- Horne, Dorothy, *A1*, 227 Salem, Malden
- Hough, Helen Yale, *D2*, Pb.H.; East Falls Church, Va.
- Hough, Mabel Robb, *AIV*, No.H.; 706 E. Yakima Ave., Yakima, Wash.
- Houghton, Halberta Bryant, *AIII*, 53 Rockwell, Dorchester
- Houser, Alma May, *A $\frac{1}{4}$* , B.H.; Berlin Hts., Erie Co., O.
- Houston, Jane Althea, *A2*, Pb.H.; 545 Cumberland Ave., Portland, Me.
- Howard, Elizabeth, *A $\frac{1}{4}$* , So.H.; 58 Crescent Ave., Melrose
- Howe, Marian Abigail, *B2*, 9 Burton Terr., So. Weymouth
- Howell, Marion, *B3*, 4 Dunklee Ave., Stoneham
- Hudnut, Katherine Ella, *A1*, No.H.; 245 North Heights Ave., Youngstown, O.
- Hudnut, Muriel, *EII*, 1862 Beacon, Brookline; 155 William, New Bedford
- Hunt, Lucile, *B2*, St.H.; 21 Shaw, Lebanon, N. H.
- Hunter, Carita Beryl, *B $\frac{1}{4}$* , 10 Park Drive, Brookline
- Hunter, Isabelle Lucinda, *D3*, 20 Frost Ave., Dorchester
- Hunter, Isobel Leslie, *A2*, E.H.; Kincardine, Ont.
- Hurd, Harriet Miriam, *B3*, 27 Forest, Wellesley Hills
- Hurlbut, Virginia Louise, *E1*, Aff. 3; 97 Lincoln, Montclair, N. J.
- Hussey, Marguerite Lillian, *B1*, 66 Harrison, Brookline; 21 Bangor, Augusta, Me.
- Hutchings, Dorothy, *A3*, 6 Highland, Hopedale
- Hutchins, Ruth, *C1*, 12 Upland, Brookville
- Hutchinson, Mary Cecilia, *B1*, Aff. 3; 463 River, Waterbury, Ct.
- †Hyde, Dorothy Dalton, *BII*, A.B. (*Mt. Holyoke*) 1917, 160 Spring, Brockton
- †Hyde, Lois Marion, *BII*, A.B. (*Oberlin*) 1915, Rollo, Ill.
- Hyde, Phyllis Evangeline, *B2*, St.H.; 43 South, Southbridge
- Irvine, Mary Louise, *E1*, Aff. 2; Big Run, Pa.
- Jackson, Margaret Loretta, *B1*, 97 Oakland, Mansfield
- Jacobson, Berta, *A3*, 10 Malden, Everett
- James, Dorothy Sturges, *B1*, St.H.; Hawleyville, Ct.
- James, Virginia, *E gr.*, A.B. (*Univ. of Missouri*) 1917; A.M. 1918, 20 Charlesgate W., Boston; Archie, Mo.
- Jaques, Mildred Noyes, *C3*, No.H.; 11 Chestnut, Binghamton, N. Y.
- †Jefferson, Ruth, *BII*, A.B. (*Ohio Wesleyan Univ.*) 1914, Danville, O.
- Jenks, Carroll Kiltone, *B1*, Aff. 5; 212 So. Seventh, St. Clair, Mich.
- Jenks, Dora Louise, *D uncl.*, Aff. 3; 1514 Military Rd., Port Huron, Mich.
- Jenks, Marion Bullock, *B2*, No.H.; 151 Prospect, Franklin, N. H.
- Jennison, Margaret Fenner, *EII*, A.B. (*Smith*) 1918, 93 Tyler, Boston; 406 No. Farragut, Bay City, Mich.

- Jewell, Bertha Elizabeth, *AIII*, Ph.B. (*Syracuse Univ.*) 1907, Pb.H.; Piermont-on-Hudson, N. Y.
- Jewett, Elizabeth Marion, *GI*, 11 E. Newton, Boston; 577 Easterby, San-salibo, Cal.
- Johns, Mary Inez, *AIV*, A.B. (*Waynesburg*) 1918, 855 Beacon, Boston; Waynesburg, Pa.
- Johnson, Anna Welcome, *EII*, 9 Ditson Pl., Methuen
- Johnson, Ethel May, *E uncl.*, S.B. (*Simmons*) 1910; Litt.B. (*Boston Univ.*) 1918, 140 Marlborough, Boston; Brownfield, Me.
- Johnson, Eunice Maude, *GI*, 116 Hemenway, Boston; 927 Spruce, Indian-apolis, Ind.
- Johnson, Fanie Jane, *A2*, No.H.; 292 Congress, Bradford, Pa.
- Johnson, Maude Lillian, *A1*, W.H.; 62 Linden, So. Manchester, Ct.
- Jones, Carrie Maude, *C4*, B.H.; 19 Cole, Lakeport, N. H.
- Jones, Isabelle, *A3*, So.H.; 437 Commercial, E. Weymouth
- Jones, Ruth Mae, *BII*, A.B. (*Wheaton*) 1918, 48 Sagamore, Dorchester
- Jordan, Margaret Regina, *A1*, 247 Haverhill, Lawrence
- Jordan, Ruth, *B1*, Aff. 4; 126 Concord, Portland, Me.
- Joseph, Regine Dosenheim, *B2*, So.H.; Hudson, N. Y.
- Josten, Augusta Elizabeth, *B4*, St.H.; 198 Lorraine Ave., Upper Mont-clair, N. J.
- Joy, Barbara Ellen, *B3*, So.H.; Bar Harbor, Me.
- Joyce, Florence Rita, *GI*, 68 Pleasant, Framingham Centre
- Judd, Mollie Lowell, *B1*, 123 Varnum Ave., Lowell
- Jung, Margaret, *EII*, 102 The Fenway, Boston; 553 Prospect Ave., Mil-waukee, Wis.
- Kaan, Marie Warton, *B3*, 162 Aspinwall Ave., Brookline
- Kagan, Dora Olive, *B1*, 84 Myrtle, Boston
- Kampf, Cora Coleman, *IIIII*, A.B. (*Colorado*) 1913, 561 Mass. Ave., Bos-ton; 1210 No. Weber, Colorado Springs, Colo.
- Karger, Florence Babette, *A1*, Aff. 1; Houghton, Mich.
- Karlowa, Carolyn Henrietta, *A4*, Pb.H.; 627 Ripley, Davenport, Ia.
- Kauffman, Dorothy, *BII*, A.B. (*Nebraska Wesleyan Univ.*) 1914, 13 Shep-ard, Cambridge; 1009 11th Ave., Wymore, Neb.
- Keeffe, Marian Josephine, *EII*, 20 Charlesgate W., Boston
- Keliher, Esther Gertrude, *B4*, 45 Robson, Jamaica Plain
- Kelley, Katherine Margaret, *B2*, North Rd., Bedford
- Kelly, Ruth Rose, *A4*, 189 Springfield, Boston
- Kemper, Margaret Ellen, *GI*, A.B. (*Univ. of Nevada*) 1917, 102 Gainsbor-ough, Boston; Box 72, E. Auburn, Cal.
- Kendall, Margaret Elizabeth, *A4*, Pb.H.; 55 Pleasant, Concord, N.H.
- Kerrigan, Alice Marrin, *D1*, 66 Central, Stoneham
- Kerwin, Ruth Messinger, *A2*, 11 Lincoln, Framingham
- Keyes, Elizabeth Ernestine, *D1*, Aff. 5; 28 Brookside Pl., New Rochelle, N. Y.
- Keyes, Lucy Belle, *AIII*, Br.H.; 281 Brookline Ave., Boston
- Keyworth, Adah May, *A2*, Pb.H.; 42 Cross, Gardner
- Kidder, Marion Hardy, *D2*, 39 Magazine, Cambridge
- Kilbourn, Orpha Jennings, *B1*, 36 Lee, Cambridge
- Killelea, Geraldine Crowley, *B4*, Pb.H.; 50 Washington, Leominster
- Kimball, Mary Abbie, *D3*, No.H.; Danvers

- Kingman, Mary Louise, *EII*, 55 Lincoln, Framingham
Kingsley, Margaret Curtis, *A3*, Pb.H.; So. Berwick, Me.
Kinney, Marjorie Monroe, *E gr.*, A.B. (*Wheaton*) 1917, 89 Richardson Rd., Melrose Hlds.
Kirjasoff, Myrtle Ernestine, *B1*, St.H.; 190 Southmayd Rd., Waterbury, Ct.
Kirtland, Anna Elizabeth, *B1*, 49 Pierce, Malden
Klein, Frances, *A1*, 18 Eastbourne, Roslindale
Klein, Mary Andrews, *D4*, 18 Eastbourne, Roslindale
Kneil, Caroline Marcia, *A4*, So.H.; The Algonquin, Saratoga Springs, N. Y.
Knox, Evva Morrell, *A uncl.*, St.H.; Wareham
Kohl, Dorothy Kenneth, *C3*, 75 Richardson Rd., Melrose Hlds.
Kohl, Mary Frances, *HIII*, 561 Mass. Ave., Boston; Athens, N. Y.
Ladd, Dorothy May, *A1*, Aff. 6; Paxton
Ladd, Molly Longfellow, *A4*, So.H.; Epping, N. H.
Lafferty, Louise Katherine, *G1*, 11 E. Newton, Boston; 6356 Marchand, Pittsburgh, Pa.
Lagan, Viola Mae, *A1*, 45 Kilsythe Rd., Brookline; Bloomfield, Ct.
Laliberté, Marguerite Josephine Mary, *B1*, 21A Bennett, Brighton
Lane, Beatrice Frances, *C4*, 35 R Jaques, Winter Hill; 29 Lake View Ave., Lynn
Lane, Doris Alma, *B1*, 77 Highland Terr., Brockton
Lang, Annie Eva, *EII*, 72 Westland Ave., Boston; Chateaugay Basin, Que.
Lapointe, Lucia Florence, *B1*, Aff. 3; 28 Oak, Brunswick, Me.
Lapp, Lucille Mae, *A3*, Pb.H.; 270 Payne Ave., No. Tonawanda, N. Y.
Larratt, Mary Elizabeth, *A2*, Fairview Ave., Arlington; Boston Rd., Bille-rica
Larson, Lillian Irene, *B1*, Aff. 4; 461 Prospect Ave., Hartford, Ct.
Lauster, Irma Lillian, *A2*, B.H.; 1058 E. 64th, Cleveland, O.
Lavers, Ethel Louise, *B1*, 54 Montebello Rd., Jamaica Plain
Leahy, Marie Claire, *EII*, 7 Naples Rd., Brookline
Learned, Ruth Newton, *HIII*, 561 Mass. Ave., Boston; Ashburnham
Leavitt, Elizabeth, *C4*, B.H.; Belvedere Apts., Ellsworth Ave., Pitts-
burgh, Pa.
Leonard, Marion Jane, *B uncl.*, Washington, Wellesley
Lester, Katherine Henderson, *A1*, 10 Claflin, Milford
Libbey, Alla Amantha, *E uncl.*, A.B. (*Bates*) 1906, 31 Hobart Rd., New-
ton Centre
Lincoln, Ella Marion, *B4*, St.H.; 70 Bay, Glens Falls, N. Y.
Lindemuth, Josephine, *B1*, Aff. 1; 92 Congress, Bradford, Pa.
Lindsay, Doris Kendall, *FI*, 9 Bagnall, Allston
Lindsey, Marion Louise, *A1*, Aff. 5; Waite Ave., Chicopee Falls
Lipman, Rebecca Esther, *B4*, 192 So. Common, Lynn
Litchfield, Marguerita, *B1*, 3 Coulton Park, Needham
Lloyd, Margaret Ruth, *C1*, 252 Park, Dorchester
Logan, Mary Kennedy, *C1*, Aff. 4; Brewster, N. Y.
Lord, Margaret Cheney, *AIII*, 54 Auburn, Brookline; 24 North, Plymouth
Lowe, Mabel Inez, *A1*, L.H.; 1227 So. Boulder Ave., Tulsa, Okla.
Lufkin, Helen Marguerite, *B3*, No.H.; 437 Main, Gloucester

- Luginbuhl, Martha, *EII*, A.B. (*Whitman*) 1916, 11 E. Newton, Boston; Whitman College, Walla Walla, Wash.
- Lundstrom, Edna Ottilia, *B2*, 467 Park Ave., Worcester
- Lurio, Adaline Goldberg, *A3*, No.H.; 626 No. Duke, Lancaster, Pa.
- Lynch, Helen Theresa, *B2*, 558 Warren, Roxbury
- Lynn, Marion Helen, *A3*, No.H.; 410 Grant Ave., Plainfield, N. J.
- Lynott, Eleanor Emerson, *A2*, So.H.; 220 So. Third, Louisiana, Mo.
- Lyons, Edna Frances, *B1*, 786 Mt. Auburn, Watertown
- McCann, Marion Frances, *D4*, 487 Washington, Brighton
- McCarthy, Catherine Josephine, *A1*, 27 Harvard, Brockton
- † McCarthy, Marion Grace, *BII*, A.B. (*Radcliffe*) 1917, 42 Fairmont Ave., Newton
- McCaskell, Jessie Helen, *HIHI*, 561 Mass. Ave., Boston; 11 Simpson, Montreal, Que.
- McCausland, Helen, *B4*, Pb.H.; 1403 Vassar Ave., Wichita, Kans.
- McCaw, Gladys Wilhelmina, *AIV*, A.B. (*McGill*) 1916, 855 Beacon, Boston; 152 Mance, Montreal, Que.
- MacConnell, Edith Bessie, *B4*, 73 Mapleton, Brighton
- McCormack, Ruth Genevieve, *B2*, 263 Jackson, Lawrence
- McCormick, Adeline Cornelia, *EII*, 825 Main, Waltham
- McCrillis, Norma Arleene, *A2*, No.H.; 82 Wakefield, Rochester, N. H.
- McCune, Mary McNair, *GI*, A.B. (*Wellesley*) 1915, 79 Chandler, Boston; 1653 W. 26th, Minneapolis, Minn.
- MacDonald, Kathleen Elizabeth, *D1*, Aff. 3; 10 White, Taunton
- McDonald, Marie Culbert, *B1*, 23 Prospect, Marlboro
- McDonald, Mary Catherine, *B1*, 491 Mass. Ave., Boston
- Macdonald, Mildred Elizabeth, *A1*, 835 East, Walpole
- McDowell, Margaret Millard, *A2*, E.H.; 166 Eastwood Ave., Providence, R. I.
- McDuffee, Ruth Abigail, *C3*, W.H.; R. D. 3, Dover, N. H.
- McFarland, Sadie Arletta, *BII*, A.B. (*Wellesley*) 1918, 73 Puritan Rd., Swampscott
- Macgowan, Margaret, *E4*, 475 Broadway, Cambridge
- MacGregory, Ruth, *A1*, 4 Converse Ave., Malden
- McHenry, Mabel Conover, *AIII*, Br.H.; 387 W. First, Dayton, O.
- McIntyre, Sidnie Margaret, *HIIV*, 175 Pilgrim Rd., Boston; 119 Market, Manchester, N. H.
- McKee, Hazel Church, *B4*, Pb.H.; 7 Carleton Ave., Haverhill
- McKee, Marion Florence, *E1*, 20 High, Chelsea
- McKissick, Dorothy, *B4*, So.H.; 35 Litchfield, Dorchester
- MacLeod, Florence Louise, *D4*, No.H.; 177 Emerson Pl., Brooklyn, N. Y.
- McManus, Alice Cecilia, *B1*, 15 Wood, Concord
- McManus, Mary Frances, *EII*, 35 Lyndhurst, Dorchester
- McNabb, Doris Frances, *B1*, Aff. 3; 109 Union, Portsmouth, N. H.
- McNally, Mary Grace, *B2*, 37 Andem, Providence, R. I.
- McNeil, Evelyn Agnes, *B4*, 52 Freeman, Stoughton
- McNulty, Marion Agnes, *D uncl.*, 89 Bradford, Lawrence
- Macy, Corinne Stuart, *AII*, 508 Mass. Ave., Boston; No. Pembroke
- Madden, Mildred Teresa, *B1*, 119 Lynn Shore Drive, Lynn
- Mallett, Laura Bolton, *C2*, E.H.; Fort Kent, Me.

- Manley, Elisabeth Brewer, *C1*, 45 Hastings, W. Roxbury
 Mann, Fannie, *D1*, Aff. 1; 120 W. Fourth, Plainfield, N. J.
 Manning, Anna Frances, *B3*, 280 Harvard, Cambridge
 Marble, Gladys Winnifred, *A4*, E. Bridgewater
 Marchant, Bernice Mabel, *B11*, A.B. (*Radcliffe*) 1918; 70 Brook, Wollaston
 Markell, Lillian, *E1*, Pb.H.; 123 Franklin Ave., Chelsea
 ‡Marston, Annie Stanton, *B111*, A.B. (*Bates*) 1911, 24 Prescott, Cambridge
 Martin, Catherine Josephine, *B1*, L.H.; 1618 Lakefront Ave., E. Cleveland, O.
 ‡Martin, Elisabeth, *B111*, A.B. (*Oberlin*) 1916, 75 Elmwood Pl., Oberlin, O.
 Martin, Gertrude Isabelle, *B1*, Aff. 2; 23 Prospect, Gloversville, N. Y.
 Martin, Mary, *B1*, 1200 Mass. Ave., Cambridge
 Martin, Melba Raisse, *E gr.*, A.B. (*Pennsylvania College for Women*) 1916, 1200 Mass. Ave., Cambridge; 5506 Stanton Ave., Pittsburgh, Pa.
 Martin, Ruth Irene, *A1*, Aff. 1; 60 Church, Rutland, Vt.
 Mason, Adelaide Florence, *B4*, So.H.; Pawlet, Vt.
 Mason, Gladys Adams, *A2*, So.H.; 77 Park Ave., E. Orange, N. J.
 Mason, Julia, *A2*, Pb.H.; 1136 Centre, Newton Centre
 Matsouki, Marianthi, *A uncl.*, 491 Huntington Ave., Boston; 45 Notara, Athens, Greece
 Matthews, Ella, *A3*, So.H.; 238 Albany Ave., Kingston, N. Y.
 Matthews, Mabel Ann, *E uncl.*, 43 Mt. Vernon, Boston; 46 Abbott, Beverly
 Maxwell, Bernice Merrill, *B4*, 52 Otis, Melrose
 Mayer, Rita Henrietta, *C uncl.*, L.H.; 1444 K, Lincoln, Neb.
 Means, Mary Jane, *G1*, 17 Boyd, Newton
 Meltzer, Lillian Naomi, *B1*, Br.H.; Oakland Rd., Sharon
 Mentz, Helen Catherine, *B1*, Aff. 6; 152 John, Ilion, N. Y.
 Merriam, Barbara Elizabeth, *A1*, Aff. 3; 21 First Ave., Waterbury, Ct.
 Merriam, Carolyn Howe, *H111*, 561 Mass. Ave., Boston; 91 Park, Springfield
 Mersereau, Vera Lurline, *A4*, 8 Russell Rd., Somerville
 Michael, Grace Vivian, *B2*, Pb.H.; 3802 Keokuk N.W., Washington, D.C.
 Miller, Edith Louise, *A2*, 21 Richardson Ave., Wakefield
 Miller, Grace Pratt, *B3*, 63 Bigelow, Quincy
 ‡Miller, Jeannette Curtis, *B11*, A.B. (*Vassar*) 1917, So. Dartmouth
 Miller, Mae Lawrence, *B2*, W.H.; 979 Forest Ave., Portland, Me.
 Miller, Marion French, *G1*, 677 Chestnut, Waban
 Miller, Mary Roberta, *E11*, A.B. (*Boston Univ.*) 1912, 57 Nowell Rd., Melrose Hlds.
 Milne, Margaret Lee, *C3*, So.H.; 263 Pine, Fall River
 Miner, Mildred, *B2*, Pb.H.; 718 Hancock, Brooklyn, N. Y.
 Mishel, Sylvia Sarah, *B3*, 100 Seaver, Roxbury
 Mitchell, Emily Lester, *B1*, 181 Walnut Ave., Revere
 Mitchell, Imogene, *B11*, A.B. (*Grinnell*) 1915, 224 Aspinwall Ave., Brookline; Maquoketa, Ia.
 Moir, Grace Evelyn, *B4*, 98 Marion, E. Boston; 15A Jason, Arlington
 Molloy, Mary Cecelia, *B2*, 303 Western Ave., Lynn
 Monahan, Ruth Evangeline, *A uncl.*, W. Chelmsford
 Moody, Edith Larson, *C uncl.*, Aff. 4; Vermilion, O.
 Mooers, Ruth Devens, *A2*, 39 Bates Rd., E. Milton

- Mooney, Marjorie Louise, *B3*, So.H.; 142 Summer, Medway
 Moore, Alice Elizabeth, *B4*, 9 Mansfield, Allston; Ashburnham
 * Moore, Dorris, *D3*, 34 Appleton Ave., Beverly
 Moore, Gertrude Anna, *B1*, 11 Gray Circle, Lynn
 Moore, Vivian June, *A3*, No.H.; Stockton, Ill.
 Moorhead, Ruth, *B1*, Pb.H.; 2000 16th, Washington, D. C.
 Moriarty, Margaret Elizabeth, *D4*, 334 Mass. Ave., Boston
 Morrill, Ruth Elder, *A3*, So.H.; 53 Main, Saco, Me.
 Morris, Gladys Mary, *B uncl.*, 11 Tappan, Roslindale
 Morris, Marianne Achsah, *B1*, 63 Simpson Ave., Somerville
 Morris, Nellie Grant, *G1*, A.B. (*Indiana State Univ.*) 1901; A.M. 1903, 20 Charlesgate W., Boston; Dublin, Ind.
 Morse, Helen Benn, *CII*, A.B. (*Wellesley*) 1907, 32 Aspinwall Rd., Dorchester Centre
 Morse, Marian Elisabeth, *A3*, 8 Victoria, Revere
 Morse, Stella May, *C3*, 14 Hersom, Watertown
 Moseley, Stella Frances, *B2*, 67 Jefferson, Dedham
 Moshier, Louise Marion, *C4*, No.H.; 28 Watson Pl., Utica, N. Y.
 Moss, Mary Valentine, *A3*, So.H.; 325 Pulaski, Athens, Ga.
 Motschmann, Margaret Edith, *B2*, 58 Perry, Brookline
 Moulton, Lillian Bell, *AIII*, A.B. (*Boston Univ.*) 1898; J.B. 1903, 161 St. Botolph, Boston
 Muddle, Edna Marjorie, *A2*, Pb.H.; 18 No. Judson, Gloversville, N. Y.
 Mudgett, Ruth Margaret, *A1*, Aff. 1; R. D., Sterling Junction
 Mullen, Mary Louise, *B1*, 50 Baldwin, Charlestown
 Munt, Wilma, *D2*, Pb.H.; 46 Hill, Whitinsville
 Murdoch, Madeline Hall, *A3*, Pb.H.; 12 Simmons Ave., Brockton
 Murphy, Elizabeth Marie, *B1*, 524 Essex, Lynn
 Murphy, Elizabeth Virginia, *B1*, Hull
 Murphy, Ellen Mary, *HIII*, 561 Mass. Ave., Boston; 20 Hingham, Cambridge
 Murray, Lillian May, *B3*, 17 Oakville, Lynn
 Myhrberg, Ruth Hildagarde, *A1*, Aff. 5; Proctor, Vt.
 Myrick, Cristine, *BII*, A.B. (*Wellesley*) 1911; A.M. (*Columbia*) 1915, 11 Queensberry, Boston; Wilbraham
 Neff, Gertrude, *A4*, No.H.; 172 Essex, Salem
 Nellis, Anna Margaret, *C3*, 10 Westbourne, Roslindale
 Newell, Ethel Odgers, *B uncl.*, Aff. 2; Marion, Ct.
 Newell, Mildred Fay, *A4*, So.H.; Holden
 † Newhall, Beatrice, *BII*, A.B. (*Smith*), 1917, 104 Temple, W. Newton
 Newhall, Frances Ella, *B3*, 23 Atlantic, Lynn
 Newman, Harriet Lillian, *B1*, Aff. 4; 7 Woodford, Worcester
 Newton, Doris Mansfield, *B uncl.*, Br.H.; 43 Burton, Hartford, Ct.
 Nichols, Katharine Applegate, *A3*, St.H.; 315 Summer Ave., Newark, N. J.
 Nickerson, Helen Dorothy, *B3*, 153 Walnut, Newtonville; 37 Birch, Cliftondale
 Norris, Myra, *B1*, 86 Beacon, Hyde Park
 Nott, Elizabeth, *C1*, Aff. 3; 45 Windsor Rd., Brookline
 Nowers, Elizabeth, *A3*, No.H.; No. Hancock, Lexington

- Noyes, Mabel, *HIII*, 561 Mass. Ave., Boston; Third National Bank Building, Springfield
- Nute, Ethel May, *C uncl.*, 329 Highland Ave., W. Somerville
- Oakes, Helen Rebecca, *B3*, 246 Lamartine, Jamaica Plain
- † O'Brien, Marie Grace, *BII*, 28 Beaufort Rd., Jamaica Plain
- O'Connell, Alice Mary, *B1*, 234 Pleasant, Brookline
- O'Connor, Eleanor Augusta, *B1*, 55 Welles Ave., Dorchester
- O'Connor, Elizabeth Mary, *A2*, 19 South Ave., Winthrop
- O'Connor, Marie Frances, *D3*, 24 Ellsworth Ave., Cambridge
- Olden, Emma Winifred, *C3*, B.H.; Olden Lane, Princeton, N. J.
- O'Neil, Helen Ruth, *B3*, 20 Cushing Ave., Dorchester
- O'Rourke, Cecelia Kathleen, *B1*, Aff. 1; 30 Hill, Saco, Me.
- Orr, Grace Marion, *A1*, 57 West, Malden
- Osborne, Lydia Beecher, *A2*, 96 Winthrop, Winthrop
- Osgood, Alta Mae, *C2*, 67 Jefferson, Dedham; 326 Forest Park Ave., Springfield
- Overton, Lucia Maria, *A1*, Aff. 5; Belleville, N. Y.
- † Packer, Grace Fiske, *BII*, A.B. (*Radcliffe*) 1910, 72 Chestnut, Cambridge
- Palmer, Elizabeth Lucile, *C1*, 11 St. Luke's Rd., Allston; Dighton
- Park, Marion Elizabeth, *BII*, A.B. (*Wellesley*) 1918, 3 Orange, Reading
- Parker, Beatrice Stanton, *BII*, A.B. (*Radcliffe*) 1918, 77 Avon Hill, Cambridge
- Parker, Gladys Houghton, *B3*, No.H.; 216 Walnut, Clinton
- † Parker, Gladys Muriel, *BII*, A.B. (*Wheaton*), 1917, 116 Church, Watertown
- Parker, Nellie Adelaide, *B uncl.*, 45 Brook, Wellesley
- Parker, Ruth Ellen, *B1*, Ballard Vale
- Parsons, Grace, *A1*, Aff. 1; 1109 84th, Brooklyn, N. Y.
- Pearl, Winifred, *B2*, 7 Bay View, Revere
- Pedersen, Ruth Margaret, *B1*, 73 Adams, Dorchester
- Peirce, Marion, *A1*, Aff. 3; 220 Main, Dexter, Me.
- Pendleton, Jessica Elise, *A4*, 90 Gainsborough, Boston; Norwich, Ct.
- Perault, Margaret Helen, *B2*, Pb.H.; 69 Brigham Pk., Fitchburg
- Perkins, Doris Elizabeth, *D2*, Topsfield
- Perkins, Vera Alice, *A4*, So.H.; 242 So. Main, Rutland, Vt.
- † Perry, Grace Louise, *BII*, A.B. (*Wellesley*), 1912, 222 W. Elm, Brockton
- Perry, Helen Margaret, *A3*, 73 Worcester Lane, Waltham
- Peterson, Marion Elizabeth, *B3*, 19 Stow, Concord
- Pettengill, Miriam, *EII*, 268 Upland Rd., Cambridge; 69 Woodford, Woodfords, Me.
- Pettersson, Anna Celia, *HIII*, 561 Mass. Ave., Boston; Chelmsford
- Peverly, Anna Constance, *B2*, 66 Wyoming Ave. E., Melrose
- Pfund, Marion Caroline, *A4*, 812 E. Third, So. Boston
- Phelan, Coletta Mary, *B1*, Aff. 1; Prospect, Lee
- Phillips, Evelina Donaldson, *A1*, Circuit, W. Hanover
- Phinney, Marion Haynes, *A1*, Aff. 4; Gorham, Me.
- Pierce, Helen Tompson, *B2*, W.H.; 107 Lancaster, Portland, Me.
- Pierce, Norma, *B1*, 73 Newhall, Lynn
- Pinkerton, Florence Avery, *D1*, 12 Blackwood, Boston; Randolph
- Piper, Marjorie Boynton, *A4*, 54 Belcher Circle, E. Milton

- Poland, Margaret Evangeline, *B2*, L.H.; 258 Montclair Ave., Newark, N. J.
- Pollard, Ruth Evelyn, *B1*, 9 Grover, Lynn
- Pollycutt, Helen Patricia, *A4*, 271 Canton, Stoughton
- † Pooler, Dorothy Hazel, *BII*, A.B. (*Colorado*) 1916, 108 So. Chatham, Austin, Minn.
- Porter, Elizabeth, *E gr.*, S.B. (*Northwestern Univ.*) 1910, 101 Newbury, Boston; 826 Hamlin, Evanston, Ill.
- Prescott, Katherine, *B4*, 6 Lincoln, Stoneham
- Prescott, Lenna Huldah, *BII*, A.B. (*Colby*) 1918, 690 Haverhill, Lawrence
- † Prest, Marion, *BII*, A.B. (*Univ. of Minnesota*) 1913, 1713 Summit Ave., St. Paul, Minn.
- Price, Hermine Kennedy, *B1*, 60 Prichard Ave., W. Somerville
- Prime, Miriam Trumbull, *A1*, Aff. 1; 25 Warburton Ave., Yonkers, N. Y.
- Pritchard, Helen Bannerman, *BII*, A.B. (*Vassar*) 1915, 102 The Fenway, Boston; 253 W. Wabasha, Winona, Minn.
- Proctor, Dorothy, *B1*, 144 Mystic, W. Medford
- Proctor, Lucy Bond, *CII*, A.B. (*Wellesley*) 1904, 26 Pleasant, Revere
- Proctor, Marjorie, *B1*, Littleton
- Proctor, Ruth Celinda, *C1*, Aff. 1; Dunstable
- Proiou, Aryero, *A uncl.*, 491 Huntington Ave., Boston; 48 Skoufa, Athens, Greece
- Purcell, Doris Vincent, *B1*, Aff. 4; 28 Webster, Rockland
- Putnam, Harriett Carpenter, *IIIV*, 175 Pilgrim Rd., Boston; 6 Elm, Houlton, Me.
- Quinlan, Rosemary Sylvia, *B4*, 98 North Ave., Natick
- Quinn, Mary Imelda, *B1*, Aff. 2; 33 Park, So. Manchester, Ct.
- Rabinovitz, Nellie, *B4*, 22 Esmond, Dorchester
- Radebaugh, Gladys Warren, *GI*, 20 Prescott, Cambridge; Waterville, Me.
- Rafish, Mary Leah, *B2*, L.H.; 116 So. Main, Butte, Mont.
- Ramey, Hazel Dot, *AIII*, 99 Newbury, Boston; Mt. Gilead, O.
- Ramirez, Maria Providencia, *D4*, So.H.; Humacao, Porto Rico
- Randall, Margaret Elizabeth, *B3*, 15 Lloyd, Winchester
- † Rawson, Helen Wood, *BII*, A.B. (*Smith*) 1917, 781 Summit Ave., Milwaukee, Wis.
- Rawson, Marian Wright, *B2*, No.H.; 427½ Lincoln, Jamestown, N. Y.
- Razi, Adela, *A uncl.*, 471 Huntington Ave., Boston; Athens, Greece
- Rayne, Willimina Mae, *B2*, 54 Eaton, Lawrence
- Read, Naomi Williams, *GI*, 7 Temple, Cambridge; 29 Third, Onset
- Reed, Eleanor France, *A uncl.*, 83 Brattle, Cambridge; San Juan, Porto Rico
- † Reed, Elizabeth Frances, *BII*, A.B. (*Smith*) 1916, 16 Grinnell, Greenfield
- Reed, Marion Flora, *B2*, Br.H.; Windsor, Vt.
- Reeves, Beatrice Alice, *A4*, Pb.H.; 224 Pine, Attleboro
- Reiseroff, Lillian Ruth, *E1*, 10 Buena Vista Pk., Cambridge
- Reniers, Marie Lang, *GI*, 20 Charlesgate W., Boston; 108 East End Ave., Appleton, Minn.
- Reynolds, Alice, *B4*, 741 Washington, Canton
- Reynolds, Marian Elpatia, *C2*, Pb.H.; 1411 Crittenden N.W., Washington, D. C.
- Rice, Alice Euleta, *B4*, 33 Claremon, W. Somerville

- Rice, Endora May, *B1*, 38 Lombard Terr., Arlington
 Richards, Gladys Louise, *B4*, Lynnfield Centre
 Richards, Josephine, *B1*, 6 Maple, Cambridge; No. Brookfield
 Richards, Louise Beverley, *E uncl.*, 82 Chestnut, Boston
 Richardson, Elsa Lyman, *A uncl.*, 56 Fisher Ave., Newton Hlds.
 Richardson, Sarah Augusta, *A3*, 1895 Beacon, Brookline; W. Acton
 Riley, Inez Evelyn, *A3*, Pb.H.; E. Greenwich, R. I.
 Ripley, Helen Monica, *B2*, No. Chelmsford
 Rivitz, Sophia Grace, *B3*, 23 Homestead, Roxbury
 Roat, Edith Louise, *A3*, So.H.; 286 College Ave., Kingston, Pa.
 Roberts, Dorothy Dorcas, *B2*, No.H.; 701 No. Main, Leominster
 Roberts, Lilian May, *C1*, Allen, Lexington
 Robinson, Florence Elinor, *BII*, A.B. (*Univ. of Illinois*) 1913, 56 Gainsborough, Boston; 1016 W. California Ave., Urbana, Ill.
 Robinson, Marguerite, *CII*, A.B. (*Colby*) 1915, 11 E. Newton, Boston; 7 Nudd, Waterville, Me.
 Rock, Katharine Howard, *C4*, Pb.H.; 39 Claremont Terr., Swampscott
 † Rogers, May Harding, *EII*, A.B. (*Lake Forest*) 1899, 784 E. Villa, Pasadena, Cal.
 Rogers, Nettie Nisbette, *AIII*, E.H.; 278 Highland Ave., Wollaston
 Rogolsky, Freda, *EII*, 109 Chambers, Boston
 Rome, Edythe Sarah, *EII*, 17 Waverly, Worcester
 Romig, Phebe Bennett, *C1*, 233 Aspinwall Ave., Brookline; Moorestown, N. J.
 Rose, Evelyn Saxe, *B1*, 46 Hillside Rd., Watertown
 Rossell, Eva Dorothea, *B uncl.*, Aff. 2; W. Concord, N. H.
 Roundy, Susan, *A4*, B.H.; 136 Paine, Worcester
 Rowden, Dorothy Annie, *C uncl.*, Aff. 2; Wells River, Vt.
 Rowe, Ernestine, *A4*, No.H.; 1889 E. 75th, Cleveland, O.
 Rowe, Roberta Frances, *III*, 527 Mass. Ave., Boston; Hebron, Me.
 Rowley, Ruth Alice, *A uncl.*, Aff. 6; 340 Eighth, Lorain, O.
 Rumble, Kathryn Green, *A2*, E.H.; 115 Alden, Cranford, N. J.
 Rumill, Leola Gertrude, *HIV*, 300 Longwood Ave., Boston; W. Tremont, Me.
 Russell, Dorothy Alice, *A1*, Aff. 1; Grasmere, N. H.
 Russell, Frances Susan, *B1*, 55 Belvidere, Boston; 36 Vernon, Saco, Me.
 Russell, Mary Ethelyn, *C4*, Pb.H.; 68 High, Exeter, N. H.
 Rust, Marion Stanwood, *C3*, 103 Elm Ave., Wollaston; Bucksport, Me.
 Ruud, Mina Louise, *HIV*, 175 Pilgrim Rd., Boston
 Ryan, Margaret Mary, *A4*, 485 Sumner, Stoughton
 Saeger, Reinette, *B4*, 220 Aspinwall Ave., Brookline
 St. Amant, Ruth Douglas, *E1*, 24 Hawthorne Ave., Auburndale
 St. John, Winifred Katherine, *C3*, B.H.; Hamilton, N. Y.
 Sanborn, Marion Lurline, *B1*, Aff. 7; No. Haverhill, N. H.
 Sanborn, Ruth Alden, *D4*, 8 Buena Vista Pk., Cambridge
 Sanders, Ruth, *C1*, St.H.; 2552 Glenridge Drive, Seattle, Wash.
 Sandoe, Mildred Williamson, *C1*, Aff. 4; 2 Windle Pk., Tarrytown, N. Y.
 Sartelle, Eunice Althea, *D1*, W.H.; Pepperell
 Saunders, Sally, *B1*, Aff. 1; 161 Madison Ave., New York, N. Y.
 Savage, Dorothy Bradley, *AIII*, B.H.; 34 Allerton, Plymouth

- Sawyer, Harriot Boynton, *A4*, 41 Humphreys, Dorchester
 Sawyer, Mary Nelson, *A4*, So.H.; 11 Jackson, Palmyra, N. Y.
 Schieffelin, Mary, *GI*, B.S. (*Elmira*) 1918, 102 The Fenway, Boston; 858 Union, Schenectady, N. Y.
 †Schmidt, Frances Eva, *EII*, A.B. (*Shorter*) 1917, 5338 Harper Ave., Chicago, Ill.
 Schoenfeld, Janet, *EII*, 425 Walden, Cambridge
 Schofield, Hazel Priscilla, *IIIV*, 73 Cliffmont, Roslindale; R. D., Medway
 Schönfeld, Belle Weiss, *B4*, St.H.; 321 Brookline Ave., Boston
 Schulz, Gertrude Adams, *B1*, Aff. 3; 1658 Park Rd. N. W., Washington, D. C.
 Schwamb, Amy Esther, *CII*, A.B. (*Wellesley*) 1918, 33 Academy, Arlington
 Scott, Marion Francis, *B3*, 11 Estralla, Jamaica Plain
 Sculley, Margaret Angeline, *D4*, Hamilton Ave., So. Hamilton
 Scully, Ruth, *A3*, So.H.; 299 Ash, Brockton
 Sdrin, Helene N., *A uncl.*, 491 Huntington Ave., Boston; Kahelio, Cephalonia, Greece
 Sears, Charlotte Louise, *A uncl.*, L.H.; 220 Sandwich, Plymouth
 Segel, Ruth, *B1*, 42 Georgia, Roxbury
 Seiple, Elizabeth, *A3*, No.H.; 1409 Third Ave., New Brighton, Pa.
 Selden, Eva, *A4*, Aff. 2; R. D. 1, Plainfield, N. J.
 Setchell, Dorothy Learned, *B2*, 95 Russett Rd., W. Roxbury
 Sexauer, Laura Elsie, *AIII*, S.B. (*South Dakota State*) 1914, W.H.; 925 William, Brookings, S. D.
 Sexton, Vera Adelaide, *B4*, Pb.H.; 111 Lawrence, Fitchburg
 Seybolt, Lois Adel, *A4*, Pb.H.; 70 Highland, Portsmouth, N. H.
 Seybolt, Ruth Ardis, *A3*, Pb.H.; 70 Highland, Portsmouth, N. H.
 Shand, Mary Lamond, *B1*, L.H.; 103 Eden, Bar Harbor, Me.
 Shand, Mildred Mary, *B1*, E.H.; 1349 Whittier Ave., Springfield, Ill.
 Sharf, Frances, *B3*, 79 Waumbeck, Roxbury
 Sharp, Jeannette Murray, *A uncl.*, No.H.; 46 West 27th, Indianapolis, Ind.
 Shaw, Charlotte Paine, *D2*, 456 Huntington Ave., Hyde Park
 Shaw, Charlotte Winsor, *A4*, Pb.H.; 99 Park, E. Orange, N. J.
 Shaw, Mary Sneder, *GI*, A.B. (*Univ. of Kansas*) 1915, 21 Day, W. Somerville; 1112 Van Buren, Topeka, Kans.
 Shedd, Faith May, *A uncl.*, St.H.; 432 Massasoit Ave., E. Providence, R. I.
 Sheerin, Ann Elizabeth, *HIII*, 6 Fairland, Roxbury
 Shepard, Bertha, *E uncl.*, 64 Charlesgate E., Boston
 Sherburne, Ruth Evelyn, *B4*, No.H.; Tyngsboro
 Shields, Madeleine Harriet, *B1*, 27 Lowell, Braintree
 Shipp, Mabel Eloise, *B1*, 38 Lindsey, Dorchester
 Shores, Elizabeth Hazel, *B2*, Pb.H.; Milan, Pa.
 Shorley, Marion Christine, *BII*, A.B. (*Tufts*) 1911, 81 Bellevue Ave., Winthrop
 Shute, Marion, *A4*, No.H.; Uxbridge
 Sibley, Helen Mildred, *BII*, A.B. (*Wellesley*) 1918, 25 Audubon Rd., Boston; 18 Walnut, Medford
 Simes, Lottie, *B1*, 9 Floyd, Dorchester
 Simmons, Helen Laura, *D4*, B.S. (*Grinnell*) 1918, 855 Beacon, Boston; Grinnell, Ia.

- Simmons, Ida Marie Blatchford, *A uncl.*, 62 Greenough, Brookline
- Simpson, Sarah Falconer, *A2*, Pb.H.; 1417 Belmont, Washington, D. C.
- Siskind, Edith Helen, *B2*, 23 Homestead, Roxbury
- Siskind, Lillian Barbara, *B1*, 272 Broadway, Lawrence
- Skolfield, Elizabeth Giveen, *C3*, 4 Hersom, Watertown; R. D. 2, Brunswick, Me.
- Slater, Gladys Hawley, *A1*, 175 Hemenway, Boston; Essex Junction, Vt.
- ‡ Slayton, Ethelyn Leone, *BII*, A.B. (*Univ. of Minnesota*) 1917, 1822 Eye N. W., Washington, D. C.
- Sleeper, Ruth, *A3*, So.H.; 101 Pleasant, Manchester, N. H.
- Small, Blanche Fidelia, *A1*, No.H.; 45 Vernon, Worcester
- Small, Florence Millner, *A III*, 14 John Eliot Sq., Roxbury
- Small, Ruth Adelaide, *HIV*, Foxboro
- Smeader, Anna Louise, *BII*, A.B. (*Syracuse Univ.*) 1912, 97 Gainsborough, Boston; So. New Berlin, N. Y.
- Smith, Bertha Chadbourne, *C2*, 5 Adams, Charlestown; 78 Pleasant, Methuen
- Smith, Edith Marshall, *B uncl.*, Aff. 7; Monroe Terr., Richmond, Va.
- Smith, Hildred, *B2*, L.H.; 332 Penn Ave., Scranton, Pa.
- Smith, Katharine Wike, *HIV*, 300 Longwood Ave., Boston; 427 Locust, Columbia, Pa.
- Smith, Marion Clark, *D4*, 75 Lincoln, Waltham
- Smith, Marjorie Warren, *BII*, A.B. (*Mt. Holyoke*) 1918, 11 E. Newton, Boston; 245 Chestnut, Springfield
- Smith, Vera Arlin, *B1*, 10 Park Drive, Brookline; 46 Allen, Bradford
- Smyth, Marion Elizabeth, *HIV*, 300 Longwood Ave., Boston; 35 No. Adams, Manchester, N. H.
- Snell, Sara Emerson, *E uncl.*, A.B. (*Wellesley*) 1916, 74 Davis Ave., Brookline
- Solov, Jane, *A1*, 25 Peterborough, Boston
- Souchay, Yvonne, *B uncl.*, W.H.; 29 rue d'Ablon, Athis-Mons, France
- Soule, Theodate Haines, *EII*, A.B. (*Smith*) 1917, 97 Charles, Boston; 205 Sigourney, Hartford, Ct.
- Souther, Dorothy Constance, *BIII*, A.B. (*St. Elizabeth*) 1918, 145 Fenwood Rd., Roxbury
- ‡ Southwick, Edna Frances, *EII*, A.B. (*Brown Univ.*) 1915, 9 Star, Pawtucket, R. I.
- Spamer, Marion Pearl, *A4*, Pb.H.; Oronoque, Ct.
- Spencer, Eunice Hope, *A4*, So.H.; West Haven, Ct.
- ‡ Spencer, Marian Louise, *EII*, A.B. (*Boston Univ.*) 1916, 380 Washington, Dorchester Centre
- Spicer, Elizabeth, *A1*, Aff. 4; Noank, Ct.
- Sprague, Edith Alden, *BII*, A.B. (*Vassar*) 1909, Marshfield
- Sprague, Marjorie Emerson, *B3*, Pb.H.; 10 Kenwood Terr., Lynn
- Springer, Katharine Rand, *B1*, Aff. 1; 1346 E. 49th, Chicago, Ill.
- Springfield, Alice, *BII*, A.B. (*Boston Univ.*) 1918, 94 Huntington Ave., Boston; 82 Summer, Rochester, N. H.
- Stacey, Helen Reed, *A4*, Pb.H.; White River Junction, Vt.
- Starbird, Marion Isabel, *CII*, A.B. (*Colby*) 1918, 86 St. Stephen, Boston; Oxford, Me.
- Starbuck, Katharine Rosamond, *B4*, B.H.; Lancaster

- Steele, Helen Benedict, *A1*, B.H.; 462 No. Cherry, Galesburg, Ill.
- † Stetson, Marion, *BII*, A.B. (*Wellesley*) 1913, 23 Dakota, Dorchester
- Stevens, Eleanor Marie, *B1*, Washington, Dedham
- Stevens, Jane, *B uncl.*, Aff. 7; 120 Swan, Albany, N. Y.
- † Stevens, Lizzie Frances, *BII*, Ph.B. (*Univ. of Vermont*) 1917, 80 College, Burlington, Vt.
- Stevens, Ruth, *GI*, A.B. (*St. Lawrence Univ.*) 1915, 542 Western Ave., Lynn
- Stevens, Ruth Miriam, *B4*, 9 Boxford Terr., W. Roxbury
- Stevens, Wenonah Virginia, *A1*, 53 Warwick, Roxbury; 21 Paulina, W. Somerville
- Stewart, Dorothy May, *A1*, Aff. 5; Lamanda Park, Cal.
- Stimpson, Mabel, *A1*, 186 Hammond, Chestnut Hill
- Stimpson, Mabel Smith, *B3*, Lincoln, Waltham
- Stinson, Christie Ann, *AI*, 17 Ivy, Boston
- Stockin, Dorothy Bowditch, *E uncl.*, 49 Russell Ave., Watertown
- Stockwell, Madeline, *B2*, 9 Kidder Ave., W. Somerville
- Stolzenbach, Anna Katherine, *B4*, No.H.; 253 Thorne, Sewickly, Pa.
- Stone, Esther May, *C3*, 85 Fairview, Dorchester
- Stow, Helen Elizabeth, *A3*, Pb.H.; 23 Allen, Winsted, Ct.
- Strong, Ethel Hobart, *B1*, St.H.; Martine Ave., Fanwood, N. J.
- Stroup, Ada Marie, *B uncl.*, Aff. 6; 368 E. Main, Bradford, Pa.
- Stuart, Janet Hartzell, *B1*, Aff. 4; 2792 W. 14th, Cleveland, O.
- Stuart, Mary Amelia, *HI*, 561 Mass. Ave., Boston; Church Point, Digby Co., N. S.
- Sughrue, Alice Emma, *B4*, 328 Bay State Rd., Boston
- Sullivan, Catherine Doris, *B1*, 76 Otis, Medford
- Sullivan, Katherine Gertrude, *B2*, 210 Bay State Rd., Boston
- Sullivan, Marjorie Swift, *B3*, 66 Harrison, Brookline; 112 Winthrop, Augusta, Me.
- Summers, Grace Bond, *A2*, 86 St. Botolph, Boston
- Sutherland, Doris Margaret, *B2*, 16 Clarke Rd., Beach Bluff
- Sutherland, Helen Cordley, *A1*, Br.H.; 27 Lincoln, Melrose
- Svenson, Stella Caroline, *HI*, 351 Norfolk, Dorchester
- Svenson, Tilly Emily, *B4*, 351 Norfolk, Dorchester
- † Swedenborg, Ruth Elizabeth, *BII*, A.B. (*Ohio State Univ.*) 1917, 184 Prospect, Ashtabula, O.
- Sweeney, Josephine, *D4*, Aff. 6; 15 Main, Exeter, N. H.
- Sweeney, Mary, *A2*, 40 Francis, Brookline; 15 Main, Exeter, N. H.
- Swift, Edith Eleanor, *E4*, So.H.; 112 Central Ave., Milton
- Swift, Evelyn Porter, *B2*, 55 Oak, Taunton
- Sylvester, Margaret Jordan, *B4*, B.H.; 8 Kensington Ave., Bradford
- Symmes, Marion Brooks, *B3*, 10 Winthrop, Winchester
- Symonds, Margaret Danforth, *B2*, 71 Ossipee Rd., W. Somerville
- Taber, Laura Eliza, *HI*, 300 Longwood Ave., Boston; 21 Cleveland Ave., Woburn
- Taggart, Olive Angela, *A2*, No.H.; 106 Appleton, Manchester, N. H.
- Talbot, Evelyn Frances, *A1*, Aff. 4; 17 South, Milford, N. H.
- Tandy, Justine, *A uncl.*, So.H.; Vevay, Ind.
- Tandy, Mary, *A4*, Pb.H.; Vevay, Ind.
- Taylor, Abbie Edna, *B2*, 14 Brent, Dorchester

- Taylor, Constance Alva, *B2*, 16 Linwood, Arlington
 Taylor, Dorothy Sherwood, *BII*, A.B. (*Boston Univ.*) 1916, 182 Elm, No. Cambridge
 Taylor, Marion Manola, *A2*, 66 Albion, Wakefield; 31 Moore, Haverhill
 †Taylor, Mary Katharine, *EII*, A.B. (*Boston Univ.*) 1910, 182 Elm, No. Cambridge
 Taylor, Olive Elinor, *A uncl.*, 83 Perry, Brookline; 232 W. Central Ave., Moorestown, N. J.
 Teague, Sally Wheeler, *B2*, 183 Lowell, Peabody
 Templeton, Susan Mossman, *B3*, E.H.; 52 Eagle, Greenville, Pa.
 Thomas, Martha Ahmeda, *A3*, No.H.; 14 Marchant, Gloucester
 Thompson, Alice Ethel, *B uncl.*, Aff. 7; 27 Chase Ave., Springfield
 Thompson, Dorene, *A3*, No.H.; 128 So. Main, Orange
 Thompson, Mildred, *C4*, Pb.H.; Hillcrest, Mariaville, N. Y.
 Thornton, Dorothy Lowe, *B3*, 142 St. Botolph, Boston
 Thorp, Alice Allegra, *HIV*, 300 Longwood Ave., Boston; 115 Brattle, Cambridge
 Thorpe, Alice Louise, *B1*, Aff. 5; 78 Ticonderoga Ave., Providence, R. I.
 Thrasher, Ida May, *GI*, Linnaean Hall, Linnaean, Cambridge
 Thurber, Mona Quayle, *BIII*, Ph.B. (*Univ. of Chicago*) 1913, 320 Tappan, Brookline
 Tibbetts, Helen Alpha, *A uncl.*, 22 Walker Rd., Swampscott
 Timpany, Leila Eugenia, *HIII*, 561 Mass. Ave., Boston; 39 Highland, Worcester
 Tice, Edna Ruth, *GI*, 11 E. Newton, Boston; 164 Winthrop Ave., New Haven, Ct.
 Tirrell, Mary Agnes, *B1*, Aff. 1; 297 Broadway, Norwich, Ct.
 Tobin, Dorothy Elizabeth, *B4*, 24 Paris, Everett
 Todd, Monette Osie, *GI*, A.B. (*Leland Stanford Junior Univ.*) 1910; A.M. 1915, 792 Beacon, Boston
 Tonon, Edith Louise, *B1*, Aff. 1; Stafford Springs, Ct.
 Tooben, Eva, *B1*, 523 Eastern Ave., Malden
 Tourtellotte, Laura Frances, *A4*, No.H.; 15 Front, Marlboro
 Towle, Olive Estelle, *C4*, B.H.; 102 Common, Walpole
 Townsend, Gladys Emily, *B3*, No.H.; Le Roy, N. Y.
 Trevett, Alma Frances, *A1*, So.H.; 407 No. Prairie, Champaign, Ill.
 Tucker, Marion Louise, *A1*, Pb.H.; 28 Ellsworth Ave., Brockton
 Tufts, Frances Washington, *AIV*, A.B. (*Wellesley*) 1909; A.M. (*Clark Univ.*) 1913, 562 Pleasant, Worcester
 Turnbull, Marion Adelaide, *B2*, 12 Ramsdell Pl., E. Lynn
 Turner, Helen Ruth, *H1*, Aff. 4; 22 Gage, Methuen
 †Turner, Marion Belle, *BII*, A.B. (*Mt. Holyoke*) 1911, No. Reading
 Twigg, Constance Louise, *B2*, 727 Webster, Needham
 Twisden, Irma Addie, *B1*, 257 Lynnfield, Lynn
 Tyler, Catherine, *E4*, So.H.; 39 Gray Cliff Rd., Newton Centre
 Ullrich, Dorothy Wilhelmina, *GI*, 20 Charlesgate W., Boston; 932 Judson Ave., Evanston, Ill.
 Utz, Margaret Christine, *C2*, W.H.; 517 University Ave., Rochester, N. Y.
 Van Nest, Kathryn, *A3*, B.H.; 66 No. Maple Ave., E. Orange, N. J.
 Van Wart, Ruth Merriitt, *A3*, Pb.H.; Cherryfield, Me.
 Varney, Marion, *HIII*, 561 Mass. Ave., Boston; No. Chelmsford

- Viall, Judith Kathryn, *A uncl.*, Aff. 6; 74 Adams, Rochester, N. Y.
 Vorce, Catherine Newell, *B1*, Aff. 6; 24 College Ave., Rochester, N. Y.
 Vories, Edwina Davis, *B2*, No.H.; 401 W. 18th, Pueblo, Colo.
 Waldron, Marion Craig, *A2*, E.H.; Oldwick, N. J.
 Walker, Gertrude May, *B2*, 324 Broadway, Lawrence
 Walker, Mary Louise, *A1*, Aff. 4; 1113 Davis, Evanston, Ill.
 Walker, Ruth Olinda, *A1*, St.H.; Bridgton, Me.
 Wallis, Evelyn Mable, *C4*, No.H.; 143 So. Union, Olean, N. Y.
 Walmsley, Marguerita Bertha, *HIIV*, 300 Longwood Ave., Boston; 70 Hawthorn, New Bedford
 Walquist, Eleanor Katherine, *B2*, So.H.; 3 King, Cohoes, N. Y.
 Walton, Annie May, *EII*, 105 Pinckney, Boston; 310 Kent, Brookline
 Ward, Edna Veda, *A2*, 195 Billings, Atlantic; 9 Favor, Eastport, Me.
 Ward, Rachel Martha, *A2*, No.H.; 154 Main, Springfield, Vt.
 Waring, Meta Louise, *A1*, Aff. 3; 46 Washburn Pl., Caldwell, N. J.
 Warner, Carolyn, *B1*, Aff. 1; 76 W. Alvord, Springfield
 Washburn, Emily, *E1*, Aff. 1; 482 Broad, Portsmouth, N. H.
 Wason, Ethel Mae, *AIII*, B.H.; 4 Princeton, Concord, N. H.
 Waterman, Ada Drusilla, *BII*, Ph.B. (*Univ. of Vermont*) 1918, 387 Talbot Ave., Dorchester; Johnson, Vt.
 Watkins, Helen Bowman, *A1*, Aff. 7; 141 Chestnut, Gardner
 Watson, Della Marie, *A4*, No.H.; 2130 Fulton, Toledo, O.
 Watson, Helen Hall, *HIIV*, 300 Longwood Ave., Boston; 4855 Jefferson, Bellaire, O.
 Watters, Mildred Charlotte, *BII*, A.B. (*Wellesley*) 1914, 100 Gainsborough, Boston; 65 Lancaster Ave., Buffalo, N. Y.
 Watts, Ethel Williams, *B1*, 10 Andover, Peabody
 Weatherhead, Helen Whiting, *C2*, No.H.; 6 Crescent, Southbridge
 Webber, Mary Evelyn, *B3*, So.H.; 75 Harwood, Lynn
 Wedgwood, Harriet Leoria, *IIIII*, 561 Mass. Ave., Boston; Woburn, Lexington
 Weinberg, Dorothy Margaret, *BII*, S.B. (*Knor*) 1918, 855 Beacon, Boston; 582 No. Seminary, Galesburg, Ill.
 Weinberg, Florence, *B4*, 55 Pembroke, Newton
 Weintraub, Anna, *D1*, 9 Belvidere Sq., Revere
 † Wellman, Clarice Louisa, *BII*, A.B. (*Syracuse Univ.*) 1917, 703 Washington, Jamestown, N. Y.
 Wells, Dorothy, *B2*, 139 Allen Ave., Lynn
 Wells, Ruth Caroline, *B4*, Ph.H.; 139 Allen Ave., Lynn
 Werner, Elizabeth Mary, *IIIII*, 561 Mass. Ave., Boston; 42 Russell Terr., Pittsfield
 Westbee, Nina Ann, *GI*, A.B. (*Leland Stanford Junior Univ.*) 1918, 41 Gay, Newtonville; 653 Sutter, San Francisco, Cal.
 Wetherell, Gladys Annie, *B4*, 25 Harvard, Natick
 Wheaton, Winifred, *IIIII*, 561 Mass. Ave., Boston; 169 College, Lewiston, Me.
 Wheeler, Mabel, *GI*, S.B. (*Wells*) 1908, 11 E. Newton, Boston; 703 Second Ave., Sterling, Ill.
 Whipple, Florence Van Deren, *IIIII*, 561 Mass. Ave., Boston; 130 Oxford, Duluth, Minn.
 White, Dorcas Marvin, *B2*, Ph.H.; 10 Chase Pk., Bellows Falls, Vt.

- White, Lucy Waters, *GI*, 26 Beals, Brookline; 1117 College Ave., Ft. Worth, Tex.
- White, Orlene Emma, *DI*, Aff. 3; 74 Riddle, Manchester, N. H.
- White, Ruth Loring, *A4*, Pb.H.; 43 Pine, Taunton
- Whitmore, Nellie Philena, *A4*, 130 Longwood Ave., Brookline; Seal Harbor, Me.
- Whitney, Anna Easton, *B1*, Aff. 5; 193 Church, No. Adams
- Whitney, Emily, *EII*, Wayland
- Whitney, Madolin Reed, *AIII*, 3 Pond, Ayer
- Whyte, Hazel Gertrude, *B1*, Pb.H.; 48 Hawthorne, Lynn
- Widger, Barbara, *B3*, 81 Pine, Swampscott
- Wiggin, Barbara, *A2*, Pb.H.; 29 High, Spencer
- Wilbraham, Jessie Waters, *A4*, Pb.H.; 41 Linden Ave., Rutledge, Pa.
- Wilbur, Agnes Mildred, *B3*, 32 Hancock, Boston
- Wild, Gertrude Helen, *B1*, Randolph Hall, Cambridge
- Wilke, Ada Dorothea, *EII*, A.B. (*Univ. of Wisconsin*) 1906, 82 Gainsborough, Boston; Union Grove, Wis.
- Willard, Katharine Louise, *B3*, So.H.; So. Lancaster
- Williams, Dorothy Jacqueline, *C uncl.*, 266 Brookline Ave., Boston
- Williams, Kate Dunning, *GI*, 1595 Mass. Ave., Cambridge
- Williamson, Emma Miriam, *C4*, No.H.; Frankfort, N. Y.
- Willis, Katharine Louise, *B1*, Aff. 3; 49 Cumberland, Brunswick, Me.
- Willson, Winifred Olivia, *IIIV*, 175 Pilgrim Rd., Boston; Antrim, N. H.
- Wilson, Caroline Hardy, *A4*, No.H.; 61 Morgan, New Bedford
- Winchester, Edith May, *B4*, 1 Mt. Warren, Roxbury; 353 School, Webster
- Wingersky, Harriet Bertha, *B1*, 27 Washington, Dorchester
- Winslow, Eleanor Porter, *B1*, Aff. 5; Assonet
- Withington, Margaret, *C3*, 535 Beacon, Boston
- Wolff, Estelle Marguerite, *D4*, No. H.; 123 E. 53d, New York, N. Y.
- Wood, Harriet Asenath, *B3*, So.H.; Chatham, N. Y.
- Wood, Mary Elizabeth, *C uncl.*, 72 Westland Ave., Boston; Wuchang, China
- Woodman, Beatrice Stanton, *GI*, A.B. (*Boston Univ.*) 1918, 217 Bellevue, Newton
- Woodward, Dorothy Bell, *A2*, 12 Colonial Rd., Brighton
- Woodward, Marion Ella, *B1*, 33 Centre, Brookline; Hubbardston
- Worcester, Tryphosa Rosalette, *A3*, No.H.; 405 Hanover, Manchester, N. H.
- Wright, Alice Louise, *A4*, So.H.; 90 Meridian, Melrose
- Wright, Frances Wilcox, *EII*, 96 Charles, Boston; 163 Pacific, Bridgeport, Ct.
- Wulkop, Elsie, *EII*, 41 Calumet Rd., Winchester
- Wurtzbach, Helen Marie, *C3*, Pb.H.; High, Lee
- Yetten, Pauline, *E uncl.*, 336 Lexington, Waltham
- Young, Annella, *A uncl.*, 74 Agassiz Ave., Waverley
- Young, Emma Elizabeth, *GI*, 20 Ashburton Pl., Boston; 46 Avenue Road, Toronto, Ont.
- Zahorski, Hubertine Marie, *B2*, 12 Albemarle, Boston
- Zetlin, Rita Eleanor, *B1*, Aff. 4; 300 Morris Ave., Providence, R. I.
- Zirngiebel, Jessie Evelyn, *A4*, 286 South, Needham

EXTENSION COURSES, 1918-19

Barclay, Jane Leslie, *A*, 15 Cedar, Watertown
 Brown, Bertha Willard, *D*, 76 Centre, Dorchester
 Bucknam, Stella Gertrude, *A*, 319 Highland Ave., W. Somerville
 Burns, Alice Margaret, *A*, 2 Connors, Natick
 Cameron, Bernice, *A*, 32 Reynolds Ave., Chelsea
 Campbell, Pauline Lucrecia, *A*, 232 Bay State Rd., Boston
 Chapin, Dorothy Agnes, *A*, 11 Mystic, Somerville
 Condon, Margaret Bernadette, *A*, 29 Prospect, Charlestown
 Davie, Gladys Gertrude, *A*, 19 Calder, Dorchester
 Emmons, Edith Bertha, *A*, Prospect, Framingham
 Emmons, Martha, *A*, Prospect, Framingham
 Ferguson, Jeannie Louise, *A*, 139 Blue Hill Ave., Mattapan
 Ferguson, Katharine Magoun, *A*, 1126 Boylston, Boston
 French, Lucy Emeline, *A*, 60 Adams, Winter Hill
 Gaffney, Emily McIntyre, *A*, 168 River, Mattapan
 Gill, Ruth Sargent, *A*, 80 Curtis Ave., Medford Hillside
 Hoffman, William George, *D*, 23 Sheffield Rd., Roslindale
 Holmes, Charlotte Agnes, *A*, 24 Cambria, Somerville
 Hopkins, Maria Browning, *A*, 30 Evans Way, Boston
 Jones, Rosalie, *A*, 61 Sumner Rd., Brookline
 Linnehan, Cornelia Regina, *A*, 31 Roslin, Dorchester
 Long, Edna, *A*, 2855 Washington, Roxbury
 Lowe, Mora Hilton, *A*, 152 Beach, Revere
 Malinsky, Ida Ruth, *A*, 125 Howland, Roxbury
 Meyers, Jennie, *A*, 15 Lawndale, Belmont
 Millett, Florence Mabel, *A*, 44 Bowdoin, Cambridge
 Nicholson, Josephine Gertrude, *A*, 368 Highland Ave., W. Somerville
 Purington, Marguerite Elizabeth, *A*, 6 Fenwick Rd., Winchester
 Rice, Florence, *D*, 135 Savin Hill Ave., Dorchester
 Walsh, Irene M., *A*, 137 Dudley, Boston
 Ward, Mathilde Thomsen, *D*, 8 Craigie Circle, Cambridge
 Whitlock, Helen Inches, *A*, 18 Pleasant, Waltham

REGISTRATIONS IN 1917-18

After the Publication of the Catalogue

Allen, Marion I., *D*, 11 School, Boothbay Harbor, Me.
 Astrin, Deborah Minna, *A*, 49 McLean, Boston
 Atkins, Constance, *D*, 9 Bow, Taunton
 Atkinson, Dorothy Miller, *A*, 3 Rosemere Court, Roslindale
 Baldrey, Helena Rebecca, *A*, 123 Olney, Grove Hall
 Barker, Lucy Abbie, *D*, E. Corinth, Me.
 Baury, Frances Bogue, *E*, 6 Brimmer, Boston
 Belt, Marguerite, *D*, 13 Lake, Auburn, Me.
 Brown, Ada Helen, *D*, Lebanon, N. H.
 Brown, Eugénie Stafford, *D*, 6 Summer, Newton Centre

Burns, Agnes R., *A*, 427 Lakeview Ave., Lowell
Carter, Ida, *H*, 66 Dunster Rd., Jamaica Plain
Caulfield, Elizabeth Gertrude, *A*, 154 Winn, Woburn
Condell, Elizabeth V., *H*, Eldorado, Kans.
Cook, Harriet Huntington, *D*, 30 Farmington Ave., Hartford, Ct.
Coolidge, Evelyn Lincoln, *H*, W. Medway
Corcoran, Elizabeth G., *H*, 45 Porter Rd., No. Cambridge
Cudlip, Edith St. Clair, *D*, 35 Carleton, St. John, N. B.
Dailey, Elizabeth Colbert, *H*, Sunset Ave., Lenox
Davie, Gladys G., *A*, 19 Calder, Dorchester
Davis, Gertrude Noyes, *D*, 724 Main, So. Weymouth
de Angelis, Susie Augustine, *E*, 45 Magazine, Springfield
Delano, Helen Louise, *H*, 33 Highgate, Allston
de Tonnancour, Charlotte, *D*, 685 Broadway, Fall River
Dittmer, Mary Frances, *A*, 36 Francis, Brookline
Donahue, Helen Loyola, *H*, 17 Pleasant, Dorchester
Dunlop, Mary Jane, *E*, Union, Sligo, Ireland
East, Margaret Louise, *H*, Scottdale, Pa.
Eaton, Flora May, *D*, R. D. 1, Wakefield
Emerson, Evelyn, *A*, 83 Coe, Woonsocket, R. I.
Farrell, Clara Helen, *D*, 37 Long Ave., Allston
Flemming, Jean MacLeod, *A*, Queen, Truro, N. S.
Gallagher, Nellie Theresa, *A*, 15 Pond, Dorchester
Gould, Eleanor Miriam, *D*, 76 Edgmere Rd., Quincy
Graham, Lillian Bloomfield, *D*, 372 Meridian, E. Boston
Greene, Lola Abigail, *D*, 604 Essex, Lynn
Hall, Minnie Harwood, *H*, 3316 New Hampshire Ave., Washington, D. C.
Hammond, Gertrude, *A*, 320 So. Main, Sapulpa, Okla.
Hanchett, Hazel, *B*, 89 Harvard, Lowell
Haw, Virginia, *D*, 433 Brookline Ave., Boston
Holdrege, Leeta A., *D*, 224 No. 49th, Omaha, Neb.
Horne, Mary Blake, *E*, 11 Grovenor Rd., Jamaica Plain
Howard, Bernadette Celia, *A*, 44 Evans, Dorchester
Howell, Margaret Boone, *H*, 19 Warren Ave., Woburn
Hudson, Adelaide Mary, *H*, 20 Charlesgate W., Boston
Jenks, Marion Bullock, *B*, 151 Prospect, Franklin, N. H.
Kendall, Margaret Elizabeth, *A*, 55 Pleasant, Concord, N. H.
Larson, Ethel Florence, *D*, 5 Cliff, Attleboro
Libby, Anna Maybelle, *D*, 165 East, Lawrence
MacAusland, Elsie Louise, *D*, 154 Cohannet, Taunton
McConnell, Queenie, *D*, Amherst, N. S.
McWilliam, Annie, *H*, 845 Rudyard Rd., Cleveland, O.
Maloney, Gertrude Elizabeth, *D*, 60 Grant, Needham
Murray, Anna Frances, *H*, Everett Court, Natick
O'Connor, May Gertrude, *A*, 63 Federal, Boston
O'Donnell, Veronica Mary, *H*, 108 Inman, Cambridge
Phelps, Freda Olive, *D*, 316 W. 94th, New York, N. Y.
Pohl, Cecelia Frances, *H*, 5 Hayes, Adams
Poland, Eva Hopkinson, *D*, 6 Highland Rd., Andover

Purbrick, Marion, *H*, 21 Woodlawn, Newburyport
 Purdy, Marion Sisson, *D*, Orrington, Me.
 Ransom, Emily Achsah, *A*, 47 Oxford Rd., Newton Centre
 Rogers, Elva, *D*, 40 Franklin, Houlton, Me.
 Shearston, Alice Durston, *A*, 1020 Avenue L, Miami, Fla.
 Shewbrooks, Frances Elnora, *D*, Holden
 Smith, Edith Letitia, *D*, Smith Ave., Truro, N. S.
 Smith, Katharine Bruce, *D*, 41 Hawthorn, Cambridge
 Steinberg, Anna, *H*, 37 Anderson, Boston
 Terry, Ruth Knowles, *A*, 147 Worthington, Boston
 Underwood, Bessie Acker, *H*, 44 Birmie Rd., Springfield
 Upton, Ruth Madeleine, *H*, 53 Tyler Ave., W. Medford
 Wachman, Grace Kramer, *E*, 418 Forest Ave., Cincinnati, O.
 Webb, Emily G., *A*, Rockland, Me.
 Willey, Augusta Louise, *A*, 143 Linden, Everett
 Wilson, Marie Marguerite, *A*, Deaconess Rd., Boston

SUMMER CLASSES, 1918

Anderson, Jennie, *A*, 323 No. 13th, Muskogee, Okla.
 Arnold, Isabel Hart, *A*, 17 Francis Ave., Cambridge
 Arnold, Marion Elizabeth, *A*, 119 Edward Terr., Athens, Pa.
 Ashley, Estelle, *B*, W. Harwich
 Atkinson, Dorothy Miller, *A*, 3 Rosemere Court, Roslindale
 Bacon, Miriam Manning, *A*, 10 Fairview, Newton
 Bailey, Amy Pinder, *A*, 119 Wadsworth, Providence, R. I.
 Baker, Edna Frances Barton, *B*, 27 Montclair Ave., Roslindale
 Barber, Sarah Graham, *B*, 5407 Coral, Pittsburgh, Pa.
 Barker, Ruth Sumner, *A*, 34 Taylor, Portland, Me.
 Barnum, Clara Pauline, *A*, Jericho Centre, Vt.
 Barry, Bernice May, *B*, 41 Mascot, Dorchester
 Batchelder, Zadie Ethel, *A*, 19 Sylvia, E. Lynn
 Berry, Hazel Norris, *B*, 103 Brunswick Ave., Gardiner, Me.
 Binning, Clara Imman, *B*, 110 Peace, Providence, R. I.
 Black, Mary Creighton, *E*, 228 Norfolk, Wollaston
 Blanchard, Maud Annie, *B*, Warren, R. I.
 Bockelman, Alicia Marie, *B*, 96 I, So. Boston
 Bowen, Mabel Adelaide, *A*, 67 Elmdale Ave., Providence, R. I.
 Braden, Elvira M., *B*, 77 Woodward Ave., Lowell
 Brayton, Nina Marie, *A*, 11 Brook, Brockton
 Brewster, Elvira Mae, *C*, 40 Kirkland, Cambridge
 Broaders, Clyde Marion, *B*, 16 Powder House Blvd., W. Somerville
 Brown, Bertha Millard, *D*, 76 Centre, Dorchester
 Brown, Celia Helen, *B*, 10 Linwood, Roxbury
 Buck, Katharine, *C*, 20 Forest, Lexington
 Burditt, Nathalie Cox, *B*, 8 W. Water, Wakefield
 Burnham, Christine Lavina, *C*, 104 Cedar, Bangor, Me.
 Burns, Jean Liddell, *A*, 60 Prospect, Auburn, R. I.

Bushnell, Edith Stuart, *A*, 60 Warren, W. Medford
Byrne, Ruth Isabel, *B*, 6 Mellen, Dorchester
Carpenter, Sara Elizabeth, *C*, Cloverland, Clay Co., Ind.
Cathcart, Evelyn Mae, *D*, 14605 So. Woodland Rd., Cleveland, O.
Clark, Lida Aria, *C*, 29 Grove, Rockland
Clark, Lois Elizabeth, *B*, Dunbar Hall, Exeter, N. H.
Clarke, Elysabeth, *B*, 101 Dean Rd., Brookline
Cole, Ruby Hasseltine, *B*, 36 Sycamore, Roslindale
Collett, Ruth, *B*, 11 Revere, Cambridge
Conerton, Sister Mary Gabriel, *A*, Carney Hospital, Boston
Cook, Sylvia, *B*, 14 Summer, Bridgewater
Conney, Zena Mae, *B*, Brownville Jct., Me.
Corbett, Katharine Cecilia, *B*, The Olympia, Washington, D. C.
Corcoran, Mary Ethel, *B*, 70 Maplewood Ave., Gloucester
Cowles, Edith Botsford, *B*, Rayen, Youngstown, O.
Cowlin, Eleanor Marie, *B*, 46 Ashuelot, Dalton
Crafts, Mary Handforth, *A*, Newfields, N. H.
Craig, Ora Belle, *B*, 148 Walnut, E. Providence, R. I.
Creedan, Catherine Esther, *B*, Elm, Hopkinton
Crosier, Grace Agnes, *C*, Hadley
Crowe, Glennie, *A*, Truro, N. S.
Crozier, Harriet Smeaden, *B*, 9 Upland Rd., Brookline
Currie, Ellen Guild, *B*, 252 Gray, Arlington
Curry, Katherine Elizabeth, *B*, 52 Peace, Providence, R. I.
Curtis, Charlotte Mabel, *A*, No. Haverhill, N. H.
Cushing, Dorothea, *B*, 7 Mt. Warren, Roxbury
Daniell, Elizabeth Porter, *C*, 29 Exeter, W. Newton
Davidson, Lois Charlotte, *D*, 86 Charles, Boston
Davis, Eleanor Sophia, *A*, Princeton
Decatur, Lillian Lucy, *B*, 102 Wellington Hill, Mattapan
De Witt, Ellen-Frances, *B*, 4900 Ross Ave., Dallas, Tex.
De Witt, Irelene, *B*, 4900 Ross Ave., Dallas, Tex.
Duffield, Fanny May, *A*, 95 Woodland Ave., Brockton
Dunn, Ellen Elizabeth, *B*, 3 Court, Rutland, Vt.
Eaton, Mary Lonia, *A*, 45 Charlotte, Dorchester
Eaton, Olive Louise, *C*, 4 Oak, Greenwood
Elliott, Charlotte Ewalt, *A*, 36 Homewood Ave., Warren, O.
Elliott, Ruth Batchelder, *B*, 137 Oxford, Cambridge
Emerson, Helen Gordon, *C*, 5 Columbia Terr., Haverhill
Emery, Julie Miller, *B*, 471 Washington, Brookline
Ennis, Elizabeth, *A*, 115 Bedford, New Bedford
Ensign, Mabel Ruth, *B*, Bryan, O.
Fairweather, Nettie Viola, *B*, 106 Chaplin, Pawtucket, R. I.
Farwell, Rachel, *B*, 59 W. Central, Natick
Felker, Mildred Amelia, *D*, Montgomery Ave., Nashua, N. H.
Fessenden, Florence Ethelda, *B*, 36 Gleason, Dorchester
Fish, Mabel Edna, *A*, 36 Marshall, Battle Creek, Mich.
Flowers, Emma Marguerite, *B*, 24 Lincoln Ave., Bristol, R. I.
Ford, Bertha Campbell, *A*, 124 Chestnut, Everett

Foster, Leona Marjorie, *B*, W. Duxbury
Foster, Ruth, *D*, 47 The Fenway, Boston
Fowle, Elinor Jackson, *B*, 28 Lindsey, Dorchester
Fuller, Kate Taylor, *A*, 834 Salem, No. Andover
Furbish, Dorothy Reed, *B*, 67 Church, Winchester
Furdon, Mary Agnes, *B*, 19 Arnold, Arlington Hts.
Gage, Katherine Linton, *B*, 29 Wenonah, Grove Hall
Gardiner, Jacquetta, *C*, Ontario Agricultural College, Guelph, Ont.
Geddes, Clover Esther, *B*, 113 Highland, Marlboro
George, Dorothy Hills, *A*, 38 Charles, Boston
Gifford, Selene, *B*, R. D. 32, Marion
Gilbert, Frederica Harrison, *A*, 51 Harvard Ave., Brookline
Gillette, Helen Hawthorne, *D*, 113 Fernwood Ave., Revere
Goering, Helen Anna, *B*, 1128 E. Market, Warren, O.
Gorman, Katherine Frances, *E*, 6 Brown, Salem
Gowey, Clara May, *A*, 96 Henry, Cambridge
Green, Beatrice Odell, *C*, Lawrenceville, Va.
Griffin, Eileen, *A*, Pond, Jamaica Plain
Hagarty, Mary Alice, *B*, 1 Centre Ave., Dorchester Centre
Hardy, Mildred Nina, *A*, Enfield, N. H.
Harney, Mary Curtin, *B*, 105 Bay View Ave., Lynn
Hatch, Beulah Clark, *A*, 112 Lincoln Ave., Wollaston
Hawkes, Abigail Thurlow, *B*, The Sherwood, Portland, Me.
Heed, Helen, *C*, 322 W. Union, W. Chester, Pa.
Henderson, Carolyn Esther, *B*, Middleton
Henderson, Evelyn Mabel, *A*, 12 Curtis Ave., Somerville
Hewins, Elizabeth Lottie, *B*, Forest, Wellesley Hills
Hill, Mary Pelham, *E*, 120 North, Bath, Me.
Hilliard, Helen Nixon, *B*, 87 Middle, Braintree
Hinds, Mary Ardelle, *A*, Belchertown
Hodgman, Hazel S. E., *A*, 345 Moody, Waltham
Hogan, Clara Kimball, *A*, 686 Blue Hill Ave., Dorchester
Holmes, Adaline Maud, *B*, Waquoit
Holmstrom, Ruth, *B*, 625 Oneida, Joliet, Ill.
Hood, Mildred, *B*, 93 Hobart, Brighton
Hopkins, Marjorie, *B*, 23 Buckminster, Brighton
Hosmer, Frederick Charles, *B*, 13 Arlington, Somerville
Houghton, Mary Isabelle, *A*, St. Johnsbury, Vt.
Howe, Florence Ramsdell, *C*, Lynnfield
Howell, Marion, *B*, 4 Duncklee Ave., Stoneham
Hubbard, Dorothy Evelyn, *C*, Ludlow, Vt.
Hugo, Minna Louise, *A*, 5 Kendig, Worcester
Hunt, Eva Frances, *A*, Franklin, N. H.
Hunter, Isobel Leslie, *A*, Kincardine, Ont.
Huse, Emma Louise, *E*, 8 Nutting Rd., Cambridge
Irish, Eusebia Bickford Madge, *C*, Manhattan, Kans.
Jaquith, Rena Marie, *B*, 553 Columbus Ave., Boston
Jeffrey, Mildred Viola, *B*, 23 Buckminster, Brighton
Jenkins, Amy Hardeastle, *E*, 93 Revere, Boston
Jenne, Charlotte Florence, *A*, Enosburg Falls, Vt.

Johnson, Ada Hermena, *B*, New Hampton, N. H.
Jones, Grace Elizabeth, *A*, 29 Bloomfield, Dorchester
Jones, Helen Eunice, *B*, 13 Maple Ave., Somerville
Jones, Julia Goss, *A*, Dwight, Waverley
Jost, Bessie Lavinia, *D*, 139 Chestnut Ave., Jamaica Plain
Jouett, Blanche Isabel, *B*, 16 Brooks, Winchester
Kailey, Charlotte Catherine, *C*, 731 First Ave., Berlin, N. H.
Keefe, Grace Blanche, *B*, Milford House, Milford
Kelly, Rosabel McDonnell, *B*, 56 Butler Rd., Quincy
Kenney, Margaret Geraldine, *B*, Kenberma
Kerr, Ruth Agnes, *C*, 82 Emmons, Franklin
Kevlin, Ellen Gertrude, *B*, 21 Third, Pittsfield
Kimball, Alice May, *B*, 11 Queensberry, Boston
King, Florence, *C*, 14 E. 60th, New York, N. Y.
Klène, Helen, *C*, 19 Queensberry, Boston
Knight, Eleanor Hearne, *C*, 2325 Dexter, Denver, Colo.
Lamson, Lillian Endicott, *B*, 42 Huntington, Lowell
Lane, Doris Louise, *D*, Chartley
Law, Helen Margaret, *B*, 30 Marlborough Ave., Providence, R. I.
Lawton, Katharine, *B*, 146 Broad, Middletown, Ct.
Leatham, Josephine Weir, *B*, 15 Arlington, Malden
Lee, Marjorie Lola, *B*, 44 North, Augusta, Me.
Leighton, Gertrude Whiting, *A*, 159 Mill, Abington
Lemly, Evelyn Wharton, *C*, 649 Park Ave., Hot Springs, Ark.
Lennox, Esther Marguerite, *B*, 188 Main, Haverhill
Lindorff, Helen Plimpton, *C*, 430 E. Lancaster Ave., St. Davids, Pa.
Lucas, Sister Helena, *A*, Carney Hospital, So. Boston
Lyons, Margaret Corcoran, *B*, 6 Lewis Ave., Winthrop
MacCann, Marion Frances, *D*, 487 Washington, Brighton
McCarthy, Miriam Frances, *B*, 91 Lowell Rd., Winthrop
McCarthy, Nora Marguerite, *B*, 20 Granite, Peabody
McCue, Mary Alice, *A*, 536 Rogers, Lowell
McDermott, Mary Josephine, *A*, 51 Bloomfield, Dorchester
McKernon, Josephine Marion, *E*, 6 Summit Rd., Watertown
McMahon, Winifred Teresa, *B*, No. Wilmington
Maine, Mildred, *A*, Natick, R. I.
Marrinan, Nelly, *A*, 30 Rockland, Roxbury
Marsh, Hazle Helen, *D*, 12 George, E. Somerville
Marshall, Bertha Clarice, *B*, 594 Cambridge, Allston
Martin, Gladys Ruth, *B*, 70 Dwight, Ansonia, Ct.
Martin, Marjorie Hollister, *C*, 14 Orne, Worcester
Mason, Alice May, *B*, 278 Norfolk, Dorchester
Mechling, Katharine Jane, *B*, 854 No. Lincoln Ave., Pittsburgh, Pa.
Melville, Mary Thecla, *C*, 66 So. Main, St. Albans, Vt.
Messer, Anne Cushman, *A*, 31 Richardson, Barre, Vt.
Messer, Anna Gertrude, *D*, 37 Dartmouth, Lawrence
Métivier, Renée, *B*, 39 Greenwood Lane, Waltham
Miller, Sadie Elizabeth, *A*, 13 Harrison, Lowell
Minsch, Wilhelmina Dorothea, *B*, 16 Dayton, Worcester
Mitchell, Ruth, *D*, 48 Stedman, Brookline

Mulcare, Elizabeth Frances, *B*, 123 Hall, No. Adams
Mullin, Agnes Marie, *B*, 50 Chandler, Haverhill
Murphy, Agatha, *B*, 9 Newbury, Boston
Murphy, Margaret Theresa, *B*, 75 Blake, Lewiston, Me.
Musso, Florence Gertrude, *C*, 18 Walden, Lynn
Nevins, Nannie Russell, *B*, 116 Hawthorne, Brooklyn, N. Y.
Newell, Mildred Fay, *A*, Holden
Newhall, Avis Edna, *B*, 23 Atlantic, Lynn
Norton, Charlotte Augusta, *B*, 5 Gorham, Somerville
Noyes, Eva Josephine, *A*, 420 Washington, Haverhill
O'Brien, Florence Mary, *B*, 183 Pearl, Middletown, Ct.
O'Donnell, Margaret Helen, *B*, 46 Elm, Worcester
Ogden, Marian Millard, *B*, Lincoln, N. H.
O'Neill, Agnes Frances, *B*, 35 Brooks, E. Boston
Orthoefer, Florence Henrietta, *B*, 984 E. Main, Columbus, O.
Osborne, Mary Frances, *B*, 67 Boston, Somerville
Owen, Flora Abbey, *B*, 42 Huntington, Lowell
Palmer, Gladys Freeman, *A*, 114 Hollis Ave., Braintree
Palmer, Phyllis Edith, *C*, 122 Washington, Weymouth
Parker, Marion, *A*, 38 School, Manchester
Partridge, Mildred Mabel, *C*, Woodstock, Vt.
Patrick, Mary Light, *A*, 899 Washington, Newtonville
Pearson, Helen, *C*, 634 Superior Ave., Dayton, O.
Perkins, Agnes Emily, *A*, 229 Elm, Medford
Perkins, Elizabeth, *C*, 67 Washington Ave., Waltham
Perkins, Ethel Fletcher, *B*, 70 Lyndhurst, Dorchester
Perkins, Greta Francis, *A*, Waterbury, Vt.
Perkins, Ruth, *B*, 30 Green Ave., Madison, N. J.
Perry, Gertrude, *C*, 139 Centre, Bangor, Me.
Phelps, Marjorie Bates, *A*, Vergennes, Vt.
Pierce, Jennie Electa, *B*, Putney, Vt.
Pinkham, Mary Eloise, *A*, Sharon
Pope, Jennie Barnes, *E*, So. Portland, Me.
Porter, Josephine Perry, *A*, 93 Fairfax Rd., Worcester
Potter, Winifred Stuart, *B*, Putnam, Ct.
Powers, Ruth, *A*, 20 Bacon, Orange
Powers, Thenice, *B*, 20 Bacon, Orange
Pratt, Mary Gilmore, *A*, 239 Chestnut, Clinton
Prouty, Clarissa, *B*, 113 White, Waverley
Pulsifer, Angie Lulu, *B*, 326 Minot Ave., Auburn, Me.
Pulsifer, Caroline Rust, *C*, 41 Parker Hill Ave., Roxbury
Purdy, Nellie Beatrice Childers, *A*, McFall, Mo.
Pyne, Kathleen Mary, *B*, 50 Washington, Middletown, Ct.
Quealy, Eleanor Eveleen, *D*, 379 Haverhill, Lawrence
Quigley, Mary Josephine, *B*, 75 Green, Jamaica Plain
Quinby, Mary Gladys, *C*, 745 Park Ave., E. Orange, N. J.
Rebscher, Ada G., *B*, Antwerp, N. Y.
Reed, Elizabeth Ward, *C*, 93 So. Central Ave., Wollaston
Reid, Frances Marion, *A*, 30 Seattle, Allston

Revere, Pauline, *D*, 115 Dale, Roxbury
Reynolds, Alice, *B*, 741 Washington, Canton
Richards, Winnifred Arlester, *D*, 43 Adams, No. Abington
Richardson, Alice Holmes, *A*, 129 Union, Franklin
Richardson, Alice May, *B*, Wolfboro, N. H.
Rideout, Helen Palmer, *A*, 114 Hollis Ave., Braintree
Roberts, Chestina Maude, *A*, 2 Mystic Ave., Melrose
Roberts, Dorothy Dorcas, *B*, 701 No. Main, Leominster
Roberts, Reena, *A*, 11 Willow, Belmont
Robertson, Helen Cecelia, *A*, 64 Oregon Ave., Lawrence
Ropes, Bessie Putnam, *C*, 19 Locust, Danvers
Rundquist, Edna Juliet, *A*, 8 Liberty, Gloucester
Ruud, Mina Louise, *D*, 175 Pilgrim Rd., Boston
Ryder, Marion Nelson, *C*, 20 Adams Ave., Woodlawn
Sackett, Clara Bates, *A*, 91 Summer, Somerville
Santry, Ella Maud, *A*, 141 Maple, E. Lynn
Saunders, Caroline Sibley, *A*, 75 Greenough, Brookline
Sawyer, Ella Louise, *C*, W. Boylston
Schumacher, Dora Veronica, *B*, 82 Dwight, Ansonia, Ct.
Shaw, Anna Louise, *C*, Dept. of Agriculture, Ottawa, Ont.
Shillady, Miriam Edith, *A*, 21 Tappan, Roslindale
Siegfried, Irene, *A*, 56½ Centre, Ashtabula, O.
Smith, Beula Maude, *A*, Yarmouthville, Me.
Smith, Josephine Alice, *D*, 7 Stevens, Lawrence
Solon, Anna, *A*, 24 Seymour, Pittsfield
Southwick, Eva Berry, *D*, 176 Waban Ave., Waban
Spalding, Mary, *A*, 81 Smith, Lowell
Sprague, Edith Downing, *B*, 146 Washington, Lynn
Stanton, Mary Gwendolyn, *A*, 231 E. Sixth, Plainfield, N. J.
Starr, Henrietta Margaret L., *B*, 558 Washington, Wellesley
Steere, Helen Alzada, *B*, 230 Doyle Ave., Providence, R. I.
Stevens, Dorcas Catherine, *C*, 11 Urban, Lynn
Stimson, Clara Mendenhall, *C*, 2611 Eden Ave., Cincinnati, O.
Sughrue, Dorothy Quinn, *B*, 328 Bay State Rd., Boston
Sun, Grace, *B*, Canton, China
Svedberg, Vera Grönvall, *C*, 95 W. Boylston, Worcester
Sweeney, Josephine, *D*, 15 Main, Exeter, N. H.
Swift, Harriet, *B*, 388 Park, W. Roxbury
Tewksbury, Ethel Talbot, *B*, Derry Village, N. H.
Thayer, Edna, *C*, 672 Public, Providence, R. I.
Thayer, Priscilla Alden, *A*, 10 Grant, Haverhill
Thomas, Ruth Ellen, *D*, 22 Prescott, Cambridge
Todd, Julia Rosette, *B*, Oakville, Ct.
Torr, Mercedes Henrietta, *A*, 12 Clement Ave., Peabody
Travis, Jessie Clementine, *B*, 70 Franklin, Lynn
Tuck, Elizabeth Evelyn, *C*, 40 Highland Ave., Haverhill
Tupper, Julia Raymond, *C*, 45 E. Liberty, Montpelier, Vt.
Vaile, Margaret Helen, *B*, 16 Pickering, Danvers
Verlin, Blanche Christine, *B*, 45 Highland Ave., Winthrop

- Vorrath, Adele Frederica, *B*, 219 E. Fontanero, Colorado Springs, Colo.
Walker, Grace Louise, *A*, 233 Broadway, Rockland, Me.
Warner, Nannie Morison, *C*, 1374 Boulevard, New Haven, Ct.
Washburn, Edith Crosby, *B*, China, Me.
Waterbury, Leah Rowland, *B*, 10 Dana, Cambridge
Waterbury, Louise Holmes, *B*, 141 Caroline, Saratoga Springs, N. Y.
Wemple, Louise Piper, *B*, 18 Grove, Concord, N. H.
Weston, Florence May, *A*, 283 Elliott, Beverly
Wheelwright, Mildred Talbot, *B*, Peabody Chambers, Ashmont
Whittum, Florence Louise, *A*, 128 Wood, Lewiston, Me.
Wilder, Mildred Mabel, *A*, 90 Columbia Rd., Dorchester
Williams, Ada Deane, *B*, 70 No. State, Ansonia, Ct.
Williams, Eleanor Winslow, *D*, 35 Walnut Pl., Brookline
Wilson, Emma Louise, *B*, 4117 Alliquippa, Pittsburgh, Pa.
Wiseman, Ellen Gertrude, *B*, 244 Mass. Ave., Arlington
Wonson, Martha Taylor, *A*, 89 Mt. Pleasant Ave., Gloucester
Wood, Doris Cameron, *C*, 266 Highland Ave., Winchester
Woodward, Annie Carleton, *B*, 2 Madison, Somerville
Wyandt, Helen, *D*, Bryan, O.

SUMMARY OF STUDENTS BY CLASSES

Graduate Students	5
Fourth-Year Students	230
Third-Year Students	130
Second-Year Students	150
First-Year Students	276
Unclassified Students	80
Students at 18 Somerset Street	59
Students at 29 Temple Place	46
Students at 561 Massachusetts Avenue	27
Hospital Students, First Term	24
	<hr/> 1027
Deduct names inserted twice	16
<i>Total number in attendance on regular courses</i>	<hr/> 1011
Students in Extension Courses	32
Registrations in 1917-18 after the publication of the Catalogue	75
Students in Summer Classes, 1918	295
Non-resident students	42
	<hr/> 1455
Deduct names inserted twice	20
<i>Total number of names registered</i>	<hr/> 1435
Graduates of Colleges registered	148

SUMMARY OF STUDENTS BY SCHOOLS

Household Economics	281
Secretarial Studies	400
Library Science	86
General Science	52
Social Work	81
Industrial Teaching	5
Salesmanship	46
Public Health Nursing	60
	<hr/> 1011

